

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Monday January 7th, 2013

5:30 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping
 - a. December meeting minutes approval
2. Public Comment Period
3. Salt Lake City Jordan Canal Feasibility Study – Presentation by Dan Bergenthal
4. Acquisitions
 - a. Montague North Pre-Application
 - b. Montague South Pre-Application
 - c. Sugarhouse Bulb Out Final Application
5. The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).
6. Confirmation of next meeting February 21, 2013

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Open Space Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board

Minutes

January 7, 2013

Parks Building, 2nd Floor Conference Room

5:30pm

Board Members in Attendance

Amy Barry
Marc Coles-Richie
Beverly Cooper
Jacob Crockett
Dennis Faris
Fred Fife
Eric McCulley
Meridith Perkins
Jeff Rose

Also in Attendance

Emy Maloutas
Ann Ober
Leslie Chan
Ben Davis
Dan Bergenthal
Lynne Olson
Maria
Sally Barraclough
Brandon Fleming

Not in Attendance

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1. Housekeeping
 - a. Agenda in Drop Box- need to have a week before the meeting
 - b. December meeting minutes approval
 - i. Motion was made by Dennis Farris and seconded by Beth Cooper to approve the December meeting minutes. The motion passed unanimously.
 2. Public Comment Period
 - i. No Comments
 3. Off-Leash Dog Presentation- Ann Ober
 - a. 3 questions asked to the public: Does the city provide an adequate opportunity for its citizens and animals to recreate together?
Is the existing service of an adequate quality? If not, how should the City fund expansion and improvement?
How do we create an atmosphere of compliance to non-approved off – leash areas?
 - b. Attended 26 public meetings, went on the radio to get input and concerns from the public.
 - c. The proposal is regarding 4 new dog parks, fees to register, modifications to current rules, volunteer efforts and community education.
 - d. Fee program- high user group that does not reside in the city, not paying for the use, only tax payers pay for the use, not fair to the citizens.
Suggesting a high fee for non-city users, low fee for city users. Fees from off-leash dog parks will stay within a dog park fund to be used as needed.
 - e. Trails- in order to do this we have to make some significant purchases of land to create trails.- Don't recommend.

- f. Golf- we never shut down our golf courses, we cannot guarantee that the dogs or players will be safe due to constant use. Must pay to use the course, may need to pay to use for off-leash- Don't recommend.
 - g. Volunteer program- self police volunteers- there are situations where people will get emotional in a situation, need to keep volunteers safe, training for conflict management, give authority (bandana, t-shirt, etc.), dog parks really need volunteers.
 - h. Education campaign- worth the money it would cost, getting the right messages out for the correct locations, here is how we can help you and here is how you can help us, public health issues.
 - i. Next Steps- presented to Mayor, heard by City Council in January, direction given in February from the City Council.
 - j. Enforcement programs- outside of parks, possible ranger program in all existing parks, or can change animal services contract.
 - k. Questions- What about non-dog owners; Do they agree with the fee; Do they use the parks with dogs; Do they feel safe?
 - l. No motion was made.
4. Salt Lake City Jordan Canal Feasibility Study- Dan Bergenthal
- a. Purpose was to evaluate the trail (between 8 S. and 33 S.), wanted to clarify ownership issues, see what we would like to construct (develop) along the trail, See if there was support from the community, identify next steps and action items.
 - b. Identified constraints along the corridor (property owners, no room for trucks to get in and work, etc.).
 - c. What does the trail look like (on street vs. off street)?
 - d. Study included a stakeholder committee.
 - e. The study group held 3 public meetings; made phone calls to people affected by the trail and sent e-mails to community members all to get public input on the project.
 - f. Pocket park ideas along the trail; community members want a place to sit or a small playground to enjoy along the trail. Maybe a way to manage encroachments or constraints.
 - g. Final design will incorporate community comments, transportation advisory board has given a positive recommendation to support this study and proceed to the planning commission.
 - h. Next steps- Support from PNUT board, present to planning commission and city council, resolve property issues, design construction outline, develop plans, estimate costs 1.1 million, negotiate maintenance and landscaping, begin construction.
 - i. Board concern- not a complete trail design - right now it is a feasibility study (not a design) to see if it is possible- once approval and funding is secured the design will be more conclusive.
 - j. What is the point in connecting the trails? - Great for bikers, a nice rout for walkers, some educational value.

- k. 2 community members there to support this trail- Lynne Olson, Sally Barraclough, and Westminster College are very supportive of this trail.
- l. Westminster College wants to pay to build a bridge over part of the trail from their campus onto the trail, could be added as part of a bicycle highway.
- m. Need Historical Signage added for education purposes.
- n. Marc Coles-Richie, Motion made to forward the following document as an approved city document then they can try to get funding for further design and implementation, Eric McCulley seconded, all in favor, motion passed.

5. Acquisitions

- a. Montague North Pre-Application-Willing seller contacted us, potential hub connect of other parks and trails the City runs. Fee-title acquisition, need to invest in demolition of house on property (about \$50,000, includes land testing), residential zoned; title report and appraisal first, then move on to full application, would secure an option to buy at full application. Fred Fife made motion to accept in favor to move to Full Application, Seconded, all in favor, motion passed.
- b. Montague South Pre-Application-Willing seller (could be used as an off-leash dog park), fee-title acquisition, quarter acre, need to invest in demolition of the house on the property (about \$50,000, includes land testing), open space zoned; title report and appraisal first, then move on to full application, would secure an option to buy at full application. Fred Fife made motion to accept in favor to move to Full Application, Seconded, all in favor, motion passed.
- c. Sugar House Bulb Out Final Application- Ben Davis- RDA- present on behalf for transportation department- Recommended in pre-application to look to purchase additional 6 feet from property owner for total of 12 feet, pursued that additional 6 feet and the owner has been a willing seller; Vision- Public unanimously voted to expand the Parley's trail in this 2 mile area. GIS data has identified 2 endangered and 1 threatened species that could exist in this area, potential wildlife habitat. Dennis Faris made a motion to put forward this recommend to the City Council for consideration, Meridith Perkins seconded, all in favor, motion passed.

6. Confirmation of Next Meeting: February 5, 2013, 5pm

- 7. Motion was made to adjourn the meeting. The motion was seconded. The motion carried with a unanimous vote. Board meeting was adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Tuesday February 5th, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping
 - a. January meeting minutes approval
2. Public Comment Period
3. Briefing
 - a. P&PL Current Trends & Legislative Intent
4. Action Items
 - a. Public Art Opportunity – Karen Krieger and Roni Thomas
 - b. Athletic Field Reservations and Fee Changes
 - c. Acquisitions
 - i. Montague North Full Application
 - ii. Montague South Full Application
 - iii. 356 North Redwood Full Application
5. The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).
6. Confirmation of next meeting March 21, 2013
7. Adjourn Meeting

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Open Space Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
February 5, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Amy Barry
Marc Coles-Richie
Dennis Faris
Fred Fife
Eric McCulley
Meridith Perkins

Also in Attendance

Emy Maloutas
Bill Rutherford
Leslie Chan (via Facetime)
Mark Smith
Lee Bollwinkel
Alden Breinholt
Karen Krieger
Roni Thomas
Julie Reynolds
Scott Granger
Kathy Rollman

Not in Attendance

Beverly Cooper
Jacob Crockett
Jeff Rose

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1. Housekeeping
 - a. January meeting minutes approval
 - i. Motion was made by Dennis Farris and seconded by Meridith Perkins to approve the January meeting minutes. The motion passed unanimously.
 2. Public Comment Period
 - i. No Comments
 3. Briefing
 - a. Emy Maloutas presented a power point regarding Parks and Public Lands Current Trend and Legislative Intent- this was presented before a quorum was present, not recorded.
 4. Action Items
 - a. Public Art Opportunity- Presented by Karen Krieger and Roni Thomas, representatives of the Salt Lake City Art Council. Funding from CDBG has been approved to identify art locations around Cottonwood Park and hire an artist, they requested that one PNUT Board member attend the art council meetings; Fred Fife was appointed and will be attending the art council meetings. Motion was made by Amy Barry to allow the art council to proceed with the selection of an artist for Cottonwood Park, seconded by Dennis Faris, all in favor, motion passes.
 - b. Athletic Field Reservation and Fee Change- Presented by Kathy Rollman and Emy Maloutas regarding changes in park use fees. It was suggested

that fees are still too low and should be increased, also is there a list of expectations for park users, Kathy will look into these. Motion made by Dennis Farris to move with this presentation, with requested changes, to the City Council, seconded by Meridith Perkins, all in favor, motion passes.

c. Acquisitions

- i. Montague North Full Application-Willing seller contacted us, potential hub connect of other parks and trails the City runs. Fee-title acquisition, .3 acres, need to invest in demolition of house on property (about \$50,000 extra, includes land testing), residential zoned. Fred Fife made motion to accept in favor to move to acquisition, Seconded by Dennis Faris, all in favor, motion passes.
 - ii. Montague South Full Application-Willing seller, fee-title acquisition, .25 acres, need to invest in demolition of the house on the property (about \$50,000 extra, includes land testing), open space zoned. Fred Fife made motion to accept in favor to move to acquisition, Seconded by Meridith Perkins, all in favor, motion passes.
 - iii. 356 North Redwood Update Appraisal – currently zoned open space, .47 acres, potential uses as a trail head parking lot for the Jordan River trail. Fred Fife made a motion to seek an updated appraisal, seconded by Eric McCulley, all in favor, motion passes.
 - iv. Motion made by Dennis Faris and seconded by Eric McCulley to move into closed session to discuss prices of acquisition properties.
5. Emy said good-bye, as she is leaving her position as parks and public lands director, and thanked everyone for their continued hard work.
 6. Confirmation of Next Meeting: March 21, 2013, 5pm
 7. Motion was made by Meridith Perkins, seconded by Fred Fife to adjourn the meeting. The motion carried with a unanimous vote. Board meeting was adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday March 21, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AMENDED AGENDA

1. Housekeeping (5:00-5:05pm)
 - a. February meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Discussion Items
 - a. Discuss possible dates and locations for a board retreat (5:20-5:50pm)
 - i. Why have a board retreat?
 - ii. Identify potential areas of interest for future PNUT Board meetings
 - b. Lindsey Gardens Off Leash Dog Park (5:50-6:20)
 - i. Present proposal and background information, Tara Hasenoehrl
 - ii. Community comments
 - iii. Board Discussion
4. Action Items
 - a. Acquisitions (6:20-6:45pm)
 - i. 356 N. Redwood Road, appraisal update
 - ii. 358 N. Redwood Road, appraisal update

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).

5. Confirmation of next meeting April 18, 2013

6. Adjourn Meeting

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Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
March 21, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Amy Barry
Marc Coles-Richie
Jacob Crockett
Dennis Faris
Jeff Rose
Fred Fife
Eric McCulley
Beverley Cooper

Also in Attendance

Julie Reynolds
Bill Rutherford
Tara Hasenoehrl
Leslie Randolph
Rich Kitterman
Rosemary Quatrone
Anne Cannon
Matthew Peterson
Marie Bambo
Bob Cummings
Jennifer Cummings
Marshall Baillie
Jennifer Schreiter

Not in Attendance

Meridith Perkins

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1. Housekeeping
 - a. February meeting minutes approval
 - i. Marc Coles-Richie made a motion to approve the minutes of the February meeting and seconded by Dennis Faris. The motion passed unanimously.
 2. Public Comment Period
 - i. Marshall Baillie and Matthew Peterson are interested in getting involved with trails and linking them up in the City Creek area; came looking for more direction of where to go for more trail information regarding dirt trails for hiking, mountain biking, etc. Wanted status of signage issue for Bonneville Shoreline Trail, Bill directed them to Leslie Chan for further information on this.
 3. Discussion Items
 - a. Discuss possible dates and locations for a board retreat
 - i. Bill Rutherford presented to the board an idea for a Board retreat to facilitate direction and guidance and to help the Board members gain a better understanding of their purpose. The board discussed holding a four hour retreat in May, or having bits of information given at each monthly meeting. An e-mail will be sent to each board member to find out what they would like to focus on and to decide a date, time and place that will work best for everyone.
 - b. Lindsey Gardens Off Leash Dog Park

- i. Leslie Randolph: Lives 3 blocks down from Lindsey Gardens. She discussed 4 items, Animal Control, Community council set up a pet committee (no longer intact), Enforcement issues, and the 1999 vote- decisive factors for the city's decision for the park. Supports fencing the area, with a little area for little dogs.
- ii. Jennifer Cummings- lives across the street from the park, she and her child have been bitten and chased from free roaming dogs at the park and when playing in her own yard, other pets have been killed in the block due to off leash dogs roaming and attacking. This is not an anti-dog issue it is a safety and health issue, Dog poop is a real issue, the fence needs to be put there for safety.
- iii. Robert Cummings- has lived across the street from Lindsey Gardens for 50 years. New designated area is 30 feet from his yard, who is going to keep dogs off of his yard without a fence? Supports the fence.
- iv. Rich Kitterman- Lives half a block from the park, he owns dogs, off-leash dogs are attacking those that are on-leash, he has been nipped at by a loose dog, his dogs have been bitten to the point of drawing blood, He will not take his dogs into a fenced area, it can be a dangerous situation if fenced into an area and cannot escape. Only way he will take dogs to park is if everyone is on-leash.
- v. Rosemary Quatrone- lives at 8th ave. between K & L, own dogs, love dogs, more dog owners are coming from outside the park neighborhood to use the dog park, against having an off leash area, she says to fence the area and put the gate on the 7th ave. side.
- vi. Jennifer Schreiter lives two blocks up from the park across from the playground, Park is no longer a multi use park because cannot use or enjoy with family due to overwhelming amount of off-leash dogs, in favor of fencing current off-leash area and not expanding the current area.
- vii. Marie Bambo- .0001% of state is only available for off leash dogs, is in favor of the off leash area, if you enclose the area dogs cannot fend off other dogs and you will have more attacks.
- viii. Anne Cannon lives near Wasatch Hollow Park, this park is an on-leash only but dog owners do not follow the directions and it is having similar problems to Lindsey Gardens, there needs to be enforcement. She is gathering data to help find out what to do about the park in her community.
- ix. Tara Hasenoehrl presented to the board regarding Lindsey Gardens- She presented a brief on the 2 proposals, what will take place and where the existing area is for each proposal; She gave dates of when each proposal was presented to the GACC; How many votes each proposal received; and Why City council voted to re-capture that money. Tara fielded questions from Board members- Tara will get back to board with this information.
- x. The board discussed concerns- enforcement is an issue and needs to happen throughout all the city, need to have space for all users

of all of our parks not only dogs and need to respond to all users, where are some of the Cities potential dog use park areas? Find out where and how dog rule enforcement is taken place. How many off-leash unfenced areas are in Salt Lake City? Tara was going to gather all the information for these questions and e-mail the board regarding the answers.

4. Action Items

- a. Beverley Cooper made a motion to go into closed session and seconded by Dennis Farris, Motion carried with unanimous vote. Moved into closed session to discuss updated appraisal values of 356 & 358 North Redwood Road.

- b. Acquisitions

- i. Dennis Farris made a Motion for favorable recommendation to pursue acquisition for appraised price plus up to 10% as is allowed for 356 & 358 North Redwood Road, Beverley Cooper seconded, all in favor, motion passes.

5. Confirmation of Next Meeting: April 18, 2013, 5pm

6. Amy Barry stated “at this time there is no unfinished business, this meeting is adjourned.”

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday April 18, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AMENDED AGENDA

1. Housekeeping (5:00-5:05pm)
 - a. March meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Discussion Items (5:20-6:15pm)
 - a. Athletic Field Fee Structure
 - b. Board Retreat: Date, Time, Place
 - c. Open Seats on the Board, Ideas on how to fill them

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).

4. Action Items (6:15-7:15pm)
 - a. Acquisitions Pre-applications
 - i. 1300 East - boarded up house (north), central, South
 - ii. 337 South Community Garden
 - iii. NE City Creek Foothills- Butler
 - iv. JR 900W - N (house)
 - v. 700 E Community Garden
 - vi. H-Rock protection- create new trailhead
 - vii. 9Line - Redwood Rd trailhead
 - viii. Montague- vacant in holding
 - ix. Miller Park - South public access easement and right of first refusal
 - x. DNR-PU west 900 S wetland
 - xi. PHNP - UDOT land
 - xii. H-Rock expansion (3)
 - xiii. H-Rock expansion- BST easement (2)
 - xiv. PHNP- private
 - xv. N. Foothills-Bike downhill (bobsled)
 - xvi. N. Foothills-Lime Kilne
 - xvii. 1100 S. 500 W.
 - xviii. Staker/Parsons
 - xix. 9-Line

5. Confirmation of next meeting May 16, 2013

6. Adjourn Meeting

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Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
April 18, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Amy Barry
Jacob Crockett
Beverly Cooper
Meridith Perkins (Via Skype)
Jeff Rose

Also in Attendance

Emy Maloutas
Bill Rutherford
Leslie Chan
Julie Reynolds
Gwynn Springmyer
Ann Canon

Not in Attendance

Fred Fife
Dennis Faris
Marc Coles Richie

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1. Housekeeping
 - a. March meeting minutes approval
 - i. Motion was made by Jeff Rose and seconded by Jacob Crockett to approve the March Board minutes as presented. The motion passed unanimously.
 2. Public Comment Period
 - i. No Comments
 3. Discussion Items
 - a. Athletic Field Fee Structure: Bill Rutherford presented the feedback and possible changes from City Council and that the City Council has approved the field fee structure presented to the Board in February.
 - b. Board Retreat: Discussed what items to discuss at the retreat, structure, date, time and place for the upcoming Board retreat in May.
 - c. Open Seats on the PNUT Board: discussed ways to outreach to help fill these seats, Gwynn Springmyer and Ann Canon are both interested in the open seats.
 4. Action Items
 - a. Acquisitions
 - i. Emy presented 25 possible properties for acquisition: 1300 East, 337 South CG, NE City Creek Foothills, JR 900 W., 700 E CG, H-Rock protection and expansion, 9-Line, Montague, Miller Park, DNR-PU West 900 S. wetland, PHNP-UDOT Land and private land, N. Foothills, 1100 S. 500 W., and Staker/Parsons. Emy will send a prioritized list to the board and bring more information to the next meeting in May.
 5. Confirmation of Next Meeting: May 16, 2013, 5pm
 6. Amy Barry stated “at this time there is no unfinished business, this meeting is adjourned.” Meeting adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday May 16th

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping (5:00-5:05pm)
 - a. April meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Discussion Items (5:20-5:45pm)
 - a. Board Seat follow-up
 - b. Develop list of future topics to discuss at board meeting

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).

4. Action Items (5:45-6:45pm)
 - a. Accept Pre-Application Acquisitions- Emy
 - b. Full Applications for Acquisition- Emy
 - i. 1300 East- 1095 S. 1300 E.
 - ii. 1300 E- 1111 S. 1300 E.
 - iii. Montague- vacant in holding 976 W. Montague
 - iv. PHNP- private 3101 E. Canyon Rim Lane
 - v. 1300 E. H-Rock expansion 1799 Devonshire Dr.
 - vi. 1300 E. H-Rock expansion 1935 S. Scenic Dr.
 - vii. 1300 E. H-Rock expansion 1871 S. Wasatch Dr.
 - viii. NE City Creek Foothills- 1601 N. City creek Canyon
 - ix. 400 E Community Garden- 337 S. 400 E.
 - c. Pre-Application for Acquisition updates- Emy
 - i. North Foothill Triangle- 695 N. New Bonneville
 - ii. JR 900 W- N house- 1250 S. 900 W.
 - iii. PHNP- UDOT Land- 2833 S. 2870 E.
 - iv. Miller Park Bird- 1040 E Bonneview Dr.
 - v. DNR-W 900 S Wetlands- 981 W. 900 S.
 - vi. 700 E Community Garden- 700 E. 1800 S.
 - vii. 800 S- 1075 E. 800 S.
 - viii. 9Line- Union Pacific West Redwood Rd.
 - d. Lindsey Gardens Off-Leash Dog Park Update- Tara and Lindsey Gardens Community members, (recommendation action)
 - e. Open Space Ordinance Amendment- Leslie
 - f. Civility Pledge
5. Confirmation of next meeting June 20, 2013
6. Adjourn Meeting

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Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
May 16, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Amy Barry
Jacob Crockett
Beverley Cooper
Meridith Perkins
Marc Coles Richie
Fred Fife
Dennis Faris

Also in Attendance

Emy Maloutas
Bill Rutherford
Leslie Chan
Julie Reynolds
Todd Reese
Lee Bollwinkel
Ann Cannon
Tara Hasenoehrl
Mitch Spence
Julia Robertson
Rose
Tom Burket
Mary Aa
Steve Grizzell
Cary Gibson
Carol Stephans
Nate Salazar
Jennifer Schreiter
Leslie Randolph
Rich Kitterman
Rosemary Quatrle

Not in Attendance

Jeff Rose (excused)

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1. Housekeeping
 - a. April meeting minutes approval
 - i. Motion was made by Dennis Faris and seconded by Beverley Cooper to approve the April Board minutes as presented. The motion passed unanimously.
 2. Public Comment Period
 - a. No Comment made at this time, Board decided to hear comments before each individual item for action.
 3. Discussion Items
 - a. Open Seats on the PNUT Board: Holly Hilton is holding off making official request to council for moving board members seats as well as finding new/replacement board members, we are currently accepting applications and reviewing past applications.
 4. Action Items
 - a. Acquisitions

- i. Beverley Cooper made a motion to accept previous pre-applications for acquisition presented at the April meeting to move into full applications for acquisitions. Dennis Faris seconded the motion, all approved, motion passed.
- ii. No action was taken on the Full Applications for Acquisition. Board members would like to visit each property before an official motion is made. They will make a recommendation at the June meeting.
- iii. Public Comment was made regarding the 1075 E. 800 S. property. Mitch Spence (property owner) is open to talking to the city regarding the property; Julia Robertson- community is in deficit of open space and asked that we move forward with property acquisition for this property, there are no parks in the area; Rose- lives adjacent to the property, closest park is Liberty, beautiful area, unique and full of wildlife, perfect for open space; Tom Burket- Investments need to be made; Mary Aa- Neighborhood is on board for us to purchase this property for an open space park, walk ability of the city, if the city does not purchase the property would be used for as apartment buildings (this is not a good fit for this property); Steve Grizzell- lives up the hill, would be a wonderful park; Cary Gibson- lives 2 blocks away, supports the park, increases public health; Carol Stephans- need the park, it helps draw people into the area; Nate Salazar- Neighborhood Community Chair, urges to consider the property for purchase a good asset and investment for the city; Dennis Faris made a motion to recommend that the City of Salt Lake move forward with the Pre-Applications for Acquisition into Full application status on the following properties: North Foothills Triangle-695 N. New Bonneville; JR 900 W- N House; PHNP-UDOT Lane- 2833 S. 2870 E.; Miller Park Bird- 1040 E. Bonneview Dr.; 700 E. Community Garden- 700 E. 1800 S.; 800 S.- 1075 E. 800 S.; 9 Line- Union Pacific West Redwood Road. Jacob Crockett seconded the motion, all approved, motion passed.
- iv. Beverley Cooper made a motion to enter closed session to discuss price and strategy of properties for acquisition, Dennis Faris seconded the motion, all in favor, closed session entered.
- v. Beverley Cooper made a motion to end closed session, Marc Coles-Richie seconded the motion, all in favor, closed session ended.
- vi. Presentation and update was given by Tara Hasenoehrl regarding Lindsey Gardens off-leash dog area and recent community meeting comments, she will e-mail public dog park pictures to the board following the meeting, and Public Comment was made regarding Lindsey Gardens off-leash dog area. Jennifer Schreiter - had to leave early but left a message to be shared by Leslie Randolph- lives across the street from the park, need to increase fines, have stronger enforcement of rules; Leslie Randal- off-leash area has turned into a Big dog park, little dogs are not safe, placement is

bad, against expansion of the location; Rich Kitterman- this is an urgent matter, doesn't want another summer where you cannot use the park due to the overrun of dogs; Rosemary Quatrone- increased signs are not helping, have not met one person in favor of expansion of the off-leash area, All neighbors have had it with the dogs, residents of the area don't want to deal with it anymore.

Dennis Faris made a motion to not recommend that the City of Salt Lake expand the current size and location of the existing off-leash dog park in Lindsey Gardens, pending more information from other expected proposals. Marc Coles-Richie seconded the motion. Beverley Cooper made a friendly amendment to the motion to state "not expand the current size and location of the existing location at this time", all in favor, motion passed.

vii. Jacob Crockett moved to recommend the Amendment to the Open Space Ordinance Section 2.90.120 as was transmitted to the Salt Lake City Council on March 20, 2013, Beverley Cooper Seconded, Dennis Faris Sustained, and motion passed.

viii. All Board Members in attendance signed the Civility Pledge for the City.

5. Discussed a list of topics to be discussed at future board meetings: Trails (Sugarhouse, Jordan River), Grass cutting schedule, weed control, progress tracking, pro-active scheduling of maintenance, allocation of funds- asset tracking, comprehensive off-leash dog plan- next steps, disk golf, cemetery sexton update, staff recommendations- top 10 list of needs, field trips.
6. Confirmation of Next Meeting: June 20, 2013, 5pm
7. Amy Barry stated "at this time there is no unfinished business, this meeting is adjourned." Meeting adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday June 20, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping (5:00-5:05pm)
 - a. May meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Discussion Items (5:20-5:45pm)
 - a. Review of Acquisition Strategy- Leslie
 - b. Sherwood art in the Park- Roni Thomas
 - c. Project Request Criteria (Community Gardens)
 - d. Now on the SLC News Letter Subscription Listserve page
 - ✓ PNUt Board
 - ✓ <http://asp.slcgov.com/General/ListServer/userdata/subform.asp>

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann, § 52-4-202(5).

4. Action Items (5:45-6:45pm)
 - a. Cottonwood Park Art- Roni Thomas (10 minutes)- Approve/Not approve design concept and specific site location
 - b. Full Applications for Acquisition- Emy
 - i. 1300 East (North)-1087 South 1300 East
 - ii. 1300 East (Central)- 1095 S. 1300 E.
 - iii. 1300 East (South)- 1111 S. 1300 E.
 - iv. Montague- vacant in holding 976 W. Montague
 - v. PHNP- private 3101 E. Canyon Rim Lane
 - vi. H-Rock expansion East- 1799 Devonshire Dr.
 - vii. H-Rock expansion Central- 1935 S. Scenic Dr.
 - viii. H-Rock expansion West- 1871 S. Wasatch Dr.
 - ix. H-Rock Trailhead 1785 Devonshire Dr.
 - x. NE City Creek Foothills- 1601 N. City creek Canyon
 - xi. 400 E Community Garden- 337 S. 400 E.
 - xii. 11th E Triangle- 1234 S. 1100 E.
 - xiii. 800 S Lush- 1075 E. 800 S.

5. Confirmation of next meeting July 18, 2013

6. Adjourn Meeting

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Parks, Natural lands, Urban forestry, and Trails Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
June 20, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Jeff Rose
Jacob Crockett
Beverley Cooper
Meridith Perkins
Marc Coles Richie
Fred Fife
Dennis Faris

Also in Attendance

Emy Maloutas
Leslie Chan
Julie Reynolds
Todd Reese
Mel Engersal and Wife- Property owners
Bill and Brother- Property owners
Roni Thomas

Not in Attendance

Amy Barry (excused)

-
1. Housekeeping
 - a. May meeting minutes approval
 - i. Motion made by Beverly Cooper and seconded by Jacob Crockett to approve the May Board minutes as presented. The motion passed unanimously.
 2. Public Comment Period
 - a. No Comment made at this time
 3. Discussion Items
 - a. Review of Acquisition Strategy- Leslie- 5 criteria project steps that every acquisition goes through, reminder of what was presented when the Board first began.
 - b. Project Request Criteria (Community Gardens)- will put the draft criteria process in drop box for board members to look over and make suggestions, we want a consistent criteria that will outline how best to evaluate request and proved reasonable expectations to the community with in sync deadline and CIP applications.
 - c. Now on the SLC News Letter Subscription Listserve page
 4. Action Items
 - a. Cottonwood Park Art- Roni Thomas presented the design concept and location of art pieces for Cottonwood Park, an artist has been chosen and the art pieces meet Salt Lake City engineering standards. This is a Community Block Grant funded project. The Arts Council will maintain the art. No public comment has been gathered on this project at this point. A motion was made by Beverley Cooper to recommend approval of this art project design and locations, Fred Fife Seconded the motion, the motion was then opposed, with 3 approving, 1 opposing and 3 abstaining. The board continued to discuss the need for public process from local neighborhood members and park users, and came to an agreement that public process is needed before approval will be acceptable. Feedback from the board included a request that future art projects proposed for Salt Lake City Parks include a public process to engage surrounding neighborhood and park users. A

motion was made by Meridith Perkins to recommend approval of the art design and placement contingent upon receiving no compelling negative comments from the public generated by the temporary signs that will be posted for a minimum of 7 days at each art location in Cottonwood Park, Beverly Cooper seconded the motion, all in favor, motion passes.

b. Pre-Applications for Acquisition

- i. Jordan River Trail Gap
- ii. 747 Richland Dr

-Fred Fife made a motion to move Pre-Application Acquisitions, Jordan River Trail Gap and 747 Richland Drive, into Full-Application Acquisition, Beverly Cooper seconded the motion, all in favor, motion passed.

c. Full Applications for Acquisition- Emy

- i. 1300 East (North)-1087 South 1300 East
- ii. 1300 East (Central)- 1095 S. 1300 E.
- iii. 1300 East (South)- 1111 S. 1300 E.
- iv. Montague- vacant in holding 976 W. Montague
- v. PHNP- private 3101 E. Canyon Rim Lane
- vi. H-Rock expansion East- 1799 Devonshire Dr.
- vii. H-Rock expansion Central- 1935 S. Scenic Dr.
- viii. H-Rock expansion West- 1871 S. Wasatch Dr.
- ix. H-Rock Trailhead 1785 Devonshire Dr.
- x. NE City Creek Foothills- 1601 N. City creek Canyon
- xi. 400 E Community Garden- 337 S. 400 E.
- xii. 11th E Triangle- 1234 S. 1100 E.
- xiii. 800 S Lush- 1075 E. 800 S.

-Acquisition properties were discussed with the acquisition criteria and strategy for each property.

-Beverley Cooper made a motion to enter closed session, Meridith Perkins seconded the motion, all in favor, entered closed session.

-Beverley Cooper made a motion to end closed session, Jacob Crockett seconded the motion, all in favor, closed session ended.

-Beverley Cooper made a motion to recommend that the following properties move forward to acquisition; Montague Vacant, 1300 East- Central and South, NE City Creek, 400 East Community Garden, PHNP-Private, 11th Triangle, and H-Rock East, Central and West; Jacob Crockett seconded the motion, all in favor, motion passed

5. Confirmation of Next Meeting: July 18, 2013, 5pm

6. Meridith Perkins made a motion to adjourn the meeting, Fred Fife seconded that motion, all in favor, meeting adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting
Thursday July 18, 2013
5:00 pm, Parks Building 1965 West 500 South, 2nd Floor East Training Room
AGENDA

1. Housekeeping (5:00-5:05pm)
 - a. June meeting minutes approval
 - b. Draft Agenda for August meeting
2. Public Comment Period (5:05-5:20pm)
3. Staff Updates (5:20-5:45pm)
 - a. Review and provide an update for all current and recently funded CIP Projects- Lee and Leslie
 - b. Liberty Lake Pump House

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).

4. Action Items (5:45-6:45pm)
 - a. Pre-Applications for Acquisition
 - i. 1216 S 1100 E
 - b. Full Applications for Acquisition- Emy
 - i. Jordan River Trail Gap
 - ii. 1079 E. N. Bonneville
 - iii. 1300 East- 1095 S. 1300 E.
 - iv. 1300 E- 1111 S. 1300 E.
 - v. Montague- vacant in holding 976 W. Montague
 - vi. PHNP- private 3101 E. Canyon Rim Lane
 - vii. H-Rock expansion East- 1799 Devonshire Dr.
 - viii. H-Rock expansion Central- 1935 S. Scenic Dr.
 - ix. H-Rock expansion West- 1871 S. Wasatch Dr.
 - x. NE City Creek Foothills- 1601 N. City creek Canyon
 - xi. 400 E Community Garden- 337 S. 400 E.
 - xii. 11th E Triangle- 1234 S. 1100 E.
5. Confirmation of next meeting August 15, 2013
6. Adjourn Meeting

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Parks, Natural lands, Urban forestry, and Trails Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
July 18, 2013
Parks Building, 2nd Floor Conference Room
5:00pm

Board Members in Attendance

Jeff Rose
Meridith Perkins
Marc Coles Richie
Fred Fife
Dennis Faris
Amy Barry

Also in Attendance

Emy Maloutas
Leslie Chan
Julie Reynolds
Todd Reese
Ann Cannon

Not in Attendance

Beverley Cooper
Jacob Crockett (excused)

-
1. Housekeeping
 - a. June meeting minutes approval
 - i. Motion made by Dennis Faris and seconded by Jeff Rose to approve the June Board minutes as presented. The motion passed unanimously.
 - b. Draft August Agenda
 - i. As a starting point to build the agenda for the next month's meeting, board will give input and items Rick wants to discuss will be put in the Drop Box.
 2. Public Comment Period
 - a. No Comment made at this time
 3. Staff Updates
 - a. 30 second glimpse of every project Parks and Public Lands are currently working on this was presented through a PowerPoint. Discussed Board member concerns as well for several projects. See powerpoint of list of projects discussed
 - b. Liberty Park Pump House- will save 68 million gallons of water each year, educational panels on outside of the house to educate the public and attract people, this project funding is from an ESCO project in the City.
 4. Action Items
 - a. Pre-Applications for Acquisition- Emy
 - i. 1216 S 1100 E Trail easement
 - ii. County Parley's Historic Nature Park
 - iii. 800 S Trail easement- several investors
 1. Meridith Perkins made a motion to allow Emy to move forward with 1216 S 1100 E Trail easement, County PHNP and 800 S Trail easement into Full Applications, Jeff Rose seconded the motion, all approved, motion passes

- b. Full Applications for Acquisition- Emy
 - i. 1100 East Triangle- 1234 S 1100 E
 - ii. Questar- Jordan River Trail Gap
 - iii. 1079 East North Bonneville Drive
 - iv. Montague- vacant in holding 976 W. Montague
 - v. 1300 East (Central)- 1095 S. 1300 E.
 - vi. 1300 East (South)- 1111 S. 1300 E.
 - vii. PHNP- private 3101 E. Canyon Rim Lane
 - viii. H-Rock expansion East- 1799 Devonshire Dr.
 - ix. H-Rock expansion Central- 1935 S. Scenic Dr.
 - x. H-Rock expansion West- 1871 S. Wasatch Dr.
 - xi. NE City Creek Foothills- 1601 N. City creek Canyon
 - xii. 400 E Community Garden- 337 S. 400 E.
- Amy Barry Considered a motion to enter closed session, Jeff Rose motions to enter closed session, Meridith Perkins seconds, all in favor, entered closed session.
- Acquisition properties were discussed with the acquisition criteria and strategy for each property.
- Amy Barry considered a motion to exit closed session, Jeff Rose motions to end closed session, Marc Coles-Ritchie seconds, all in favor, closed session ended.
- Marc Coles- Ritchie motions to move forward to acquire or negotiate properties discussed and suggested by the Parks and Public Lands Staff to include: Montague, 1300 East (Central and South), NE City Creek Foothills, PHNP Private, 1100 Triangle, H-Rock expansion (East, Central, West), Questar Jordan River Trail Gap, 1079 E North Bonneville Dr., County PHNP Property. Jeff Rose seconds the motion, all in favor, motion passes.

5. Confirmation of Next Meeting: August 15, 2013, 5pm

6. Amy Barry stated: “seeing as there is no unfinished business, this meeting is adjourned.” Meeting adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday August 22, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

(Revised)

1. Housekeeping (5:00-5:05pm)
 - a. July meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Staff Updates (5:20-5:40pm)
 - a. Off Leash Fencing Discussion
 - b. Liberty Park Children's Garden and Tracy Aviary Expansion
 - c. Imperial Neighborhood Park
4. Discussion (5:40-6:30pm)
 - a. Redwood Meadows Master Plan
 - b. Glendale Master Plan
 - c. Fairmont Tennis court relocation
 - d. Fairmont Master Plan
 - e. Jordan Park Dog Park update
 - f. Jordan Park Baseball Diamond relocation

The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann, § 52-4-202(5).

5. Action Items (6:30-6:45pm)
6. Confirmation of next meeting September 19, 2013
7. Adjourn Meeting

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Parks, Public Lands, Urban Forestry and Trails Advisory Board
Minutes
August 22, 2013
Parks Building, 2nd Floor East Conference Room
5:00pm

Board Members in Attendance

Meridith Perkins
Marc Coles Richie
Fred Fife
Dennis Faris
Amy Barry
Beverley Cooper

Also in Attendance

Julie Reynolds
Todd Reese
Sally Barraclough
Dianne Leonard

Not in Attendance

Jacob Crockett (excused)
Jeff Rose (Resigned)

Meeting brought to order by

1. Housekeeping
 - a. July meeting minutes approval
 - i. Amy Barry maintained a motion to accept the July meeting minutes, Dennis Farris moves to accept the July meeting minutes with Beverley Cooper seconding the motion, all approved, motion passes.
 - ii. The Parks and Public Lands staff will now be sending memo's to the Board members before the board meetings to give them more background and expectations for discussion and decisions.
2. Public Comment Period
 - a. No public comment at this time
3. Staff Updates
 - a. Off Leash Fencing- Ann Ober and Tara Hasenoehrl- Tara presented some ideas to the Board regarding dog park fencing. She discussed budget for fencing and cost of different fences, showed some examples of fenced dog parks and asked the board to help come up with some criteria for fenced dog parks. The Board asked questions regarding what has worked in the past, what criteria should define the success of a dog park, will this be on all dog parks, can landscaping be added, what are the existing problems at dog parks. The board will visit a few current dog parks in the area and Tara and Ann will bring further information and discussion to a future Board meeting. Ann Ober included the Jordan dog park update at this time, the several Board members voiced that they would like to see the current size of the off leash dog area expanded east to the parking lot and west to Montague road, and that the area needs to be fenced.
 - b. Liberty Park Children's Garden and Tracy Aviary Expansion- Todd Reese presented designs and ideas for the Liberty Park Children's gardens, he explained that Tracy Aviary is wanting to expand in that direction and that

the space for the Children's gardens will be shared between Tracy Aviary, a new proposed pump house location and the Children's gardens.

- c. Imperial Neighborhood Park- Todd Reese presented information on the proposed Imperial Neighborhood park design and discussed upcoming steps.
4. Discussion- Todd Reese presented the following information to the Board members as information for them to consider and make recommendations regarding current projects Parks and Public Lands are working on.
 - a. Redwood Meadows Master Plan- The board voiced concern to make the park usable for all ages; examples include: Playground for children, basketball for teens, bocchi ball for adults and a walking path for everyone to enjoy, they prefer to see this strip of land used as a multi-use park.
 - b. Glendale Master Plan- the Board voiced concern of parking in the area and think more parking would be ideal, they voiced concern about paying for parking to use the park and other facilities and the community members not having parking on their own streets due to people not wanting to pay for parking.
 - c. Fairmont Tennis Court Relocation- The Board expressed several concerns; community gardens need to still be in effect, but they need to be for the community not closed like they currently are; there is no sidewalk in this area for people to walk around, currently have to cross over area to get to the boys and girls club; The board liked the idea of relocating the courts and they want a community garden to be available somewhere near the area.
 - d. Fairmont Master Plan
 - e. Jordan Park Baseball Diamond Relocation- the Board wanted to know what the purpose of relocating the diamond is; Todd will get them more information at the next meeting.
5. Action Items
 - a. No action items on this agenda or at this time.
6. Confirmation of Next Meeting: September 19, 2013, 5pm
7. Amy Barry stated: "seeing as there is no unfinished business, this meeting is adjourned." Meeting adjourned.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Thursday September 19, 2013

5:00 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AMENDED AGENDA

1. General Business (5:00-5:05pm)
 - a. August meeting minutes approval
2. Public Comment Period (5:05-5:20pm)
3. Staff Updates
 - a. Downtown Master Plan (5:20-5:45pm)– As part of the planning process for the Downtown Master Plan, planning staff will brief the Parks, Natural Lands, Trails, and Urban Forestry Advisory Board on the status of the project. We will report on the public engagement process, state of the draft vision statement and principles, and upcoming opportunities for public involvement. (Staff contact: Molly Robinson at (801) 535-7261 or molly.robinson@slcgov.com)
 - b. Fairmont Park Tennis Courts (5:45- 5:55pm)
 - c. Rose Park Golf Course (5:55-6:10pm)
4. Discussion
 - a. Jordan Park Ballfield Relocation / Orientation (6:10-6:25pm)
 - b. Jordan Park Off Leash Dog Park (6:25-6:45pm)

The Board may consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann, § 52-4-202(5).

5. Action Items (6:45-7:00pm)
 - a. Open Space Bond Fund Use
 - i. Demolition of Montague Avenue Open Space properties infrastructure.
6. Confirmation of next meeting October 17, 2013
7. Adjourn Meeting

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Parks, Public Lands, Urban Forestry and Trails Advisory Board Minutes
September 19, 2013

Members in Attendance

Meridith Perkins
Marc Coles Richie
Fred Fife
Amy Barry
Beverley Cooper
Jacob Crockett
Dennis Faris

Also in Attendance

Leslie Chan
Todd Reese
Emy Maloutas
Shawn McDonough
Molly Robinson

1. General Business

- a. August meeting minutes approval - A motion was made by Beverley Cooper to approve the August meeting minutes. Motion was seconded by Marc Coles Richie. Motion passed unanimously.

2. Public Comment Period

- a. No public comment at this time

3. Staff Updates

- a. Downtown Master Plan - Molly Robinson, Urban Designer, Salt Lake City Planning Division presented the intro and background of the master plan as a policy and vision for the future of downtown. Process kicked off last May. Memo is a summary of where the project is to date. Draft vision statement and supporting principles were presented. Goal of the project was to actively engage 1,000 people. Discussion including the board and staff took place regarding goal setting and needs assessments for Parks and how PPL could draw from this plan. Website for the plan is downtownslc.com. The board requested that the Planning Division come back in a couple of months to update the board.
- b. Fairmont Park Tennis Courts - Leslie Chan presented an update on the Fairmont Park tennis court potential disposition and remove from the Open Space inventory. There are potential relocation areas for these courts. Tennis courts have not been playable for years. Interim use has been a community garden. Option 1 is to keep the tennis courts in the same place and lose the development of the corner. Option 2 moves the courts to current soccer fields at Fairmont Park. This would require the relocation of existing soccer fields. Option 3 is to relocate the courts to Forest Dale Golf course. This option is expandable from 2-4 courts. Board asked if there is a demand to relocate these tennis courts. Board expressed the need to maintain the soccer fields and concern of any loss of existing open space.
- c. Jordan River Par 3 Golf Course - Leslie Chan and Todd Reese presented an update on the potential move of approximately 12 acres of the Jordan River Par 3 golf course from the Golf inventory to open space lands. This used to be State property. It must remain as open space. There have been previous discussions with City Council and Golf Advisory Board to move

forward with this change in use. Funding to repurpose the land was discussed. Todd specified that Parks & Public Lands will contact Rick Graham and have another discussion with the City Council as to how this should be funded and other details. Staff will bring the update to the board in the October board meeting.

4. Discussion

- a. Jordan Park Ballfield Relocation and Off-Leash Dog Park - Because these items are both in Jordan Park they were combined. Staff presented the current off leash area and potential expansion because of the acquisition of properties by the Open Space Program on Montague Avenue. Staff also presented the potential reorientation of the existing ball park in the north end of Jordan Park. This request is proposed to be CDBG funded. Option A is to switch the orientation and B is to leave the field. Staff suggested that a northeast orientation would be the best orientation. It does create some concern because of the proximity of the off leash area. Questions presented to the board by staff are as follows: Should the City proceed with the existing off leash area as previously delineated or would you like to consider expansion and reconfiguration? Existing parking was discussed by board and staff. Staff and board discussed potential options for the newly acquired Montague properties in relation to these items. Board discussion took place about the possibility of creating big dog/little dog areas within the off leash area. Board would like to see an expanded version and also an additional slide that shows the entirety of Jordan Park. Staff will attempt to take this to the Poplar Grove and Glendale community councils and then bring this back to the board in November with improvements and options for the proposal. Board discussed the field orientation options and took a straw poll as to which they would prefer. Option B, or leaving the field in its current state, was unanimously chosen as the preferred option.

5. Action Items

- a. Open Space Bond Fund Use - Emy Maloutas presented an update on acquisition projects that were presented to the board in July.

Dennis Faris made a motion to move to closed session. Marc Coles-Ritchie seconded the motion. Board voted unanimously to move to closed session.

Dennis Faris made a motion to end closed session. Jacob Crockett seconded the motion. Board voted unanimously to end closed session.

5a. (continued) – Beverley Cooper made a motion to support and recommend that the City consider the use of \$786,548 Open Space Bond Funds for the acquisitions of the twelve identified open space parcels and the demolition of the infrastructure and homes on Montague recently purchased with open space funds, as it has been determined to be an eligible use of said funds and will prepare the property for appropriate use by the public. Meridith Perkins seconded the motion. Board voted unanimously in favor of the motion.

6. Confirmation of Next Meeting: October 17, 2013, 5pm

7. Amy Barry stated: “seeing as there is no unfinished business, this meeting is adjourned.” Meeting adjourned.



Thursday November 7, 2013
2nd Floor, Parks Building (1965 West 500 South) - 5:00 PM

AGENDA

Parks, Natural Lands, Urban Forestry, and Trails Advisory Board Meeting

1. General Business (5:00-5:05 PM)
 - a. Approval of September 19, 2013 Minutes

2. Public Comment Period (5:05-5:20 PM)

None

3. Staff Updates

None

4. Discussion

None

5. Action Items
 - a. Donation acceptance analysis and review
 - i. Cohen Property - Analysis of Proposed Land Donation to Salt Lake City, Parks & Public Lands and Recommendations

6. Confirmation of next meeting
 - a. November 21, 2013

7. Adjourn Meeting



Parks, Public Lands, Urban Forestry and Trails Advisory Board Minutes
November 7, 2013

Members in Attendance

Marc Coles-Ritchie
Fred Fife
Amy Barry
Beverley Cooper
Dennis Faris

Also in Attendance

Emy Maloutas
Brandon Fleming
Lauren Christensen

Members not in Attendance

Meridith Perkins
Jacob Crockett

1. General Business

- a. September meeting minutes approval - A motion was made by Dennis Faris to approve the September meeting minutes. Motion was seconded by Fred Fife. Motion passed unanimously.

2. Public Comment Period

- a. No public comment at this time

3. Staff Updates

- a. No staff updates at this time

4. Discussion

- a. No discussion items at this time

5. Action Items

- a. Donation acceptance analysis and review

- i. Cohen Property - Analysis of Proposed Land Donation to Salt Lake City, Parks & Public Lands and Recommendations

- 1. Memo from Todd Reese, map and analysis breakdown.
 - 2. Emy Maloutas stated that once we received recommendation it will be the Mayor's purview to act on the recommendation. Fred Fife ensured that it will go through a formal title search through property management. Once it gets donated the property will be assigned as open space inventory. There are no caveats, but there could be possible opportunities down the road. After discussion regarding access to the newly donated land and whether or not it is "buildable."
 - 3. Marc Coles-Ritchie suggested that we use this as a potential bike trail. Emy added that this newly acquired property could be a potential trailhead or other part of the Bonneville Shoreline Trail.
 - 4. Beverley Cooper made a motion to accept this land as a donation to Salt Lake City. Dennis Faris seconded the motion. Additional discussion took place. Fred Fife talked

about the two parcels in hopes that the City could tie the remaining open space foothill properties. Motion passed unanimously.

6. Confirmation of Next Meeting: November 21, 2013 at 5:00 PM
7. Amy Barry stated: “seeing as there is no unfinished business, this meeting is adjourned.” Meeting adjourned.



Thursday November 21, 2013
2nd Floor, Parks Building (1965 West 500 South) - 5:00 PM

REVISED AGENDA

Parks, Natural Lands, Urban Forestry, and Trails Advisory Board Meeting

1. General Business
 - a. Approve November 7, 2013 - PNUT Board Minutes
2. Public Comment Period
3. Staff Updates
 - a. Cohen Donation (Todd Reese)
 - b. Volunteers for Athletic Field Task Force (Todd Reese)
 - c. Environmental Solutions Grant Applications for Wasatch Hollow Up Space (Emy Maloutas)
4. Discussion
 - a. Jordan River Par 3 Golf Course (Todd Reese)
 - b. Open Space Acquisition Pre-application Review (Emy Maloutas):
 - i. 603 S 600 E
 - ii. 681 N Saddle Hill Rd
 - iii. Jordan River - 381 South Emery
5. Action Items
 - a. Jordan Park Off Leash Dog Park (Todd Reese)
 - b. Public Trails (Dan Bergenthal)
 - c. Open Space Management Plan (Emy Maloutas)
6. Confirmation of next meeting
 - a. December 18, 2013
7. Adjourn Meeting



MINUTES

Thursday November 21, 2013
2nd Floor, Parks Building (1965 West 500 South) - 5:00 PM

Members in Attendance

Marc Coles-Ritchie
Fred Fife
Amy Barry
Beverley Cooper

Dennis Faris
Meridith Perkins
Jacob Crockett
Shawn McDonough

Also in Attendance

Gwen
Todd Reese
Emy Maloutas
Lauren Christensen

1. General Business

a. PNUT Board Terms/Elections

i. Jacob and Fred – One year terms

1. If they want to renew they need to send a email to Holly Hilton at holly.hilton@slcgov.com

- a. Please CC Amy Barry and Todd Reese once you send this e-mail.
- b. Indicate “Continue for another term of _____ (1,2, or 3) years”

ii. Nominations/Terms

1. Agenda for next month add elections of chair and vice chair
2. Change by-laws
 - a. To be able to send out ballot by e-mail for faster results
 - b. Determine what a term means: Todd Reese stated “terms can be 1, 2, or 3 years.” There was discussion to change the terms for any second term to always be three years however, because we have not finished the initial original term it was decided to keep the terms as they stand. Beverley Cooper stated that if they are up for re-election after their first term they will automatically be moved to a three year term if they want to continue being on the board. Todd Reese wants a follow up.
 - c. Term Limits: Is it a question that needs to be addressed through the by-laws or ordinance?

b. Approve November 7, 2013 - PNUT Board Minutes

- i. November 7th meeting minute’s approval - A motion was made by Marc Coles-Ritchie to approve the November 7th meeting minutes. Motion was seconded by Beverley Cooper. Motion passed unanimously.

2. Public Comment Period

3. Staff Updates

- a. Cohen Donation (Todd Reese)
 - i. Thank you for the emergency meeting on November 7th 2013. Emy Maloutas gave an update that we received approval from the Mayor on 11/20/2013. Emy Maloutas thanked the board for their speediness. The Cohen Donation is now past phase one and the acquisition is completed, which was the desire of this donor.
- b. Volunteers for Athletic Field Task Force (AFTF, Todd Reese)
 - i. Both Fred Fife as well as Dennis Faris volunteered to come to the AFTF and will be sent additional information by Kathy Rollman.
- c. Environmental Solutions Grant Applications for Wasatch Hollow Open Space (Emy Maloutas)
 - i. Emy will have the grant done by December 16, 2013 (deadline). This is a one to one open grant application. It was recommended by Emy Maloutas that the best opportunity would be to leverage our CIP fund which is around \$633,200 which has been allocated for Wasatch Hollow. The typical grant is about \$40,000-\$100,000. We would leverage \$60,000-\$70,000 and focus on Riparian Restoration. By acquiring more funding it will allow us to establish priorities. The Board expressed unanimous concurrence that the grant should go forward.

4. Discussion

- a. Jordan River Par 3 Golf Course (Todd Reese)
 - i. The proposal is to close parts of the par 3 golf course and repurpose it. Rick Graham has asked us to slow this project down until the City Council gets the information for the National Golf Foundation's (NGF) report on how it is doing and if they should close the golf course.
 - ii. If this occurs it will then be the decision of the PNUT board if they would like to accept the additional lands. The plan is that the Jordan River Par 3 Golf Course will still maintain around three holes, and the rest will go to the city. Todd Reese will send the NGF's report to the PNUT board upon arrival.
 - iii. Once the Jordan River Par 3 Golf Course is acquired, what are the next steps:
 - 1. Cost of the Master Plan (12 acres) which is around \$45-\$50,000; which is not currently budgeted. Second is to maintain the property.
 - 2. It creates an opportunity for some open space (i.e. off leash, or frisbee golf).
 - iv. There was discussion about the overall presence of the public knowing about the par 3 golf course.

v. Down the road

1. Should we sit tight, or should we worry that Parks will not have enough money.
2. We could send a mailer after the council becomes aware of the closing to the surrounding houses around the course to see what they would like the land used for.

b. Open Space Acquisition Pre-application Review (Emy Maloutas):

i. 602 S 600 E

1. Last spring was approached for a possible community garden. It is in an urbanized area south of Trolley Square. Within the pre-application it meets the five top criteria's of the Open Space Land's Program pre-application.
2. Currently it is used by the adjacent multi units for parking. Parcel is vacant otherwise.
3. Discussion of a possible community garden, which then raised the discussion of how a community garden gets deemed with open space. There has been outreach to the public on rare occasion but that was for a larger parcel of land. Emy will contact Jennifer and Bridgette (Wasatch Community Gardens) regarding community support. There was discussion as to whether or not the community gardens should connect with the adjacent property areas. Another idea was brought to the table to create a pocket park.
4. A motion was made by Beverly Cooper to have Emy do more to take it to the next level and to move it out of pre-application status for the property of 602 S 600 E. A second was made by Meredith Perkins. Motion passes unanimously.

ii. 681 N Saddle Hill Rd

1. It meets the Open Space Land's Program criteria. It is 2.95 acres. This parcel is in the foothills areas, there are developed houses and some adjacent open space. They are 10 foot contours. This seems to be a really good open space for people around there, but not developmentally available. What are the slope guidelines?
2. Applicant has suggested a picnic facility, a view with a plaque, or a lookout.
3. Does it cost to go ahead? (No) Emy Maloutas would bring in full application and then discuss it with the board. Amy Barry motions to move the 681 N Saddle Hill Road to full application. Fred Fife's seconds. Motion passes unanimously.

iii. Jordan River - 381 South Emery

1. Located on 400 south (1/6th of an acre). It is currently on the market. This area is interesting because it allows us private both recreation and restoration activities, and a quasi trail access. With also the possibility to enhance nature opportunities for the kids with an outdoors classroom. Fred makes the motion to move this acquisition into full application with Dennis Farris seconds. Motion passes unanimously.

5. Action Items

a. Jordan Park Off Leash Dog Park (Todd Reese)

- i. Summary of last September: Dennis Farris reported that there was some permanent fencing in the off leash dog park area going up without PPL's permission. There was discussion of lengthening the off leash dog park area.
- ii. Recommendation today: To discuss lengthening the off-leash dog park. PPL is going to explore the widening and explain in a future meeting the various different options. Overall if we wanted to expand the area of the Open Space Off-Leash Dog Park the PNUT board would have to apply for a extension. Staff (PPL) will prepare a draft petition for the expansion with the help of Dennis and bring the petition to the PNUT board and the community.
- iii. Beverly Cooper made a motion under resolution '52. Fred Fifes seconds the motion. Motion passes unanimously.

b. Open Space Management Plan (Emy Maloutas)

- i. Emy Maloutas would like the boards blessing to focus the bond expenditures for improvement, management, and planning. Using \$125,000 from Parks & Public Lands a Open Space management bonds to develop a master plan that will be a manual/how to of Open Space. This will include how to use open space in the future, how much each parcel takes to uptake, etc. This will not be a use manual, but specifically for supervisors. How to manage our natural lands. Amy Barry made a motion to support the use of \$125,000 to pursue a Open Space Management Plan. Fred Fife seconds.

6. Confirmation of next meeting

- a. December 19, 2013 at 5:00 PM

7. Adjourn Meeting

*Other notes: the PNUT board would like to be notified when one of their items is on the City Council agenda.



Thursday December 19, 2013
2nd Floor, Parks Building (1965 West 500 South) - 5:00 PM

AGENDA

Parks, Natural Lands, Urban Forestry, and Trails Advisory Board Meeting

1. Convening the Meeting
 - a. Call to Order
 - b. Approve November 21, 2013 - PNUT Board Minutes
2. Public Comment Period
3. Staff Reports
 - a. Director's Report
 - b. Parks
 - c. Open Space
 - d. Cemetery
 - e. Urban Forestry
4. Staff Updates
 - a. Jordan Park Off Leash Dog Park - Petition (Todd Reese)
 - b. Lindsey Garden Dog Park (Todd Reese)
 - c. Open Space Bond Expenditure Updates (Staff Memo)
 - d. Board Member Re-Appointment (Todd Reese)
 - e. Board Member Vacancies, Terms, and Term Limits (Staff Memo)
 - f. Cemetery Improvements (Mark Smith)
5. Discussion
 - a. Capital Improvement Program (CIP) Funding Request Applications
 - b. Community Development Block Grant (CDBG) Applications
6. Action Items
 - a. Proposal to Construct Trail within Hillcrest Park (Dan Bergenthal)
 - b. Nominations for Board Chair/Vice Chair (Staff Memo)
 - c. By-Law Amendment
 - i. Digital Ballots in Addition to Written Ballot
7. Confirmation of next meeting
 - a. January 23, 2014
8. Adjourn Meeting



Thursday December 19, 2013
2nd Floor, Parks Building (1965 West 500 South) - 5:00 PM

Members in Attendance

Marc Coles-Ritchie	Dennis Faris
Fred Fife	Meridith Perkins
Amy Barry	Jacob Crockett
Beverley Cooper	Shawn McDonough

Also in Attendance

Gwen Springmeyer	Lee Bollwinkel
Todd Reese	Julie Fratto
Emy Maloutas	Mark Smith
Lauren Christensen	Kevin Brown
	Dan Bergenthal

1. Convening the Meeting

- a. The meeting was called to order at 5:08 PM
- b. Approve November 21, 2013 - PNUT Board Minutes
 - i. Marc Coles-Ritchie motioned to approve the minutes, Meredith Perkins seconds.

2. Public Comment Period

3. Staff Reports

a. Director's Report (Todd Reese)

- i. Todd Reese talked about how Parks and Public Lands (P&PL) is going to spotlight the different Program areas within P&PL periodically. Parks and Public Lands are one of the few departments in the city that has an advisory group, and from the commitment of the PNUT board we thought it would be nice to tell the PNUT Board what each Program area is focusing on.
- ii. Todd Reese reported that the Open Space Program Manager interviews today are completed and he will the announcement within the next few days.
- iii. Urban Forestry Program Manager, as most of you know we (the selection committee) were unsuccessful with finding a candidate. The candidate from Wisconsin declined. The committee felt like if they could combine the other candidates they could have a good candidate, but they couldn't agree on one person so we are going back out to the market.
- iv. Todd Reese is very excited to tell you that they have hired Nancy Monteith as their new Landscape Architect/Park Planner. She comes from a local firm, has great experience, and will start on January 6th 2014.

b. Parks (Lee Bollwinkel)

- i. Lee Bollwinkel the Parks and Public Lands Parks Maintenance Program Manager reported that he currently has a staff of 50 employees. Regarding today's storm, we cleared 47.29 miles of sidewalk, and 31.52 miles of parking lot. They have 11 snow fighters that are first responders, and 10 parks employees that help the streets division in their street operations during snow.
- ii. Sherwood Baseball Field: Staff renovated.
- iii. The Parks department worked on 5th west as a potential solution to help the homeless issue in Salt Lake City by redoing the irrigation, and planting sod

- iv. Chinese Gardens. The Parks department went in and took the fountain that was non-functional and created a stream, a pond, and did some new landscaping. It was reported that this was a huge success.
 - v. Looking forward, as Fred Fife and Jacob Crockett know the Parks Department have been tasked to put together a Task Force for the Athletic Field committee to explore options on our ball field reservations. The over arching goal being to create a fair and equitable system so that the public can rely on the Parks field.
 - vi. P&PL has received ½ million dollars in deferred maintenance to get additional projects completed and clean up some of areas that have been pushed back in the past.
 - c. Open Space (Lee Bollwinkel)
 - i. Lee Bollwinkel was filling in for Open Space, he reports that there is currently two full time employees who are working on fencing trail demolition and rebuild at Parley's Historic Nature Park. More information to come at the next meeting.
 - d. Cemetery (Mark Smith)
 - i. Mark Smith has been the Sexton of the cemetery since 2002. 10 full time employees (two (2) in office, the rest in the field). The cemetery has nine (9) miles of fields, with one snow fighter. They also are responsible for removing walls, clearing plaques, and bury and clean up the snow. In the summer they bring in 20 more seasonal employees. Mark Smith provided several cemetery packets to the public and the board (for a copy of the packet please see the cemetery). The Cemetery currently has 123,000 burials. Mark reports that it takes a week a half to mow, and two weeks to trim around headstones. The cemetery starts mowing/trimming the first of April and go till September.
 - e. Urban Forestry(Julie Fratto)
 - i. Julie Fratto is the acting Urban Forestry Program Manager-Interim. Julie reports that she has been in UF for 25 years. The Urban Forestry department currently has four (4) full time arborists and two (2) area coordinators. UF is currently looking to hire the Urban Forester Program Manager. UF has four (4) contractual crews (through Asplundh). They reported that they have 90,000+ trees in inventory. They track the maintenance of all of the trees within SLC, and record the history of each tree. They prune around 7,000 trees a year, they also ensure that the process of tree removal are cost effective. They plant 300-400 trees every spring. They are currently on a one to one plant removal ratio. Their job never stops.
4. Staff Updates
- a. Jordan Park Off Leash Dog Park - Petition (Todd Reese)
 - i. Todd Reese and staff have currently drafted a petition and will be giving it to the correct people.
 - ii. Todd Reese discussed that this park is the one with the ball field. P&PL have decided to re-expand, however they don't have anything set in stone. P&PL is willing to explore all options. The ball field will stay as it is. The Board asked if the plans could take more of the park.
 - b. Lindsey Garden Off-Leash Dog Park (Staff Memo)
 - i. Rick Graham wrote a memo to the Mayor of what the PNUT Board had discussed. Todd Reese and staff brought the memo back that Rick gave to the

Mayor to show it progress. They have not heard about any new petitions or new fencing.

- ii. Gwen Springmeyer a member of the public reported that there were two petitions last year given to the Mayor: one was to expand and the other was to fence the current area. People are asking Gwen Springmeyer if they need to do something, and Gwen's response was just wait and see what happens. The PNUT Board supported a recommendation to not expand the area.
- c. Open Space Acquisitions Update (Staff Memo)
 - i. There was a follow up memo, letting the PNUT Board know that the open space acquisitions that they have previously supported have been passed, and the Council are currently taking action on them. The Council voted to fund the demolition, and to fund the land management plan (only for Open Space).
- d. Board Member Re-Appointment (Todd Reese)
 - i. Vacancy wise we have one vacancy by resignation. Jacob and Fred's one-year terms are ending at the end of this month. Todd Reese and staff needs to clarify with the Mayor's office regarding how many spots they need to fill. To become a member of the PNUT board it is an application process. To reapply or be reappointed to the PNUT Board it was decided that they could use the original application, in addition to signing a new CID. Meredith Perkins wondered if there was something in the PNUT Board by-laws that stated it has to be in a certain district. Both Amy Barry and Todd Reese confirmed that within the by-laws each district needs to be represented. The "at-large" does not have to be within the city limits.
- e. Board Member Vacancies, Terms, and Term Limits (Staff Memo)
 - i. Terms: Initially (1 year ago when the PNUT Board was formed) Board members could be selected for 1,2, or 3 year appointments. The 1 year's (Jacob and Fred) are about to expire; however if they choose to be reappointed/apply they will automatically receive a three year appointment. If a member of the PNUT board cannot serve the duration they can resign/vacated and P&PL and the Mayor's office will find someone to replace them. Originally it was done this way so that the appointments would be staggered. P&PL will work with the Mayor's Office (Holy Hilton) to ensure that those who resign are replaced. As Todd Reese looked at the by-laws he noted that the by-laws state that the PNUT board should have nine (9) to eleven (11) members. So in theory the PNUT Board are still two (2) members short. The PNUT board is all encouraged to reach out to everyone in the community to see if anyone is interested.
- f. Cemetery Improvements (Mark Smith)
 - i. See PowerPoint attached
 - ii. Introductions of Kevin Brown from Seamons
 - iii. Projects
 - 1. ESCO Project
 - a. Sprinkler Improvement
 - i. The cemetery is installing an "auto ET" irrigation system. The Auto ET is a smart irrigation system that communicates with weather stations to account for things like soil conditions, rain fall, etc; to prevent over water.

- b. Lighting
- 2. Info
 - a. Mark Smith reports that the utilities savings pays for the project (aka it is self funding). For details of the break down of savings and total dollars saved for both water and lighting please see PPT. By installing the new irrigation system it will save around \$64,000 (year one) for water and 18 million gallons (for cemetery alone). This project will take 14 ½ years to pay for itself. Project is 90% done.
 - b. Chairperson Amy Barry noticed some plats in the plats drip constantly, Mark Smith and Kevin Brown assured that within the new system there will be no plats.
 - c. Chairperson Amy Barry asked when the cemetery was going to be repaved and have new curb and gutters? Kevin Brown summarized saying that it is not part of the project, but citizens will not see the water overflow that they see now. Up until the project was completed the cemetery crew was hand blowing hoses on the grass from Center Street and west. Kevin reported that the east side is automated, but is over 20 years old. In future years they hope to gain funding for the water systems.
 - d. Chairperson Amy Barry is wondering about how resodding works after a burial? Based on what she has seen it seems as though the sod does not catch into the grass for a couple of years. Mark Smith explains that the sod will catch faster than it has before because of the new technology.
- 3. Center Street Restroom Renovations (they are winter friendly, the Cemetery received funding to make the restrooms year round)
 - a. Originally it was not designed as a heated restroom.
- 4. The Cemetery has been granted funds to have a structural engineering study regarding some of the walls of the cemetery (e.g. 11th avenue wall, down on west 5 in the middle of the cemetery, and the cobble stone walls throughout the cemetery).
 - a. The study will be started right away. The total cost of the study is around \$50,000.
- 5. M street restroom
 - a. The restroom failed. The plumbing in the floor basically went into the ground. Seamons and the Cemetery are hoping we can get it fixed. It is currently welded shut.
- 6. Second phase of the Cemetery master plan
 - a. We currently at 20%. They are within the second phase of the financial process. If funded the money as well as money for the third phase Mark reports that they will be able to see what it takes to keep the cemetery going.
- 7. Capital Needs

- a. Curbs and gutters. They are looking at roughly three (3) CIP's for \$5 million apiece to do all of the curbs and gutters, and pave the streets.
 - b. Field office. The field office currently needs to be upgraded to make it efficient; examples are the HVAC etc
 - c. Main office needs improvements.
8. Space
- a. The cemetery as a whole grave wise gives citizen 130,000 graves. We currently have 120,000 buried (a lot of those are cremation and double burials). We have presold 24,000 graves that have not been done yet. By taking the 24,000 and doubling it based on the fact that one grave can hold eight people (2 bodies, and 4 cremations); total of 50,000.
 - b. The average burial for the SLC cemetery is 400-450 burials per year. They report that they are going to be burring people for 100 years plus just for what has been sold.
 - c. There is currently 40 graves that are open. Sellable graves can go anywhere from 500-1000. At that point when all is sold. We will be a burial only cemetery
9. Cemeteries are for the living. Mark Smith encourages everyone to come up and just sit on the grounds, or watch the wildlife that roams freely around the grounds.

5. Discussion

- a. Capital Improvement Program (CIP) Funding Request Applications (Staff Memo)
 - i. See packet regarding memo on December 16th.
 - ii. Staff has submitted the one page version three weeks ago.
 - iii. The Mayor's office has asked P&PL to group the needs into three tiers with five projects in each.
 - iv. Todd Reese reported that "the Mayor's office came back and said that they were not going to trim out any of the projects at this point in time. Which is good news." The full applications that are in more detail are due December 20th 2013.
 - v. One of the responsibilities of PNUT board is to give input regarding the CIP applications.
 - vi. Most of the CIP this year is replacing aging infrastructure.
- vii. Projects
 - 1. Chairperson Amy Barry inquired about the money that has not been used for Liberty Park yet? Lee Bollwinkel and Todd Reese reported that some of money will be towards the Children's Garden area. The CIP area addressed in the spreadsheet pertains to the maintenance yard and then going up into the green houses. Currently that area of Liberty Park is just dirt, once the snow melts it will be like a mud bath.
 - a. The Aviary today met for the debrief of the community meeting. They will be posting soon what came out of that open house. For example one is reducing the size of the maintenance yard.

2. Planning CIP Projects

- a. Needs Assessment – P&PL talked about the possibility of a firm coming in to do public outreach community wide. They would address what they view as the current and future needs of the community (in terms of parks and open space).
- b. Community Development Block Grant (CDBG) Applications (Staff Memo)
 - i. Most are familiar with CDBG. That application process runs at the same time as CIP. Todd Reese and Lee Bollwinkel report that the candidates/PNUT Board will have a better chance of getting their project funded if they apply through CDBG due to the amount of applications. This is a great place to put community projects. If they submit several projects, only one will be accepted.
 - ii. Shawn Mc described the rest of the process. Once the project is decided it goes to the Mayor which then goes to the City Council for review so that there is a check and balance.
 - iii. The P&PL current outcome of CDBG has yet to be determined.
 - iv. The PowerPoint will be on the dropbox
 - v. All of the PNUT Board gave a thumbs up for all of these projects
 - vi. Jordan Baseball Park
 - 1. Was not a staff sponsored proposal
 - 2. Fred Fife was not in support of moving the ball field
 - 3. The bullet pointees did not talk about realigning
 - 4. Todd Reese will bring one back; and report. He suggests that he is just reporting what had happened.

6. Action Items

- a. Proposal to Construct Trail within Hillcrest Park (Dan Bergenthal)
 - i. This trail project is one that the County and City are working on together regarding Parley's trail. The objective being connecting the Bonneville Shoreline Trail to the Jordan River trail. Dan Bergenthal has an image of the whole section (see image in packet). This is a regional trail project that passes through all of the Salt Lake Cities. Some sections are complete. Eventually the plan is to go under 17th east. Consist of a 12 foot trail with three (3) bridges, two (2) tunnels, 1.5 miles long, and the cost is \$8.9 Million.
 - ii. The objective of this trail is to connect several the parks throughout the county. We are connecting Parley's Historic Nature Park, Tanner Park, Hillcrest Park, Sugar House Park, Streetcar Greenway Park, Hidden Hollow, and eventually head over to Fairmont Park, all the way to the Jordan River Parks.
 - iii. In the future there will be a tunnel underneath 17th east, wrap around the country club, wraps up behind the SLC tennis club, then we hop into the UDOT rightaway. There is a corner of the property before Hillcrest Park that is a private property. Dan has spoken to the land owner and he says that they don't use the back yard, and are willing to sell it to them. The trail will go through Hillcrest Park. They are currently at 30% completion. Dan Bergenthal is asking for a motion to approve the trail to go through Hillcrest Park?
 - iv. Jacob Crockett moves that this Board moves in support of the Parley's trail through Hillcrest Park. Dennis Faris seconds. Motion passes unanimously

- b. Nominations for Board Chair/Vice Chair (Staff Memo)
 - i. Per by-laws the December meeting is when the Board nominates for Chair and Vice Chair (does not have to be one person). Staffs will then contact these people once nominated.
 - 1. Meredith Perkins nominates Amy Barry for Board Chair.
 - 2. Jacob Crockett nominates Denis Faris as Vice Chair.
 - ii. The PNUT Board was instructed that once they receive the ballot by e-mail/mail they can e-mail back/bring a hard copy with them to the next meeting on January 16 2014. At the January meeting two members of the board who are not on the ballot will then count the ballots to see who the new officers will be.
 - c. By-Law Amendment (Staff Memo)
 - i. Digital Ballots in Addition to Written Ballot
 - ii. Chairperson Amy Barry would like to edit the by-laws reading in 6C that “the election shall be written or digital ballot” and second regarding delivery is “the department secretary shall mail or e-mail ballots out to board members.”
 - iii. Chairperson Amy Barry makes a motion to approve the by-laws amendment. Dennis Faris seconds the motion. Motion passes unanimously.
7. Confirmation of next meeting
- a. January 16, 2014
8. Adjourn Meeting