



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, January 19<sup>th</sup>, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve November 17, 2016 Minutes*
- c. Election Results*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

**4. Staff Updates**

- a. Lisa Shaffer Introduction*
- b. Open Meeting Training*
- c. Arts & Parks Update*
- d. Dilworth Update*

**5. Discussion Items**

- a. Consolidated Fee Schedule*

**6. Action Items**

- a. NA*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. February 18, 2016*



1B

Thursday, January 19, 2016  
Parks and Public Lands - 5:00 PM

**Members Present:**

Gwen Springmeyer	Matthew Loveland
Amy Barry	Elliot Mott
Trina Perez	Dennis Faris
Fred Fife	Ellen Parish
Marc Coles-Ritchie	

**Also Present:**

Lewis Kogan	Lisa Shaffer
Lee Bollwinkel	Kristin Riker
Mia Caselli	Tony Gliot
Troy Baker	Kyle Shields
Tyler Murdock	Boyd Ferguson
Nancy Monteith	

1. Convening the Meeting

A. Call to Order

The meeting was called to order by Marc Coles Ritchie.

B. Approval of the minutes of the November 17, 2016 meeting.

Elliot Mott made a motion to approve the November 17, 2016 minutes. Fred Fife seconded the motion. Upon roll call, the motion was unanimously approved.

C. Election Results

Mr. Coles-Ritchie announced the results of the election that was conducted via electronic ballot. The 2017 Chairperson will be Marc Coles-Ritchie and the Vice-Chairperson will be Matthew Loveland.

D. Introduction of new Board Member.

Mr. Coles Ritchie introduced Trina Perez as the new District One PNUT Board member. There was a brief introduction period for existing Board members and Parks and Public Lands Staff.

2. Public Comment Period

There were no public comments.

3. Parks & Public Lands Written Program Report Discussion

Ms. Springmeyer asked if there was an update for the 11<sup>th</sup> Avenue Pickle Ball & Tennis Courts. She said the Community Council is prepared to arrange a date for the Grand Opening. Ms. Riker requested several date options from the Community Council so it can be arranged with the Mayor's Office.

Ms. Barry requested a master list of trails and information on how the trail ways are prioritized. Ms. Riker said we will pass this request along to Colin Quinn-Hurst in Transportation.

Ms. Parish asked if there has been further discussion on the possibility of a bond for Salt Lake City Open Spaces. Ms. Riker said this idea hasn't gone any further but the City Council has set aside funding to further explore the possibility of a bond.

Ms. Barry asked for additional updates on the access easements of trails in the foothills. She said it would be nice to have a list or map that can be reviewed on a regular basis. Mr. Kogan said he can look into putting information together and providing an update.

#### 4. Staff updates

##### A. Lisa Shaffer – Public Services Director Introduction

Ms. Riker introduced Lisa Shaffer as the new Public Services Director. She has been the Director since September 2016.

Ms. Shaffer thanked the Board for their hard work and service on the PNUT Board. Ms. Shaffer has been working for Salt Lake City for 11 years and previously worked for the Salt Lake City Community and Economic Development Department. She provided a brief overview of the Public Services Department and the organizational chart. Public Services encompasses the following programs; Golf, Youth and Family, Regional Athletic Complex, Facilities, Streets, Fleet, Compliance, Gallivan Center, and Parks and Public Lands.

Ms. Shaffer said Public Services is currently in the process of elevating the Parks and Public Lands (PPL) Director to a Deputy level position. Moving PPL to a division of Public Services is important due to the public facing issues that often need immediate attention. Ms. Shaffer said the Regional Athletic Complex (RAC) has been removed from the purview of PPL and added to the same management team as other revenue generating program such as Golf. She said she hopes by moving the RAC they will be able to develop a greater focus on their specific operational needs.

Ms. Barry commented that the orange flags that are purchased from the Streets program should also be available at another location such as the City & County Building. Ms. Shaffer said we can begin looking into possible solutions.

Ms. Barry requested more frequent updates on the Trails program in the City. She requested the Public Services and Parks and Public Lands look into additional ways to update the Board on the Trails throughout the City. Mr. Mott added that he would like regular updates on the Jordan River 200 South Bridge. The Board proposed that a written update be included in the monthly report.

##### B. Open Meeting Training

Mr. Ferguson explained that every year there is a statutory requirement to provide Open Meetings Training to all members of public bodies who are subject to the Open Meetings Act. The main point of the act is to recognize that, as a public body, the business of the committee should be in view of the public, open, and transparent.

Mr. Ferguson reminded Parks and Public Lands Staff members that an audio recording of the meeting and the approved minutes should be made available to the public with three business days. He added that each committee should have a written procedure that outlines the process for approving the minutes.

Mr. Mott asked if the audience is entitled to a copy of materials handed out in public meetings. Mr. Ferguson said unless the item is confidential it should be freely available to members of the public upon request. Mr. Ferguson added that public comments should be allowed during the public comment period and further comments should be allowed at the discretion of the Board.

All PNUT Board members present had no further questions concerning the training.

### C. Arts & Parks Update

Ms. Monteith said this is a follow up update from a discussion on ways that Park and Public Lands can create a more seamless integration of art projects in Salt Lake City Parks. Ms. Monteith said the Arts Council has been focusing funding on Parks and Open Spaces that have recently been funded and are currently being designed. Some examples are Redwood Meadows Park and the McClelland Trail.

Ms. Monteith introduced Dana Hernandez from the Salt Lake City Arts Council. Ms. Hernandez provided an overview of the new art pieces that were added to Parks in 2016. She said public art projects are accessible at [www.publicart.org](http://www.publicart.org). Some sites that will be considered for public art in the near future are Three Creeks, 9-Line, Liberty Park Grove, and Wasatch Hollow. She added that if there is a desire for additional community involvement and input on the concept for a project there is an option to do an RFP that lists potential locations and allows the artist to select a location that reflects the needs of the art and space.

Ms. Monteith provided the Board with the site plan for the 337 Gardens. She said this site is currently a Community Garden and the idea is to construct a fence around the perimeter of the Garden that will feature multiple art pieces incorporated into the fence. She added that the City has sent out an RFP that solicits artists to submit their design for the fence panels. There will be up to 24 artists represented at this site.

Ms. Hernandez requested some names to add to the Salt Lake City Arts Council Committee to discuss art in Salt Lake City parks. Amy Barry and Fred Fife volunteered for the Committee.

### D. Dilworth Update

Ms. Riker provided an update on the baseball diamond, tennis court, and multi-use field at Dilworth Elementary School. Currently, the city contracts with Salt Lake City School District to provide programming of the fields for public use. The maintenance of this site has become very costly due to an out of date irrigation system. It was decided that it is in the best interest of PPL to terminate the lease agreement and turn programming and maintenance back over to Salt Lake City School District. Salt Lake City has offered to pay for half of the cost to refurbish the tennis courts. In order to terminate the lease agreement Salt Lake City is required to provide a one-year

notice to the district after which time the lease will be terminated (December 2017). The school district may elect to terminate the lease at an earlier time.

Ms. Perez asked why Parks and Public Lands has decided to fund half the cost of refurbishing the tennis courts. Ms. Riker said Salt Lake City had previously committed to resurfacing the tennis courts and it was important to Parks and Public Lands to honor that commitment.

## 5. Discussion Items

### A. Consolidated Fee Schedule

Ms. Rollman provided a brief overview of how the City's Consolidated Fee Schedule (CFS) works. She said that in order for the City to charge a fee it is required to be on the CFS. Each year the CFS is reviewed by the City Council and any changes must be justified and approved.

Ms. Rollman notified the Board that Parks and Public Lands will be proposing some additions/changes to the CFS for fiscal year 2017/2018.

**Recreational Athletic Fields:** Update the CFS to allow adults to utilize practice fields by charging a specific fee.

**Field Cleaning:** Create a fee enabling PPL to charge groups if they do not leave the field in a clean condition.

**Volleyball Courts:** Create a fee that is specifically applicable to Volleyball Courts.

**Volleyball Court Lighting:** Create a fee allowing PPL to charge for the use of lighting at the Volleyball Courts in Liberty Park

**Pavilion Reservation:** Would like to include a fee for Cottonwood Park pavilion.

**Sports Equipment:** Individual sports items will be charged as a fine instead of a fee so it will be removed from the consolidated fee scheduled.

**Urban Forestry Permit Fees:** Urban Forestry permits fees will be added to the CFS

The City Council will also be looking at cost recovery fees associated to the Special Events held throughout the city that are often held in Public Parks. Ms. Riker said Parks and Public Lands will be requesting that a flat fee is charged for parks Special Events and additional fees will be assessed for damages.

The Board had no further questions regarding the consolidated fee schedule.

## 6. Action Items: None

## 7. Confirmation of Next Meeting

### A. February 16, 2017



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, February 16, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve January 19, 2016 Minutes*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

Program Update	Construction Update	Design Update	Trails Update
----------------	---------------------	---------------	---------------

**4. Staff Updates**

- a. Accela Update*
- b. CIP Presentation: Fiscal Year 2017/2018 CIP Applications.*
- c. PPL Budget Updates*
- d. Parks Program Update*

**5. Discussion Items**

- a. NA*

**6. Action Items**

- a. NA*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. March 16, 2016*



1B

Thursday, February 16, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Gwen Springmeyer	Matthew Loveland
Amy Barry	Elliot Mott
Polly Hart	Dennis Faris
Fred Fife	Ellen Parish

**Also Present:**

Brandon Fleming	Kyle Shields
Lee Bollwinkel	Kristin Riker
Tony Gliot	
Troy Baker	
Tyler Murdock	
Nancy Monteith	

1. Convening the Meeting

A. Call to Order

Matthew Loveland called the meeting to order.

B. Approval of the minutes of the September 15, 2016 meeting.

Ellen Parish made a motion to approve the January 19, 2016 minutes. Denis Faris seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

Anne Cannon thanked Parks and Public Lands staff members for visiting Wasatch Hollow Park and explaining the signage related to dogs in the park. She expressed concern that many park visitors are not abiding by the off-leash rules that are posted on the sign. Ms. Cannon added that there has been an increase in the amount of litter that is left in the park – she suggested adding a permanent trash can to the preserve to help alleviate the problem.

Britt Vandorhook, a community health nurse, said she had heard rumors that Warm Springs Park was soon to be updated. She added that she belongs to a group called the Utah Integrated Healers Association and they would like to see the hot springs revived. She said they have discussed building a sustainable health and wellness center and she believe the goals for Warm Springs Park align with the goals of such a health and wellness center. Ms. Monteith said that in order to allow a party to lease the building a significant amount of renovation is required. The City decided to sell the building so that renovations would be financially feasible which would allow somebody to utilize the building. The City issued an RFP approximately two months ago which received two responses. At this time, the City is waiting on additional information regarding the proposals before a final decision is made.

### 3. Parks & Public Lands Written Program Report

Ms. Springmeyer asked about scheduling a date for the 11<sup>th</sup> Avenue Tennis Courts. She said the Greater Avenues Community Council does not have a preference of day but felt that a Friday afternoon during the first part of May would be ideal. Ms. Springmeyer said that starting a pickle ball tournament and providing pickle ball lessons would be a fun addition to the Grand Opening Celebration.

Mr. Loveland asked about the results of a trail survey that was conducted by Open Space. Mr. Murdock said the survey is still open and is expected to be open for quite some time. Mr. Murdock believed there were over 400 responses so far.

Mr. Loveland requested a brief update on the 9-Line bike park. Mr. Murdock said an approximate one acre bike pump track currently exists at 900 South and 700 West underneath the freeway. Parks and Public Lands is planning on expanding the bike track. The construction contract for this project was finalized in January. Mr. Murdock shared the concept plan with the Board. He added that construction should begin in late March / early April. He added that the tall ramps will be 9.5 feet high, there will be no lighting, and due to the location there are strict UDOT regulations. Dennis Faris asked if there would be parking on the south side of the track. Mr. Murdock said there will be parking. Ms. Parish asked if there will be fencing surrounding the area. Mr. Murdock said there will be a fence around the pump track area but it will not be restricted.

Ms. Springmeyer asked how to get on the public engagement committee for trails. Ms. Monteith said she will pass this question along to Lewis Kogan who will be able to provide additional information.

Mr. Faris asked if there was an update on the next section (western portion) of the 9-line Trail. Ms. Monteith said that section still needs to be designed.

Mr. Bollwinkel welcomed Mark Smith back to work after a period of absence.

### 4. Staff updates

#### A. Accela Presentation

Mr. Fleming provided the Board with a brief overview of the Accela program. He explained that Accela is the Public Services asset management program. Prior to this system being implemented Public Services did not have a way to track assets. This program enables the City to track maintenance, service requests, preventative maintenance measures, condition assessments, labor costs, equipment costs, materials / parts costs, and other processes. Mr. Fleming said previously, without an asset management program, it was impossible for Public Services to communicate exact information to the Mayor's Office and City Council. He said the goal of this program is to enable Parks and Public Lands to accurately tell the story of funding within the department. He added that since this program offers service tracking it also allows the employees to more efficiently respond to service requests and track progress. Mr. Mott stressed the importance of having an asset management program to track routine maintenance procedures. He also



expressed interest in the ability to report on regular maintenance schedules for each park. Mr. Fleming said that once all the data has been entered it will be possible to run such reports but due to the system being so new it does not have all the required data at this time. Ms. Parish asked how the Parks and Public Lands supervisors are responding to the new program. Mr. Fleming said that it has been a transition for each team, however, as it becomes habit for each program it will get easier over time.

Ms. Riker said that Brandon Fleming and two other Public Services employees wrote this program from scratch. This group also won award for creating the first ever asset management program via Accela.

## B. CIP Presentation

Ms. Riker shared a brief overview of the Parks and Public Lands CIP Projects that were submitted for consideration to the Mayor's Office, the City Council, and the Community CIP Board. She said Parks and Public Lands submitted over six million dollars in projects and there is only \$2.7 million funding available for the entire City. She added that Parks and Public Lands had over \$4 million of impact fee funding requests and there is \$1.7 million of impact fee funding available. Ms. Riker reminded the Board that not all of the projects presented will be approved.

The projects were presented in order of priority. The projects that presented a health & safety concern were prioritized first. The following projects were presented: Bridge to Backman, Glendale Irrigation Multipurpose, Sidewalk/Paver Replacement, Playground Replacement, City-Wide Off-Leash Dog Park Improvements, Navigational Hazard Mitigation: Jordan River Trail at 900 South, Regional Athletic Complex Field Lighting, Warm Springs Restroom, Tennis Court Replacement, Fairmont Park Recreation and Lighting Improvements, Three Creeks Confluence Project, Miller Park Trail and ADA Access Improvements & Historic Preservation, Foothill Open Space Acquisitions, Jordan River Flood Control, Water Quality, & Habitat Plan, Artesian Well Park redevelopment, Sunnyside Park Concessions Stand, 1300 South 800 West Pocket Park.

Mr. Mott asked if the 900 South Railroad Bridge has been approved. Ms. Riker said that none of these projects have been approved. Mr. Murdock said the Board has made a decision how to proceed but there is not any funding available at this time.

## C. Parks Program Update

Kyle Shields and Troy Baker provided a program update for Parks. Ms. Shields said he manages District 1 and District 2. Troy Baker manages District 3 and District 4.

### **Update for District 1 and District 2:**

11<sup>th</sup> Avenue – This project is near completion but due to some issues with the contract is not 100 % complete. Mr. Shields said that the Tennis and Pickle ball courts are complete.

Lindsay Gardens Playground – Construction was put on hold due to the weather. Construction has started back up. They need to add swings and surfacing.

Lindsay Gardens Baseball Fields – This project has been challenging due to the large hill. The project was put on hold due to the weather. Construction will begin again as soon as the ground dries. The lower ball field material is also supposed to be replaced, however, we will not be working on that until after the baseball season has finished.

Riverside Park – Waiting on the weather to improve to proceed. Completion should be near the end of March. Includes minor irrigation changes and replacing the soil.

ADA Playground Improvements – The 600 East mini park playground sand will be replaced. At Davis Park, tiles will be replaced with engineered wood fiber and an ADA ramp will be added. At Popperton Park sand will be replaced with Engineered Wood Fiber. At Sunnyside an ADA ramp will be added. At Warm Springs tile will be removed and engineered wood fiber will be added.

JRP3 – Budget amendment was approved by the City Council. The irrigation was switched to secondary water and it severed the connection except for a 3” line. This size line is too small to water a 17 acre park. The proposal is to add a larger line that will allow for better irrigation. Mr. Mott asked if this space will remain a disk golf course. Mr. Shields said as of right now that is the plan.

Lindsay Gardens – Update irrigation to reduce water use.

Rosewood Park – Mr. Shields said Parks and Public Lands is proposing to update two softball fields into one multi-purpose field. He said that right now multi-purpose fields are in high demand. Ms. Hart asked if there are other softball field options close by. Mr. Shields said there are multiple options nearby. The Board agreed with this idea. Mr. Shields said he will also be visiting the community council to present this proposal.

#### **Update for District 3 and District 4:**

Herman Franks: The sidewalk surrounding the park has been covered in mud and debris so maintenance crews will be digging down 12” and a hard pack will be added as a new surfacing material. An irrigation line will be added to the middle to enable staff to wet the material if need. It should be completed by March 24<sup>th</sup>.

Liberty Park Amusement Area Improvements: Still in the design process for this project. Looking at options to upgrade the surfacing. Would like to upgrade the memorial wall and the sitting/picnic area near the concessions stand.

Fairmont Park: Adding six pickle ball courts to the park. Waiting to award a contractor and construction should begin in early April and be finished by the end of June.

Fairmont Pond: 70 – 90% complete. Will be installing seating and a boardwalk. Will add plants around the pond. The division of wildlife resources is interested in making this a public fishing location.

337 Community Garden – Will add a park strip, seating, and public art. Design is complete and will soon be going to bid for construction.

Playgrounds: Installing engineered wood chip at Inglewood Playground, Sherwood North, Jordan Park, Post Street Tot Lot, South Playground at Fairmont, and the East Playground at Liberty Park.

Mr. Faris asked if there was a timeline on Jordan Park off-leash area. Mr. Baker said we are just waiting to add a hard pack surface and we also need to install some signage. It will be completed soon.

5. Discussion Items

A. None

6. Action Items

A. None

7. Confirmation of Next Meeting

A. March 16, 2017



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, March 16, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve February 16, 2016 Minutes*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

Programs Reports

Construction Report

Design Report

**4. Staff Updates**

- a. Urban Forestry Update*
- b. Awards*

**5. Discussion Items**

- a. Foothill Open Space Survey and Trails Plan Updates*

**6. Action Items**

- a. NA*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. April 20, 2016*



1B

Thursday, March 16, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Marc Coles-Ritchie  
Gwen Springmeyer  
Elliot Mott  
Polly Hart  
Ellen Parish  
Trina Perez  
Amy Barry

**Also Present:**

Kyle Shields	Lewis Kogan
Tony Gliot	Mark Smith
Troy Baker	
Tyler Murdock	
Nancy Monteith	
Mia Caselli	

1. Convening the Meeting

A. Call to Order

Marc Coles-Ritchie called the meeting to order.

B. Approval of the minutes of the February 16, 2016 meeting.

Elliot Mott made a motion to approve the February 16, 2017 minutes. Amy Barry seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

Phil Duga, Britt Vanderhoof, Jesse Chistian, and Diane Christensen, with Utah Integrated Healing, provided feedback about the Warm Springs Park plan. The group said they would like to transform the park and the old Children's Museum building to serve the community by providing healing activities such as yoga therapy, warm water aerobics, and gardening. All of which, would be supported by the natural hot springs found in Warm Springs Park.

Ms. Monteith said a master plan for the park was completed approximately two years ago and Parks and Public Lands has funding to prepare construction documents to begin implementing the master plan. Ms. Monteith added that the use of the Old Children's museum is currently being handled by Salt Lake City's Real Estate Services Department.

Mr. Mott said he is in favor of supporting natural resources within the park. However, if this proposed healing program were to be implemented it would require further discussion about programming and fee structure. He added that it would also be important to address the homelessness the park faces.

Ms. Hart asked if the City would maintain any easements with the old Children's Museum. Ms. Monteith said she is not aware of any easements. However, there will be a requirement that the building use incorporate public usage.

### 3. Parks & Public Lands Written Program Report

Ms. Barry asked why there wasn't enough funding to fix one of the holes on the 11<sup>th</sup> Avenue Cemetery Wall. Mark Smith said initially the contractors were not sure if there would be enough funding to repair the south side of the wall. It has since been determined that there will be sufficient funding to repair the south side as needed and many of the holes will be repaired. Ms. Springmeyer asked for clarification if the wall would be 100 percent completed. Mr. Smith said technically it would not but the major damage would be repaired. Ms. Springmeyer asked how much additional funding would be needed to repair the wall 100 percent. Mr. Smith said he would need to do additional research to gather that information.

Mr. Mott thanked Parks and Public Lands staff members for their work in maintaining Salt Lake City Parks and Open Spaces.

Mr. Mott asked what the 9-line project entails. Mr. Kogan said additional funding was approved to add amenities along the trail such as landscaping. Mr. Kogan added that the type of amenities to be added has not yet been determined.

Mr. Mott said he appreciates the new pavement on the Jordan River Trail. He added that the planks on 1800 North bridge were recently replaced and they are already warped. Mr. Kogan said he would look into this issue. Mr. Mott said the planks should be placed perpendicular to the pathway in the future.

Mr. Coles-Ritchie thanked Parks and Public Lands staff members for their hard work at the Wasatch Hollow Preserve. He said it looks really good.

Ms. Springmeyer asked if the Cemetery Master Plan meeting has been scheduled. Ms. Monteith said she is working on finalizing a date and location.

Ms. Springmeyer asked if there is a status update on the 11<sup>th</sup> Avenue pickle ball and tennis court grand opening. She said she would like the event to include media, clinics, and an athletic league. Mr. Shields said we are currently finalizing last minute details with the contractor to add the benches.

The Board agreed that future meetings should consist of field trips to project locations.

### 4. Staff updates

#### *A. Urban Forestry Update*

Mr. Gliot provided an update on the Urban Forestry program.

Mr. Gliot said the Cities' urban forest is a dynamic living infrastructure. He provided a brief overview of the urban forest that exists in Reno, Phoenix, Albuquerque, Denver, and Boise. He said these cities border Utah and receive minimal amounts of precipitation each year and yet they all have well established urban forests. Mr. Gliot outlined the many ways trees make life better and also discussed the cost benefit of having a successful urban forest in Salt Lake City.

Mr. Gliot shared a group photo of the Urban Forestry team. He said there are currently two area service coordinators, and a part time hourly office technician working as part of the administrative staff. The operations crew is comprised of six crew arborists and a crew supervisor. Urban Forestry also works with contractors to help care for Salt Lake City's public property trees. The tree work contractor is Asplundh. Asplundh provides tree pruning, removal, stump grinding and emergency work services. The tree procurement and planting contractor is Super Trees, they supply the city with new trees and plants. The tree health contractor is Harmon and Sons, who provide insect and disease treatment services via injection. The software contractor is Davey Resource Group, they house and service the Urban Forestry web based tree inventory data base.

Mr. Gliot said Salt Lake City's urban forest faces some very serious challenges. The urban forest is declining in size and in health. The City is consistently removing more trees than are planted each year and pruning does not occur frequently enough to maintain the health of the tree. However, these problems can be fixed and the forestry program is constantly experimenting with creative ways to be more efficient and effective with management strategies.

Mr. Gliot said that for fiscal year 2018 the Urban Forestry Program is requesting a budget neutral initiative to add a third service coordinator. He said this position will result in significantly greater capability to achieve compliance with tree preservation policy, and would enable the coordinator work group the time to more efficiently and effectively engage and empower residents and volunteers to assist in some tree maintenance and reforestation efforts. He added that they have requested a budget initiative to add back the contracted pruning crew that was cut from our current budget.

Mr. Mott asked if the Urban Forestry Program manages the trees along the Jordan River. Mr. Gliot said many of those trees are handled by either the County or the Open Space Program. However, if the tree is large and presents a safety hazard the Urban Forestry Program will take care of issues.

Ms. Parish asked if there was a way to take advantage of donations to the Urban Forestry Department. Mr. Gliot said that is an option.

### *B. Awards*

Mr. Kogan said that Salt Lake City was presented with several awards at the Utah, Recreation, and Parks Association Conference in March.

- Outstanding Facility was awarded to the Regional Athletic Complex
- Outstanding Professional in Parks was awarded to Lee Bollwinkel, Parks and Public Lands Associate Director.

- Outstanding Citizen Advocate/Volunteer was awarded to Amy Barry, Parks, Natural Lands, Urban Forestry, and Trails Board Member.

5. Discussion Items

A. *Foothill Open Space Survey and Trails Plan Updates*

Mr. Kogan said a trail inventory was recently completed by Open Space Program which mapped approximately 80 miles of existing trails in Salt Lake City foothill lands. He said the Open Space Program also published and advertised a public survey that has received approximately 1,200 unique responses. He provided a brief overview of the results from the survey.

Mr. Kogan said Salt Lake City's Open Space Program is planning to solicit proposals from qualified consultants to develop a foothill trail system plan for Salt Lake City. The goal of the foothill trail system plan is to create a world-class recreational mountain trail system at the edge of Salt Lake City. He said the primary objectives are to; (1) provide a detailed layout, design and management recommendation for a comprehensive non-motorized foothill recreational trail system; (2) provide information to guide strategic implementation of the trail system over a 10-year time horizon; (3) provide and/or incorporate key supplemental information.

Mr. Mott said he is interested in serving as the Parks, Natural Lands, Urban Forestry, and Trails Advisory Board representative on the Foothill Trails plan Stakeholder Committee. Several Board members offered suggestions for community members who may be interested in serving on the Stakeholder Committee.

6. Action Items

A. None

7. Confirmation of Next Meeting

A. April 20, 2017





# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, April 20, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve March 16, 2016 Minutes*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

Programs Reports

Construction Report

Design Report

**4. Staff Updates**

- a. Impact Fee Priorities*
- b. Parks Events Update*
- c. Open Space Easements on Private Lands in the Foothills*

**5. Discussion Items**

- a. Needs Assessment Project Review*

**6. Action Items**

- a. Rotary Play Park Donation*
- b. Lindsey Gardens Electrical Contractor Donation*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. May 18, 2016*



Thursday, April 20, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Marc Coles-Ritchie  
Dennis Faris  
Elliot Mott  
Polly Hart  
Ellen Parish  
Trina Perez  
Amy Barry

**Also Present:**

Kyle Shields	Lee Bollwinkel
Tony Gliot	Mark Smith
Troy Baker	Kristin Riker
Tyler Murdock	
Nancy Monteith	
Mia Caselli	
Kathy Rollman	

1. Convening the Meeting

A. Call to Order

*Marc Coles-Ritchie called the meeting to order.*

B. Approval of the minutes of the March 16, 2017 meeting.

*Amy Barry made a motion to approve the March 16, 2017 minutes. Elliot Mott seconded the motion. Upon roll call, the motion was unanimously approved.*

2. Public Comment Period

*Anne Cannon shared photos she had taken at the Wasatch Hollow Preserve with Board Members.*

3. Parks & Public Lands Written Program Report

*Ms. Hart requested an update on Resolution 52. Ms. Riker said she doesn't have any new information at this time. She added that she will request an update and provide additional information as soon as possible.*

*Ms. Barry asked if there was a target completion date for the Fairmont Pond project. Mr. Murdock said the project is currently at 90 percent design and the estimated completion date will be fall of 2017.*

*Mr. Mott asked for details about the 900 South Gateway Trailhead project. Mr. Kogan said two homes were demolished in that area and this funding will be used for public engagement to begin the process for creating a recreational node or trail improvements in the area.*

#### 4. Staff updates

##### A. Impact Fee Priorities

*Ms. Riker said approximately \$2.6 million of impact fee funding had been allocated for the land acquisition for a downtown park. She added that City Council had also allocated \$965 thousand for the development of the park. She explained that Parks and Public Lands staff has been unable to find a property that meets the criteria for developing a successful downtown park. She said the Mayor has also expressed that she would like to see improvements made to our existing parks before we add to our inventory.*

*Ms. Parish asked if it is possible to partner with the RDA. Ms. Riker said Parks and Public Lands has explored this option and the current RDA properties don't fit the needs for a downtown park.*

*Ms. Riker presented an alternative solution to purchasing downtown property. Park and Public Lands staff developed the following list of public lands improvements that can be funded through impact fees. Each Board members priorities are listed next to the corresponding project proposal.*

- *Develop new Foothill Trails (Amy Barry (1), Dennis Faris (3), Marc Coles-Ritchie (1))*
- *Fairmont Park Improvements (Amy Barry (2))*
- *Glendale Park Improvements*
- *11<sup>th</sup> Avenue Park Pathway & Restroom Improvements*
- *Fisher Mansion Improvements (Polly Hart (1), Dennis Faris (2), Marc Coles-Ritchie (3))*
- *Par 3 Development and Improvements (Trina Perez (1))*
- *Boat Ramp and Recreation Hub at 900 South (Dennis Faris (1), Marc Coles-Ritchie (2), Elliot Mott (1))*

*Ellen said her priority is for Parks and Public Lands to acquire land for a downtown park.*

*Mr. Mott expressed a concern that if new trails were to be developed in the Foothills there wouldn't be enough funding for ongoing maintenance. He would like to see maintenance of existing trails.*

*Mr. Mott said he would like to see a boat take-out close to and upstream from canoe chute before a boat ramp is constructed at 900 south. Ms. Perez agreed.*

##### B. Awards

*Ms. Riker shared awards that were presented at the Utah, Recreation and Parks Association Conference. An award was presented to Amy Barry, Lee Bollwinkel and the Regional Athletic Complex.*

##### C. Parks Events Update

*Ms. Rollman provided a presentation about the process for scheduling events in Salt Lake City Parks and Open Spaces. She said the availability of event space is limited. Salt Lake City allows event applications one year in advance and generally the event spaces are booked before the*

event season begins. She said the most popular locations for events are Liberty Park and Library Square. There are four grandfathered events that are allowed in Washington Square. In order to mitigate damage to the grounds some locations have use restrictions. Ms. Rollman added that Salt Lake City does not allow fundraising or selling on public lands unless the party has a special event permit.

Ms. Parish asked if Parks and Public Lands makes money from events held in parks. Ms. Rollman said revenue is not generated from park events. However, cost recovery is conducted in order to pay for the expenses caused by the event.

#### D. Open Space Easements on Private Lands in the Foothills

Mr. Kogan explained that approximately one year ago he began conducting research on the easements and land dedications that exist in the Foothills. He presented a map outlining approximately 480 acres of land that were dedicated to be Open Space Natural Lands. He added that most of the land does not include the right of public access but they do allow the City to manage the vegetation and ecological issues. He added that the City can also work with private land owners to acquire new trail access easements in and around the open space lands.

### 5. Discussion Items

#### A. Needs Assessment Project Review

Ms. Monteith outlined the scope of work for the Needs Assessment:

- Evaluate existing parks and open space lands and amenities,
- Solicit input from the community to understand current needs and desires
- Analyze Salt Lake City demographics, geographic conditions, neighborhood characteristics and precedents to understand how the city is growing, where new facilities will be needed and how to get there
- Determine estimated costs for identified needs and identify potential funding strategies
- Create an implementation plan to implement project vision and priorities

She added that the final document will include recommendations for the long-term stewardship of the SLC Parks and Public Land system. She said the process will take approximately 12 months. So far Parks and Public Lands staff has been visiting Community Councils, conducting public workshops, going on parks site tours, processing condition assessments on our parks and open spaces and preliminary mapping.

Ms. Monteith shared some of the results from the Needs Assessment survey that was published on Open City Hall. She said there are currently over 600 responses and over 900 people have viewed the survey. There will also be a follow up survey later in the process that provides a statistical analysis of the data.

Ms. Monteith said there are two upcoming workshops for the Need Assessment:

- Wednesday, April 26, 2017, 6:00-8:30 p.m. at the Sorenson Multicultural Center
- Thursday, April 27, 2017, 6:00-8:30 p.m. at the Forest Dale Golf Course Clubhouse

### 6. Action Items

#### A. Rotary Play Park Donation

*Ms. Riker said Parks and Public Lands received a donation request from Rotary Club in Salt Lake to donate equipment and labor to make improvements to the Rotary Play Park in Liberty Park. She added that Parks and Public Lands provided an equipment list, labor and installation costs that will be used by the Rotary Club to purchase needed items at the Play Park. The donor may provide the following types of improvements: Hand railing repair; astro-turf replacement; new sandbox; replacement of belt swings, plastic infant swings, and tire swing; installation of new trees; soft fall wood chips; replacement of playhouse; replacement of chain climber; replacement of overlook at play structure; and replacement of musical instruments.*

*Mr. Faris made a motion to accept the donation. Mr. Mott seconded the motion. Upon roll call, the motion was unanimously approved.*

**B. Lindsey Gardens Electrical Contractor Donation**

*Mr. Shields said the Avenues Baseball has proposed a donation to provide \$3,513.00 to Salt Lake City for the purpose of hiring an electrical contractor to run a power line to the middle field at Lindsey Gardens Park*

*Ms. Barry made a motion to approve the donation. Mr. Faris seconded the motion. Upon roll call, the motion was unanimously approved.*

**7. Confirmation of Next Meeting**

**A. May 18, 2017**



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, May 18, 2017***

***5:00 p.m. Formal Meeting***

***Revised Agenda***

***Parks Building: 1965 West 500 South, 2nd Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve April 20, 2017 Minutes*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

Programs Reports

Construction Report

Design Report

**4. Staff Updates**

- a. Regional Athletic Complex Update*
- b. Open Space Update*
- c. PNUT Board Engagement*

**5. Discussion Items**

- a. N/A*

**6. Action Items**

- a. Tunnel Runners Jordan River Par 3 Donation*
- b. Tennis & Tutoring Liberty Park Tennis Donation*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. June 15, 2016*



1B

Thursday, May 18, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Marc Coles-Ritchie    Gwen Springmeyer  
Dennis Faris  
Elliot Mott  
Polly Hart  
Ellen Parish  
Trina Perez  
Amy Barry

**Also Present:**

Kyle Shields                      Lee Bollwinkel  
Tony Gliot                         Mark Smith  
Troy Baker  
Tyler Murdock  
Kristin Riker  
Mia Caselli

1. Convening the Meeting

A. Call to Order

*Marc Coles-Ritchie called the meeting to order.*

B. Approval of the minutes of the April 20, 2017 meeting.

*Mr. Mott requested item 4.A be revised to state the following:*

*“Mr. Mott said he would like to see a boat take-out close to and upstream from canoe chute before a boat ramp is constructed at 900 south. Ms. Perez agreed.”*

*Matthew Loveland made a motion to approve the April 20, 2017 minutes with the suggested changes. Amy Barry seconded the motion. Upon roll call, the motion was unanimously approved.*

*Ms. Springmeyer said she does not want to amend the minutes but would like to add her priorities to the list of Impact Fee Priorities*

- (1) 11<sup>th</sup> Avenue Park Pathway & Restroom Improvements*
- (2) Fisher Mansion Improvements*

*Fred Fife said his priority is Fisher Mansion.*

2. Public Comment Period

*Mr. Kogan said he received a public comment prior to the meeting. Jim Webster said he is supportive of the CIP application for Miller Park. He asked the Board to support the application as well. He added that the Board meeting time is similar to other City Boards and asked that we review our meeting time to identify conflicts.*

*Ms. Riker said staff would try and identify conflicts.*

### 3. Parks & Public Lands Written Program Report

*Ms. Barry asked when the pickleball courts will be complete at Fairmont Park. Ms. Riker said it is estimated to be complete in July. Ms. Barry asked if the concrete drinking fountain will be removed. Mr. Bollwinkel said the drinking fountain will be removed.*

### 4. Staff updates

#### A. Regional Athletic Complex Update

*Ms. Riker notified the Board of an organizational change within Public Services putting the Regional Athletic Complex back under the management of Parks and Public Lands.*

#### B. Open Space Update

*Mr. Kogan introduced the staff members of the Open Space program, each of which described their job duties and expertise in the program.*

*Mr. Kogan said his vision for the future of the Open Space program involves the following;*

*Enhancing the investment in open space, resolving encroachments, expanding open space staff, inventory expansion & connectivity, developing new plans and policies, building diverse financial support and becoming a community “institution.”*

*Ms. Hart asked how Open Space plans to resolve encroachments. Mr. Kogan said many of the encroachments occur where there isn't a physical barrier of the Open Space boundary. He said Open Space would like to have the resources to remove the encroachments or come up with an agreeable resolution and add a physical boundary.*

*Mr. Kogan said Open Space employees manage more than 20 acres per employee. He said staff expansion is high on the list of Open Space priorities.*

*Mr. Kogan said most Open Space guiding documents (Acquisition Strategy, Masterplans, etc.) need to be updated and will be a priority for the Open Space program.*

*Ms. Perez asked how plans are initiated. Mr. Kogan said generally funding is requested to support the plan which can take approximately two years. Sometimes consultants are engaged to help with public engagement and implementation process.*

*Ms. Barry said she recommends articulating how Open Space will establish funding for new projects and new land acquisitions in the guiding policies and plans. She said the plan should identify how funding will be used for general and ongoing maintenance. Mr. Mott agreed.*

*Mr. Kogan said the Open Space program is proposing a name change to the Trails and Natural Lands Program. He said this name change will help the program communicate with the public about the programs purpose.*

#### C. PNUT Board Engagement

*Ms. Riker said Parks and Public Lands staff would like to learn more about how the PNUT Board can help the division engage and involve the public even more. She asked the Board how they feel they can become more engaged.*



*Mr. Mott asked how the PNUT Board can help with funding issues. Ms. Riker said the PNUT Board can become more engaged, in part by identifying public lands where they would like to see more maintenance, or where they see projects, if any, and speaking to City residents and being involved in open City Council budget discussions.*

*Ms. Riker said Parks and Public Lands would like to start a “Friends of” group to help grow support for our division. The Board felt a Friends of program would be very beneficial for the Division. Ms. Riker asked Polly Hart if she had interest in assisting Parks and Public Lands with developing a Friends of Program since she has this experience. Ms. Hart said she would.*

*Ms. Riker said Sherilyn in the Open Space program has assisted in the development of an “Adopt a Park” program. She said this is a great opportunity to engage the public and advocate for community stewardship of our parks. Mr. Kogan said this program has enormous potential and will continue to grow.*

*Ms. Hart said she previously sent e-mails to her council members advocating for Parks and Public Lands. She said she feels it may be more beneficial to advocate for specific projects. She said she would like to understand what Parks and Public Lands priorities are and asked for a list. Ms. Riker said we will work on developing a list to share with the Board.*

*Ms. Barry said she has had success in identifying specific projects to her City representatives. She takes pictures and has conversations with Council Members and the Mayor about the projects and areas that need more care. She said these areas don’t always receive more funding but the project is then on their radar for future funding.*

*Mr. Coles Ritchie said it is helpful if Parks and Public Lands staff members communicate with the Board about the issues we face so they can advocate for our needs. Mr. Kogan said staff will begin sharing more information about our need with the Board as well as invite them on site visits and tours.*

## 5. Discussion Items

### A. N/A

## 6. Action Items

### A. Tunnel Runners Jordan River Par 3 Donation

*Mr. Bollwinkel presented a proposed donation by the Tunnel Runners for the Jordan River Par 3 disc golf course. He said this donation will provide basic improvements to the Par 3 disc golf course and will not require any materials, labor or funding from the City. The donation value will be \$4,000.00.*

### B. Tennis & Tutoring Liberty Park Tennis Donation

*Mr. Bollwinkel presented the proposed donation by the Tennis & Tutoring club for the Liberty Park Tennis classroom. He said this donation will provide basic improvements to the classroom area including; paint, new carpet, and storage updates. The donation will not require materials, labor or funding from the City. The donation value will be \$2,350.00.*

*Ms. Hart made a motion to accept both donations as proposed. Ms. Perez seconded the motion. Upon roll call the motion was unanimously approved.*

7. Confirmation of Next Meeting

A. *June 15, 2017*

# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, June 15, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2nd Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve May 18, 2017 Minutes*

**2. Public Comment Period**

**3. Parks & Public Lands Written Program Report**

- a. Question and Answer Period*

Programs Reports

Construction Report

Design Report

**4. Staff Updates**

- a. Graffiti Update*
- b. Strategic Plan Update*

**5. Discussion Items**

- a. N/A*

**6. Action Items**

- a. Ordinance changes related to Salt Lake City dog regulations*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. August 17, 2016 (July Meeting Cancelled)*



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, August 17, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve May 18, 2017 Minutes*

**2. Public Comment Period**

**3. Action Items**

- a. N/A*

**4. Discussion Items**

- a. Board meeting structure*
- b. Review Board comments on PPL Strategic Plan*
- c. Introduce Chris Laughlin*
- d. Graffiti Update*
- e. Cemetery Masterplan*
- f. Dog Ordinance Updates*

**5. Program Highlights**

- a. Each program will share a summary of their section in the newsletter*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. June 15, 2016*



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, September 21, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve August 17, 2017 Minutes*

**2. Public Comment Period**

**3. Action Items**

- a. N/A*

**4. Discussion Items**

- a. Urban Forestry Ordinance Update*
- b. CIP Update*
- c. Cemetery Update*

**5. Program Highlights**

- a. Each program will share a summary of their section in the newsletter*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. October 19, 2017*



1B

Thursday, September 21, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Marc Coles-Ritchie	Katie Davis
Matthew Loveland	Dennis Faris
Gwen Springmeyer	Fred Fife
Elliot Mott	
Polly Hart	
Ellen Parish	
Amy Barry	

**Also Present:**

Kyle Shields	Lee Bollwinkel
Tony Gliot	Mark Smith
Troy Baker	Kristin Riker
Nancy Monteith	Mia Caselli
Lewis Kogan	
Natalie Breinholt	

1. Convening the Meeting

A. Call to Order

*The meeting was called to order by Marc Coles-Ritchie.*

B. Approval of the minutes of the August 17, 2017 meeting.

*Dennis Faris made a motion to approve the August 17, 2017 minutes. Elliot Mott seconded the motion. Upon roll call, the motion was unanimously approved.*

2. Public Comment Period

*There were no public comments.*

3. Action Items

A. Dog Ordinance Recommendations

*Mr. Kogan provided an overview of the proposed changes to the City dog ordinance including the nullification of resolution 52 that was implemented in 2004. Ms. Barry moved that PNUT board formally endorse support for the ordinance amendments as spelled out by the Parks and Public Lands staff. Ms. Springmeyer seconded the motion. Ms. Hart wanted to discuss changing wording in the memo, specifically regarding dog related closures in certain areas. Mr. Kogan suggested amending the motion to remove language that banned dogs due to user conflicts in the memo and instead stating that the intention for dog related closures would deal specifically with the protection of natural resources. Ms. Barry accepted the amendment. Upon roll call, the motion was unanimously approved.*

B. Urban Forestry Code Updates

*Mr. Gliot provided an overview of the updates to the Urban Forestry code. Mr. Faris moved to approve the changes to the urban forestry code. Ms. Barry seconded the motion. Mr. Coles-Ritchie wanted to discuss the portion of the code that prohibits tree climbing. Mr. Gliot stated in*

*his opinion it is important to regulate climbing of trees on public property for the safety of not only the tree climber but all park users that could be injured by falling debris due to tree climbing. Mr. Mott asked about the process if a public tree falls into the Jordan River. Mr. Gliot informed him this situation would be handled by Salt Lake County. Upon roll call, the motion was unanimously approved.*

#### 4. Discussion Items

##### A. CIP Update

*Ms. Monteith provided an overview of the CIP draft list compiled by Parks and Public Lands. Ms. Barry requested to see the percentage of impact fee eligibility for each project on the CIP draft list. Ms. Monteith said she would gather this information and include it in future CIP presentations.*

*Mr. Mott brought up an issue regarding the utility trussell across the Jordan River between 200 south and north temple, stating that this area is more of a hazard to the river users than the 900 south bridge. Mr. Kogan notified Mr. Mott that the City does not own the bridge located on 200 south and therefore does not have jurisdiction over it. He added that the State deemed the bridge on 900 South to be a navigational hazard. The issue was then brought to the PNUT Board as an action item and the Board voted to mitigate the hazard but to keep the bridge in place.*

##### B. Cemetery Update

*Mr. Smith provided an overview of the history of the Salt Lake City Cemetery as well as an update on CIP projects that are in process and have been completed.*

#### 5. Program Highlights

*A. Each program will share a summary of their section in the newsletter  
Program Mangers provided a brief overview of their section in the newsletter.*

#### 6. Board Comments and Future Agenda Items

*None*

#### 7. Confirmation of Next Meeting

*A. October 19, 2017*



# AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

---

***Thursday, November 16, 2017***

***5:00 p.m. Formal Meeting***

***Parks Building: 1965 West 500 South, 2<sup>nd</sup> Floor***

---

*Approximate Start Time 5:00PM*

**1. Convening the Meeting**

- a. Call to Order*
- b. Approve September 21, Minutes*

**2. Public Comment Period**

**3. Action Items**

- a. Public Lands Strategic Plan Approval*

**4. Discussion Items**

- a. Amy Barry PNUT Board Farewell*
- b. Design Guidelines for Historic Landscapes*
- c. Regional Athletic Complex Update*

**5. Program Highlights**

- a. Quarterly Report Questions*

**7. Board Comments and Future Agenda Items**

**8. Confirmation of Next Meeting**

- a. December 21<sup>st</sup>, 2017*





Thursday, November 16, 2017  
Parks and Public Lands - 5:00 PM

**Members Present:**

Marc Coles-Ritchie	Katherine Davis
Dennis Faris	Gwen Springmeyer
Fred Fife	Elliot Mott
Trina Perez	
Polly Hart	
Ellen Parish	
Amy Barry	

**Also Present:**

Kyle Shields	Lee Bollwinkel
Troy Baker	Kristin Riker
Nancy Monteith	Mia Caselli
Lewis Kogan	Chris Laughlin
Tyler Murdock	
Natalie Breinholt	

1. Convening the Meeting

A. Call to Order

*The meeting was called to order by Marc Coles-Ritchie.*

B. Approval of the minutes of the September 21, 2017 meeting.

*Elliot Mott made a motion to approve the September 21, 2017 minutes. Polly Hart seconded the motion. Upon roll call, the motion was unanimously approved.*

2. Public Comment Period

*There were no public comments.*

3. Action Items

A. Public Lands Strategic Plan Approval

*Ms. Riker provided an overview of the changes made to the Public Lands Strategic Plan based on the comments from the PNUT Board. Mr. Coles-Ritchie suggested changing the format of the text boxes so they are easier to read. He added that staff members should add the document to their website. Ms. Riker said that she would have the plan added to the public lands website. Mr. Mott would like more content related to trails and water trails added to the plan. Mr. Kogan said that the trails are going to be added with the next set of revisions. Mr. Faris moved to approve the Public Lands Strategic plan, Ms. Davis seconded the motion. Upon Roll call, the motion was unanimously approved.*

4. Discussion Items

A. Amy Barry PNUT Board Farewell

*Ms. Barry has served on the Parks, Natural Lands, Trails and Urban Forestry Board for 5 years. During that time she served as the chair for two years, and was instrumental in establishing the*

*workings of the Parks, Natural Lands, Trails and Urban forestry Board in its beginnings. Ms. Barry has done exceptional work in her district including fundraising, helping to preserve open space lands and the pond restoration at Fairmont Park. Ms. Barry has been a tremendous board member and will be greatly missed. Public Lands staff members presented Ms. Barry with a plaque thanking her for her service on the Board.*

#### **B. Design Guidelines for Historic Landscapes**

*Ms. Monteith provided an overview of the design guidelines for historic landscapes. The design guidelines document is still in review and will be added to the public lands website for public review once it is finalized. Ms. Barry asked if Public Lands has an archaeologist that reviews items found during excavation and if that process is outlined in the document. Ms. Monteith stated that if anything is found while digging we have an archaeologist on call that will come out and look at it before the development of that area continues. Mr. Fife would like Jordan Park and the International Peace gardens to be either listed out separately or have International Peace gardens added to the Jordan park name so that it is easier for people to identify.*

#### **C. Regional Athletic Complex Update**

*Mr. Laughlin provided an update on the operations out at the Regional Athletic Complex. The complex closed the end of October and will reopen in April 2018. Mr. Laughlin outlined completed projects, planning projects and construction projects that will be completed next year. Mr. Laughlin also discussed some current issues the complex is facing including need for large event parking, seasonal staff retention, and finding a balance for field use.*

### **5. Program Highlights**

#### **A. Quarterly Report Questions**

*Mr. Kogan spoke about the foothill trail project and encouraged Board members to visit the Parks and Public Lands website to provide feedback on the proposed trails. Additional information and opportunities for feedback can be found at [www.slcgov.com/trailsplan](http://www.slcgov.com/trailsplan).*

*Mr. Mott requested that we add page numbers to our reports. Ms. Caselli said she would add page numbers to future documents.*

*Ms. Perez asked about parks procedure for the homeless camps on the Jordan River Parkway and in Riverside Park. Mr. Shields explained the process for reporting homeless camps to Public Lands. He added that camps can also be report to the Salt Lake City Police Department.*

### **6. Board Comments and Future Agenda Items**

*None*

### **7. Confirmation of Next Meeting**

#### **A. December 21<sup>st</sup>, 2017**

*Ms. Springmeyer made a motion to cancel the December 21<sup>st</sup> meeting, Mr. Faris seconded the motion. Ms. Hart opposed. Upon roll call the motion was approved.*