

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, January 18, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve November 16, 2017 Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. Approval of 2018 Chair & Vice Chair
- b. 2018 Pioneer Park Improvements

4. Discussion Items

- a. Consolidated Fee Schedule
- b. Grazing on Open Space Land
- c. Pre-School use of Open Space Land
- d. Public Lands Yearly Budget Plans Update

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
- b. Request for Future Agenda Item

7. Confirmation of Next Meeting

- a. February 15, 2018

Meeting Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, January 18, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

a. Call to Order

The meeting was called to order.

b. Approve November 16, 2017 Minutes

Mr. Elliot Mott made a motion to approve the minutes. Ms. Gwen Springmeyer seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

a. Public Comments

There were no public comments.

3. Action Items

a. Approval of 2018 Chair & Vice Chair

Mr. Marc Coles-Ritchie was announced as the 2018 Chairperson. Mr. Matthew Loveland was announced as the 2018 Vice-Chairperson. Mr. Dennis Faris made a motion to approve the results of the election. Mr. Elliot Mott seconded the motion. Upon roll call, the motion was unanimously approved.

b. 2018 Pioneer Park Improvements

Ms. Springmeyer requested that CPTED professions be involved in the design process. Ms. Riker explained that six staff members had gone through CPTED training and certification in 2017 and that those design principles had been included in the Pioneer Park improvement plan. Mr. Mott voiced his support for the proposal. The Board asked which trees will be removed. Ms. Monteith outlined exactly which trees would be removed and said that, depending on cost, some trees may be able to be transplanted but the feasibility of transplant has not yet been determined. Mr. Loveland said he supports the improvements and expressed that it is important to think about how the changes will impact the future of the park.

Ms. Springmeyer made a motion to support the proposed improvements to the park, Ms. Parish seconded the motion. Upon roll call, all Board members unanimously approved the plan.

4. Discussion Items

a. Consolidated Fee Schedule

The Consolidated Fee Schedule agenda item was removed from the Agenda with the approval of Chairperson, Marc Coles-Ritchie.

b. Grazing on Open Space Land

Mr. Lewis Kogan notified the Board that there have been request to use un-used / un-developed open space land for cattle grazing. He requested Board member feedback on whether Trails and Natural Lands should approve these types of requests.

Mr. Riker asked if there would be any value to the City if the property was leased. Mr. Kogan said he wasn't sure what the value would be but estimates it wouldn't be high due to the soil quality being low.

Ms. Springmeyer asked if the smell would disrupt nearby property owners. Mr. Kogan said he didn't believe the smell would disrupt neighbors because they would only utilize the property for short period of time.

Ms. Parish said she doesn't support the proposal because cattle are one of the largest contributors to methane gas, and therefore, it may be bad for the environment.

Mr. Coles-Ritchie and Ms. Parish said they would be more likely to support allowing goats from the Refugee Goat Project to graze on the property.

Mr. Coles-Ritchie asked if cattle are currently grazing on the property unauthorized. Mr. Kogan said that fences were previously removed to help control thistle growth. He doesn't believe cattle have been grazing, however, if they were to graze in the area it would be Public Lands responsibility to add fence to the property line to prevent grazing.

Mr. Loveland asked if the City would consider land leasing this space for a low impact use. Mr. Kogan said he had never considered this idea but that it may be a good idea.

Mr. Faris said he supports the idea.

c. Pre-School use of Open Space Land

Mr. Kogan notified the Board, that similar to grazing requests, Trails and Natural Lands have received requests for the use of open space land by private pre-schools (business use of open space requires written approval from the Mayor). The private pre-schools would utilize the space for nature related school activities. Mr. Kogan requested Board Member feedback on whether Trails and Natural Lands should approve these types of requests.

Mr. Coles-Ritchie said he supports it unless the pre-schools utilize the same space every day and doesn't allow other users to have a peaceful experience in Open Space.

Ms. Springmeyer asked about City liability for child injury. Mr. Kogan said that schools must have their own liability insurance with Salt Lake City listed as an additional insured.

Ms. Riker asked how often the Mayor needs to re-approve the approval. Mr. Kogan said we could likely determine how often we would want the offer approved.

Ms. Parish said that she felt allowing private school to utilize open space doesn't seem socially equitable. She said she is against the proposal.

Mr. Coles-Ritchie suggested providing the private schools with a list of guidelines for how they will utilize the space.

Ms. Springmeyer asked if Public Schools frequently use open space. Mr. Kogan said that the Trails and Natural Lands program has found it difficult to engage public school students and teachers in Salt Lake City Open Space. Ms. Springmeyer said she support the idea.

Ms. Riker asked if this idea would be more appealing if we were to do a one-year pilot program. Most Board members supported this idea. Mr. Parrish did not support the proposal.

d. Public Lands Yearly Budget Plans Update

Ms. Riker shared Parks and Public Lands budget initiatives with the PNUT Board.

5. Program Highlights

a. Each Program will Share an Update

Each program provided the board with a verbal update based on the monthly newsletter.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Mr. Loveland said he would like to share some comments from the Sugarhouse Community Council:

- The Fairmont Park Fireplace Pavilion – He said the residents have noticed fires are being started by homeless individuals in the pavilion. He said there has been discussion about removing the rock walls that house the fireplaces. Mr. Baker said that other parks have had their fireplaces removed to mitigate similar issues. Ms. Riker said we have received a lot of feedback on this issue and will be looking toward a solution soon.

b. Request for Future Agenda Item

The Board requested an update from the Trails and Natural Lands program on Trails.

- 9-Line Final Draft Plan
- Folsom Trail Corridor

7. Confirmation of Next Meeting

The meeting on February 15, 2018 was confirmed.

8. Attendance

a. Staff Members

- | | |
|-------------------|-------------------|
| 1. Kristin Riker | 6. Nancy Monteith |
| 2. Lee Bollwinkel | 7. Chris Laughlin |
| 3. Troy Baker | 8. Mia Caselli |
| 4. Tyler Murdock | 9. Tony Gliot |
| 5. Lewis Kogan | 10. Kyle Shields |

b. Board Members

- | | |
|---------------------|-----------------------|
| 1. Dennis Faris | 6. Gwen Springmeyer |
| 2. Fred Fife | 7. Trina Perez |
| 3. Elliot Mott | 8. Katie Davis |
| 4. Matthew Loveland | 9. Marc Coles-Ritchie |
| 5. Ellen Parrish | |

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, February 15, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve January 18, 2018 Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. N/A

4. Discussion Items

- a. Parks Program Update
- b. PNUT Board Advocacy
- c. PNUT Board Outings
- d. Fireplace Wall Removals

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
- b. Request for Future Agenda Item

7. Confirmation of Next Meeting

- a. March 15, 2018

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, February 15, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Approve January 18, 2018 Minutes

Mr. Elliot Mott made a motion to approve the minutes. Ms. Trina Perez seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

- a. Public Comments

There were no public comments.

3. Action Items

- a. N/A

4. Discussion Items

- a. Parks Program Update

Mr. Kyle shields and Mr. Troy Baker provided an update on all the active projects in Salt Lake City parks. Mr. Shields provided an update on Parks District 1 & 2 which consists of the north side of the City. Mr. Baker provided an update on Parks District 3 & 4 which consists of the south side of the City.

- b. PNUT Board Advocacy

Mr. Kogan provided each PNUT Board member a handout. The handout outlined various ways each member could be more actively involved in Public Lands Division. Each Board member provided answers for new ways they can become more involved in Public Lands activities. He said the answers will be compiled into one document which will enable staff members to reach out to specific board members to help with projects.

- c. PNUT Board Outings

Mr. Coles Ritchie proposed the board attend a once per month field trip to a city park or natural area. He said he has previously discussed this proposal with Kristin Riker. The field trip could be held two weeks after each PNUT meeting. The Board discussed member availability for this type of meeting. They decided the field trip would be held on the second Wednesday after the PNUT Board meeting during lunch hour (12:00pm). Additionally, the Board member who selects the site would commit to attending and reporting back to other PNUT Board members who were unable to attend. The field trip would be optional.

d. Fireplace Wall Removals

This item was removed as it was reviewed in the Parks Program Update.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

Each program provided the board with a verbal update on current events in their program.

6. Board Comments & Future Agenda Items

a. Board Comment Period

Mr. Faris said he has received a lot of community feedback regarding the Jordan River Trail. He asked that crews monitor and maintain the trail more frequently.

b. Request for Future Agenda Item

Mr. Faris asked for more frequent updates regarding trails in Salt Lake City.

7. Confirmation of Next Meeting

a. April 19, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, March 15, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve February 15, 2018 Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. N/A

4. Discussion Items

- a. Comprehensive Needs Assessment Update
- b. 9-Line Trail Corridor Improvements
- c. Trails Update

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. April 19, 2018

MINUTES

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, March 15, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order by Mr. Coles Ritchie.

- b. Approve March 15, 2018 Minutes.

Mr. Mott made a motion to approve the minutes. Mr. Loveland seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

- a. Public Comments

Robin Carbaugh and Jim Webster provided comments regarding Miller Park and Sunnyside Park. They stated that the CIP Application for Miller Park funding will make the park more accessible for everyone. Mr. Carbaugh stated that she would like to see the lighted fields at Sunnyside Park be phased out and nighttime sports play moved to the Regional Athletic Complex.

3. Action Items

- a. N/A

4. Discussion Items

- a. Comprehensive Needs Assessment Update

Ms. Monteith provided a brief overview of the 2017 Needs Assessment. The Needs Assessment final draft is currently being developed and reviewed by the consultant and Public Lands staff. Ms. Monteith shared some of the data that resulted from a community survey, an asset evaluation of all Park assets, a statistically valid survey, and other methods of public engagement.

Ms. Monteith said the Needs Assessment considers the essential role that parks play in improving the quality of life of City residents. It is the first step toward creating new Public Lands' management plans as it provides a clear understanding of needs, values, and recommendations for the future of future development and acquisition of land.

Some of the Key Considerations that were outlined in the presentation are as follows:

- Maintaining the existing LOS into 2040 requires an additional 94 acres of park land.
- Finding land in close proximity to existing and future population centers will be challenging for a city approaching buildout.
- The Central Community has the lowest park acreage per population. It also has no direct access to state or federal open space and is under-served in multipurpose fields, baseball/ softball fields and trails.
- Implementing currently proposed trails is essential for improving connectivity of parks and trails. Natural open space and trails play a significant role in meeting the recreation needs of the community.
- Additional funding is necessary to ensure existing parks and open spaces are maintained and new facilities provided to meet future needs.
- Future needs and desires for additional active sports facilities must be balanced with the dominant community vision for passive parks, open spaces and trails.

b. 9-Line Trail Corridor Improvements

Mr. Murdock provided a brief overview of the 9Line Trail Improvements. The project runs west of the Jordan River to Redwood Road. The budget is \$850,000 and the design will be completed in April 2018. Extensive community engagement was done prior to finalizing the design, including; Westside Forward Event, Poplar Grove Community Council visit, Glendale Community Council visit, and a street closure mailer. The project identifies five objectives including; destination (creation of lively spaces), play (unifying people), nature (preserving native habitats), connections (connect neighborhoods), and art (interactive artwork). The project will primarily consist of landscape and transportation improvements. The design is currently at 70% and construction should begin in June 2018 and be completed in October 2018.

c. Trails Update

Mr. Kogan provided an update on Trails throughout Salt Lake City. The update consisted of several maps that identified the trail systems that run through Salt Lake City. Additionally, Mr. Kogan provided an update on current trail projects in the City:

Foothill Trails Plan: Two Open Houses are scheduled. The Plan is expected to be complete in summer 2018.

Emigration Greenway: Connect Foothill Drive to the BST providing a scenic route along the creek. This will also provide a visual and physical separation between golfers and other user groups.

McClelland Trail: The next phase will be 2100 South to Fairmont Park.

Parleys Trail: Sugarmont section – planned alignment on Wilmington Avenue. South Salt Lake Section – Main to West Temple alignment scheduled for 2019. 900 West to River Section – Flyover Bridge is needed and funding has not yet been determined.

9-Line Trail: A trail extension study was completed in January 2018. The surplus canal connection is for sale by Union Pacific. The Redwood Road section is scheduled for improvements in summer 2018. Design is underway for the 9th and 9th section.

Jordan River Water Trail: SLCO Water Trail Plan is tentatively under development with ZAP Funding. Designs are underway for boat access at Fisher Mansion, Gadsby Trail, and 1800 North Trailhead.

Jordan River Parkway Trail: New trailhead kiosks will be installed in spring 2018. New interpretive signage will be installed in summer 2018. Extended police patrols have been implemented. New Trail Bridge is planned for 1300 south and 600 north.

Rose Park Loop Trails: Design is underway for public perimeter trails at Rose Park Golf Course. Potential for multiple neighborhood connections.

Surplus Canal Trail: Salt Lake County Flood Control and Salt Lake City are working together for potential trail development. Additional permitting is required which is an estimated 5-6 years out.

Folsom Trail: The City is preparing to release an Request for Proposal for daylighting feasibility & conceptual designs. Funding is currently available for trail way construction. Construction timeline depends on the daylighting feasibility study.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip

PNUT Board Members will meet at Warm Springs Park on Wednesday, April 4th at 12:00pm. Public Lands staff will provide a tour of the park.

- c. Upcoming Involvement Opportunities

A list of upcoming community council meeting that has Public Land agenda items was provided to each PNUT Board member.

7. Confirmation of Next Meeting

- a. April 19, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, May 17, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve March 15, 2018 Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. Major Asset Naming Proposal: Ty's Garden (Utah Open Lands)

4. Discussion Items

- a. Westpoint Signage Presentation
- b. Miller Park Accessibility and Historic Protection Project Update
- c. Urban Forestry Program Update
- d. PPL Staff Availability and Consultation

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Items
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. June 21, 2018

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, May 17, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

Notice: The recording of this meeting was damaged therefore, meeting minutes contain minimal details.

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Approve March 15, 2018 Minutes

Board members reviewed the meeting minutes and unanimously agreed to approve the March 15, 2018 meeting minutes.

2. Public Comment Period

- a. Public Comments

There were no public comments.

3. Action Items

- a. Major Asset Naming Proposal: Ty's Garden (Utah Open Lands)

Mr. Kogan presented details provided in the attached memo to the Board. Board members unanimously approved the proposal.

4. Discussion Items

- a. Westpoint Signage Presentation

This item was added to the agenda in error and was removed.

- b. Miller Park Accessibility and Historic Protection Project Update

Mr. Kogan reviewed recent project updates that will make Miller Park more accessible to the public and protect the historic wall that runs throughout the park. This project is an approved community CIP application.

- c. Urban Forestry Program Update

Mr. Tony Gliot provided a presentation containing annual updates from the Urban Forestry program.

d. PPL Staff Availability and Consultation

Ms. Riker notified the PNUT Board members that staff would be available to discuss business matters one hour prior to the PNUT Board meeting. Time for questions after the meeting will not be available.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Items
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. June 21, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, June 21st
5:00 p.m. – 6:30 p.m.
Memory Grove Park - 300 North Canyon Road
Meet at Front Gate

1. Convening the Meeting

- a. Call to Order

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. UYSA Donation for Regional Athletic Complex

4. Discussion Items

- a. Tour Memory Grove Park
- b. Pioneer Park Update
- c. July PNUT Meeting

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. TBD

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, June 21st
5:00 p.m. – 6:30 p.m.
Memory Grove Park - 300 North Canyon Road
Meet at Front Gate

Notice: This meeting occurred outdoors therefore, meeting minutes contain minimal details.

1. Convening the Meeting

- a. Call to Order

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. UYSA Donation for Regional Athletic Complex

There was not a quorum present for this meeting. A final vote will be held at the next meeting.

4. Discussion Items

- a. Tour Memory Grove Park

Mr. Shields provided a tour of Memory Grove Park.

- b. Pioneer Park Update

Ms. Riker said that the Pioneer Park construction project is currently on hold until additional funding is secured. She said the Pioneer Park Coalition has committed to donating \$300,000, which leaves an approximate \$90,000 gap in funding. She notified the Board that Parks and Public Lands' staff members are currently working with the RDA to determine if there are any funding opportunities available with RDA funding.

- c. July PNUT Meeting

Ms. Riker asked Board Members if they will be available to attend the July board meeting. A majority of members said they would be available to attend. Ms. Riker said an e-mail will be sent out to determine if there will be a quorum. If a quorum is available the meeting will be held.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. TBD

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, July 19, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve May 2018 & June 2018 Meeting Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. Utah Youth Soccer Association Formal Vote
 - Discussed during June meeting & details sent via e-mail for review.

4. Discussion Items

- a. Wasatch Hollow Preserve Storm water
- b. Jordan River Water Trail
- c. Fisher Mansion Carriage House Proposal
- d. Flower Farms

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. August 16, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, August 16, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve May 2018 & June 2018 Meeting Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- a. N/A

4. Discussion Items

- a. Budget Update
- b. Constituent CIP Process
- c. Board Seat Expirations
- d. Board Attendance Requirements

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip Discussion
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. September 20, 2018

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday,
August 16th 5:00 p.m.
– 6:30 p.m.
1965 West 500 South

NOTE: The meeting recording system was out of order during this meeting, therefore, meeting minutes contain minimal details.

1. Convening the Meeting

- a. Call to Order
- b. Roll Call
 - a. Marc Coles-Ritchie
 - b. Polly Hart
 - c. Trina Perez
 - d. Elliot Mott
 - e. Matt Loveland
 - f. Fred Fife
 - g. Dennis Faris
 - h. Gwen Springmeyer

2. Public Comment Period

- a. Public Comments
 - a. None

3. Action Items

- a. None

4. Discussion Items

- a. Budget Update

Ms. Riker provided an update on changes to the Parks and Public Lands budget beginning in Fiscal Year 18/19. She provided a brief summary of the following budget items;

- The restructuring of Parks and Public Lands (pending approval);
- ESCO payments;
- General fund key changes;
- Seasonal employee funding transfer for full-time employees;
- and inflationary utility costs.

- b. Constituent CIP Process

Ms. Monteith provided an overview of how constituents can submit a Capitol Improvement application. The application process can be found online at <https://www.sl.gov/hand/>.

c. Board Seat Expirations & Attendance Requirements

Ms. Riker notified the board that Dennis Faris and Marc Coles Ritchie will complete their PNUT board terms in October 2018. Once completed, there will be two at large seats to fill. Mr. Loveland announced that the September 2018 meeting will be his last meeting due to conflicts in his schedule. Mr. Loveland currently holds the seat for District 7. The District 7 seat will be open beginning in October 2018.

Ms. Riker reminded the Board that if they are unable to attend the meeting they should provide prior notice. They can send an e-mail to Mia Caselli to provide notice.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. The Board will meet at the International Peace Gardens for a tour on August 30, 2018 at 12pm.

7. Confirmation of Next Meeting

- a. September 20, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, September 20, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve August 2018 Meeting Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- None

4. Discussion Items

- a. 9Line Bike Park Update
- b. CIP Application Review
- c. Pioneer Park Update
- d. 9Line Bike Park Update
- e. Matt Loveland
- f. Interim Chair & Vice Chair Discussion

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. October 18, 2018

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, September 20, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Roll Call
 - a. Marc Coles-Ritchie
 - b. Polly Hart
 - c. Trina Perez
 - d. Elliot Mott
 - e. Matt Loveland
 - f. Fred Fife
 - g. Dennis Faris
 - h. Gwen Springmeyer
 - i. Katie Davis

- c. Approve August 2018 Meeting Minutes

Mr. Mott made a motion to approve the minutes. Mr. Faris seconded the motion. All board members unanimously agreed to approve the August 16, 2018 meeting minutes.

2. Public Comment Period

- a. Public Comments

There were no public comments.

3. Action Items

- None

4. Discussion Items

- a. CIP Application Review

Ms. Montieth reviewed fiscal year 2018/2019 CIP applications recommended for funding by the mayor. She noted the following:

Commented [LK1]: This was added as an amendment during the October 18, 2018 meeting.

- **Proposed Park Improvements – Cottonwood Park - \$666,353**
 - Restroom, recreation, landscape and irrigation improvements.
 - Signage and wayfinding
 - No additional maintenance costs
- **Day Riverside Enhancements - \$350,000**
 - Pumprack
 - Eco-garden enhancements
 - Signage and wayfinding
 - Maintenance \$15,000
- **Proposed Park Improvements – Popular Grove - \$1,374,606**
 - Restroom, tennis court, landscape and irrigation improvements.
 - Signage and Wayfaring
 - No additional maintenance costs
- **Proposed Park Improvements – Jordan Park - \$1,084,176**
 - Event Power
 - Playground redevelopment
 - Signage and Wayfaring
 - Maintenance costs of \$15,000
- **Fisher Mansion Carriage House - \$750,000**
 - Nature Center
 - Concessions and Canoe Rental
 - Maintenance costs of \$20,000
- **Gatsby Boat Ramp - \$150,000**
 - Maintenance costs of \$2,500
- **Three Creeks Phase II - \$1,300,000**
 - Property Acquisition
 - Bridge
- Maintenance costs of \$10,000
- **Proposed Park Improvements – City Creek Park - \$1,359,394**
 - Plaza Improvements
 - Landscape and irrigation enhancements
 - Rock wall repair
 - Signage and Wayfinding
 - No additional maintenance costs
- **Warm Springs Amenity Plan - \$510,215**
 - Athletic Field
 - Landscape and irrigation enhancements
 - Off-leash dog park
 - Signage and Wayfinding
 - Maintenance costs of \$4,500
- **Bonneville Trail head improvements - \$1,200,000**
 - Salt Dome
 - I Street
 - Popperton (with Restroom)
 - Maintenance costs of \$15,000
- **Pioneer Park Improvements - \$500,000**
 - Partner match
- **Library Square - \$75,000**
 - Design Funding
- **Proposed Park Improvements – Liberty Park - \$898,297**
 - Pathway improvements
 - Raised multi-use path at entrances
 - Inner pedestrian loop
 - No additional maintenance costs
- **Liberty Park Seven Canyons Fountain - \$1,800,000**
 - Fountain redevelopment

- Playground replacement
- Maintenance costs of \$15,000
- **Proposed Park Improvements – Laird Park - \$2,888,054**
- Playground replacement
- Signage
- No additional maintenance costs
- **Fairmont Park - \$1,230,840**
- Event area improvements
- Fish cleaning station
- Maintenance costs of \$4,000
- **Hidden Hollow - \$150,000**
- Landscape enhancements
- Maintenance costs of \$7,500
- **Parleys Historic Nature Park - \$700,000**
- Water and shade improvements
- Historic structures restoration
- Stream restoration
- Maintenance costs of \$20,000
- **Parks Maintenance Yard - \$2,665,324**
-
- Wood Reutilization Operation
- Parks Yard Expansion
- Maintenance costs of \$4,000
- **Parks Signage - \$195,750**
- Westpointe Park, Riverside Park, Cottonwood Park,
- Jordan Park, City Creek Park, Sunnyside Park, and Donner Trail Park
- Maintenance costs of \$2,000
- **Regional Athletic Complex - \$4,311,536**
- Four new fields with gravel parking
- Maintenance costs of \$217,000
- **Cemetery - \$2,500,000**
- Multi-use roadway redevelopment
- No additional maintenance costs

Ms. Riker provided an update regarding the fire that occurred in the Parks and Public Lands building back lot.

Mr. Mott inquired about having a sign for Cottonwood Park placed on Redwood Road and Ms. Montieth advised it would depend on if we can negotiate the property use.

Mr. Mott inquired if the Carriage House project includes a boat ramp. Mr. Murdock confirmed the boat ramp will be included in a grant project.

Mr. Mott inquired about the goat head solution. Mr. Kogan notified the board other cities also struggle with goat head along pathways and trails in their cities. Some cities have resources to designate employees specifically for goat head weed removal which is something Salt Lake City can look into in the future.

Mr. Mott commented on the snow at Parleys Historic Park not being removed. Additionally Ms. Riker added that the Parley Trail falls under the purview of Salt Lake County. It was advised we do snow removal for paved trails and one section of the Parleys Trail located in Hidden Hollow.

Ms. Parish inquired about the possibility of using user fees to recoup the cost of building additional fields. It was advised capital funding is needed upfront and user fees are not available or adequate to contribute to capital needs. Mr. Laughlin emphasized additional fields would have a positive economic impact.

Ms. Parish inquired about implementing Crime Prevention Through Environmental Design (CPTED) principles in Hidden Hollow. Mr. Kogan stated Hidden Hollow is intended to be a natural area, however, staff members can look into additional ways to implement CPTED principles.

b. Pioneer Park Update

Ms. Riker provided an update regarding Pioneer Park. She provided a fact sheet summary and advised the demolition of the center of the park is finished.

c. 9Line Bike Park Update

Mr. Murdock provided an update regarding the 9Line Bike Park. He emphasized the significant role Mr. Loveland played in bringing this project to fruition.

d. Matt Loveland

September 20th 2018, was Mr. Loveland's last meeting on the board. Ms. Riker thanked him for serving as a representative to his community.

e. Interim Chair & Vice Chair Discussion

Ms. Riker said due to new board vacancies the board will need a new interim Chair and Vice Chair to serve. The board voted unanimously for Mr. Mott to serve as Chair and Ms. Hart to serve as Vice Chair.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
Staff shared information distributed in Public Lands' newsletter.

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
The board requested an update on Open Space Citizen Science Wildlife Camera Study and the Folsom Trail.
 - b. PNUT Board Field Trip

c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

a. October 18, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, October 18, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order
- b. Approve September 20, 2018 Meeting Minutes

2. Public Comment Period

- a. Public Comments

3. Action Items

- None

4. Discussion Items

- a. Cemetery Program Update
- b. Dennis and Marc's Final Meeting
- c. Cricket Options at Rosewood
- d. Washington Square Water Wise Garden
- e. Citizen Science Wildlife Camera Study

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)

6. Board Comments & Future Agenda Items

- a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

7. Confirmation of Next Meeting

- a. November 15, 2018

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, October 18, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Roll Call

- a. Marc Coles-Ritchie
- b. Polly Hart
- c. Elliot Mott
- d. Fred Fife
- e. Dennis Faris
- f. Katie Davis
- g. Ellen Parrish

- c. Approve September 20, 2018 Meeting Minutes

- a. Mr. Mott made a motion to approve the minutes and Mr. Coles-Ritchie seconded the motion. All board members unanimously approved the September 20, 2018 minutes with an amendment to the roll call to include Ms. Davis on the roll call as she was present for the meeting.

2. Public Comment Period

- a. Public Comments
 - a. No public comments

3. Action Items

- None
 - i. No actions item

4. Discussion Items

- a. Welcome new staff member

Ms. Riker introduced Kezia Lopez the new Office Facilitator for Parks and Public Lands.

- b. Cemetery Program Update

Mr. Bollwinkel provided a Cemetery Program update on behalf of Salt Lake City Sexton, Mark Smith. He discussed the location and history of the Cemetery program. He explained people often mistake the Jewish and Catholic cemeteries for the City Cemetery as they are located just east of our location. On occasion, Parks and Public Lands receives complaints of overwatering the grass in these locations and staff explain those areas are not part of the City Cemetery.

Mr. Bollwinkel shared historical facts about the City Cemetery and advised in 2017 Loren Rhodes wrote a book and listed the Salt City Cemetery as one of the one hundred and ninety-nine cemeteries to visit before you die.

He advised this year there were three hundred and thirty-eight internments and three disinterment actions performed.

Discussion followed about disinterment, number of plots sold, plots reclaimed and trends of sales.

Mr. Bollwinkel shared an initiative within Parks and Public Lands to maintain the health and care of trees by creating tree rings. The initiative challenged work groups to create tree rings and for every two hundred tree rings created workers would be recognized. Cemetery workers were able to complete four hundred and twenty-five tree rings to preserve the trees. He also shared, twenty new trees were planted in the spring and fifty-five will be planted in the fall in an effort to increase the forest in the cemetery.

Mr. Bollwinkel advised Mark Smith and the Public Services Admin group are working on a book called Image of America: Salt Lake City Cemetery and will be released on December 3rd. The book is an in depth history of the Salt Lake City Cemetery. Ms. Hart inquired as to where you can purchase the book, and Ms. Riker advised it will be available at the City Cemetery.

Mr. Bollwinkel advised there was a thousand cubic yards of excess soil from burials which was hauled away this year. He discussed with the demolition of Pioneer Park there were pavers which Mr. Smith was able to repurpose five hundred and twenty square feet around the bathrooms at the cemetery.

During Memorial Day weekend there were over a thousand customers who visited and asked for a map and to help locate their loved ones. Mr. Smith estimated we had about two hundred and fifty thousand visitors to cemetery over Memorial Day weekend. Mr. Bollwinkel advised there were a couple high profile burials this year at the cemetery requiring security and building platforms.

Mr. Bollwinkel discussed the needs for improvements at the Cemetery and the recent development of the Cemetery Masterplan. The list of necessary improvements includes repairs for roads, walls, headstones, and additional storage, which total an estimate cost of seventeen million dollars. The Master Plan also includes redeveloping the Sexton Building as well as the

maintenance facility. These improvements are estimated to cost an additional ten million dollars. The infrastructure is in disrepair and in need updates

Mr. Bollwinkel reviewed fascinating historical figures who are buried at the Salt Lake City Cemetery and shared a handout with a map of the cemetery and where these figures are buried as well as a binder with information about the City Cemetery.

Ms. Riker advised the City Council approved funds to improve the walls and fences however there will not be enough funding to complete all the required maintenance work needed. Ms. Parrish advised she may know some individuals who may consider donating funds.

c. Dennis and Marc's Final Meeting

Ms. Riker advised this would be Mr. Faris and Mr. Coles-Ritchie's final meeting and recognized the service they and have given for the past six years. She expressed thanks for their advocacy and involvement in the projects with Parks and Public Lands.

Ms. Riker advised the board now has four open spots and is working with the Mayor in getting these filled. She presented Mr. Faris and Mr. Coles-Ritchie's with plaques recognizing their service and took pictures.

d. Cricket Options at Rosewood

Mr. Shields discussed a donation made by Utah Cricket Association providing funding for a cricket pad at Rosewood Park. He advised this was the only location where there is enough room for a cricket pad and that the space is not already heavily used for other events. He added that due to other events cricket will only be played on Sundays at this park.

Mr. Shields provided a map of the park and described where the cricket pad will go as well as the dimensions. He explained how the game is played and how the field will be used. He discussed the current cricket pads at Cottonwood Park and Eleventh Avenue Park. He discussed how different cricket groups work together to share and use cricket pads for games.

Ms. Davis commented cricket players are underserved in city and doesn't feel it's necessary to contact the soccer players and Mr. Faris agreed.

Ms. Riker shared that Mr. Shields would be going to the Community Council with this request and working with the Council Chair on how to proceed.

e. Washington Square Water Wise Garden

Mr. Bollwinkel discussed the plans for the Water Wise Garden at the City and County Building. He shared a map and design for the new water wise garden and advised the irrigation is currently

being worked on and the garden will be replanted in the fall. He added that the project is fully funded from Public Utilities and Sustainability.

f. Citizen Science Wildlife Camera Study

Mr. Kogan introduced Dylan Goodall, a Natural Lands district crew member with a background in conservation. Mr. Goodall provided background and the results of the Wildlife Camera Study.

He advised there were over seventy cameras used, sixteen of which were donated by Salt Lake City. The project was implemented by a University of Utah PHD candidate and completed in conjunction with the Natural History Museum, Wild Utah as well as Parks and Public Lands.

5. Program Highlights

a. Each Program will Share an Update (Time Permitting)

Mr. Laughlin advised the Regional Athletic Complex is closing for the season and the last day for reservations is October 31st. He shared there are two last events happening at the complex including a Special Olympics event. He advised he will have a program update for next month.

Mr. Kogan advised Salt Lake City Council approved Capital Improvement Projects and Parks and Public Lands as a whole did very well. Trails and Natural Lands was awarded 2.5 million dollars and only had one proposal which was not approved. He advised the County Tourism, Recreational, Cultural and Conventions committee approved six hundred thousand dollars for the Three Creeks Confluence project. In total, Trails and Natural Lands received funding for six projects.

Ms. Monteith stated twelve of the sixteen Capital Improvement Projects Parks and Public Lands submitted were approved. She provided a summary of which projects received funding and a brief review of what improvements will be made.

Mr. Shields provided an update on Pioneer Park. He advised the contractor will start on Monday and fields will start being built. He also advised work on the Eleventh Avenue and Lindsey Gardens trail will start soon and extend through the cemetery.

Ms. Riker advised the City Council spoke about our programs and were very supportive.

Mr. Kogan expressed gratitude to everyone on the board who advocated for projects and Ms. Riker concurred.

6. Board Comments & Future Agenda Items

a. Board Comment Period

a. Request for Future Agenda Item

Ms. Parrish inquired about changing the access point for Liberty Park. Ms. Riker and Ms. Monteith provided background on the project and advised the community council did not express support for changing the access point. Ms. Monteith advised this could be resolved

through a community engagement project providing understanding of the safety issue, and will continue to look for alternative options.

b. Upcoming Involvement Opportunities

Ms. Caselli advised there are a few upcoming opportunities and follow up with an email.

7. Confirmation of Next Meeting

- a. November 15, 2018

AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Formal Meeting
Thursday, December 20, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

- 1. Convening the Meeting** **5:00 PM – 5:03 PM**
 - a. Call to Order
 - b. Attendance by Telephone
 - c. Chair Comments

- 2. Approval of Minutes** **5:03 PM – 5:05 PM**
 - a. Approve October 18, 2018 Meeting Minutes

- 3. Public Comment Period** **5:05 PM – 5:20 PM**
 - a. Verbal comments are limited to no more than 3 minutes; 15 minutes total. Written comments are welcome.

- 4. Discussion Items** **5:20 PM – 6:10 PM**
 - a. Regional Athletic Complex Program Update – Chris Laughlin 15 min.
 - b. SLC Neighborhood Naturalist Year-End Summary – Lewis Kogan 15 min.
 - c. Three Creeks Confluence Project Update – Tyler Murdock 10 min.
 - d. Donations (Action Item) – Mia Caselli 5 min.
 - e. Chair and Vice Chair Election Discussion – Kezia Lopez, Elliot Mott 5 min.

- 5. Program Highlights** **6:10 PM – 6:20 PM**
 - a. Each Program will Share an Update (Time Permitting)
 - a. Cemetery – Lee Bollwinkel
 - b. Parks South – Troy Baker
 - c. Parks East – Kyle Shields
 - d. Urban Forestry – Tony Gliot
 - e. Trails & Natural Lands – Lewis Kogan

- 6. Board Comments & Future Agenda Items** **6:20 PM – 6:29 PM**
 - a. Board Comment Period
 - a. Request for Future Agenda Item
 - b. PNUT Board Field Trip
 - c. Upcoming Involvement Opportunities

- 7. Confirmation of Next Meeting** **6:29 PM**
 - a. January 17, 2018

- 8. Adjourn** **6:30 PM**

Minutes

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD *of* SALT LAKE CITY

Formal Meeting
Thursday, December 20, 2018
5:00 p.m. – 6:30 p.m.
1965 West 500 South, 2nd Floor

1. Convening the Meeting

- a. Call to Order

The meeting was called to order.

- b. Roll Call
 - a. Elliot Mott
 - b. Katie Davis
 - c. Polly Hart
 - d. Trina Perez
 - e. Ellen Parrish
 - f. Gwen Springmeyer

2. Approval of Minutes

- a. Approve October 18, 2018 Meeting Minutes
 - a. Ms. Perez made a motion to approve the minutes and Ms. Davis seconded the motion. All board member unanimously approved the October 18, 2018 minutes.

3. Public Comment Period

- a. Public Comments

John Blankevoot a resident of Salt Lake City, shared his concerns regarding a developer which has removed access to the Bonneville Shoreline Trails near Arcadia Heights. He advised he and the community are seeking assistance to establish access to the trails and was advised Mr. Kogan is working with the developer.

Mr. Kogan clarified he is not working with the developer and advised the land is still private property. Ms. Riker advised if more discussion is needed, the Advisory Board will need to request to have it formally on the agenda.

Ms. Parrish inquired if there is more information online she can review and Mr. Blankevoot provided his contact information.

4. Discussion Items

- a. Regional Athletic Complex Program Update

Mr. Laughlin provided an update on the Regional Athletic Complex Program. He began by reviewing interesting facts regarding various other athletic programs and similar facilities in other locations and shared the Salt Lake City Regional Athletic Complex was number two on a list of best places to play in the United States.

Mr. Laughlin reported on the activity and use of the complex during the 2018 season. He advised the complex was open from April 14 – October 31 and opened two weeks later than the previous year in order to build turf and establish the grass.

He advised he is working on building and expanding a portfolio of multiple sport tournaments. In 2018 the Complex hosted ten out-of-state tournaments and was recognized as one of the nation's best soccer facilities by Connect Sports. He shared they have received 309 reviews on Google with over 200 reviews being five star ratings.

Mr. Laughlin advised Visit Salt Lake estimated the Regional Athletic Complex had a 19.6 million dollar economic impact on the local economy. He reviewed the revenue generated by the program over the past three years and advised in order for the program to break even they would need to make one million dollars in a year.

Mr. Mott inquired if the money goes to the general fund and Mr. Laughlin confirmed it does.

Mr. Laughlin provided a breakdown of the field reservations for the previous three years and advised the best way to measure usage is by number of hours a field is used per week. He advised the average field usage for 2018 was 16.9 hours per field per week and shared they have seen a spike of 42% in youth play for practices which has added to fields being stressed.

Mr. Laughlin shared the field utilization target of 20-24 hours weekly over 201 days. This would result in 574 total season hours which could generate 685-825 thousand dollars in revenue while still being able to maintain and sustain the fields for years to come.

Mr. Laughlin provided an update regarding the ongoing projects and future projects for the Regional Athletic Complex. He advised the restrooms are projected to be completed in March and the maintenance building has yet to be permitted. He shared he has submitted Capital Improvement Project applications to add more field lights and shade structures as well as an application to add four more fields. Four additional fields would allow the RAC to bid and host larger team tournaments. He shared this could significantly increase the economic impact on the local economy.

He advised the fields will open on April 13, 2019 and will close eleven days earlier to provide more time to get the fields seeded and aerated before the freeze. Additionally he advised they are working with purchasing to develop an RFP for naming rights and will provide an update in the next meeting. Ellen, pictures of the fields in use, getting video good for marketing

b. SLC Neighborhood Naturalist Year-End Summary

Mr. Kogan provided information on a Citizen Science Project his division is involved with called SLC Neighborhood Naturalist. They have partnered with the Natural History Museum of Utah to better engage citizens in learning about Salt Lake City open space lands.

Mr. Kogan explained how they have successfully involved the community and youth programs in stewardship, outdoor education, and the natural world and stated the long term goal of the project is to have each natural area with its own curated project site.

c. Three Creeks Confluence Project Update

Mr. Murdock provided an update regarding the Three Creeks Confluence Project. He reviewed the location of the project and discussed the community partners they are working with as well as the four goals of the project. He explained the four goals are: Community Health, improve and expand the green infrastructure dealing with storm water; Transportation, improving the connection to the Jordan River Parkway; improving the environmental conditions at the site; and creating a community connection to the Jordan River.

Mr. Murdock provided a timeline of the project and how they have worked to gather community support through an educational community visioning event. He discussed the proposed amenities at new project site such as a fishing pier, small canoe access and a plaza space for community culture events and celebrations.

Mr. Murdock advised they have hired team of artists to develop piece of art for the project site. He provided images of the proposed artwork and advised they are working on obtaining approval for the piece. He discussed the composition of the piece and advised where it will be located.

Mr. Murdock reviewed the project schedule and advised he they should be able to have the project out to bid in February or March 2019 and construct through summer with a grand opening in late fall 2019.

d. Donations (Action Item)

Ms. Caselli provided a summary and the value of the each of the proposed donations the Parks and Public Lands Division have recently received.

Mr. Mott inquired if the Parks and Public Lands staff were in agreement with the proposed donations. Ms. Caselli confirmed the Parks and Public Lands Division finds no reason to reject the proposed donations. Ms. Hart made a motion to approve all the donations and Ms. Springmeyer seconded. All board members unanimously agreed to approve all the donations.

e. Chair and Vice Chair Election Discussion

Mr. Mott provided a copy of the bylaws to each board member and reviewed the section regarding elections. He called for nominations for Chair and Vice Chair, and Ms. Lopez advised she will also be sending out email calling for nominations and later a call for votes.

Ms. Hart nominated herself for the position of Vice Chair and Mr. Mott nominated himself for the position of Chair. There were no other nominations were voiced.

Ms. Parrish inquired as to how many open spaces are available on the board. Ms. Riker confirmed there are currently four open positions and advised one member currently in process and will be confirmed on January 7, 2019.

5. Program Highlights

- a. Each Program will Share an Update (Time Permitting)
 - a. Cemetery

Mr. Bollwinkel provided a brief update on the Cemetery program. He advised the book signing for Images of America Salt Lake City Cemetery was a success. The book sold out within two days and are in the process of ordering more. He provided a list of locations where book will be available for sale and advised for each book sold royalties will be coming directly for the Cemetery.

b. Parks South

Mr. Baker provided a brief update regarding Parks South. He advised his teams are currently working on leaf clean up in the parks while the weather is good. He reviewed upcoming Capital Improvement Projects in Parks South and advised the HVAC project for the Parks and Public Lands building is currently on hold due to funding. He also advised his teams will be conducting a restroom renovation in house as the initial bids were over four hundred thousand dollars. The cost to complete the bathroom renovation in house are estimated at twenty thousand dollars.

c. Parks East

Mr. Shields provided a brief update regarding Parks East and stated his teams are also working on leaf clean up in the parks. He advised work is still being done at Pioneer Park; concrete is being poured and bases for light poles are being installed. He shared they are completing the construction of a sand box in Davis Park discussed upcoming projects at Lindsay Gardens and 11th Avenue Park.

d. Urban Forestry

Mr. Gliot provided a brief update on the Urban Forestry program. He advised they are almost complete with all tree removal requests and have removed twelve hundred trees so far this year. He shared they have about fifty more tree removals to complete to be caught up and will then be able to focus more on requests for tree pruning. He advised they have completed an order for six hundred trees to be planted in the spring and are getting mailings ready for those who have requested trees.

e. Trails & Natural Lands

Mr. Kogan shared an update on the Trails and Natural Lands Program. He advised there is an internal review of the Foothills Trails Plan and will be discussed in the City Council work session on January 9, 2019. A hearing will be held for public comment on January 23, 2019 and will go to the City Council in February or March for formal adoption.

Mr. Kogan discussed the efforts his division has put forth in pursuing funding and grants for open space projects. He shared they were recently received a grant of 4.5 million dollars to complete the 9 Line trail from 600 West to 1100 East.

Mr. Kogan also discussed recent staff changes in the Trails and Natural Lands Division.

6. Board Comments & Future Agenda Items

a. Board Comment Period

- a. Request for Future Agenda Items
 - i. Election of Officers
 - ii. Meeting schedule for 2019
- b. PNUT Board Field Trip

Mr. Mott requested a tour of Fisher Mansion as well as a canoe trip during the summer.

c. Upcoming Involvement Opportunities

Mr. Mott suggested the Parks, Natural Lands, Urban Forestry, and Trails Advisory Board meetings be advertised on National Public Radio so more of the public may be made aware and possibly attend meetings. Ms. Davis agreed with the suggestion and Ms. Caselli requested have Mr. Mott coordinate with her before reaching out to NPR.

7. Confirmation of Next Meeting

- a. January 17, 2018

8. Adjourn

Mr. Mott motioned to adjourn meeting and Ms. Davis seconded the motion.