



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, January 21th, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

	Approximate Start Time
1. Convening the Meeting	
a. Call to Order	5:00 p.m.
b. Approve December 18, 2015 Minutes	5:05 p.m.
c. Board Election Results (Officers-Elect assume duties at next regular board meeting)	5:10 p.m.
2. Public Comment Period	
3. Parks & Public Lands Written Program Report	
Click here for report	5:30 p.m.
a. Question and Answer Period	
4. Staff Updates	
a. RAC Overview (Lisa Schmidt)	5:40 p.m.
b. Budget (Kristin Riker)	5:55 p.m.
5. Discussion Items	
a. Utah Crossroads Chapter of OCTA – Donation Agreement (Troy Baker)	6:20 p.m.
6. Action Items	
a. NA	
7. Board Comments and Future Agenda Items	
a. Part time off leash use of Parks	6:35 p.m.
b. Trail easement in the foothills	6:40 p.m.
c. 9-Line Planning	6:45 p.m.
8. Confirmation of Next Meeting	
d. February 18, 2016	7:00 p.m.



Thursday January 21, 2016
Parks & Public Lands - 5:00 PM

Members in Attendance

Dennis Faris
Marc Coles-Ritchie
Gwen Springmeyer
Jacob Crockett

Amy Barry
Fred Fife
Ellen Parrish
Matthew Loveland

Also in Attendance

Kristin Riker
Lewis Kogan
Lisa Schmidt
Nancy Monteith
Troy Baker

Suzzane Martinez
Tony Gliot
Lee Bollwinkel
Mark Smith
Anne Cannon
Eliott Mott

Members not in Attendance

1. Convening the Meeting

- *The meeting was called to order by Dennis Faris*
- *Approve December 18, 2015 – PNUT Board Minutes – Gwen Springmeyer Motions and Dennis Faris seconds the motion.*
- *Board Election Results- We received the ballots. Dennis and Marc's term is up. They need to be reappointed. Ellen Parris moves that Marc facilitate the meeting, Amy seconds it. Votes were unanimous that Dennis Faris and Marc Coles-Ritchie stay Chairman and Vice Chair.*

2. Public Comment Period

- *Elliot Mott talked about the Jordan River. Trees are falling in the river around the Rose Park Trail area. Troy thinks it's the County who will take part on that issue. Elliot asked the PNUT Board and Parks and Public Lands if they would like to join him on the River on Thursday's or Friday's. Majority said yeah and that Friday's work best. Eliott would also like the canoe shoot to get fixed. Lewis is looking into it. The consultant is looking into a bid on some in and out areas. Lewis will keep everyone updated.*

3. Parks & Public Lands Written Program Report

- *Question and Answer Period – There was a new report put together based on the PNUT Board's recommendations. There's now a new section on the projects that have been put on hold and why. Amy would like Parks staff to update the PNUT Board on what the potential landscape projects there are as well. She would also like Fairmont Playground to be added in field improvements. Gwen wanted to know if there was an expected date when the Projects on the Avenues on the Tennis and Pickleball courts on the 11th Avenue Park and if there would be an event held. June is the projected estimated completion. Gwen also asked about the construction on the WPA wall. It'll be a few months for improvements to start. The 20 year Cemetery Master Plan kick off is being reviewed by the Contractor. Gwen also asked about issues for Lindsey Gardens Off-leash dog Parks that are before the Council. Lewis will get back to Gwen. Another question was asked about Improvements to the I street Jump Park. There's a little bit of money left for signage and a water pump has been completed. Ellen asked about McClellan Trail Public Workshop. Nancy will find out on a date and will get back to Ellen.*

4. Staff updates

- RAC Overview – Lisa presented a map and showed the area of the main Road that will be under construction to widen the road. She gave a quick overview of the sand based fields. We have 6 lit fields. We have one permanent structure which is the bathroom. Our offices and storage units are all rented right now. The RAC has 130 acres in phase I, phase II is 60 acres. When we get to Phase II we want to find out what the needs are from the community. There's four full-time staff. There's a Championship Field with a score board and is Lit. It's a first class facility that offers free public wifi, and capability to stream games live. The facility has 1190 parking spots. The RAC provides the goals on site, which includes soccer, lacrosse and football uprights. We also do all the field painting.

5. Budget (Kristin Riker) – Budget initiatives- she had a hand out for everyone. The Mayor had a strong emphasis on trails, homeless issues and cleaner air. We are trying to figure out how we can help with those. Last Year the Council was focused on Urban Forestry and Parks Maintenance and Open Space. We have not yet decided on prioritization; she asked if they would like to weigh in.

Proposed is Urban Forestry program for park tree pruning and planting - \$250,000.00

- Street tree pruning crew - \$210,000.00
- Tree Preservation Coordinator - \$80,000
- Office Tech II - \$60,000

Proposed FY 17 Budget Initiatives – Open Space Program

- Add two FTE Maintenance & 15 Seasonal Positions – 260,000.00
- Two maintenance vehicles - \$55,000
- Full time community services coordinator – \$87,000

Proposed F Y17 Budget initiatives – Parks Program

- Weed Abatement Program - \$ 76,000

Proposed FY17 Budget Initiative – RAC

- Increase in Sand / Gravel line item 2284 - \$20,000
- Full Time Senior Groundskeeper - \$48,000
- General Maintenance Worker - \$42,500

6. Discussion Items

- *Utah Crossroads Chapter of OCTA – Donation Agreement (Troy Baker) – OCTA is the Oregon-California Trails Association. It is an organization that is dedicated to the history and preservation of the emigrant wagon roads of the mid-to-late nineteenth century. They have been pursuing a project that involves the placement of historic markers at locations of historic significance along the various emigrant trails in Utah. They would like one of the markers to be placed near the northwest corner of Washington Square and the wording inscribed onto the plate would be related to the fact that during the covered wagon emigrant period this city block was designated as a camping area for emigrants and was known for a time as Emigrant Square. The other railpost marker would be placed on the north side of North Temple Street, on the east bank of the Jordan River near the site of the historic North Temple Bridge.*

7. Action Items

NA

8. Board Comments and Future Agenda Items

- Part time off leash use of Parks – This will be on a future agenda item. Lewis will send out what Jacob had sent out.

- *Amy would like an update from Sugar House Park to Parleys trail. I'll ask Colin and talk with Lewis. (sent Colin an email 02/016)*
- *Fred mentioned that he talked with the owner of the Paperbox and he would like to be involved in the 9-line planning.*
- *Gwen - Any plans on off leash parks*

9. Confirmation of next meeting

- *February 18, 2016 –Marc declared meeting adjourned*



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, February 18th, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. *Call to Order* 5:00 p.m.
- b. [Approve January Minutes](#)

2. Public Comment Period

3. Parks & Public Lands Written Program Report

- [Click here for report](#)
- a. *Question and Answer Period* 5:10 p.m.

4. Staff Updates

- a. *Historic Landscapes: Histories, Inventory and Guidelines (Landmark Design and Salt Lake City Planning Division)* 5:15 p.m.
- b. *CIP Update (Troy Baker)* 5:35p.m
- c. *Wasatch Hollow Update (Tyler Murdock)* 5:45p.m.
- d. *Ensign Peak Update (Lewis Kogan)* 5:55 p.m.
- e. *Board Appointment (Kristin Riker)* 6:05 p.m.
- f. *9 Line (Lewis Kogan)* 6:15 p.m.
- g. *Art in Parks, Project Updates (Nancy Monteith)* 6:25 p.m.

5. Discussion Items

- a. *N/A* 6:15 p.m.

6. Action Items

- a. *N/A*

7. Board Comments and Future Agenda Items

- a. 6:25 p.m.

8. Confirmation of Next Meeting

- b. *March 17, 2016*



Thursday February 18, 2016
Parks & Public Lands - 5:00 PM

Members Present:

Fred Fife
Amy Barry
Ellen Parrish
Marc Coles-Ritchie
Dennis Faris

Members Absent:

Gwen Springmeyer
Jacob Crockett
Matthew Loveland

Also Present:

Mark Smith	Lewis Kogan
Nancy Monteith	Lee Bollwinkel
Kristin Riker	Mia Caselli
Tony Gilot	Troy Baker
Lisa Schmidt	

-
1. Convening the Meeting
 - A. Call to Order

The meeting was called to order by Dennis Faris.

- B. Approval of the minutes of the January 21, 2016 meeting.

Ms. Barry made a motion to approve the minutes. Mr. Coles-Ritchie seconded the motion. Upon roll call, the motion was approved.

2. Public Comment Period
 - A. None
3. Parks & Public Lands Written Program Report
 - A. Question and Answer Period

Ms. Riker apologized for the delay in sending out the monthly report.

4. Staff updates
 - A. Historic Landscapes: Histories, Inventory and Guidelines.

Ms. Monteith introduced Katia Pace with the Planning Division of Salt Lake City who provided a presentation of the Parks and Historic Landscape project. She stated that the goal is to develop guidelines for the city to make informed decisions regarding historical sites.

Ms. Monteith introduced Mark Vlastic and JoEllen Grandy with Landmark Design. Mr. Vlastic provided a presentation that reviewed the historical parks that are currently being evaluated and provided several examples of current projects. He stated that although not all parks on the list have current historical significance they hope to show how the parks have changed over time.

Ms. Grandy explained that archeological documentation is not in the scope of work for their projects but if there is specific need it will be documented on a case by case basis. Several Board members expressed that Parks and Public Lands should acknowledge if there is potential for archeological documentation and do their due diligence to protect any antiquities that are found.

B. CIP Update

Mr. Baker provided an update to Board members on the following projects:

- *Peace Garden Stage Structure:* *The concrete ramp has been funded and construction will start once the weather permits.*
- *Redwood Meadows:* *In the process of demolition.*
- *11th Avenue Tennis Courts:* *Currently closed for winter months. Scheduled to start once weather permits and is expected to be complete in June.*
- *Fairmont Soccer Field Renovation:* *Grass seed needs will be spread and the project is expected to be complete in June.*
- *Glendale Park Restroom:* *This project needs to be landscaped and if extra funds are available an additional restroom may be added prior to continuing the next phase of the project.*
- *Riverside & Lindsay Gardens Baseball Fields:* *Baseball field improvements are expected to be complete in August.*
- *Washington Square:* *This will be a two year project that will consist of stone repairs to all sides of building and windows.*
- *Poplar Grove ADA Playground Replacement:* *A Request for Proposals will be put out for this project..*
- *Fairmont Park Playground:* *Currently in the construction phase.*
- *Lindsay Gardens Playground:* *Scheduled to receive a new playground.*
- *Playground Safety Surface Replacements:* *Schedule for a wood fiber and ADA ramp replacement to make the playground safety compliant.*

Mr. Smith provided an update on current projects in the Cemetery program

- *Cemetery Master Plan:* *Currently in the design phase.*
- *11th Avenue Historic Retaining Wall:* *Currently in the planning/design phase.*
- *Restroom:* *In the construction phase.*

C. Wasatch Hollow Update

Mr. Murdock provided an update and a presentation of the Wasatch Hollow projects progress. He stated that the project is currently closed to the public while the Siberian Elm Trees are removed. He added that removal of the existing trees will allow vegetation to increase at lower levels. Mr. Fife asked if removal of the tree roots will be included in the tree removal. Mr. Murdock explained that due to the size of the trees only the roots that fall on the trail will be removed and the other roots will be treated so they do not grow back.

Mr. Murdock said that the rock weirs are also being replaced and the excavation of the wetland area has begun. This process consists of removing previously dumped material that will be repurposed in several other projects.

Ms. Barry requested that Staff provide board members with a site visit once the project is closer to completion.

D. Ensign Peak Update

Mr. Kogan provided an aerial view map of the Ensign Peak Trail. He explained that the trail is currently in very poor condition and should be replaced. The nonprofit group Trails Utah conducted a site survey analysis and they recommended a switch backing trail that is

consistent with current path. The new trail would have a sustainable 8 percent grade and 6-8 foot bench width with grade depths for natural water drainage. Mr. Kogan said that Staff has allocated enough funding to proceed with contracting for the construction of the main trail to the summit.

Mr. Kogan said there are several other potential options to make a connection between the Ensign Peak Trail and the Bonneville Shoreline Trail. He explained that since there are bicyclists and hikers who utilize the trail this solution may prevent some usage conflicts. Community outreach is still being conducted and will continue prior making any final decisions about connecting additional trails to Ensign Peak.

E. Board Appointments

Ms. Riker stated that active board members are allowed to serve on the board past their appointment date until another member has been appointed in their place.

F. 9 Line Update

Mr. Kogan stated that the Staff has been working with Salt Lake City's Engineering and Transportation Divisions to improve the 9 Line trail corridor that runs from 900 West to the I-15 overpass (750 West). This project consists of landscape improvements involving the installation of irrigation systems and increasing the vegetation. Mr. Kogan added that the Salt Lake City Council has allocated \$1 million to continue improvements along the 9 Line from the Jordan River to Redwood Road. The improvements to this segment of the 9 Line were designed to be consistent with the upcoming project.

G. Art in Parks, Project Updates

Ms. Monteith provided an update on several Art projects that are taking place across Salt Lake City Parks.

Redwood Meadows: The sculptures will be built ten feet high to prevent vandalism and be based on local species and vegetation. The project will have three segments that proceed throughout the park. The segments will be based on birds, dinosaurs, and mammals and is expected to be completed in April.

9 Line Art: Art educators are working with local students to develop art projects that can be exhibited at the 900 South Oxbow project opening.

McClelland Trail: An artist has been selected and been asked to exhibit the story of the canal through the artwork displayed along the trail. The art feature will extend along the entire trail to create a connected feeling across all segments of the trail. The Salt Lake City Arts Council has also committed to providing 12 medallions for display and to incorporate into the art design.

Community Garden: A pocket park is located in front of the community park. An art fence may be constructed in front of the pocket park.

5. Discussion Items

6. Action Items

7. Board Comments and Future Agenda Items
 - A. *Access Easements Follow Up Discussion (Future)*
 - B. *Website Update*
 - C. *Planning Historical Parks Information*
 - D. *Wasatch Hollow Site Visit Invitation*
 - E. *Renegotiation of “The Bridge”*
 - F. *Update on Open Space Funds*
8. Confirmation of Next Meeting
 - A. *March 17, 2016*



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, March 17th, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. *Call to Order* 5:00 p.m.
- b. [Approve February Minutes](#)

2. Public Comment Period

3. Parks & Public Lands Written Program Report

- [Click here for report](#)
- a. *Question and Answer Period* 5:10 p.m.

4. Staff Updates

- a. *Grand Opening Dates – Kristin* 5:20 p.m.
- b. *PNUT Board Vacancies – Kristin* 5:25 p.m.
- c. *Quarterly Trail Report – Lewis / Colin Quinn-Hurst* 5:30 p.m.
- d. *Foothill Access Easements – Lewis* 5:45 p.m.

5. Discussion Items

- a. *900 South Railroad Bridge Update – Tyler* 6:00 p.m.

6. Action Items

- a. *N/A*

7. Board Comments and Future Agenda Items

- a. *N/A*

8. Confirmation of Next Meeting

- a. *April 21, 2016*



1B

Thursday March 17, 2016
Parks & Public Lands - 5:00 PM

Members Present:

Fred Fife	Gwen Springmeyer
Jacob Crockett	Matthew Loveland
Amy Barry	Ellen Parrish
Marc Coles-Ritchie	Dennis Faris

Also Present:

Mark Smith	Lewis Kogan
Nancy Monteith	Lee Bollwinkel
Kristin Riker	Mia Caselli
Tony Gilot	Troy Baker
Tyler Murdock	Kyle Shields

1. Convening the Meeting

A. Call to Order

The meeting was called to order by Dennis Faris.

B. Approval of the minutes of the February 18, 2016 meeting.

Ms. Coles-Ritchie made a motion to approve the minutes. Ms. Parrish seconded the motion. Upon roll call, the motion was approved.

2. Public Comment Period

A. Jeff Salt

Mr. Salt stated that he felt that the 900 South Railroad bridge should be completely removed and he would like to see the funding that would have been used for the existing bridge reallocated towards improvements to another bridge that already exists downstream. He said that the Salt Lake County Fish and Game Association has offered a grant for \$5 thousand to match City and State funds for the removal of the existing bridge and refurbishment of the other nearby bridge.

Mr. Salt said that there will likely be an increase in foot traffic in and around the Oxbow once the construction of the 9 Line Trail is complete. He felt that the impact of increased foot traffic would negatively impact the wildlife habitat that has been preserved.

B. Danny Potts

Mr. Potts provided the board with three handouts.

- *Salt Lake County Fish & Game Association Proposal to the PNUT Board to support the Removal of the Old 9-Line RR Bridge (The Bridge)*
- *A "Better" Compromise than the Proposed Rebuild of the 9th South Jordan River Bridge – A proposal by Danny Potts*
- *Poplar Grove Community Council Minutes - Mr. Potts stated that the purpose of this handout was to clear up any confusion regarding community support for the removal of the 900 South Railroad Bridge. He added that the Glendale Community Council also supported the removal of the bridge but up until recently did not take minutes for their meetings.*

C. Elliott Bawn

Mr. Bawn stated that his Trips on the River have started. He said that if his schedule allows he will be doing a section of the river every other Friday and Saturday. Mr. Bawn also thanked Staff for trimming and pruning the trees and bushes that grow along the river.

3. Parks & Public Lands Written Program Report

A. Question and Answer Period

Ms. Barry asked to add the CIP Fairmont Park Pond to the project tracking list. Ms. Monteith said she would add it to the next monthly report. .

Ms. Barry said she received a notice about the accumulation of trash at the Cotton Park located at 1815 South 300 East. Mr. Baker stated that he would look into the complaint as soon as possible.

Mr. Faris requested an update on about the Adopt a Spot Program. Mr. Kogan provided a brief update of the partners who are participating in the program.

Mr. Riker asked if members of the PNUT Board are satisfied with the information that the Monthly Report currently provides and if they have any suggestions for changes or additions. The Board members expressed that they were satisfied with the report.

4. Staff updates

A. Introduce Kyle Shields

Ms. Riker introduced Kyle Shields as the newest Maintenance Program Manager. She explained that Mr. Shields has been working with the Parks and Public Lands for 13 years. Mr. Shield's previous position was the Parks District Two Supervisor. Mr. Shields will supervise District One and Two and Mr. Baker will be the supervise District Three and Four.

B. Grand Opening Dates

Ms. Riker said that there are some grand opening celebrations that are coming up this spring and summer.

- **Regional Athletic Complex Public Opening** – To be held on Saturday, April 2nd from 8 a.m. to 4 p.m. This opening is aimed at involving the community with fun sport related activities.
- **Fairmont Playground Grand Opening** – Will be held on Friday, May 13th in from 3 p.m. – 5 p.m. Youth City and the Boys and Girls club will be involved in the opening.
- **11th Avenue Tennis and Pickle ball Court Grand Opening** – The opening date is anticipated to be held in mid-July. Date not yet finalized. The Cemetery Master Plan will be highlighted at this event so we additional information can be shared about what is happening in the community.
- **Redwood Meadows Parks Improvements** – This Park is located at 1780 West 400 North. The event is anticipated to be held in late August. Date in not yet finalized.
- **Arbor Day** – The Urban Forestry program will be planting trees in front of Open Classroom and have invited the school to participate in the activity. Later in the day there will be a large community planting activity in West Point Park to begin at 5 p.m.
- **Get into the River Festival** – The Open Space program will be holding the annual Get into the River event on May 14th from 7 p.m. – 9 p.m. at the Fair Park.

C. PNUT Board Vacancies

Ms. Riker reminded the PNUT Board that there are still two vacancies, one for District One and one for District Five. Those interested can fill out an application online if they would like to be considered for becoming a member.

D. Quarterly Trail Report

Mr. Kogan introduced Colin Quinhurst with Salt Lake City's Transportation division. Mr. Quinhurst provided a presentation of some of the upcoming trail improvements throughout Salt Lake City.

- **200 South North Temple Bridge** – Jordan River Trail Bridge: construction of this bridge is expected to begin in early 2017 and is expected to open by mid-summer.
- **9-Line Extension**- Construction of the 9-Line trail through Sunnyside Park has been funded and construction will begin this summer. Once the 9-Line extension study is complete, planning and construction will begin to create a connection up to the Hogle Zoo and Immigration Canyon with existing 9-Line Trail. The Study will review the trails cross sections, what the trail will look like, trail character, and cost.
- **McClelland Trail** – This trail will extend from 900 South, near the 9th & 9th Business District, southward to the Sugar House Business District, Fairmont Park, the S-Line Greenway, and Parley's Trail.
- **Parley's Trail** – The section from 1700 East to 2300 East (from Sugarhouse Park to Tanner Park) went out to bid and should be completed in about a year and half.

E. Foothill Access Easements

Mr. Kogan stated that Parks and Public Lands is working on documenting and monitoring the easements that exist in the Foothills. He explained that there does not appear to be an easement in some areas where there was thought to be one. In addition there are easements in areas where no trails were ever constructed and could present an opportunity to create one. Mr. Kogan added that while researching these easements he has found that many no development, native vegetation, and open space easements exist that were previously unknown.

F. Redwood Meadows Park

Ms. Monteith presented the master plan for the Redwood Meadows Park located at 1740 West 400 North. She explained that the major goal of the project was to add greater connectivity to the park.

Mr. Faris stated that some residents prefer a 10' fence. Ms. Monteith explained that the fencing will be a black coated chain link fence but will not be 10'. Ms. Barry expressed concern with the appearance of a chain link fence and suggested using vegetation barriers as an alternative. Ms. Monteith explained that there will be locations where vegetation will be planted in front of the fence.

Ms. Barry asked if there would be any activities on the North side of the park that would draw people to that side. Ms. Monteith explained that during the planning and community input process the residents expressed that they preferred a quiet area in the park.

Ms. Monteith stated that the park is expected to be open by this fall.

5. Discussion Items

A. 900 South Railroad Bridge Update

Mr. Murdock explained that the State of Utah has recommended the modification or removal of the 900 south Railroad Bridge due to the navigational hazards that are currently present. He

presented two scenarios and cost estimates for the bridge: 1) Full removal \$158,000 2) Retain and Modify \$323,000. Ms. Barry requested an estimate on the cost to remove the bridge and replace the bridge. Mr. Murdock stated that is estimated to be about \$451,000.

Mr. Murdock said the two scenarios were presented to the Glendale Community Council and the Poplar Grove Community Council. He said that about 57 percent of community feedback was in favor of removal of the bridge and 42 percent was in favor of retaining the bridge with modifications. Mr. Faris expressed that he was not satisfied with how this information was presented at the community council meetings.

Mr. Murdock said staff has worked with the on-call consultant BIO-West to provide a wildlife analysis of the wildlife habitat and provide a recommendation for the bridge. He explained that BIO-West recommended removal of the bridge and stated that if the bridge were to be removed there would be improvements to the natural habitat in the Oxbow.

Mr. Murdock said the State Historical Preservation Office and the Salt Lake City Historic Preservation Office provided feedback in favor of retaining the bridge due the historical nature of the bridge.

Ms. Barry said she felt that creating and allowing more access to bicycles and pedestrians is a key element to the 9-Line trail. Ms. Barry also expressed concern with removing the bridge without developing a formal plan to replace it.

Mr. Faris stated that he felt maintaining access was important and expressed concern regarding the removal of the bridge. He said the bridge provides an element of safety for bike riders and walkers in the area and if they were to ever feel threatened there would be an exit point. He added that because there has been a problem with the homeless population in the area if the bridge were to be removed it would reduce the access and potentially increase homeless activity.

Mr. Fife stated that although there are two nearby bridges this bridge currently serves as a valuable access point.

Mr. Murdock thanked the board for their recommendations and said staff will return to the board for a formal recommendation at the next meeting.

6. Action Items
 - A. None
7. Board Comments and Future Agenda Items
 - A. None
8. Confirmation of Next Meeting
 - A. April 21, 2016



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, May 19th, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. *Call to Order* 5:00 p.m.
- b. [Approve March Minutes](#)

2. Public Comment Period

3. Parks & Public Lands Written Program Report

- [Click here for report](#)
- a. *Question and Answer Period* 5:05 p.m.

4. Staff Updates

- a. *Urban Forestry Ordinance Updates* ([Click for Memo](#)) 5:10 p.m.
- b. *Three Creeks Confluence Project* ([Click for Memo](#)) 5:20 p.m.
- c. *Parks District Overview* ([Click for Memo](#)) 5:25 p.m.
- d. *Dog Parks Update* 5:35 p.m.

5. Discussion Items

- a. *Cemetery Master Plan* ([Click for Memo](#)) 5:50 p.m.

6. Action Items

- a. *Recommendation for the 900 South Railroad Bridge* ([Click for Memo](#)) 6:05 p.m.
- b. *Recommendation for Time Limited Pilot Dog Park* ([Click for Memo](#)) 6:20 p.m.

7. Board Comments and Future Agenda Items

8. Confirmation of Next Meeting

- a. *June 16, 2016* 6:35p.m.



1B

Thursday, May 19, 2016
Parks & Public Lands - 5:00 PM

Members Present:

Fred Fife
Jacob Crockett
Amy Barry
Marc Coles-Ritchie

Gwen Springmeyer
Ellen Parrish
Dennis Faris

Absent:

Matthew Loveland

Also Present:

Mark Smith
Nancy Monteith
Kristin Riker
Tony Gilot
Tyler Murdock

Lewis Kogan
Lee Bollwinkel
Mia Caselli
Troy Baker
Kyle Shields

1. Convening the Meeting
 - A. Call to Order

The meeting was called to order by Dennis Faris.

- B. Approval of the minutes of the February 18, 2016 meeting.

Mr. Coles-Ritchie made a motion to approve the minutes. Ms. Parrish seconded the motion. Upon roll call, the motion was approved unanimously.

2. Public Comment Period

Anne Cannon:

Ms. Cannon thanked Salt Lake City, Parks and Public Lands Staff for their hard work on the Wasatch Hollow Project. She said that there has been a great effort to coordinate and acknowledge the residents in the area and she is thankful for the care taken in creating a space that will be valued for many years to come.

Elliot Mott:

Mr. Mott thanked Salt Lake City, Open Space staff member, Scott Granger for his hard work along the Jordan River Parkway. He requested increased trailhead enforcement on the Jordan River Parkway to prevent violence and theft. Mr. Mott added that he did not feel the 900 South Railroad bridge should be considered a navigational hazard.

3. Parks & Public Lands Written Program Report

Question and Answer Period

Mr. Kogan briefly updated the Board on the Open Space zoning text amendments that were approved at the May 21, 2015 meeting.

4. Staff updates

A. Urban Forestry Ordinance Updates

Mr. Gliot presented a summary of the code updates that were presented to Salt Lake City Council in April 2016. He said that the additions and alterations can be more easily understood and more effectively administered. He added that the updated code should better enable the City and its residents to achieve a safer, healthier, and more beneficial urban forest resource for all. He said that since the Urban Forestry code had not been updated since 1988 every section of the code was examined for potential improvement.

Mr. Gliot said that the main comment provided by the Salt Lake City Council was in regard to the Class B Misdemeanor that was applicable to violations of the code. The council felt that violations should not result in jail time and should instead be punished with increased fines.

B. Three Creeks Confluence Project

Mr. Murdock provided a brief update on the Three Creeks Confluence Project located at 1300 South at the Jordan River. He said there are four main goals for the project; Health, Transportation, Environmental, and Community. He added that the Three Creeks Confluence is a unique geographic location within the Jordan River watershed and provides an opportunity to establish a green infrastructure asset along the Jordan River corridor, Jordan River Parkway Trail, and the within the Glendale neighborhood. Phase I and II of the project is funded by CDBG funds and SLC staff is seeking additional funding for the implementation of Phase II.

Mr. Murdock said the first community stakeholder meetings will be held on June 7, 2016 from 2:00 – 4:00 p.m. at the Parks and Public Lands Building and the first public workshop will be on June 7, 2016 from 5:00-7:00 p.m. at the Glendale Library.

C. Parks District Overview

Mr. Shields and Mr. Baker provided the PNUT Board with an overview of the four Parks and Public Lands Districts. Mr. Shields said that he is the Maintenance Program Manager for District 1 and 2 and Mr. Baker is the Maintenance Program Manager for District 3 and 4. He added that the districts are intended to be as even as possible and take the workload for each area into account. He added that maintenance and construction projects are supervised according to district.

D. Dog Parks Update

Ms. Riker notified the Board that Agenda item 6.B has been removed from the agenda until further information is available for presentation. She provided an update on the existing and potential dog parks throughout Salt Lake City. The Board discussed way in which each dog park could be improved and also discussed the challenges and benefits of each one.

The following dog parks were discussed:

Fairmont: Discussed the close proximity to residential neighbors. Potential to add a dog park to the South side of the park next to the freeway.

Rotary Glen: This is not an official dog park but is currently being used as an off-leash area. Public Utilities has brought up concerns about water quality due to fecal matter that may run off into immigration stream. Ms. Barry requested the water be tested upstream from the park to determine if the dog park is at fault.

18th Avenue Reservoir: This land is owned by Public Utilities and further discussions need to be coordinated with Public Utilities.

Jordan Park: Could create a fence and add ground cover as well as add signage and bag dispensers to create a dog park. Funding is not yet available.

Herman Franks: There have been many complaints from residential neighbors regarding the noise created from the dog park. Other location options are being explored to relocate the dog park to a different area within the park. No funding is available at this time.

Lindsay Gardens: This is an existing dog park that is not fenced and only has signs designating the dog park area. Currently, the dogs are not staying in the designated off leash area of the park and the signs are being ignored. Staff is exploring ideas to create a visual fence to help make the dog park boundaries more apparent.

Cottonwood Park: This is an existing dog park that is moderate to low usage. The grass area needs to be resurfaced with crush finds and it needs signage.

Parleys Historic Nature Park: This area could use some additional shade structures and some additional signage designating allowed areas for dogs.

Memory Grove: Major issues with off leash dogs in undesignated area. Will be requesting additional funding for enforcement.

Pioneer Dog Park: This is an underused dog park. The Yappy Hour event has helped increased usage.

5. Discussion Items

A. Cemetery Master Plan

Ms. Monteith explained that Parks and Public Lands has engaged a consultant to conduct a planning process for the Salt Lake City Cemetery. She added that the purpose of the plan is to guide preservation, management and development of the site; to solicit the community and stakeholders on opportunities to expand and enhance access to historic assets, natural resources and additional appropriate recreation opportunities. The plan will also provide an assessment and recommendations for operations, maintenance and funding opportunities for the Cemetery.

Ms. Monteith introduced Mathew Winward with G Brown Design, who provided a presentation on the Mater Plan. Ms. Monteith added that first public open house will be held on June 14, 2016 from 5:00-8:00 p.m. at the Salt Lake City Main Library.

6. Action Items

A. Recommendation for the 900 South Railroad Bridge

Mr. Murdock explained that the State of Utah has recommended the modification or

removal of the 900 south Railroad Bridge due to the navigational hazards that are present. He added that after thoroughly reviewing all options to address the States concern, seeking feedback from various city departments, outside stakeholders and community members, PPL recommends that the 900 South railroad bridge access point be preserved in the most cost effective manner.

Mr. Fife suggested exploring opportunities to reuse the bridge pylons in a nearby project to help preserve the historic element in the area.

Ms. Barry made a motion to remove as little as possible from the bridge, in the most cost effective manner, while retaining an access point and to also utilize any removed materials in the design for a nearby project. The motion was seconded by Ms. Springmeyer. Upon roll call, the motion was unanimously approved.

B. Recommendation for Time Limited Pilot Dog Park (**Removed from Agenda**)

7. Confirmation of Next Meeting

A. April 16, 2016



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, July 21st, 2016

5:00 p.m. Formal Meeting

Regional Athletic Complex: 2280 Rose Park Ln, Salt Lake City, UT 84116

	Approximate Start Time
1. Convening the Meeting	
a. Call to Order	5:00 p.m.
b. Approve May Minutes	
2. Public Comment Period	
	5:05 p.m.
3. Parks & Public Lands Written Program Report	
Click here for report	
a. Question and Answer Period	5:10 p.m.
4. Staff Updates	
a. Regional Athletic Complex Program Update	5:20 p.m.
b. Property Acquisition Update	5:30 p.m.
5. Discussion Items	
a. East Bench and Parley's Way plans – Click her for Memo	5:40 p.m.
6. Action Items	
a. Pilot Time Limited Dog Park Proposal – Click here for Memo	5:55 p.m.
7. Board Comments and Future Agenda Items	
8. Confirmation of Next Meeting	
a. August 18, 2016	6:00 p.m.



1B

Thursday, July 21, 2016
Regional Athletic Complex - 5:00 PM

Members Present:

Gwen Springmeyer Marc Coles-Ritchie
Jacob Crockett Ellen Parrish
Amy Barry Dennis Faris

Absent:

Matthew Loveland Fred Fife

Also Present:

Lisa Schmidt Lewis Kogan
Lee Bollwinkel Kristin Riker
Mia Caselli Tony Gliot
Troy Baker Kyle Shields

1. Convening the Meeting
 - A. Call to Order

The meeting was called to order by Dennis Faris.

- B. Approval of the minutes of the May 19, 2016 meeting.

Mr. Mott made a motion to approve the minutes. Ms. Barry seconded the motion. Upon roll call, the motion was approved unanimously.

2. Public Comment Period

Anne Cannon:

Ms. Cannon said she would like signage clearly stating that dogs are not allowed in the Wasatch Hollow Preserve when it is completed.

3. Parks & Public Lands Written Program Report

Ms. Springmeyer asked when the next Cemetery Master Plan meeting would be. Kristin Riker said she would send out an invitation to the Board for the upcoming meeting.

Ms. Springmeyer also asked if there was an update on the 11th Avenue Tennis Courts. Mr. Shields said that the estimated completion date is in September 2016 and once we have a finalized date we will notify the Board.

4. Staff updates

- A. New Board Member Introduction

Ms. Riker introduced two new Board members, Polly Hart and Elliot Mott, who were recently appointed by Mayor Biskupski.

B. Conference Room

Ms. Riker informed the Board that the Conference Room is being updated at this time and also thanked the Board for taking the time to meet at the Regional Athletic Complex.

C. Budget Update

Ms. Riker provided a brief update on some of the 16/17 budget changes. She said \$300,000 received in 2016 was removed from the parks turf maintenance fund, \$82,500 was cut from the general maintenance fund, and \$80,000 was cut from the Urban Forestry contractual services agreements fund. In 2016 PPL received \$590,000 in CIP for deferred maintenance. In 2017 PPL will receive \$250,000 in general funds for deferred maintenance and no CIP funding for deferred maintenance.

D. Regional Athletic Complex Update

Ms. Schmidt provided an update on the first open season of the Regional Athletic Complex (RAC). She said the complex is currently running seven days per week and they are open until 11p.m. At this point, the most frequently scheduled sport is Rugby. The RAC recently hosted the 2016 Rugby Super Series, which is an international event and later this month the RAC will host the North American Rugby Invitational 7's.

Ms. Schmidt said that her crew is constantly striving to achieve better turf by focusing on mow patters, mow lengths, field striping, and time frames in order to make the RAC fields more desirable for tournament games. She feels that the RAC has great potential to make a positive economic impact of Salt Lake City.

Mr. Mott asked if the RAC has been built out to its full potential. Ms. Schmidt said the RAC has another phase of construction that is possible but there are no final plans at this point. Mr. Mott also asked to what capacity the RAC is running right now. Ms. Schmidt believes they have reached 60 percent capacity.

E. Property Acquisition Update

Mr. Kogan reviewed the recent property acquisitions of Parks and Public Lands (PPL):

- 145 Acres of Land just above Ensign Peak*
- Finalized the acquisition of the three-creeks property*
- Half Acre Property on Rose Crest Drive near the Wasatch Hollow Preserve*

5. Discussion Items

A. East Bench and Parley's Way Plans

Wayne Mills, with the Salt Lake City Planning Division, provided an update on the East Bench Master Plan. He said this master plan process began in 2011 and involved extensive community planning and work. He briefly reviewed some of the challenges and opportunities that are outlined in the master plan. He added that one of the goals of this master plan was to better coordinate with Parks and Public Lands to provide Open Space opportunities for recreation and wildlife habitat.

6. Action Items

A. Pilot Time Limited Dog Park Proposal

Ms. Riker said there are seven proposed time limited dogs parks that PPL believe present

reasonable opportunities to benefit from off-leash hours while minimizing conflicts with established uses:

District 1: Westpointe Park, 1920 W Colonel Dr.

District 2: Glendale Park, 1375 W 1700 S

District 3: Warm Springs Park, 840 N 300 W

District 4: Richmond Park, 440 E 600 S

District 5: Jefferson Park, 110 W Fremont Ave

District 6: Wasatch Hollow Park, 1650 E 1700 S

District 7: Parleys Way Park, 2810 E 2400 S

She added that enforcement for the parks consists of signage that list the phone number for Animal Control. The dog parks will be opened one by one over a period of time so PPL staff can determine how each one is working and make changes accordingly. PPL staff will conduct surveys, staff evaluations, and receive violation counts from Animal Services in order to determine how well each one is functioning.

The Board had a brief discussion regarding Resolution 52.

Elliot Mott made a motion to support the seven locations for the proposed time limited dog parks. Amy Barry seconded the motion. Upon roll call, the motion was unanimously approved.

7. Confirmation of Next Meeting

A. August 18, 2016



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, August 18th, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

	Approximate Start Time
1. Convening the Meeting	
a. Call to Order	5:00 pm
b. Approve July Minutes	
2. Public Comment Period	
	5:10 pm
3. Parks & Public Lands Written Program Report	
Click here for report	
a. Question and Answer Period	5:20 pm
4. Staff Updates	
a. Open Space Program Update	5:30 pm
b. Liberty Park Update	5:40 pm
c. Pioneer Park Update	5:50 pm
5. Discussion Items	
a. None	
6. Action Items	
a. Donation Approval	6:00 pm
7. Board Comments and Future Agenda Items	
	6:15 pm
8. Confirmation of Next Meeting	
a. September 15, 2016	6:25 pm



1B

Thursday, August 18, 2016
Parks and Public Lands - 5:00 PM

Members Present:

Gwen Springmeyer
Jacob Crockett
Amy Barry
Matthew Loveland
Elliot Mott
Polly Hart

Dennis Faris
Fred Fife

Also Present:

Lisa Schmidt
Lee Bollwinkel
Mia Caselli
Troy Baker
Nancy Monteith

Lewis Kogan
Kristin Riker
Tony Gliot
Kyle Shields

1. Convening the Meeting
 - A. Call to Order

The meeting was called to order by Dennis Faris.

- B. Approval of the minutes of the May 19, 2016 meeting.

Mr. Mott requested a change to the July meeting minutes in regard to the water source used to irrigate the Regional Athletic Complex. The change was made.

Mr. Loveland made a motion to approve the July minutes. Ms. Barry seconded the motion. Ms. Hart abstained from voting due to difficulties opening the attachment. Upon roll call, the motion was approved by all other members.

2. Public Comment Period
3. Parks & Public Lands Written Program Report

Ms. Barry requested an update on the last section of the Jordan River Trail. Ms. Riker said we would provide a presentation on the Jordan River Overpass Trail at the next meeting.

Ms. Barry requested an update on the Cemetery Master Plan process. Monteith said the next Cemetery Master Plan Public Open House has been postponed and will be held in early November. Ms. Springmeyer requested an additional meeting be held at the Greater Avenues Community Council meeting. Ms. Monteith said she would work on scheduling a meeting.

Mr. Mott said he would like Parks and Public Lands staff to consider adding wayfinding signage to the bridges along the Jordan River.

Mr. Mott asked Parks and Public Lands staff how much money is being spent on puncture vine prevention. Mr. Kogan said he does not have an exact amount of spending on puncture vine prevention at this time. He added that our crews do regular puncture vine weed pulling from July – September on Monday, Wednesday, and Friday. He added that we also do limited spraying in July and have started bio-control (seed and stem weevils) at five sites along the Jordan River Trail. Mr. Mott asked if bio-control was cost effective. Mr. Kogan said it is challenging to determine which methods are most effective because the seed source is so significant it will take five years of a consistent approach before we see a major impact and are able to determine the most cost effective approach

Mr. Mott said he is very pleased with the recent property acquisitions.

Mr. Mott asked if we use the Utah Conservation Corp for trail maintenance. Mr. Kogan said we utilize the Utah Conservation Corp for trail maintenance, trail building, and many other activities as assigned.

Mr. Mott asked what the grave research item expenditure was in the monthly report. Ms. Monteith explained this item is referencing the cost for Cemetery staff to research ancestry questions. Staff members limit searches to 3 requests per caller.

4. Staff updates

A. Open Space Program Update

Property Acquisitions: Mr. Kogan said Open Space has acquired two properties in Hell Canyon that total 205 acres. The properties are beautiful and are very valuable for native plants. Mr. Kogan added that two residential properties were acquired. One property was a home that had burned, located on 1300 South along the Jordan River. The second property had been condemned and is located just off the northeast corner of the Wasatch Hollow preserve. Both residential properties will be demolished and Open Space staff is currently working through the permitting process for demolition. Mr. Kogan said the bond funds have been spent down to zero with these acquisitions and the Open Space program no longer has bond funds for property acquisitions. In the future, Open Space may spend some impact fees on property acquisitions. After that, the Open Space program could move away from property acquisitions to focus on property management. Finally Mr. Kogan notified the Board that the Open Space program does have a trust fund and also accepts donations.

Staffing Update: Mr. Kogan said the Open Space program has two full-time maintenance employees and six part-time employees that work year around. There are also six seasonal employees. These employees maintain and monitor all Open Space properties. The Open Space program has recently taken over the city weed removal program that consists of about 100 properties in addition to other open space areas. The Open Space program received a budget increase for hourly and seasonal staffing this budget year. This will help the crews take a proactive approach to maintenance and develop a weekly schedule for maintenance.

Restoration Projects: As part of the Red Butte Creek oil spill, there were four major restoration projects that took place between 2013 – 2015. These projects have all been completed and are in the establishment phase, which will last from 2015-2020. There are varying degrees of success

for these types of projects. The Fred and Ila Fife Oxbow Wetland Preserve is one of the most successful restorations yet. In 2010-2011 there were four restoration sites along the Jordan River. These sites were all small but now look very good and were successful. The Wasatch Hollow Preserve is the largest restoration project to date. This project is still under construction. There will be a community celebration on September 17th at Wasatch Hollow. Open Space staff is also working on the public engagement process for the Three Creeks project which will be a restoration project along located along the Jordan River. In the future, a potential restoration site has been suggested at approximately 1700 south along the Jordan River near the peace tree bend.

Mr. Kogan said Open Space has a consultant who is working on Natural Lands Management and Restoration Plan for the program. The goal of this plan is to have an assessment of each sites ecological health as well as identify restoration actions that can be taken as well as the associated costs of each action. This plan is expected to be complete in January 2017.

Trails: *The Open Space program is working on a foothill trail inventory to determine how many miles of trails Salt Lake City has. They have put out an online trails survey that has been shared on social media and posted on trailheads to get public input on this process. So far, the survey has showed that many people would like to have existing trails expanded and maintained better. He added that the Open Space program is working on identifying ways that the program can integrate with other organizations to better manage trails and trail use.*

Public Engagement & Volunteer Programs: *Mr. Kogan said the adopt-a-spot program is growing, there are currently 28 groups. These groups commit to volunteer work and report back to the Open Space program. There have also been 70 independent volunteer events and nearly 12,000 pounds of weeds have been pulled by these volunteers. The Open Space program was also able to contract with Utah State University to get a fulltime intern. This year they contracted with Splore and Youth City to help underserved communities gain access to nature, primarily in Salt Lake City open space.*

B. Liberty Park Update

Ms. Monteith provided a brief update on the Liberty Park improvements plan. Most of the improvements will take place around the concessions area of the park. She presented a concept drawing of the proposed changes. This plan is based on the public engagement process that took place about two years ago. The goal for the consultant was to take a simple plan that tied in all the elements of the area together.

Amy Barry asked if additional lighting will be included. Ms. Monteith said all the desired improvements will be included in the plan and prioritized to fit within the budget.

Ms. Riker notified the Board that this is a concept plan and not all of the changes presented today will be funded when the improvements take place.

C. Pioneer Park Update

Ms. Monteith presented the proposed improvement plan drawings. She said this project will include the demolition of the existing restroom building and interior walkways. A new restroom facility and walkways will be constructed. There will be a central multipurpose event and

recreation lawn space. Some of the interior trees will be removed to increase visibility throughout the park. There will also be some upgrades to irrigation and electrical systems.

5. Discussion Items

6. Action Items

A. Donation Approval

Mr. Gliot said that Parks and Public Lands has received a donation request from Wasatch Back Trees to donate trees, volunteer hours, and supplies for irrigation and planting. Mr. Gliot added that the group who will be participating in the volunteer activity is the Uinta Headwaters RC and D Council (Resource Conservation and Development.) The group has agreed to work with Parks and Public Lands, Urban Forestry Program to determine the best location and species of tree for the project. The trees would be planted sometime in October.

Mr. Fife asked if there is any special maintenance concerns for the non-native species that were suggested. Mr. Gliot said the species that are suggested are on the list of preferred Utah trees for planting. He does not see any special maintenance needs.

Mr. Fife asked how the value of the donation was determined. Mr. Gliot said the cost estimate was provided by Wasatch Back Trees and it may be a little higher than normal but it is also accounting for the value of donated time, supplies, and materials.

Ms. Springmeyer asked if the group is requesting any sort of recognition for this donation. Mr. Gliot said they have made no such request. Ms. Springmeyer asked what their motive is to donate to Salt Lake City. Mr. Gliot said he was not sure why they selected Salt Lake City but he believed they may be receiving match funding for this donation based on their site selection.

Mr. Loveland asked if the trees have any warranties associated to them. Mr. Gliot said we do not have this information but he does not believe they would come with a warranty.

Ms. Riker notified the Board that for each donation a contractual agreement is created that protects the city from any type of retribution.

Ms. Barry made a motion to approve the donation. Mr. Loveland seconded the motion. Ms. Hart and Ms. Springmeyer were opposed. Upon roll call, the motion was approved.

7. Confirmation of Next Meeting

A. September 15, 2016



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, September 15, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. *Call to Order*
- b. *Approve August Minutes ([Click Here](#))*

5:00 pm

2. Public Comment Period

3. Parks & Public Lands Written Program Report

- [Click here for report](#)*
- a. *Question and Answer Period*

4. Staff Updates

- a. *Jordan River Trail Overpass – Dan Bergenthal*
- b. *Impact Fee Structure - Mike Akerlow*
- c. *Consolidated Fee Schedule*
- d. *CDBG Funding*

5. Discussion Items

- a. *None*

6. Action Items

- a. *Donation Approval – International Peace Gardens Finland ([Memo](#))*

7. Board Comments and Future Agenda Items

8. Confirmation of Next Meeting

- a. *October 20, 2016*



1B

Thursday, September 15, 2016
Parks and Public Lands - 5:00 PM

Members Present:

Gwen Springmeyer
Dennis Faris
Elliot Mott
Fred Fife
Marc Coles-Ritchie

Also Present:

Lisa Schmidt	Lewis Kogan
Lee Bollwinkel	Kristin Riker
Mia Caselli	Tony Gliot
Troy Baker	Kyle Shields
Nancy Monteith	

1. Convening the Meeting

A. Call to Order

B. Approval of the minutes of the August 18, 2016 meeting.

Mr. Mott made a motion to approve the minutes. Mr. Coles-Ritchie seconded the motion. Upon roll call, the motion was approved.

2. Public Comment Period

Anne Cannon provided a public comment regarding the Wasatch Hollow Nature Preserve.

3. Parks & Public Lands Written Program Report

Mr. Fife notified the Board of International Peace Gardens Festival that will held on Saturday, September 17, 2016.

Mr. Farris asked if the Urban Forestry Program could include data in the Program Report for previous years and/or months. He suggested including year to date information. Mr. Gliot said he would look into including the additional data.

Mr. Farris asked if CDBG funding for the Montague properties was being used for solely for planning. Mr. Kogan said the funding is for planning only and Parks and Public Lands does not have any additional funding to do improvements to this property at this time.

4. Staff updates

A. Jordan River Trail Update

Mr. Bergenthal provided a presentation on the Jordan River Trail connection that is located at Fisher Mansion on 200 south and the Utah State Fairpark on North Temple. He said four railroad lines cross at this point which has prevented a trail connection from being created in the past. He said a bridge has been designed that would connect the two points of the trail. The design is expected to be completed by the end of this month. This year the funding for the project was secured and construction is expected to begin in spring 2017 and completed by the end of the summer.

Mr. Bergenthal said there are multiple funding sources for this project including; the 2012 Salt Lake County Parks and Trails Bond, Jordan River Commission, Utah State Legislature, Salt Lake City CIP Program, Redevelopment Agency of Salt Lake City (not yet approved), and the State of Utah Forestry Fire and State Land.

Mr. Bergenthal shared renderings of the bridge that were provided by the consultant for the project. He said the Bridge will extend about 1200' and be roughly 14' wide. The bridge will be ADA Compliant, have light fixtures, and railings throughout.

Mr. Mott asked if there are any plans to have a boat take-out on either side of the bridge. Mr. Bergenthal said that that feature was not included in this design but that it could be included in a future project.

Ms. Springmeyer asked if this was on Questar's property. Mr. Bergenthal said Salt Lake City purchased property from Questar in order to proceed with the project.

B. Impact Fee Structure

Mr. Akerlow, Director of Salt Lake City Housing and Neighborhood Development division, provided a presentation and overview of Salt Lake City's impact fee structure.

Mr. Akerlow explained that impact fees are fees that are charged to developers who create new growth in Salt Lake City which in turn enables the City to continue to maintain the same level of service. He provided the Board with two documents: a FAQ sheet about impact fees and an overview of how impact fees affect Parks and Public Lands. Mr. Akerlow said impact fees are governed by State statute and City ordinance. State statutes determine what impact fees can and cannot be used for and City ordinances determines how they are managed and how to resolve disputes.

There are five categories for impact fees; public utilities, fire, police, parks, and transportation. The state statute requires an Impact Facilities Plan, this plan outlines what the City needs to do in order to maintain the same level of service as the city's population grows. This plan determines the percentage of impact fees that are eligible to be used to manage new growth.

Parks and Public Lands impact fees are based on the cost of acquisition of land and improvements. He said Parks are 100% impact fee eligible. In other words, a park can be funded completely by impact fees as long as it is a new park or an addition to an existing park. The new park, or the additions to an existing park, must be accommodating new growth.

For each new door that is created in Salt Lake City, the current impact fee is \$2875. A new impact fee draft plan has been created to address some of the issues with the current impact fee structure. Mr. Akerlow added that the draft plan is currently out for public comment before a final plan is approved. The new plans proposed fees for a single family is \$5043 and multi-family is \$3000. This fee is applicable to any new doors that are created in Salt Lake City. If renovations are done on single or multi-family spaces a prorated fee would be charged for new livable space created. Impact fees are only eligible for 6 years, if the funds are not used within that time frame they are refunded back to the developer of the project.

The Board discussed several options for what impact fees would and would not be eligible for based on the documents Mr. Akerlow provided.

C. Consolidated Fee Schedule

Ms. Riker shared the new Fee Schedule that was approved by the Mayor and adopted by Salt Lake City Council beginning July 1, 2016. Some fees relevant to Parks and Public Lands were slightly raised including wedding permit fees, pavilion/facility reservation, and tournament fees.

D. CDBG Funding

Ms. Monteith provided a presentation that reviewed the proposed CDBG funding applications. She explained that CDBG funding is federal grant money that is applied for and received to use for infrastructure in distressed neighborhoods. The City is coordinating it's applications for CDBG funding to target areas of intense need within the City.

Ms. Monteith provided an overview of the potential applications Parks and Public Land will be submitting; Rosewood Dog Park, Redwood meadows Pavilion and Fencing, Jordan Park Gateway Construction, Cannon Greens Pocket Park and Urban Farms, and the 2100 South Boathouse. She presented a map that identified each proposed application for CDBG funding and where the project is located.

Mr. Fife asked for additional information on the Jordan Park Gateway Construction. Ms. Monteith said this funding would be used to enlarge the off leash area on the South Side of the Montague Homes and to do a formal trail head, wayfinding, and additional amenities on the North Side. Mr. Mott added that this is a key location to get off the Jordan River.

Ms. Springmeyer asked if a farmer would use the space at Cannon Greens Pocket Park Urban Farms. Ms. Monteith said the land would be leased by a famer, she explained the farmer would keep the profits from the farm. This type of program helps keep farmers and produce local, placing an emphasis on locally grown food.

Mr. Mott said he would like to have a space available to get off the Jordan River at the 2100 South Boathouse. Ms. Monteith said 2100 South was identified as a location for portage and it could be included in the CDBG application.

5. Discussion Items

A. None

6. Action Items

A. Donation Approval – International Peace Gardens Finland

Mr. Bollwinkel said Parks and Public Lands has received a donation request to place three large boulders in the Finland Garden inside the International Peace Gardens. They will be purchased at State Stone of Murray. The stones are estimated to cost \$1600 and will be approximately \$100 for shipping and handling. The Finlandia Society of Utah is donating the rocks to enhance their garden.

Mr. Fife made a motion to accept the donation. Mr. Coles-Ritchie seconded the motion. Upon roll call the motions was unanimously approved.

7. Confirmation of Next Meeting

A. October 20, 2016



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, October 20, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. Call to Order*
- b. Approve September Minutes*

5:00 pm

2. Public Comment Period

3. Parks & Public Lands Written Program Report

Question and Answer Period

4. Staff Updates

- a. Three Creeks Confluence Project Survey*
- b. CIP Funding Applications Update*
- c. CDBG Funding Update*
- d. Fairmont Master Plan Update*

5. Discussion Items

- a. None*

6. Action Items

- a. Ensign Peak Fence Donation*

7. Board Comments and Future Agenda Items

8. Confirmation of Next Meeting

- a. November 17, 2016*



1B

Thursday, October 20, 2016
Parks and Public Lands - 5:00 PM

Members Present:

Gwen Springmeyer
Amy Barry
Elliot Mott
Polly Hart
Dennis Faris
Fred Fife

Also Present:

Lisa Schmidt	Lewis Kogan
Lee Bollwinkel	Kristin Riker
Mia Caselli	Tony Gliot
Troy Baker	Kyle Shields
Tyler Murdock	
Nancy Monteith	

1. Convening the Meeting

A. Call to Order

The meeting was called to order by Dennis Faris.

B. Approval of the minutes of the September 15, 2016 meeting.

Elliott Mott made a motion to approve the minutes. Amy Barry seconded the motion. Upon roll call, Polly Hart abstained from the vote and the rest of the Board unanimously approved.

2. Public Comment Period

Ms. Anne Cannon shared information she had collected on Wasatch Hollow Park and Natural Area. She said she had been documenting and making observations regarding off-leash dog activity since January. She shared several photographs of off-leash use in restricted areas. She felt that dogs should be completely restricted from the natural area and should only be allowed in the developed park area.

Elliott Mott asked when the pilot off-leash program went into effect. Ms. Riker said October 19, 2016 was the first day of the program. Mr. Murdock explained that there were 10 new signs posted that outlined the rules for dog use in the natural area and all signs have been either removed or vandalized. He added that when the new fence is installed new signs will be permanently attached. Ms. Riker said that Salt Lake City contracts with Salt Lake County for animal enforcement and their phone number will be listed on each sign to encourage the public to report off-leash dogs in restricted areas. Ms. Cannon also suggested adjusting off-leash hours to be more applicable to work and school schedules. She felt this would encourage the public to adhere to the rules better.

3. Parks & Public Lands Written Program Report

Gwen Springmeyer requested an update on the 11th Avenue Tennis Courts. Mr. Shields reported that they are nearly complete and we will be holding a Grand Opening celebration in the spring.

Ms. Springmeyer requested an update on the 11th Avenue Historic Wall. Ms. Riker explained that bids came in higher than the project budget. She said Parks and Public Lands staff is considering adjusting the scope of work to fit within the project budget.

Mr. Mott thanked Parks and Public Lands Staff for all their hard work throughout the City.

Mr. Mott requested additional information on the Lee Right McAllister Grant. Mr. Kogan explained that this grant will be used to help fund improvements for the final property acquisitions that was purchased with Open Space bond funds. Mr. Kogan said we are currently a finalist to receive grant funding. He said this grant can be used to fund conservation easements on private property that protect wildlife habitat. They can also be used to acquire or restore properties that are 20 acres or smaller.

Mr. Mott notified the Board that there was a significant amount of deadfall located on the Jordan River between 2nd South and North Temple. He asked which entity is responsible for removing the debris. Mr. Kogan explained that Salt Lake County Flood is responsible for removing debris from the Jordan River.

Mr. Fife requested an update on the 9-Line project. Ms. Monteith said the construction documents were completed and it was sent out to bid. The project was awarded to Bowen Construction and is expected to begin in late winter or early spring.

4. Staff updates

A. Three Creeks Confluence Project Survey

Mr. Murdock introduced Professor Mark Brunson from Utah State University who presented the survey results for the Three Creeks Confluence Project. Mr. Murdock explained that this survey helped Parks and Public Lands reach out to a demographic in the community that may have not been reached otherwise.

Professor Brunson said this survey was aimed at surveying residents of the community specifically regarding the Three Creeks Confluence Project. He explained that a short questionnaire was loaded to iPads and passed out in multiple areas including community events, libraries, grocery stores, and parks. The survey period lasted for two months and 380 responses were received. He felt that the study targeted neighborhoods that was most affected by the river.

Professor Brunson shared each survey question result with the Board and instructed the Board on how to access this information online.

B. CIP Funding Applications Update

Ms. Monteith shared a document with the Board that outlined the draft proposed CIP funding applications for Parks and Public Lands. She said the applications have been compiled into one list and will be prioritized per the needs of Parks and Public Lands. Ms. Riker explained that the previous tiers used to organize CIP funding applications will still exist but this is a modified way of organizing the CIP applications to view them all together.

Ms. Monteith said if the Board has any ideas for CIP applications to send her an email.

The Board briefly reviewed the impact free program.

Ms. Barry asked if deferred maintenance is included in these applications. Ms. Riker said deferred maintenance has been moved to the general fund.

Ms. Barry asked what improvements will be taking place for the Cemetery Phase II and III. Ms. Monteith said some of these improvements will be curb, gutter, signage, and pedestrian amenities. Ms. Riker explained that this funding would allow for any needed improvements as determined by Parks and Public Lands.

Mr. Mott requested some additional information on the Jordan River Water Trail Improvements. Mr. Kogan explained that this funding would be used to improve portages, access points, and signage along the city's section of the River. He explained that several locations were identified but funding was only requested for three of those locations.

Ms. Riker said if there are any projects the Board feels should be included in the CIP application or if any Board members would like assistance in preparing a community based application to let staff know.

Ms. Hart requested information regarding Warm Springs Dog Park. Ms. Monteith said she would have to refer to the master plan. She added that funding has been approved for design and construction documents but not implantation.

C. Funding Update

Ms. Monteith explained that October 2, 2016 is the submission deadline for CDBG funding. She briefly reviewed each of the proposed CDBG funding applications and explained that CDBG funding is federal grant money that is applied for and received to use for infrastructure in distressed neighborhoods. The City is coordinating it's applications for CDBG funding to target areas of intense need within the City. Ms. Monteith added that this funding will not be awarded until next year.

D. Fairmont Master Plan Update

Ms. Monteith provided an update on the Fairmont Park Master Plan. She briefly outlined the new location for the pickleball courts. Mr. Murdock provided an update on the Fairmont Park Pond

upgrades. He said Parks and Public Lands is working with the consultant Bio West. He presented the design documents that were prepared last month. He added that the consultant is working through issues regarding erosion and flooding along the edge of the pond and natural springs in the area. Construction documents should be completed by the end of December and construction is expected to begin in spring 2017.

E. Board Terms

Ms. Riker provided the Board with a document that outlined each Board member's terms.

5. Discussion Items

A. None

6. Action Items

A. Ensign Peak Fence Donation

Mr. Kogan said Parks and Public Lands has received a request from the Ensign Peak Foundation, dba Mormon Historic Sites Foundation, for the donation of up to \$30,000 to support the construction of new fencing at the Ensign Peak Nature Park. Mr. Kogan explained that many informal user trails have been created and are being colonized with weeds and water erosion is occurring. The proposed fence would be a 6-foot black rod-iron fence to match existing fencing elsewhere on the site. He said the proposed fence may restrict some access points along the peak.

Mr. Kogan said the estimated total cost of the fencing may be upwards of \$75,000. PPL has set aside approximately \$45,000 to assist with Ensign Peak enhancements and repairs. The Ensign Peak Foundation has offered up to \$30,000 in funds to assist with the fencing construction, if Foundation funds are matched 1:1 with city or other funds.

Ms. Barry made a motion to approve the donation proposal. Ms. Hart seconded the motion. Upon roll call, the motion was unanimously approved.

7. Confirmation of Next Meeting

A. November 17, 2016

Ms. Barry requested a presentation by Salt Lake County Flood Control to help the Board better understand what they do. Ms. Riker said she would set up a presentation.



AGENDA

PARKS, NATURAL LANDS, URBAN FORESTRY AND TRAILS ADVISORY BOARD of SALT LAKE CITY

Thursday, October 20, 2016

5:00 p.m. Formal Meeting

Parks Building: 1965 West 500 South, 2nd Floor

*Approximate
Start Time*

1. Convening the Meeting

- a. Call to Order*
- b. Approve October Minutes*

5:00 pm

2. Public Comment Period

3. Parks & Public Lands Written Program Report

Question and Answer Period

4. Staff Updates

- a. Flood Control Presentation*
- b. Board Nominations*

5. Discussion Items

- a. None*

6. Action Items

- a. Impact Fee Expenditure for the purchase of Foothill Open Space Lands*
- b. Impact Fee Expenditure and the Preferred Design Concept for Three Creeks Confluence Project*

7. Board Comments and Future Agenda Items

8. Confirmation of Next Meeting

- a. January 19, 2016*



1B

Thursday, November 17, 2016
Parks and Public Lands - 5:00 PM

Members Present:

Gwen Springmeyer	Matthew Loveland
Amy Barry	Elliot Mott
Polly Hart	Dennis Faris
Fred Fife	Ellen Parish

Also Present:

Lisa Schmidt	Lewis Kogan
Lee Bollwinkel	Kristin Riker
Mia Caselli	Tony Gliot
Troy Baker	Kyle Shields
Tyler Murdock	
Nancy Monteith	

1. Convening the Meeting

A. Call to Order

The meeting was called to order by Dennis Faris.

B. Approval of the minutes of the October 20, 2016 meeting.

Elliot Mott made a motion to approve the October 20, 2016 minutes. Ellen Parish seconded the motion. Upon roll call, the motion was unanimously approved.

2. Public Comment Period

Anne Cannon provided feedback on the Wasatch Hollow Park. She was excited about the new feel of the park atmosphere and thanked Parks and Public Lands for their hard work.

3. Parks & Public Lands Written Program Report

Elliott Mott asked which agency is responsible for removing deadfall and debris from the Jordan River. Mr. Kogan said that is a responsibility of Salt Lake County Flood Control. Flood Control removes deadfall based on site access and site priority.

Mr. Mott said he would like to see additional improvements made at the Regional Athletic Complex such as additional shade structures and restrooms.

Mr. Mott asked what “tree health apps” is referring to in the monthly report. Mr. Gliot said this refers to the tree health applications that are administered via injection to city trees.

Mr. Mott asked if a bridge crossing the river will be included in the Three Creeks project and how wide it would be. Mr. Kogan said a bridge is planned for the project but said that there

aren't any specific design details available at this time. Mr. Murdock said a typical pedestrian/bicycle bridge is approximately 10'-12' wide.

Mr. Mott said he would like signage added to the bridges along the Jordan River, specifically at the bridge on 800 South. Mr. Murdock said signage will be included in the signage project that will be funded with ZAP funding.

Mr. Mott said he is in favor of all acquisitions listed in the monthly report.

4. Staff updates

A. Flood Control Presentation

Kade Moncur and Bob Thompson provided a presentation on the operations of Salt Lake County Flood Control (SLCFC). Mr. Moncur said SLCFC has jurisdiction over most major creeks, rivers, drains, and partner with cities to manage major canals throughout the County. He added that SLCFC does water quality gauging, stream gauging, flow gauging, and rainfall precipitation gauging. All current data is available online. SLCFC has five major diversions, two of which fall within Salt Lake City: the divergence of the Jordan River and surplus canal and the Goggin Diversion.

Mr. Mott said there are some concerns with the diversion on the Jordan River/Surplus Canal located at 2100 south. He stated that many boaters utilizing the Jordan River do not realize how significant the drop off is at the diversion and he felt that it could be dangerous. Mr. Moncur said Salt Lake City Public Utilities regulates the flow that goes through the diversion and that so far they have attempted to mitigate the problem by adding signage. Mr. Thompson mentioned that signage often leads to liability of the sign owners. Mr. Moncur said studies could be conducted to determine if the diversion is needed at all but at this time funding for this type of study is not available.

Ms. Riker asked if a boating dock on the Jordan River would pose any problems if positioned up river from the diversion. Mr. Moncur said infrastructure and trees that are positioned near levy systems can sometime pose a problem but he wasn't sure if a boat dock would cause any specific problems without additional information.

Mr. Thompson said SLCFC is currently working with Salt Lake City Parks and Public Lands to realign the river at 1700 south and create a more natural river feature. This project will help reduce the sediment that accumulates in this section of the river as well as create an access point for removing sediment. Design and permitting for this project has been funded. Construction has not yet been funded.

Mr. Mott asked how to coordinate debris cleaning on the Jordan River between 2nd South and North Temple. Mr. Moncur said that Salt Lake County Flood Control is not permitted to utilize the railroad bridges in this area which makes this portion of the Jordan River extremely hard to clean. Therefore, SLCFC does not clean the area based on recreation but on an as needed basis.

Mr. Moncur said the Hidden Hollow debris grate is one the final spots SLCFC can clean debris prior to it feeding into the larger pipeline. Mr. Moncur said SLCFC used to travel through Salt Lake City Open Space in order to access and clean the debris grate. SLCFC now has an agreement with Boyer Company to utilize their property in order access the debris grate for cleaning. The new route does not travel through Open Space land. Ms. Barry said she supported this route because it is not as destructive to the land. Construction of the new pathway is estimated to be complete by March 2017.

Mr. Moncur said SLCFC is working on installing an overflow weir and a new grate at 1700 south and 1100 East. He said this area is very quick to flood and the grate that currently exists is easily blocked. The new grating system will spill to the weir and go underneath instead of flooding. Mr. Loveland asked how long this system will keep water from flooding houses. Mr. Moncur said this new system will accommodate approximately a 10-year flow.

B. Board Nominations

Ms. Riker said two PNUT Board members have been nominated for Chairperson: Marc Coles Ritchie and Matthew Loveland. Three people were nominated for Vice-Chairperson: Marc Coles-Ritchie, Mathew Loveland, and Dennis Faris. Mr. Riker reviewed the bylaws for electing officials to the PNUT Board. She added that electronic ballots will be sent out prior to the next board meeting.

Denis Faris withdrew his nomination as Vice-Chairperson.

5. Discussion Items

A. None

6. Action Items

A. Impact Fee Expenditure for the Purchase of Foothill Open Space Lands

Mr. Kogan said the Open Space Program recommends using \$1,200,000 in Impact Fee Funds for the acquisition of two properties. 1) 70 Acre property located at 1065 E. North Bonneville Drive. This property is located in Perry's Hollow and the acquisition of this property will protect access and protect the opportunity for development. 2) 40 acre property located at 2401 Red Butte Canyon Road. This property is located on the ridgeline between City Creek and the north fork of Day Creek. He added that the ecological value to this acquisition is significant for Open Space. This property would be at risk of recreational development or having public access restricted by a private owner if not acquired by the City.

Ms. Barry made a motion to approve the use of impact fee expenditures for the purchase of the property located at 1065 E. North Bonneville Drive and 2401 Red butte Canyon Road. Mr. Loveland seconded the motion. Upon roll call, the motion was approved unanimously.

B. Impact Fee Expenditure and Preferred Design Concept for Three Creeks Confluence Project

Mr. Murdock said the Open Space Program recommends the use of \$672,000 in Impact Fee Funds for the construction and development of the Three Creeks Confluence project. The total estimated project cost is \$1,200,000.

Mr. Murdock said Salt Lake City Parks and Public Lands has completed the public engagement process for the Three Creeks Confluence Project. As part of the public engagement process a final design concept was created. He said this design combines several design concepts that were presented to the community in the public workshops.

Ms. Barry asked if the trail in the Three Creeks Confluence Project will connect to the trails of nearby parks. Mr. Murdock said the current proposal is to maintain trail connections but it has not been decided how the trail will be used and monitored.

Mr. Mott asked if there will be river dredging involved in the project. Mr. Murdock said this project does not involve any dredging but SLCFC does sometimes dredge in this area.

Mr. Mott said the new pier may push boaters and fishers into the same vicinity causing a boaters to travel directly through the fishing lines. Mr. Murdock said these details will be looked at prior to construction.

Ms. Barry made a motion to support the expenditure of \$672,000 in impact fee funds for the construction and development of the Three Creeks Confluence Project located at 1300 South 900 West in the Glendale neighborhood of Salt Lake City and to support the Three Creeks Confluence Design Concept for the creation of a new open space at 1300 South 900 West in the Glendale neighborhood of Salt Lake City. Mr. Hart seconded the motion. Upon roll call, the motion was unanimously approved.

7. Confirmation of Next Meeting
 - A. January 19, 2017