

# Salt Lake City Corporation

## Department of Public Utilities

### Commercial and Industrial User Questionnaire

#### INSTRUCTIONS for completing the Commercial and Industrial User Questionnaire:

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In accordance with the Clean Water Act, Title 40 of the Code of Federal Regulations (CFRs), the Utah Administrative Code, and Salt Lake City Corporation (City) standards, all applicable businesses are required to submit a completed Commercial and Industrial User Questionnaire. The following businesses are required to complete this form:

- Any business that uses water, other than for domestic purposes, for process, cleaning, or other purposes. This includes industrial, manufacturing, restaurants, medical offices, dental offices, etc.
- Facilities which store or handle materials onsite, including transportation and fleet.

Fill out the Questionnaire completely, answering all questions. If a question is not applicable to your facility, write "N/A". Please write clearly and fill out the Questionnaire using ink. Section VII of this form must be signed by an Authorized Representative per applicable City, State and Federal requirements - see 40 CFR 403.12 (I).

#### Deliver the Commercial and Industrial User Questionnaire by mail or in person:

Salt Lake City Corporation - Department of Public Utilities  
1530 S. West Temple - Salt Lake City, UT 84115

#### SECTION I - General Business Information

Provide the business name and information including contact information and alternate contact information, business status, type of business, and description of business activities, including NAICS/SIC Code (use OSHA.gov and NAICS.com websites to determine the correct codes).

#### SECTION II - Business Characterization

Provide flow and usage information. Check all applicable uses, disposal methods and business activities - include all activities performed on site.

#### SECTION III - Sanitary Sewer Pretreatment - Industrial User Questionnaire

Answer all questions and identify all pretreatment processes.

#### SECTION IV - Stormwater Information

Fill out the stormwater discharge and permit information. Answer all questions about potential contaminants.

#### SECTION V - Additional Water Systems

Check all applicable water systems information.

#### SECTION VI - Backflow Prevention Information

Check all applicable backflow prevention devices that are to be used on site.

#### SECTION VII - Certification

State statues provide for severe penalties for submitting false information on this form. City ordinance and procedures require this form to be signed by an authorized representative.

If you have any questions, contact Public Utilities at 801-483-6727.

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#### HAZARDOUS WASTE DISCHARGE REPORTING NOTIFICATION

Title 40 Part 403.12(p) of the Code of Federal Regulations and Section R317-8-841(14)d. of the Utah Administrative Code includes requirements for any User to notify the City, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge into the sanitary sewer system of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). The City requires this notification for a discharge of hazardous waste to the sanitary sewer system and the report shall be made immediately or immediately of learning of the discharge. Additional details of the reporting requirements and exemptions are included in the above referenced regulations.

# Salt Lake City Department of Public Utilities

"Serving our Community  
Protecting our Environment"

1530 S. West Temple, Salt Lake City, UT 84115

Building or Public Utilities Permit #: \_\_\_\_\_

COMMERCIAL & INDUSTRIAL USER QUESTIONNAIRE

## SECTION I - GENERAL BUSINESS INFORMATION

**Business Name:** \_\_\_\_\_ d.b.a. Business Name: \_\_\_\_\_  
**Facility Address:** \_\_\_\_\_ NAICS Code (6 digits): \_\_\_\_\_  
**Authorized Representative:** \_\_\_\_\_ SIC Code (4 digits): \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ Title: \_\_\_\_\_ Phone #: \_\_\_\_\_  
**Alternate Contact:** \_\_\_\_\_ Email Address: \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ Title: \_\_\_\_\_ Phone #: \_\_\_\_\_  
**Construction Date:** \_\_\_\_\_ Email Address: \_\_\_\_\_  
**Operational Date:** \_\_\_\_\_ Hours of Operation: \_\_\_\_\_

Status of Facility :       Proposed                       Occupied                       Vacant

Operator Type :       Business                       State/Federal/Municipal       Other \_\_\_\_\_

Type of Business:       Manufacturing       Distribution/Warehouse       Retail Sales-Non Food  
 (Check all that apply)       Service                       Office Only                       Retail Sales-Food  
     Medical                       Animal (Vet/Kennel/Groom)       Other \_\_\_\_\_

**Description of Business Activities Including Principle Products & Services:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach Additional Sheets if necessary

## SECTION II - BUSINESS MATERIALS AND WASTE CHARACTERIZATION

This section is to identify any liquid waste that may be regulated or requires Best Management Practices for discharge to Sanitary Sewer or Storm Sewer systems, or directly to surface waters. This section is also used to determine commercial sewer rate charges, drinking water backflow prevention, and fire flow requirements.

Average Daily Wastewater Flow (gpd): \_\_\_\_\_ Peak Wastewater Flow (gpm): \_\_\_\_\_  
 Average Water Usage (gpd): \_\_\_\_\_ (Provide estimates if actual values unknown)  
 (gpd = gallons per day ; gpm = gallons per minute)

Water Usage:       Domestic                       Irrigation                       Non contact cooling  
 (Check all that apply)       Boiler / Heating                       Product                       Contact water  
     Other: \_\_\_\_\_

Disposal Methods:       City Sanitary Sewer                       Septic Tank/Leach Field       Hauled Off-Site  
 (Check all that apply)       City Storm Sewer                       Direct discharge to a       No wastewater  
     Other: \_\_\_\_\_                      ditch, river, etc.                      generated

Activities Occurring at Your Location (Check all that Apply); continued on next page

<input type="checkbox"/>	Adhesives	<input type="checkbox"/>	Aluminum Forming (467)
<input type="checkbox"/>	Asbestos Manufacturing (427)	<input type="checkbox"/>	Battery Manufacturing (461)
<input type="checkbox"/>	Brewery	<input type="checkbox"/>	Builder's Paper and Board Mills (431)
<input type="checkbox"/>	Animal Veterinary Care	<input type="checkbox"/>	Animal Kennel, Grooming, Training, Dog Runs/Parks
<input type="checkbox"/>	Canned/Preserved Fruit & Vegetable Processing (407)	<input type="checkbox"/>	Canned & Preserved Seafood Processing (408)

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Check Activities Occurring at Your Location (Check all that apply)

Car Wash	Carpet Cleaner
Carbon Black Manufacturing (458)	Cement Manufacturing (411)
Centralized Waste Treatment - metals, oil & organics recovery (437)	Coal Mining (434)
Coil Coating (465)	Contractor Yard
Copper Forming (468)	Dairy Products Processing (405)
Dental Services	Dry Cleaning / Laundry
Electroplating (413)	Electrical & Electrical Components (469)
Electric Power Generation	Explosives Manufacturing (457)
Feed Lots (412)	Ferroalloy Manufacturing (424)
Fertilizing Manufacturing (418)	Firearms - Bluing
Foundry	Furniture Manufacturing
Glass Manufacturing (426)	Grain Mills (406)
Gum & Wood Manufacturing (454)	Hospital (460)
Ink Formulating (447)	Inorganic Chemicals Manufacturing (415)
Iron & Steel Manufacturing (420)	Metal Products & Machinery (438)
Metal Finishing (433)	Metal Products (432)
Nonferrous Metals Forming & Metal Powder (471)	Nonferrous Metals Manufacturing
Oil & Gas Extraction (435)	Ore Mining & Dressing
Organic Chemicals, Plastics & Synthetic Fibers (414)	Paint Formulating (446)
Paving & Roofing Materials - tar & asphalt (443)	Pesticide Chemicals (455)
Pharmaceutical Manufacturing (439)	Phosphate Manufacturing (422)
Photographic (459)	Plastics Molding & Forming (463)
Porcelain Enameling (466)	Pulp, Paper & Paperboard (430)
Retail Sales Only	Restaurant & Food Service
Rubber Manufacturing (428)	Septage Hauler
Sewage Treatment Facilities	Solid Hazardous, Liquid Waste, Transportation, Treatment or Disposal
Soap & Detergent Manufacturing (417)	Sugar Processing (409)
Textile Mills (410)	Timber Products Processing (429)
Transportation Equipment Cleaning (442)	Vehicle Repair Shop /Garage
Warehouse and Storage	Other _____

## SECTION III - SANITARY SEWER PRETREATMENT - INDUSTRIAL USER QUESTIONNAIRE

Wastewater produced by businesses, which is discharged to the sewer system is regulated in accordance with 40 CFR 403, the State of Utah Administrative Code R317, and Salt Lake City Ordinance, Title 17. Completion of this section is required for all Industrial Users.

Are there any floor drains in the work area? (Y/N) \_\_\_\_\_

Is your wastewater treated prior to discharge? (Y/N) \_\_\_\_\_

If yes, what treatment does it receive?

pH Adjustment	Filtering	Chlorination
Sand/Sedimentation tank	Flow Equalization	Metals Treatment
Centrifuge	Reverse Osmosis	Screen
Solvent Separation	Spill Protection	Septic Tank
Grease Separation	Biological Treatment	Other:

For official Use Only

Review Date: \_\_\_\_\_ Review by: \_\_\_\_\_ Determination: \_\_\_\_\_

# Salt Lake City - Department of Public Utilities

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Does Your Business Activity Use or Generate any of the Following?

	Chemicals/Pollutants/Waste-Products	Discharge to Sanitary Sewer?	Discharge to Storm Sewer?	Where discharged if neither? e.g. ground, ditch, pond, etc.
	Antifreeze / Glycol Compounds			
	Petroleum Grease/Oils			
	Vegetable Grease/Oils			
	Acids/Corrosives			
	Food Wastes			
	Solvents (Include Cleaning Solvents)			
	Flammables/Explosives			
	Pesticides/Herbicides			
	Phenols			
	Cyanides			
	Metals/Metal Solutions			
	Nitrogen Containing Compounds			
	Organic Chemicals			
	Hazardous Wastes			
	Radioactive Isotopes			
	Trucked or Hauled Wastes			
	High Temperature Wastes			
	Sulfides or H <sub>2</sub> S Generating Wastes			
	High Total Dissolved Solids (TDS)			
	Per or Poly-fluoroalkyl Substances (PFAS)			

## SECTION IV - STORMWATER INFORMATION

Stormwater discharge is regulated by the Environmental Protection Agency (EPA), Utah Department of Environmental Quality (DEQ) and Salt Lake City Corporation. Stormwater is water generated from precipitation and can transport pollution during runoff. Industrial Businesses are regulated for discharges to the Salt Lake City municipal storm sewer system (and any drainage/water way within the City limits); this can be through either a Multi-Sector General Permit (MSGP) or a No Exposure Certification (NEC).

**Has an Industrial Stormwater Discharge Permit (MSGP or NEC) been applied for with the State of Utah DEQ? (Y/N)**  
 \_\_\_\_\_ **If "YES" provide the Industrial UPDES Permit Number:** \_\_\_\_\_

**Does the Facility have a Stormwater Pollution Prevention Plan (SWPPP)? (Y/N)** \_\_\_\_\_

\*All facilities required to have a UPDES (MSGP) permit will need to submit an Industrial SWPPP to the Salt Lake City Stormwater Quality Program for a City Industrial Stormwater Permit. If the facility has an UPDES NEC, no SWPPP is required but a City Industrial Stormwater Permit must still be obtained.

**Will there be processes, material, components, or finished products (not intended for outdoor use) that will be stored/conducted outside? (Y/N)** \_\_\_\_\_

**If "Yes" describe outdoor processes, materials, containment, and storage methods:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Does the facility have any Long-term Stormwater Management (LTSWM) Best Management Practices (BMPs)? (such as: Detention, Retention, Infiltration, Treatment, etc.) (Y/N)** \_\_\_\_\_

**If "YES" list the types & counts of BMPs:** \_\_\_\_\_  
 \_\_\_\_\_

For official Use Only

Review Date: \_\_\_\_\_ Review by: \_\_\_\_\_ Permit Number: \_\_\_\_\_

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## SECTION V - ADDITIONAL WATER SYSTEMS

The facility will have (check all that apply):

<input type="checkbox"/>	A Fire Protection System	<input type="checkbox"/>	A Fire Standpipe
<input type="checkbox"/>	Landscape Irrigation System	<input type="checkbox"/>	Process Water
<input type="checkbox"/>	Heating/Cooling Systems using Water	<input type="checkbox"/>	Boilers
<input type="checkbox"/>	Water Storage Tank	<input type="checkbox"/>	Secondary Water supply
<input type="checkbox"/>	Plumbing Devices that are not drinking water approved	<input type="checkbox"/>	Plumbing fixtures that do not have International Plumbing Code approved backflow prevention

## SECTION VI - BACKFLOW PREVENTION

What type of backflow devices are on site or proposed?

#	Type	#	Type
<input type="checkbox"/>	Reduced Pressure (RP)	<input type="checkbox"/>	Double Check Valve Assembly (DCV)
<input type="checkbox"/>	Pressure Vacuum Breaker (PVB)	<input type="checkbox"/>	Spill Resistant Pressure Vacuum Breaker (SVB)
<input type="checkbox"/>	Air Gap	<input type="checkbox"/>	Other:

Installation of Backflow devices for specific uses must be approved by Salt Lake City Public Utilities. All devices and applications must provide protection throughout the facility or premises in accordance with the Utah Administrative Code R309-105-12 and the International Plumbing Code as adopted by the State of Utah. Landscape and irrigation systems must be in accordance with the Landscape and Irrigation Manual referenced in Salt Lake City Ordinances, Chapter 21A.26. Call 801.483.6867 for additional information.

## SECTION VII - CERTIFICATION

The Authorized Representative for the business shall sign this survey and return to

**Salt Lake City Public Utilities  
1530 South West Temple  
Salt Lake City, Utah 84114**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or imprisonment for knowing violations."

Signature of Authorized Representative	Date
Printed Name	Title

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