

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, January 24, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

- | | |
|---|----------------|
| 1. Convening the Meeting | 5:00 PM |
| a. Call to Order | |
| b. Attendance by Telephone | |
| c. Chair Comments | |
| 2. Approval of Minutes | 5:03 PM |
| a. Approve December 20, 2018 Meeting Minutes | |
| 3. Public Comment Period | 5:05 PM |
| a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome. | |
| 4. Discussion Items | 5:20 PM |
| a. Chair and Vice Chair Election Results – Kristin Riker | 5 min. |
| b. 2019 Meeting Schedule – Elliot Mott | 2.5 min. |
| c. Bylaw Review Sub-Committee – Elliot Mott | 2.5 min. |
| d. Adjustment to Dog Park Ordinances (Action Item) – Kristin Riker | 15 min. |
| e. Foothills Trail System Plan (Action Item) – Lewis Kogan | 15 min. |
| f. Needs Assessment Overview – Nancy Monteith | 10 min. |
| 5. Program Highlights | 6:10 PM |
| a. Each Program will Share an Update (Time Permitting) | |
| a. Cemetery – Mark Smith | |
| b. Parks South – Troy Baker | |
| c. Urban Forestry – Tony Gliot | |
| d. Regional Athletic Complex – Chris Laughlin | |
| e. 19/20 CIP Applications Update – Nancy Monteith | |
| 6. Board Comments & Future Agenda Items | 6:20 PM |
| a. Board Comment Period | |
| a. Request for Future Agenda Item | |
| b. PNUT Board Field Trip | |
| c. Upcoming Involvement Opportunities accomplish | |
| 7. Confirmation of Next Meeting | 6:29 PM |
| a. February 21, 2019 | |
| 8. Adjourn | 6:30 PM |

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, January 24, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

5:00 PM

- a. Call to Order

The meeting was called to order.

- b. Roll Call
 - a. Elliot Mott
 - b. Polly Hart
 - c. Katie Davis
 - d. Trina Perez
 - e. Ellen Parrish
- c. Chair Comments

Mr. Mott welcomed a Scout group who wished to observe the meeting.

2. Approval of Minutes

5:03 PM

- a. Approve December 20, 2018 Meeting Minutes
 - a. Ms. Perez made a motion to approve the minutes and Ms. Davis seconded the motion. All board members unanimously approved the December 20, 2018 minutes.

3. Public Comment Period

5:05 PM

- a. No public comments.

4. Discussion Items

5:20 PM

- a. Chair and Vice Chair Election Results – Kristin Riker

Ms. Riker announced the results of the Chair and Vice Chair elections and advised the votes were unanimous. She welcomed Elliot Mott as our new Chair and Polly Hart as the Vice Chair for 2019. Ms. Riker provided an update regarding the new board members, stated they will hopefully be confirmed by our next meeting.

- b. 2019 Meeting Schedule – Elliot Mott

Mr. Mott advised the board of the need to publish the dates and times of the advisory board meetings for the year. He proposed to continue to meet on the third Thursday of each month at the same time.

Ms. Parrish made a motion to continue to meet at the scheduled time. Ms. Hart seconded the motion and all board members unanimously approved the motion.

c. Bylaw Review Sub-Committee – Elliot Mott

Mr. Mott advised he would like to take an opportunity to review the by-laws and provide clarification to some segments and make some changes. Mr. Mott called for a motion to set up a committee to review the by-laws. Ms. Davis made a motion and Ms. Hart seconded the motion, all board members unanimously agreed to approve the motion.

Discussion followed how committee would meet to discuss and propose any changes needed.

d. Adjustment to Dog Park Ordinances (Action Item) – Kristin Riker

Ms. Riker provided a timeline of the Resolution 52 dog park ordinance and proposed the resolution be dissolved and make changes to the ordinance regarding off-leash dog parks. This change would remove the off leash dog parks in ordinance so it would be designated by the Department Director. She advised she presented this to the City Council and they were not in favor of this change. The Council advised the authority to close the dog parks should remain with the City Council.

Ms. Riker distributed a copy of the current dog park ordinances as well as a copy of the proposed changes. She went through the documents and explained the proposed changes. She reviewed which changes were suggested by the City Council and described examples of when the City would close a park.

Discussion followed regarding process for public input regarding dog park closures and the impact on parks staff, dog park users and animal control. Ms. Perez made a motion to adopt the new changes and Ms. Parrish seconded the motion.

Ms. Hart expressed her concerns about the adjustment to the dog park ordinances. She explained which items of the ordinances she is opposed to and why.

Mr. Mott called for a vote, all present members approved the motion with the exception of Ms. Hart.

e. Foothills Trail System Plan (Action Item) – Lewis Kogan

Mr. Kogan provided an update regarding the Foothills Trail System Plan. He explained the purpose and vision of the project. He reviewed the five goals of the plan and shared a map demonstrating the plan area for the project and proposed trails.

He reviewed the projected maintenance costs and trail management plans and advised the estimated annual management and maintenance cost to be four hundred and twenty thousand dollars per year. He discussed efforts being made to pursue other funding to lessen the impact the General Fund.

Ms. Davis inquired as to the cost of proposed park rangers. Discussion followed regarding the cost of employing park rangers and law enforcement. Mr. Kogan reviewed the scheduled phases of the project and the cost for each phase.

He reviewed schedule and timeline for the project and advised he is seeking a formal recommendation from this advisory board. Ms. Davis made a motion to approve the plan and Ms. Perez seconded the motion and all board members unanimously approved the motion.

f. Needs Assessment Overview – Nancy Monteith

i. Due to time constraints this was moved to next month's meeting.

5. Program Highlights

6:10 PM

a. Each Program will Share an Update (Time Permitting)

a. Cemetery – Mark Smith

Mr. Smith provided a brief update on the Cemetery program. He advised the sales from the Cemetery book have been successful and provided information where the book can be purchased.

b. Parks South – Troy Baker

Mr. Baker advised the Parks staff is working with Sugarhouse Park. The pond at the park is being dredge and parks is taking the soil from the pond to the model port.

c. Urban Forestry – Tony Gliot

Mr. Gliot advised due to most recent storm there was significant tree damage. He reviewed the damage and advised what his team is doing to take care of the damage. He also provided an update on his staff changes, his crew supervisor position has been filled.

d. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin advised the Regional Athletic Complex will open on April 04/13. He provided an update on the progress with the restroom and maintenance building projects.

e. 19/20 CIP Applications Update – Nancy Monteith

Ms. Monteith advised the Art Council selected Glendale Park to utilize one hundred and eighty-eight thousand dollars for public art.

6. Board Comments & Future Agenda Items

6:20 PM

a. Board Comment Period

a. Request for Future Agenda Item

i. Pioneer Park Update

ii. Rosewood Dog Park Update

iii. By-Law Update

b. PNUT Board Field Trip

i. Three Creeks Site Visit

c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

6:29 PM

a. February 21, 2019

8. Adjourn

6:30 PM

Ms. Parrish moved to adjourn the meeting. Ms. Hart seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, February 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

- | | |
|--|----------------|
| 1. Convening the Meeting | 5:00 PM |
| <ul style="list-style-type: none">a. Call to Orderb. Attendance by Telephonec. Chair Comments | |
| 2. Approval of Minutes | 5:03 PM |
| <ul style="list-style-type: none">a. Approve January 24, 2019 Meeting Minutes | |
| 3. Public Comment Period | 5:05 PM |
| <ul style="list-style-type: none">a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome. | |
| 4. Discussion Items | 5:20 PM |
| <ul style="list-style-type: none">a. Welcome New Board Members - Tony Gliot 5 min.b. By-Law Update – Elliot Mott 10 min.c. Parks Program Update – Troy Baker & Kyle Shields 15 min.d. Needs Assessment Overview – Nancy Monteith 15 min. | |
| 5. Program Highlights | 6:10 PM |
| <ul style="list-style-type: none">a. Each Program will Share an Update (Time Permitting)<ul style="list-style-type: none">a. Urban Forestry – Tony Gliotb. Regional Athletic Complex – Chris Laughlinc. Trails and Natural Lands – Lewis Kogan | |
| 6. Board Comments & Future Agenda Items | 6:20 PM |
| <ul style="list-style-type: none">a. Board Comment Period<ul style="list-style-type: none">a. Request for Future Agenda Itemb. PNUT Board Field Tripc. Upcoming Involvement Opportunities | |
| 7. Confirmation of Next Meeting | 6:29 PM |
| <ul style="list-style-type: none">a. March 21, 2019 | |
| 8. Adjourn | 6:30 PM |

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, February 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

5:00 PM

- a. Call to Order

The meeting was called to order.

- b. Roll Call

- a. Elliott Mott
- b. Polly Hart
- c. Jenny Hewson
- d. Katie Davis
- e. Fred Fyfe
- f. Ellen Parish
- g. Gwen Springmeyer
- h. Samantha Finch

2. Approval of Minutes

5:03 PM

- a. Approve January 24, 2019 Meeting Minutes
 - a. Ms. Perez made a motion to approve the minutes and Ms. Davis seconded the motion. All board members unanimously agreed to approve the January 24, 2019 minutes with an amendment to the roll call to correct the spelling of Mr. Mott's first name.

3. Public Comment Period

5:05 PM

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

Jim Walters a resident of Salt Lake City, shared his concerns about the East Bench Master Plan and requested an update regarding the CIP application for Miller Park.

Ms. Monteith provided update on the project and provided him the contact information of the Project Manager.

4. Discussion Items

5:20 PM

- a. Welcome New Board Members

Mr. Mott welcomed the new advisory board members. Introductions from each of the board members were made as well as from the Public Lands staff.

b. By-Law Update – Elliott Mott

Mr. Mott shared his concerns regarding the current election process and his proposed changes to the bylaws to address these concerns. He provided board members with a document showing the current bylaws and the proposed changes. Discussion followed regarding these proposed changes. Ms. Parish made a motion to table the topic and Ms. Springmeyer seconded the motion.

c. Parks Program Update – Troy Baker & Kyle Shields

Mr. Baker provided an update on his parks program. He provided a map illustrating his districts and reviewed the parks and the amenities for each of his parks. He also provided an update regarding a current in-house project at Poplar Grove Park and described what is being done to update the restrooms and save costs. He will provide a future update as the project progresses.

Mr. Baker advised the city received funding for new trail connectivity after the Chevron spill occurred. He advised the funding will be used to improve the trail connections on the west side, possibly add a youth soccer field and provide better river access. He also provided an overview of the proposed construction projects for this year.

Mr. Shields provided an update regarding his parks program. He shared his program's success with communication and shared the opportunities he has had to interact with the public at community council meetings. He reviewed some challenges with deferred maintenance and what actions are being taken to overcome them.

Mr. Shields provided an overview of the proposed construction projects in his parks this year as well as an update on his Graffiti program. He shared some of the challenges they have in preventing repeat occurrences of graffiti at various locations.

d. Needs Assessment Overview – Nancy Monteith

Ms. Monteith provided a high-level overview of the Needs Assessment. She discussed the purpose of the Needs Assessments and how the data was collected. She reviewed a map of existing parks and provided a summary of the lands owned and maintained by Parks and Public Lands as well as the amenity distribution in our parks.

Ms. Monteith discussed the plans for creating a master plan to address the concerns of the City, develop an actionable plan and create a vision the community will be engaged with.

5. Program Highlights

6:10 PM

- a. Each Program will Share an Update (Time Permitting)

Due to time constraints, additional program updates were not shared.

6. Board Comments & Future Agenda Items

6:20 PM

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - i. Election Process
 - b. PNUT Board Field Trip

c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

6:29 PM

- a. March 21, 2019

8. Adjourn

6:30 PM

Ms. Parish moved to adjourn the meeting. Ms. Davis seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, March 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Attendance by Telephone
- c. Chair Comments

2. Approval of Minutes

- a. Approve February 21, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Review By-laws – Kristin Riker
- b. Budget Update – Kristin Riker
- c. Consolidated Fee Schedule – Troy Baker

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Regional Athletic Complex – Chris Laughlin

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities accomplish

7. Confirmation of Next Meeting

- a. April 18, 2019

8. Adjourn

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, March 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Attendance by Telephone

- a. Ms. Hart was sick however offered to call in if needed for a quorum. A quorum was present so Ms. Hart did not call in.

- c. Roll Call

- a. Elliott Mott
 - b. Katie Davis
 - c. Trina Perez
 - d. Jenny Hewson
 - e. Fred Fyfe
 - f. Gwen Springmeyer
 - g. Samantha Finch

2. Approval of Minutes

- a. Approve March 21, 2019 Meeting Minutes

- a. Ms. Finch motioned to approve the minutes and Ms. Perez seconded the motion. All board members unanimously agreed to approve the March 21, 2019 minutes with an amendment to remove the sentence stating the by-law discussion was tabled for the next meeting.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Review By-Laws – Kristin Riker & Elliott Mott

Ms. Riker provided all board members a binder with information regarding the Parks, Natural Lands, Urban Forestry and Trails advisory board including the current ordinances and by-laws. She reviewed chapter 2.07 and section 2.94 of the City code concerning advisory boards and explained the difference between city code and the by-laws. Ms. Riker also reviewed the current by-laws and made suggestions for clerical updates.

Mr. Mott shared his reasons for updating the by-laws and discussion followed concerning the election process for officers of the board. Ms. Riker suggested all board members read the most current by-laws and present any proposed changes at next month's meeting.

b. Budget Update – Kristin Riker

Ms. Riker provide an overview of the budget process and a timeline of when funds are requested. She provided an explanation of how the budget is determined and advised some of the Mayor's initiatives are Urban Forestry, cost of living raise for employees, and reducing carbon emissions by 10%. Ms. Riker advised each department was asked to cut 3% from their budget and shared the challenges to meet this request without cutting full-time employees.

Ms. Riker shared what has been requested based on the needs and priorities for Parks and Public Lands including inflationary impacts and contractual increases. She explained requests to increase maintenance staff, vehicles, equipment and supplies to more efficiently maintain Salt Lake City Trails and Natural Lands.

Ms. Riker reviewed the Mayor's initiatives to propose funding to increase the health and safety of the City's urban forest. She also reviewed the initiative to create a pilot park ranger program.

c. Consolidated Fee Schedule – Troy Baker

Mr. Baker shared an update regarding the consolidated fee schedule. He provided a brief explanation on what the consolidated fee schedule is and explained how the fees are determined. Mr. Baker reviewed the current fees and the proposed changes to various fees. Discussion followed regarding when and how invoices are billed for special events and what the next steps are to have the changes approved.

Mr. Laughlin and Mr. Gliot provided a brief description of the proposed fee changes to their programs and explained the reason for charging additional fees.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

a. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin provided a brief update on the Regional Athletic Complex. He advised the Regional Athletic Complex opens on April 13, 2019 and provided an update on the ongoing projects. He advised they are currently in the process of purchasing additional land and provided a map to show the location.

b. Trails and Natural Lands – Kendal Scott

Ms. Scott provided an update on the various outreach programs and volunteer events in the Trails and Natural Lands Division.

c. Nancy Monteith

Ms. Monteith advised she is working with Tree Utah on how to refresh the trees at our parks and shared information about two upcoming tree planting events.

d. Mia Caselli

Ms. Caselli advised the newsletter is being shared in a new format and wanted be certain everyone is still receiving it. She advised the newsletter is being distributed more broadly with the new format.

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - i. Ms. Springmeyer proposed a hike in the upper avenues near the jump park when the weather is warmer.
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. April 18, 2019

8. Adjourn

Ms. Springmeyer moved to adjourn the meeting. Ms. Perez seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, April 18, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Attendance by Telephone
- c. Chair Comments

2. Approval of Minutes

- a. Approve March 21, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- | | |
|--|---------|
| a. Board Training – Boyd Ferguson | 15 min. |
| b. By-Law Review & Discussion – Elliott Mott | 10 min. |
| c. Parks Events Update – Kathy Rollman | 10 min. |
| d. Donations (Action Item) – Kezia Lopez | 5 min. |

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities accomplish

7. Confirmation of Next Meeting

- a. May 16, 2019

8. Adjourn

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, April 18, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Elliott Mott
 - b. Polly Hart
 - c. Trina Perez
 - d. Samantha Finch
 - e. Ellen Parish
 - f. Gwen Springmeyer

2. Approval of Minutes

- a. Approve March 21, 2019 Meeting Minutes

Ms. Finch made a motion to approve the minutes and Ms. Perez seconded the motion. Discussion followed to correct and clarify the minutes. Ms. Parish motioned to approve the minutes with suggested corrections. Ms. Perez seconded the motion and all board members unanimously approved the March 21, 2019 minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.
 - i. No public comments.

4. Discussion Items

- a. Board Training – Boyd Ferguson

Mr. Ferguson, Senior City Attorney, provided a brief training for the board members regarding the open meeting law. He advised the training is a state requirement and all members of the Board are required to receive annual training. He reviewed the regulations requiring meetings be open to the public, providing advance notice of the meetings, and keeping record of the meetings. He also clarified questions regarding regulations for off-site meetings.

Mr. Ferguson reviewed the specifications for the meeting agenda and discussion followed regarding discussing topics not on an agenda. He provided details of how and when recordings need to be made available to the public. He also reviewed approved methods of communication between board members during meetings.

- b. By-Law Review & Discussion – Elliott Mott

Mr. Mott advised his initial concerns and reasons for updating the by-laws are no longer necessary as the section he was concerned about has been removed and verbiage updated. He advised if any board members are interested in changing the election process of officers to notify him.

c. Parks Events Update – Kathy Rollman

Ms. Rollman provided a brief update on events in Salt Lake City Parks. She explained the role of Salt Lake City Parks & Public Lands in special events and permitting. She provided a year-over-year comparison of the different types of events in parks and discussed which parks are used most often for special events. Ms. Rollman discussed the need to create new spaces to continue to host events in parks and discussion followed about the facilities necessary for special events in parks.

d. Donations (Action Item) – Kezia Lopez

Ms. Lopez provided a brief overview of the various proposed donations. Ms. Hart motioned to approve the donations and Ms. Parish seconded the motion. Discussion followed clarifying why donations are brought to the Board for approval prior to accepting them and the process for approving donations. Mr. Kogan and Ms. Lopez answered questions regarding the donations.

Ms. Springmeyer motioned to approve all the donations and Ms. Parish seconded the motion. All board members unanimously agreed to approve all donations.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

a. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin provide a brief update on his program and discussion followed regarding a pilot test of two organic fields at the Regional Athletic Complex. He reviewed recent and upcoming events and games.

b. Urban Forestry – Tony Gliot

Mr. Gliot discussed the impact of the storm on March 29, 2019 to Salt Lake City's urban forest. He advised he would provide a more in depth update at the next meeting. He also shared the upcoming events for Arbor Day at Washington Square.

c. Parks – Kyle Shields

Mr. Shields advised the parks maintenance crews have been assisting Urban Forestry with retrieving branch piles in streets and advised his staff can now start to focus on clearing branches from parks and follow up on regular park maintenance. He also provided updates on various ongoing projects.

d. Trails and Natural Lands – Lewis Kogan

Mr. Kogan provided an update on various programs his staff implemented. He discussed how his staff has addressed Nature Deficit Disorder by generating several programs to work with children in the community in order to connect them with nature.

Mr. Kogan discussed the success of an event named Purge Your Spurge and provided information on what spurge is as well as the impact it has on the local environment. He said there were over a hundred volunteers who were able to remove over twenty thousand pounds of spurge.

6. Board Comments & Future Agenda Items

a. Board Comment Period

a. Announcements

- i. Ms. Finch shared information about an upcoming community event at Hidden Hollow.

b. Request for Future Agenda Item

- i. Pioneer Park update in September
 - ii. Urban Ranger Program at the University of Utah
- c. PNUT Board Field Trip
 - i. Discussion followed regarding ideas for possible off site meetings including a visit next month to the 'I' Street Bike Park.
- d. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. May 16, 2019

8. Adjourn

- a. Ms. Parish moved to adjourn the meeting. Ms. Finch seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, May 16, 2019
5:00 p.m. – 6:30 p.m.
Lindsey Gardens Park
426 N M Street (800 E)

Meeting will then move to the “I” Street Bike Park

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve April 18, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Urban Forestry Update – Tony Gliot
- b. Trails & Natural Lands Update – Lewis Kogan
- c. Foothill Trails Design Update – Lewis Kogan
- d. “I” Street Bike Park Visit – Lewis Kogan
- e. Guided Bonneville Shoreline Hike (Optional) – Lewis Kogan

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities accomplish

7. Confirmation of Next Meeting

- a. June 20, 2019

8. Adjourn

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, May 16, 2019
5:00 p.m. – 6:30 p.m.
Lindsey Gardens Park
426 N M Street (800 E)

Notice: This meeting occurred outdoors therefore, meeting minutes contain minimal details.

1. Convening the Meeting

- a. Call to Order

The meeting was called to order by Mr. Mott.

- b. Roll Call
 - a. Elliott Mott
 - b. Samantha Finch
 - c. Katie Davis
 - d. Gwen Springmeyer
 - e. Brianna Binnebose
 - f. Jenny Hewson
 - g. Fred Fife

- c. Chair Comments

Mr. Mott welcomed the newest member of the board, Brianna Binnebose and each staff and board member introduced themselves.

2. Approval of Minutes

- a. Approve April 18, 2019 Meeting Minutes

Ms. Finch motioned to approve the minutes, Ms. Springmeyer seconded the motion. All board members unanimously agreed to approve the April 18, 2019 meeting minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

There were no public comments.

4. Discussion Items

- a. Urban Forestry Update – Tony Gliot

Mr. Gliot provided an introduction and overview of the Urban Forestry Division and advised he will follow up with more in depth resource analysis at a future indoor meeting. He provided details on the current number of trees and the various tree species in Salt Lake City's Urban Forest and discussed the operation and services his staff provide: tree planting, pruning, and removal. Ms. Hewson inquired as to the main reason trees are removed and Mr. Gliot advised

trees are removed mainly due to tree death. He explained most trees in the City have a lifespan of approximately sixty years and many are reaching the end of their natural life.

Ms. Riker discussed the efforts made to obtain funding to provide education regarding the benefits and the need to care for the trees in our communities.

b. Trails & Natural Lands Update – Lewis Kogan

Mr. Kogan provided a general overview of the Trails and Natural Lands Division. He explained the objectives of his division and the efforts his staff have made to engage the public in the natural world. He provided a brief overview of key properties and explained how his division has shifted focus from mostly restoration projects to trail projects.

Mr. Kogan shared some of the challenges in regards to funding and explained the need to increase staff to keep up with the maintenance required as his Division continues to acquire more land.

Ms. Riker advised City Council will review the Mayor's recommended budget on May 28, 2019 and advised board members if they needed more information about a project or area they would like to advocate for to let her know. Discussion followed regarding about the Mayor's recommended budget for Parks and Public Lands.

c. Foothill Trails Design Update – Lewis Kogan

Mr. Kogan provided a map of the Foothill Trails Design to all board members and explained the scope of the project. He discussed the planned budget for the project and the efforts taken to secure funding as well.

d. "I" Street Bike Park Visit – Lewis Kogan

Due to inclement weather the 'I' Street Bike Park visit was postponed for a future date.

e. Guided Bonneville Shoreline Hike (Optional) – Lewis Kogan

Due to inclement weather the optional Bonneville Shoreline hike was postponed for a future date.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Parks North - Kyle Shields

Mr. Shields advised due to inclement weather the Memory Grove Clean Up previously scheduled for May 18, 2019 has been move to June 1, 2019 after Memorial Day.

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item

Mr. Mott advised he will arrange for a representative of the Urban Ranger Program at the University of Utah to give a presentation at the next meeting on June 20, 2019.

- b. PNUT Board Field Trip

c. Upcoming Involvement Opportunities

Ms. Riker advised the Salt Lake City Council will review the Mayor's recommended budget for Public Lands on May 28, 2019 during the work session.

7. Confirmation of Next Meeting

- a. June 20, 2019

8. Adjourn

Mr. Mott motioned to adjourn the meeting, Ms. Finch seconded the motion. All board members unanimously agreed to adjourn.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, June 20, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Attendance by Telephone
- c. Chair Comments

2. Approval of Minutes

- a. Approve May 16, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Urban and Historic Landscapes – Laura Bandara, SLC Planning Division
- b. Three Creeks Property Acquisition (Action Item) – Lewis Kogan
- c. Encroachment Resolution – Lewis Kogan

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities accomplish

7. Confirmation of Next Meeting

- a. July 18, 2019

8. Adjourn

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, June 20, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Elliott Mott
 - b. Trina Perez
 - c. Katie Davis
 - d. Fred Fife
 - e. Samantha Finch
 - f. Brianna Binnebose
 - g. Gwen Springmeyer
- b. Chair Comments

Mr. Mott indicated he would prefer meetings where business is conducted, to be held at the Public Lands Building rather than on field trips.

2. Approval of Minutes

- a. Approve May 16, 2019 Meeting Minutes

Ms. Davis motioned to approve the minutes and Ms. Finch seconded the motion. Mr. Fife requested the spelling of his last name be corrected. All board members unanimously approved the May 16, 2019 minutes with the suggested correction.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.
 - i. No public comments.

4. Discussion Items

- a. Urban and Historic Landscapes – Laura Bandara, SLC Planning Division

Ms. Bandara from the Salt Lake City Planning Division presented on urban and historic landscapes. She discussed the role of parks and landscapes in the city network and reviewed the importance of urban design and preservation in the City. She discussed how landscapes create frameworks for cities within park systems and reviewed historic landscapes and designs within Salt Lake City.

- b. Three Creeks Property Acquisition (Action Item) – Lewis Kogan

Mr. Kogan provided a brief overview of the Three Creeks Confluence Park Project. He discussed the location of the proposed property acquisition as well as the negotiation process with the current owner of the property. Mr. Kogan reviewed the next steps and due process

required if the Trails and Natural Lands Division is able to acquire the property. Mr. Fife motioned to approve the property acquisition, Ms. Springmeyer seconded the motion. Discussion followed, and Mr. Kogan answered questions from board members. All board members then unanimously approved the Three Creeks property acquisition.

c. Encroachment Resolution – Lewis Kogan

Mr. Kogan advised the Trails and Natural Lands Division is responsible for the maintenance and protection of the Jordan River Parkway within Salt Lake City. He advised his division has become aware of more than a hundred private property encroachments along the river and there isn't a program or division who is responsible to enforce and resolve these encroachments.

Mr. Kogan shared a few examples of current encroachments they have encountered along the river and advised these can be time consuming and there may be a risk of legal battles. He reviewed the approach his division is taking to resolve these and future encroachments.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Parks South – Troy Baker

Mr. Baker provided an update on the Fairmont Park Lighting and Pathway project and advised this will be completed on August 17, 2019.

- b. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin advised the restrooms at the Regional Athletic Complex have been officially completed and turned over to his program.

- c. Landscape Architect - Nancy Monteith

Ms. Monteith advised CIP applications will be considered by Salt Lake City Council soon and mentioned there will be time for public comment.

- d. Urban Forestry – Tony Gliot

Mr. Gliot advised the Council approved four new crew arborists and two new trucks for his division and discussed the positive impact this will have for responding to service requests from residents.

- e. Parks North – Kyle Shields

Mr. Shields advised the restrooms at Warm Springs Park are almost ready for construction. He advised the area has been fenced and portable toilets have been placed in the park.

- f. Trails and Natural Lands – Lewis Kogan

Mr. Kogan advised the Council approved one new full-time position for his division and have decided to partner with the Youth and Family Division to kick off the Children's Bill of Rights. He also advised he will submit a request for professional assistance from the National Park Service Rivers, Trails, and Conservation program this month for a paddle share pilot program for a section of the Jordan River.

6. Board Comments & Future Agenda Items

- a. Board Comment Period

- a. Request for Future Agenda Item

Mr. Mott advised he would have someone from the Urban Ranger Program at the University of Utah present at a meeting sometime in the fall.

- b. PNUT Board Field Trip
- c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. July 18, 2019

8. Adjourn

Mr. Mott motioned to adjourn the meeting, Ms. Finch seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, July 18, 2019
5:00 p.m. – 6:30 p.m.
Exchange Club Canoe Marina
1200 W 1700 S (Seven Peaks Parking Lot)

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve April 18, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Guided Boat Tour of the Jordan River – Jordan River Commission

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. August 15, 2019

8. Adjourn

Minutes (Pending Approval)

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, July 18, 2019
5:00 p.m. – 6:30 p.m.
Exchange Club Canoe Marina
1200 W 1700 S (Seven Peaks Parking Lot)

1. Convening the Meeting

- a. Call to Order

Mr. Mott called the meeting to order.

- b. Roll Call

- a. Elliot Mott
- b. Ellen Parish
- c. Samantha Finch
- d. Katie Davis
- e. Fred Fife
- f. Jenny Hewson
- g. Brianna Binnebose
- h. Polly Hart

- c. Chair Comments

Mr. Mott advised he would leading a float on the Jordan River through Taylorsville, South Salt Lake and West Valley City and invited any to join him on Saturday July 20, 2019.

2. Approval of Minutes

- a. Approve June 20, 2019 Meeting Minutes

Ms. Finch motioned to approve the minutes and Ms. Davis seconded the motion. All board members unanimously approved the June 20, 2019 meeting minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.
 - i. There were no public comments.

4. Discussion Items

- a. Guided Boat Tour of the Jordan River – Jordan River Commission and Lewis Kogan

Mr. Kogan reviewed safety procedures in preparation for the river trip. He advised he would stop in various locations to share information about the different projects along the river.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

- a. Capital Improvement Projects – Kristin Riker

Ms. Riker advised the City Council will be reviewing CIP applications in the upcoming weeks.

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. August 15, 2019

8. Adjourn

Ms. Parish motioned to adjourn the meeting, Ms. Binnebose seconded the motion and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, August 15, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve July 18, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Graffiti Program Update – Zane Badger
- b. Public Lands Budget Update – Kristin Riker
- c. Donation Proposals (Action Item) – Kezia Lopez

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. September 19, 2019

8. Adjourn

Minutes **(Pending Approval)**

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, August 15, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Roll Call
 - i. Elliot Mott
 - ii. Samantha Finch
 - iii. Fred Fife
 - iv. Ellen Parish
 - v. Brianna Binnebose
 - vi. Gwen Springmeyer
- b. Chair Comments

2. Approval of Minutes

- a. Approve July 18, 2019 Meeting Minutes

Ms. Parish motioned to approve the minutes and Ms. Binnebose seconded the motion. All board members unanimously agreed to approve the July 18, 2019 meeting minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.
 - i. No public comments

4. Discussion Items

- a. Graffiti Program Update – Zane Badger

Mr. Badger provided an overview of the Graffiti Program. He reviewed the operations of his team and discussed the different types of graffiti and the various methods they use to remove graffiti from different surfaces. He reviewed the number of responses and requests his program has received this year in comparison with last year and discussed the work order program his team uses.

Mr. Badger discussed other projects and job duties his team is responsible for outside of the graffiti program. These projects include playground and pavilion cleaning, volunteer and community service projects, working with the Art Council regarding utility box wraps, and snow removal in the winter. He answered questions from Board members regarding graffiti activity in the Rio Grande area and advised them of the mobile issue reporting and service requesting system for Salt Lake City.

b. Public Lands Budget Update – Lee Bollwinkel and Lewis Kogan

Mr. Bollwinkel and Mr. Kogan provided budget updates for their corresponding divisions. Mr. Kogan discussed the budget initiatives proposed for the Trails & Natural Lands Division. He requested an increased budget for his division to address maintenance and staff capacity and for the care of the City's nature parks. He reported the City Council approved funding to add an additional fulltime senior groundskeeper and anticipates resubmitting their initiative next year.

Mr. Kogan also shared funding updates on behalf of Tony Gliot, Urban Forestry Division. Mr. Kogan reported the Urban Forestry Division received funding to add four additional fulltime arborists and two trucks to assist with maintenance and health of the City's urban forest.

Mr. Bollwinkel reported the City Council approved an increased budget for water as Public Utilities has increased their costs.

c. Donation Proposals (Action Item) – Kezia Lopez

Ms. Lopez provided an overview of donation requests the Public Lands department has received and answered questions from board members regarding these requests. Mr. Fyfe motioned to approve the donations and Ms. Springmeyer seconded the motion. All board members unanimously agreed to approve the donations.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

a. Regional Athletic Center – Chris Laughlin

Mr. Laughlin provided a brief update regarding his program. He reported the Regional Athletic Complex has stayed busy with several different athletic tournaments, the restrooms have been completed and the maintenance building is seventy-five percent finished.

b. Parks South – Troy Baker

Mr. Baker provided a brief update regarding the ongoing projects at Fairmont Park. He advised the pathway at Fairmont Park is under construction and the lights are on back order. He shared information about the Peace Garden Festival and the Sugar House Backyard Bash and encouraged attendance

c. Trails & Natural Lands Division – Lewis Kogan

Mr. Kogan stated his team has completed the fencing around the creek at Parley's Historic Nature Park. He explained the fencing is in place to preserve and save the vegetation along the creek. He also shared the City has placed a bid to obtain Allen Park and will update the Board once he receives more information. He announced River Fest will take place at Fisher Mansion on September 21st and 22nd.

d. Cemetery – Lee Bollwinkel

Mr. Bollwinkel informed the Board that Mark Smith, Salt Lake City Cemetery Sexton recently passed away and there are a few City officials planning a memorial or donation in Mark Smith's honor. Mr. Bollwinkel will keep the Board informed as more information becomes available. He also shared there will be an event at the City Cemetery on August 22, 2019 and the dedication of a headstone for Tom, an enslaved black pioneer.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Ms. Finch shared concerns from the Friends of Fairmont Park Group and the Hidden Hollow Subcommittee. Mr. Bollwinkel stated he would meet with the Friends of Fairmont Park in September and Mr. Kogan shared information regarding a CIP application requesting funding for restoration of the irrigation system at Hidden Hollow.

a. Request for Future Agenda Item

Mr. Mott requested the University of Utah to present their Urban Ranger Program at next month's meeting and he will coordinate with Ms. Lopez to have it on the agenda.

b. PNUT Board Field Trip

Several board members expressed interest in a tour of Fisher Mansion and a guided outdoor hike.

c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

a. September 19, 2019

8. Adjourn

Ms. Finch motioned to adjourn the meeting and Ms. Binnebose seconded the motion. All board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, September 19, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve August 15, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Urban Forestry Update – Tony Gliot
- b. Donation Proposal (Action Item) – Kezia Lopez
- c. Jordon River Water Trail & Boat Access – Tyler Murdock
- d. Fisher Mansion Carriage House Update – Lewis Kogan
- e. Proposed By-Law Changes, Officer Voting – Elliott Mott

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. October 17, 2019

8. Adjourn

Minutes (pending approval)

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, September 19, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Elliott Mott
 - b. Polly Hart
 - c. Brianna Binnebose
 - d. Ellen Parrish
 - e. Katie Davis
 - f. Samantha Finch
 - g. Jenny Hewson
 - h. Fred Fife
 - i. Gwen Springmeyer
- b. Chair Comments

Mr. Mott reported the representatives from the University of Utah Urban Ranger program were unable to present this month, however he will continue to coordinate a time for them to present to the Board.

2. Approval of Minutes

- a. Approve August 15, 2019 Meeting Minutes

Mr. Fife motioned to approve the minutes and Ms. Binnebose seconded the motion. Discussion followed regarding the misspelled names of a few board members. All board members unanimously agreed to approve the August 15, 2019 meeting minutes with corrections to these names.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Urban Forestry Update – Tony Gliot

Mr. Gliot provided overview of municipal urban forestry. He discussed several components of municipal urban forestry and how it is reflected within Salt Lake City. He reviewed the importance and benefits of maintaining the urban forest as well as urban forest management including tree planting, maintenance and removal. Mr. Gliot discussed the importance of public outreach and education in regards to urban forestry.

b. Donation Proposal (Action Item) – Kezia Lopez

Ms. Lopez briefly reviewed a donation proposal from Tree Utah for a volunteer event on September 21, 2019 at 17th South River Park. Ms. Binnebose motioned to approve the donation and Ms. Davis seconded the motion. All board members unanimously agreed to approve the donation.

c. Jordan River Water Trail & Boat Access – Tyler Murdock

Mr. Murdock provided a brief update regarding the Jordan River Water Trail Improvements project. He reported the Salt Lake County Water Trail Master Plan will be finalized this November which includes plans for improved boat access locations throughout the county. He explained Public Lands will be moving forward with design at locations within Salt Lake City and provided a map of these locations. Mr. Murdock reviewed the estimated timeline for the project and advised construction is expected to start summer of 2020.

d. Fisher Mansion Carriage House Update – Lewis Kogan

Mr. Kogan advised Salt Lake City Public Lands received Capital Improvement Program funding for various projects including the restoration of the Fisher Mansion Carriage House. He reviewed cost estimates challenges and opportunities and discussed the outreach and community engagement conducted for the project. He advised the funding does not include plans for renovating Fisher's Mansion as this is a much larger project.

e. Proposed By-Law Changes, Officer Voting – Elliott Mott

Mr. Mott reviewed the current by-laws of the Parks, Natural Lands, Urban Forestry and Trails Advisory Board in regards to the election of officers and proposed to make changes the process currently in place. Discussion followed and the board determined not to move forward with proposed changes.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

a. Parks Division – Lee Bollwinkel

Mr. Bollwinkel reviewed the projects Salt Lake City Public Lands recently received funding for through the Capital Improvement Program.

b. Parks North – Kyle Shields

Mr. Shields provided an update on construction projects within his parks including Redwood Meadows, Rosewood Dog Park and Pioneer Park. He reported the new fields at Pioneer Park have been activated with soccer and rugby games and answered questions regarding the maintenance of the asphalt at Memory Grove Park.

c. Parks North – Troy Baker

Mr. Baker reported the lighting at Fairmont Park is on hold and advised the Artesian Well project will be going out to bid next week.

d. Trails & Natural Lands Division – Lewis Kogan

Mr. Lewis reviewed a list of open staff positions within Salt Lake City Public Lands.

e. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin reported the Regional Athletic Complex will host the Special Olympics next month and advised he will have more updates regarding ongoing for next month's meeting.

f. Urban Forestry Division – Tony Gliot

Mr. Gliot reported his division has received a delivery of 500 trees for fall planting and his team will be conducting fall tree health care injections within the next month.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Ms. Binnebose reported the Liberty Wells Community Council requested she speak with the Public Lands Staff regarding the concerns they have about the safety of the public at Liberty Park and request a staff member join one of their meetings to discuss these concerns and the actions the Division is taking to address them.

a. Request for Future Agenda Item

b. PNUT Board Field Trip

- i. Mr. Kogan advised he will plan a mid-month hike and will provide board members more details once the plans have been finalized.

c. Upcoming Involvement Opportunities

- i. Riverfest 2019 has been moved October 19-20 and volunteers are needed to table a booth to share information regarding the Carriage House project.

7. Confirmation of Next Meeting

a. October 17, 2019

8. Adjourn

Ms. Binnebose motioned to adjourn the meeting, Ms. Finch seconded the motioned and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, October 17, 2019
5:00 p.m. – 6:30 p.m.
Salt Lake City & County Building
451 State Street, Room 138

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve September 19, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Salt Lake Urban Trails – Tom Milar
- b. Proposed and Funded Capital Improvement Projects – Nancy Monteith
- c. Walking Tour of Washington Square – Troy Baker & Tony Gliot

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. November 21, 2019

8. Adjourn

Minutes **(Pending Approval)**

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, October 17, 2019
5:00 p.m. – 6:30 p.m.
Salt Lake City & County Building
451 State Street, Room 138

1. Convening the Meeting

- a. Call to Order
 - a. Elliott Mott
 - b. Polly Hart
 - c. Trina Perez
 - d. Samantha Perez
 - e. Jenny Hewson
 - f. Fred Fife
 - g. Ellen Parrish
 - h. Gwen Springmeyer
 - i. Brianna Binnebose
- b. Chair Comments

Mr. Mott reported the representatives from the University of Utah's Urban Ranger program are unable to present to the board until next year. He will keep the board informed of any updates.

2. Approval of Minutes

- a. Approve September 19, 2019 Meeting Minutes

Ms. Parrish motioned to approve the minutes and Ms. Finch seconded the motion. Ms. Binnebose reported her comments from the previous month's meeting were not included in the minutes and requested this be added. All board members unanimously agreed to approve the September 19, 2019 meeting minutes with the added correction.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Salt Lake Urban Trails – Tom Milar

Mr. Milar with the Salt Lake City Transportation Division shared information regarding the 9 Line and Folsom Trail projects. He reviewed the location, goals and vision for the 9 Line trail. He shared destinations which can be accessed along the 9 Line trail, such as Parkview Elementary, 9 Line bike and community park, Hogle Zoo and several more. He advised the goals of the project are to enhance the experience of trails users for walking and biking within Salt Lake City and make it a place comfortable for all ages and abilities. He discussed the areas

of the trail which are being constructed and the project deadlines. He reviewed the coordination between the Trails & Natural Lands Division and the Transportation Division to seek and obtain funding for these and other trail projects. Mr. Milar answered questions from board members regarding the funding required to fully complete the 9 Line trail as well as snow removal along certain areas of this trail.

Mr. Milar provided an overview of the Folsom Trail project and discussed three elements to the project. He discussed the feasibility of daylighting part of City Creek, to determine how much of the water can be moved out of the current pipe and moved to a small channel alongside the trail to beautify the area. He provided a map of the trail and discussed some challenges regarding the crossing at the railroad and how they were able to overcome these challenges. Mr. Milar also reviewed funding resources for the Folsom Trail project and provided a brief informational update regarding the McClellan Trail.

b. Proposed and Funded Capital Improvement Projects – Nancy Monteith

Ms. Monteith, Landscape Architect, provided a brief update regarding the recently funded Capital Improvement Projects. She provided a list of all the recently approved CIP projects for Salt Lake City to each of the board members. She informed the Board the Parks & Public Lands Division received approximately 9 million dollars for several projects. She reported 3.5 million dollars of this total will go towards Pioneer Park. She informed the Board these projects represent the Division's priority needs and discussed which projects are constituent projects. She reviewed where the funds for the Capital Improvement Projects are obtained and briefly discussed several projects: Fisher Mansion Carriage House, Jordan Park Event Grounds, Hidden Hollow Natural Area Waterwise Enhancements, Jordan River Water Trail Boat Access, Foothill Trail Masterplan, 9 Line Community Orchard, and Community Park Signage.

Ms. Riker discussed the funding for Pioneer Park and possible next steps for making improvements to Pioneer Park including community outreach to determine amenities the community would like to see added to the park. She shared the success the Division has seen with the most recent improvements to the park: a new multi-purpose field.

Mr. Kogan shared a brief update of Fisher Mansion Carriage House and other projects the Trails & Natural Lands Division is trying to fast track. He advised when the project is further along, he will share more information and detailed designs.

Ms. Monteith answered questions from the board regarding previously and recently funded capital improvement projects. She will share more information on recently funded projects once they are further developed.

c. Walking Tour of Washington Square – Troy Baker & Tony Gliot

Mr. Gliot provided a guided walking tour of the trees in Washington Square. He highlighted various trees around the square and explained the differences in the tree species. Mr. Baker presented the new waterwise gardens in front of the City and County building and discussed the efforts taken to create the gardens.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

a. Troy Baker – Parks South

Mr. Baker informed the board the Park Division has started the process of winterizing the irrigation systems and have stopped watering the parks. He advised constituents may see water coming from the sprinklers as air is being blown through the lines to clear them of water. He also informed the board the park restrooms are being closed for the winter and certain parks will have portable restrooms available.

b. Lewis Kogan – Trails & Natural Lands

Mr. Kogan informed the board of staffing changes within the Trails & Natural Lands Division. He shared the Trails & Natural Lands botanist located a rare species of plant along the Jordan River around 1800 north which hasn't been observed in Salt Lake County since 1885.

c. Kristin Riker – Public Lands Division

Ms. Riker informed the board she is currently conducting interviews to fill the vacant Public Relations Coordinator position which has been modified to a Community Outreach, Events and Marketing Manager position.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Mr. Mott advised Ms. Lopez will email the board regarding a potential donation to gain the board's pre-approval prior to the next meeting.

- a. Request for Future Agenda Item
- b. PNUT Board Field Trip
- c. Upcoming Involvement Opportunities

Mr. Kogan informed the board that Riverfest will take place this weekend October 21-22, 2019 and the Trails & Natural Lands Division will be staffing a table to share information about the newly funded Fisher Carriage House project. He advised volunteers are still needed to staff the table and share information with the public.

Mr. Kogan shared he will be leading a hike on October 24, 2019 starting at 5:00 pm along the Foothills. He plans to discuss the new Foothills Trail Master Plan and I-Street bike jumps.

7. Confirmation of Next Meeting

- a. November 21, 2019

8. Adjourn

Ms. Perez motioned to adjourn the meeting, Ms. Parrish seconded the motioned and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, November 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve October 17, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Wasatch Mountain Institute Development Proposal Presentation – Jack Shea & Wayne Turner
- b. Community Proposal to Remove Urban Treehouse Presentation – David Troester
- c. Regional Athletic Complex Program Update – Chris Laughlin
- d. Update of Active Capital Improvement Projects – Nancy Monteith
- e. Solicit Board Recommendations for PPL Master Plan Stakeholders – Nancy Monteith
- f. Officer Elections – Kristin Riker

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. December 19, 2019

8. Adjourn

Minutes (pending approval)

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, November 21, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Elliott Mott
 - b. Polly Hart
 - c. Brianna Binnebose
 - d. Ellen Parrish
 - e. Katie Davis
 - f. Samantha Finch
 - g. Fred Fife
 - h. Trina Perez
- b. Chair Comments

Mr. Mott reported that he is still working on pursuing an urban ranger program and is now working with Salt Lake Community College and will continue to update the board on these discussions.

2. Approval of Minutes

- a. Approve October 17th, 2019 Meeting Minutes

Mr. Fife motioned to approve the minutes and Ms. Binnebose seconded the motion. Discussion followed regarding the misspelled names of a few board members. All board members unanimously agreed to approve the October 17th, 2019 meeting minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome. There was no public comment.

4. Discussion Items

- a. Wasatch Mountain Institute (Discussion Item) – Wayne Turner, Jack Shea and Howie Vogt?

Staff from the Wasatch Mountain Institute (WMI) presented on a proposed development within SLC open space along the Jordan River Parkway at approximately 350 North between Constitution Park and Cottonwood Park in the Fairpark neighborhood. WMI is a Utah non-profit organization that works to connect children, families and communities to the outdoors through place-based educational experiences. WMI recently approached Salt Lake City's Trails & Natural Lands Division for assistance in developing this site along the Jordan River for a future "Urban Outdoor Education & Science Center."

The Urban Outdoor Education and Science Center along the Jordan River location would be one of five locations located in the region with other facilities planned in Kamas, Oakley, Park City and Midway. The Salt Lake City Center would be the only urban oriented center for the WMI program.

Mr. Kogan stated this is a discussion item only and that if this project were to proceed it would require the disposition of Open Space, which is always a concern for the Division and should be considered by the board during this discussion. Mr. Kogan stated that on the other hand it is rare for a development opportunity along the Jordan River to so closely align with the mission and goals of the Trails and Natural Lands Division.

Ms. Binnebose asked if WMI is interested in a larger restoration or improvement plan for the additional acreage surrounding the proposed development.

Mr. Shea stated it would be our intent to work with the City to identify goals for this space and help to improve the space while minimizing our impacts on the land.

Discussion followed among the board regarding the project proposal, the value of open space and the required disposition process. The overall benefits a program of this nature would provide to the community were discussed as well.

b. Community Proposal to Remove the Urban Treehouse (Discussion Item) – David Troester

Mr. Troester, a resident of the Glendale neighborhood, presented to the Board regarding his request to remove the outdoor classroom feature known as the Urban Tree House located within Bend in the River open space at 1030 Fremont Avenue. Mr. Troester has lived in the neighborhood for 10 years and during this time has only seen the Urban Tree House being use for negative activity including drinking, drug use, and campfires. The space has become a hangout by dozens of homeless individuals that gather during the day and in many cases sleep there at night. For these reasons, and in order to improve the security and health of the neighborhood, Mr. Troester is requesting that the Urban Tree house be removed.

c. Regional Athletic Complex Program Update – Chris Laughlin

Chris Laughlin provided a recap for the 2019 season's tournaments, revenue, economic impact, construction projects, operations and staff. The RAC had 19 tournaments, 9 were out of state and brought in an estimated 12.5 in economic impact. This season there were 6483 reservations hours and \$457,950 in revenue.

d. Update of Active Capital Improvement Projects – Nancy Monteith

Ms. Monteith provided a list of active capital projects for the board to review and request future project updates. The Public Lands staff provided brief updates on five projects that will soon start construction.

Ms. Monteith presented the Artesian Well, located at the corner of 800 South and 500 East, project. The project will start construction in December and be closed to the public for the duration of the project.

Mr. Shields presented an update on the Cemetery Walls. The bids came back and we have decided to do the wall holding back the graves and the fence on N street from the front entrance going north. The project will be done by the first of April.

Mr. Shields presented an update on the Dee Glenn Tennis Center. The center will be going out to bid the first of the year and will be in construction this next year and probably a little into the next depending on the contractor.

Mr. Murdock presented an update on the Three Creeks project. The City has selected a contractor for the project. Project is estimated to break ground in mid-December/early January 2020. The project is estimated to be complete in the summer of 2020.

Mr. Murdock presented an update on the 9Line project. Contractors began work on landscaping and pedestrian safety improvements along the 9Line Trail between the Jordan River and Redwood Road. The project is approximately 40% complete and is estimated to be complete in the spring of 2020.

- e. Solicit Board Recommendations for PPL Master Plan Stakeholders – Nancy Monteith

Ms. Monteith will email the board to request input on potential stakeholders for the Public Lands Master Plan.

- f. Officer Elections – Kristin Riker

Ms. Riker read Salt Lake City Code 2.07.120: ELECTION OF BOARD OFFICERS:

Each city board shall select one of its members as chair and another member as vice chair who shall perform the duties of the chair during the absence or disability of the chair. (Ord. 67-13, 2013). The board was reminded that the selection process will take place as it has in past years, nominees will be discussed in the December meeting, and board member selections will be made via email and announced in the January meeting.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Trails and Natural Lands Division – Lewis Kogan

Mr. Kogan provided an update on a recent grant received from the National Park Service that will provide technical assistance for the study of a Jordan River Paddle Share program that will be implement along the Jordan River within Salt Lake City.

Mr. Kogan provided an update on the Foothill Trails Master Plan and that the plan will be in front of City Council in January 2020.

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Ms. Perez asked staff if there were any additional planned amenities for the Rosewood dog park that was recently constructed.

- i. Mr. Shields stated that they had approximately \$2,000 remaining in the project budget that would be used to purchase a dog agility feature for the park. Parks crews are also planning to add boulders and benches to the park in the coming months. Mr. Shields also stated that it does come down to money for the amenities and the community could come together and put in a CIP for the amenities if they would like. It is a big dog park and could use lots of amenities.
- b. Request for Future Agenda Items
Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. December 19, 2019

8. Adjourn

Ms. Binnebose motioned to adjourn the meeting, Ms. Finch seconded the motioned and all board members unanimously agreed.

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, December 19, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Chair Comments

2. Approval of Minutes

- a. Approve November 21, 2019 Meeting Minutes

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Blueprint Jordan River Update – Soren Simonsen, Jordan River Commission
- b. Public Lands Master Plan Introduction – Nancy Monteith
- c. Rose Park Trail System Update – Tyler Murdock and Lewis Kogan
- d. Public Lands Project Updates – Tyler Murdock and Nancy Monteith
- e. Chair and Vice Chair Elections Discussion – Kezia Lopez

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. January 16, 2019

8. Adjourn

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, December 19, 2019
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
 - a. Roll Call
 - i. Elliott Mott
 - ii. Polly Hart
 - iii. Katie Davis
 - iv. Ellen Parrish
 - v. Fred Fife
 - vi. Samantha Finch
 - vii. Gwen Springmeyer
- b. Chair Comments

2. Approval of Minutes

- a. Approve November 21, 2019 Meeting Minutes

Ms. Finch motioned to approve the minutes and Ms. Davis seconded the motion. All board members unanimously agreed to approve the November 21, 2019 minutes.

3. Public Comment Period

- a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

4. Discussion Items

- a. Blueprint Jordan River Update – Soren Simonsen, Jordan River Commission

Mr. Simonsen from the Jordan River Commission presented on the current happenings along the Jordan River Corridor. He provided a background of who the commission is and the history behind their development. He discussed the goals of the commission as well as current projects and initiatives. He reviewed major restoration projects along the river which mitigate the impacts of homelessness and address pollution and water quality.

Mr. Simonsen shared information regarding their four signature events throughout the year as well as their volunteer coordination efforts. He advised the board of a new application where residents can report any concerns or feedback regarding the Jordan River.

- b. Public Lands Master Plan Introduction – Nancy Monteith

Ms. Monteith provided an overview of the Public Lands Master Plan. She advised a firm out of Colorado was selected for the project. She explained the purpose of a master plan and why it is necessary. Ms. Monteith provided a project schedule for the development of the master plan and

advised it should be completed in late summer of 2021. She explained they are currently finalizing the contract and the project schedule and will work to develop a civic engagement approach.

Ms. Monteith encourage board members to share any ideas or recommendations of who should be included in a technical advisory committee and a content expert panel. Discussion followed regarding the committee and panel and Ms. Monteith answered questions from the board regarding their involvement as the project develops.

c. Rose Park Trail System Update – Tyler Murdock and Lewis Kogan

Mr. Murdock discussed the multiuse looped trails project at Rose Park Golf Course. He reviewed the project timeline and reported they will have finalized construction documents by Spring 2020. He reported there will be three miles of new trail available for 5k events and to activate the space.

Mr. Kogan discussed how support from the Board is needed to help integrate more urban trails with golf courses in order to increase public access to green spaces in the future.

d. Public Lands Project Updates – Tyler Murdock and Nancy Monteith

Ms. Monteith introduced Kat Nix, Project Manager from the Public Art Program. Ms. Nix explained how public art is integrated in our spaces and how it is funded. Ms. Monteith shared updates regarding improvements to Glendale Park and she and Ms. Nix discussed the public art project for this park.

Ms. Nix reported this is the largest public art project funded through the Capital Improvement Program. She shared there were 140 applications from artists nationwide and a local team was selected to create the art. She explained the goals of the art project the outreach with the Glendale Community.

Mr. Murdock discussed the Jordan River Water Trail improvements and how artwork will be incorporated at select boat ramp sites and explained previous funding challenges for the project.

e. Chair and Vice Chair Elections Discussion – Kezia Lopez

Ms. Lopez advised nominations for 2020 officers are now being accepted. She will email a form to all board members to send in their nominations. After all nominees have been notified and accepted the nomination, she will send another form for board members to vote for their 2020 officers.

Ms. Lopez inquired if anyone would like voice their nominations at this time and Ms. Finch nominated Mr. Mott for Chair of the board and he accepted the nomination.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Parks Division - Lee Bollwinkel

Mr. Bollwinkel announced the position for City Sexton has been filled and introduced Keith Van Otten as the new City Sexton for the Salt Lake City Cemetery.

b. Urban Forestry Division – Tony Gliot

Mr. Gliot reported his division is experience a 2-month backlog for pruning requests. They have had to spend more time on tree removal in the Cemetery due to a beetle infestation. He will be looking into possible insecticide treatments however he will engage with the Greater Avenues Community Council prior to applying any treatments.

c. Trails and Natural Lands Division – Lewis Kogan

Mr. Kogan shared updates regarding the Foothills Trails Plan and reported phase one of the project is currently out to bid. He reported the Three Creeks project is also underway and will share updates next month. Mr. Kogan shared his division is understaffed which makes it difficult to accomplish their core components. He advised he is working on a three year strategic plan which he will share in Spring 2020. Mr. Kogan announced the Volunteer and Outreach Coordination position in his division has been filled.

d. Regional Athletic Complex – Chris Laughlin

Mr. Laughlin shared updates for the ongoing projects at the Regional Athletic Complex. He reported they have twenty-three events already booked for their twenty-seven-week season. Discussion followed and several members of the board requested a tour of the complex.

e. Park Operations North – Kyle Shields

Mr. Shields reported the roof of the bathroom at Warm Springs Park is complete and he has received positive feedback from the community regarding the structure. He advised he has several projects out to bid.

f. Park Operations South – Troy Baker

Mr. Baker reported contracts for the Artesian Well project are being finalized and there has been a delay with the lighting project at Fairmont Park as the contractor is still waiting on delivery of light pole. Mr. Baker reported several of his projects will be out to bid in January and February of 2020.

e. Public Lands Division Director - Kristin Riker

Ms. Riker advised staff will start adding project overviews as a reoccurring discussion topic for these meetings. She reported there are currently forty-nine open projects within the division. Ms. Riker shared updates regarding the Capital Improvement Program and advised she will continue to update the board as more information is available.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Ms. Parrish commended the Public Lands Division for the work they are doing to keep up with the City growth. Mr. Mott shared he will be leading a float on the Jordan River on Christmas Day for all those who wish to join. Ms. Springmeyer shared an article from Via Magazine featuring Liberty Park as the best park in the west.

b. Request for Future Agenda Item

Ms. Riker advised Mr. Boyd Ferguson will be conducting board training in January.

a. PNUT Board Field Trip

b. Upcoming Involvement Opportunities

Mr. Mott reminded board member of the incoming Mayor's inauguration on January 6, 2020.

7. Confirmation of Next Meeting

- a. January 16, 2020

8. Adjourn

Ms. Finch motioned to adjourn the meeting and Ms. Davis seconded the motion. All board members unanimously agreed to adjourn.