

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Monday October 1st, 2012

5:30 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping
 - a. By-laws reviewed and adopted
 - b. Board officer elections – Chair and Vice Chair
 - c. Schedule setup
2. Public Comment Period
3. Open Space Acquisition Strategy
4. Funding
 - a. Open Space Bond Balance
5. Acquisitions
 - a. Criteria Review for 2200 West Parcel
6. The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann, § 52-4-202(5).
7. Confirmation of next meeting November 2012

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Open Space Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board

Minutes

October 1st, 2012

Parks Building, 2nd Floor Conference Room

5:30pm

Board Members in Attendance

Amy Barry
Marc Coles-Ritchie
Beverly Cooper
Jacob Crockett
Dennis Faris
Fred Fife
Eric McCulley
Meridith Perkins
Jeff Rose

Also in Attendance

Emy Maloutas
Leslie Chan
Brandon Fleming
Dave Roper

Not in Attendance

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1. Housekeeping
 - a. Bylaws reviewed and adopted
 - i. Edits to the bylaws for the board were discussed. Motion was made to accept the bylaws once the edits had been made. The motion was seconded. The motion carried with a unanimous vote.
 - b. Board officer elections – Chair and Vice Chair
 - i. The board discussed options for the board officers as well as board terms. Motion was made to nominate Amy Barry as the Chair. The motion was seconded. The motion passed unanimously. Motion was made to nominate Dennis Faris as Vice Chair. The motion was seconded. The motion carried with a unanimous vote.
 - c. Schedule setup
 - i. The board discussed the schedule up to and including January 2013. It was the general consensus that the first Monday of each month would be the best day for everyone to meet. After January, the option of moving the meeting to the third Thursday of every month was discussed with no final decision being made.
 2. Public Comment Period
 - a. Dave Roper from the Professional Disc Golf Association gave a brief overview of his organization and expressed that group's interest in the potential of the 2200 West property as a future site for disc golf.
 3. Open Space Acquisition Strategy
 - i. Staff presented the strategy plan to the board. Discussion regarding details of the plan took place.

4. Funding – Open Space Bond Balance
 - a. The board and staff reviewed the spreadsheet for the bond balance and discussed the amount and timeline for the remaining bond.
5. Acquisitions – Criteria Review for 2200 West Parcel
 - a. Staff presented the 15.85 acre parcel of land located along the I-215 highway and 2200 West. The criteria sheet that was completed by the Open Space Lands Advisory Board was reviewed. Water rights were discussed because of the noticeable canal that exists through the property.
6. The board entered into closed session.
7. The board entered into open session.
8. Acquisitions – Criteria Review for 2200 West Parcel (continued)
 - b. Motion was made to recommend the parcel for acquisition to the Mayor and City Council. The motion was seconded. The motion carried with a unanimous vote.
9. Confirmation of Next Meeting: November 5, 2012
10. Motion was made to adjourn the meeting. The motion was seconded. The motion carried with a unanimous vote.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Monday November 5th, 2012

5:30 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Sustainability Code Revision for Community gardens in Open Space – Ann Ober
 - a. Code review – 21A.36.210- Zoning ordinance
 - b. Recommendations
2. Housekeeping
 - a. October Meeting Minutes Approval
 - b. Board “Terms” (attached document)
 - c. Open Space Board Thanks
 - d. Approval of by law edits
3. Staff Updates
4. Public Comment Period
5. Review of potential projects for open space acquisition
 - a. What are we looking at to acquire
6. Review of City Code 2.90 (included in Board binder)
7. Funding- CIP/ OS Acquisition
8. The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann, § 52-4-202(5).
9. Confirmation of next meeting December 3, 2012

People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Open Space Advisory Board meetings. We make every effort to honor these requests, and they should be made as early as possible. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The City and County Building is an accessible facility. For questions or additional information, please contact the Office of the Chief Administrator Officer at 535-6426, or TDD 535-6021. After 5:00 p.m., please enter the City & County Building through the east entrance. Accessible route is located on the east side of the building. In accordance with State Statute, City Ordinance and Board Policy, one or more Board Members may be connected via speakerphone.

Parks, Public Lands, Urban Forestry and Trails Advisory Board

Minutes November 5th, 2012 Parks Building, 2nd Floor Conference Room 5:30pm

Board Members in Attendance

Marc Coles-Ritchie
Beverly Cooper
Jacob Crockett
Dennis Faris
Fred Fife
Eric McCulley
Meridith Perkins
Jeff Rose

Also in Attendance

Emy Maloutas
Leslie Chan
Julie Reynolds
Ann Ober
Sharen Hauri
Lydia Berggren

Not in Attendance

Amy Barry

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1. Sustainability Code Revision for Community gardens in Open Space – Ann Ober
 - a. Code review – 21A.36.210- Zoning ordinance
 - i. Ann Ober presented the code revision for the zoning ordinance regarding community gardens. The planning commission supported these being able to be put on park lands. Ann asked the board if they have concerns about allowing these gardens on parks and public lands inventory. Extensive discussion regarding herbicide use, water use and other concerns took place between staff and board.
 - b. Recommendations
 - i. Board would like more information before a motion of support is made. It was decided that the motion will be postponed until the December board meeting.
 2. Housekeeping
 - a. October meeting minutes approval
 - i. Motion was made and seconded to approve October meeting minutes. The motion passed unanimously.
 - b. Board terms
 - i. Staff presented the board term transmittal and identified that the terms of board members will be decided upon by the board. The board determined the following terms:
 - ii. Fred Fife – 1 year term, Beverly Cooper – 2 year term, Meridith Perkins – 3 year term, Jacob Crockett – 1year term, Amy Berry – 2 year term, Dennis Faris – 3 year term, Jeff Rose – 1 year term, Eric McCulley – 2 year term, Marc Coles-Ritchie – 3 year term
 - c. Open Space Board Thanks

- i. Staff introduced the Open Space Board and gave a brief history about the Open Space Board. Members from that board discussed their interests in the future.
 - d. Approval of Bylaw edits
 - i. One edit still needs to be made regarding the certification on the last page. Motion was made to approve the meeting minutes once the identified change has been made. Motion was seconded and carried with a unanimous vote.
- 3. Staff Updates
 - a. Riparian Restoration Projects Update
 - i. Staff gave an update regarding the four sites that the City is planning to restore along riparian corridors. Two meetings have already been held.
- 4. Public Comment Period
 - a. Proposition 1 – Sharen Hauri
 - i. Sharen discussed Proposition 1 from the County.
- 5. Review of potential projects for open space acquisition
 - a. What are we looking to acquire
 - i. Staff presented several potential properties to be acquired with open space bond funds which included the following projects: 9th South Rail Trail Extension, Bonneville Shoreline Preserve Extension, McClelland Trail, Parley’s Trail Bulb outs, 2300 North Wetland, Alan Parsons Project, 356 North Redwood Rd, Jordan River McKee and California Ave Pocket Park.
- 6. Review of City Code 2.90
 - a. Staff presented City Code 2.90 in the binders, which relates to the Open Space Lands Program. This gives the City the protection law for open space as well as the fund, inventory and the board. 2.90.120 was identified as important because it specifies the removal of lands from the open space lands program.
- 7. Funding – CIP/OS Acquisition
 - a. Staff presented that they will bring a list of projects that will be submitted for CIP applications next board meeting.
- 8. Confirmation of Next Meeting: December 3, 2012
- 9. Motion was made to adjourn the meeting. The motion was seconded. The motion carried with a unanimous vote. Board meeting adjourned at 8:02pm.

Parks, Natural Lands, Urban Forestry and Trails Advisory Board Meeting

Monday December 3rd, 2012

5:30 pm, Parks Building 1965 West 500 South, 2nd Floor Conference Room

AGENDA

1. Housekeeping
 - a. Open Meeting Law Training – Boyd Ferguson
 - b. OS Philosophy Statement
 - c. November meeting minutes approval
 - d. Set Future Board Meeting Dates
2. Public Comment Period
3. Public Process – Draft
4. Community Gardens
5. Submarine Proposal
6. Funding
 - a. CIP Applications for 2013-14
7. Acquisitions
 - a. PRATT Sugarhouse Streetcar Trail Bulb Out Final Application
8. The Board will consider a motion to enter into Closed Session pursuant to Utah Code Ann. § 52-4-204 for the purpose of strategy sessions to discuss (a) the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms pursuant to Utah Code Ann. § 52-4-205 (1)(d); (b) attorney-client matters that are privileged pursuant to Utah Code Ann. § 78-24-8; and (c) pending or reasonably immanent litigation pursuant to Utah Code Ann. § 52-4-205(1)(c). The foregoing notice relates to matters of an emergency or urgent nature within the meaning of Utah Code Ann. § 52-4-202(5).
9. Confirmation of next meeting January 7, 2013

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Parks, Public Lands, Urban Forestry and Trails Advisory Board

Minutes December 3rd, 2012 Parks Building, 2nd Floor Conference Room 5:30pm

Board Members in Attendance

Amy Barry
Marc Coles-Ritchie
Beverly Cooper
Jacob Crockett
Dennis Faris
Eric McCulley
Meridith Perkins
Jeff Rose

Also in Attendance

Emy Maloutas
Leslie Chan
Brandon Fleming
Boyd Ferguson
David Everitt
Cal McPhie
Jim Brower

Not in Attendance

Fred Fife

1. Housekeeping

a. Open Meeting Law Training – Boyd Ferguson

- i. Boyd Ferguson, an attorney for the City, gave a brief introduction of open meeting law training which included a training handout. Three big things that need to be thought about: All meetings are open to the public, notice of the meeting must be given and once you have an open meeting you have to have a record of it. To hold a meeting you must have a quorum. There must be notice of an annual meeting schedule. Agenda should be included in the notice.

b. OS Philosophy Statement

- i. Staff presented City Council's open space philosophy statement. The Board may be asked to give input at a later date. Staff recommended that the 2011 Dan Jones Survey questions be reviewed by the board.

c. November meeting minutes approval

- i. Motion was made and seconded to approve the November meeting minutes. The motion passed unanimously.

d. Set future board meeting dates

- i. The board and staff discussed the most available day of the month for the board. The third Thursday of every month was proposed for board meeting moving forward from February. Length of meeting was discussed. 5:00pm was proposed as the new start time.

2. Public Comment Period

- i. No comments

3. Public Process – Draft

- a. Staff presented a framework for review and approval process for proposals that come to the Division from the public and other sources. Because of a lack of process in the past, Staff has had difficulty of moving proposals forward. This is the first step in what that process could be. Handouts were given regarding the potential setup of criteria and goals for the process. Board should email Staff to give feedback regarding this process.
- 4. Community Gardens
 - a. Staff presented follow-up for the Sustainable Code Revision for community gardens because they are not currently allowed in Open Space. Proposal to look at parks spaces where community gardens could be turned into this type of use. Organic gardening was discussed as a stipulation of the approval process. A criteria list for this land use was discussed. A proposal was made to develop community garden criteria. Motion was made and seconded to support the revision of the City code to allow community gardens on open space zoned properties based on criteria that are to be drafted in the future. The motion passed unanimously.
- 5. Submarine Proposal
 - a. Staff introduced the proposal that was developed with the applicants. Jim Brower presented the proposal to have the sail of the decommissioned USS Salt Lake City on public lands. The location would be on the northeast corner of the library block. The memorial would have an educational component that would be funded and staffed by the US Submarine Veterans. Based on City's Donation policy, the board would make a recommendation to the Mayor and City Council for them to make a determination for the proposal.
- 6. Funding
 - a. CIP Applications for 2013-14
 - i. Staff presented the applications that are being submitted for CIP funding for FY 2013-14.
- 7. Confirmation of Next Meeting: January 7, 2012
- 8. Motion was made to adjourn the meeting. The motion was seconded. The motion carried with a unanimous vote. Board meeting was adjourned.