

ERIN MENDENHALL
Mayor

MARY BETH THOMPSON
Chief Financial Officer



DEPARTMENT OF FINANCE

CITY COUNCIL TRANSMITTAL


Lisa Shaffer (Mar 1, 2021 09:49 MST)

Lisa Shaffer, Chief Administrative Officer

Date Received: _____

Date sent to Council: _____

TO: Salt Lake City Council
Amy Fowler, Chair

DATE: March 1, 2021

FROM: Mary Beth Thompson, Chief Financial Officer *Mary Beth Thompson*

SUBJECT: Budget Amendment #7 - Revised

SPONSOR: NA

STAFF CONTACT: John Vuyk, Budget Director (801) 535-6394 or
Mary Beth Thompson (801) 535-6403

DOCUMENT TYPE: Budget Amendment Ordinance

RECOMMENDATION: The Administration recommends that, subsequent to a public hearing, the City Council adopt the following amendments to the FY 2020 – 21 adopted budget.

BUDGET IMPACT:

	REVENUE	EXPENSE
GENERAL FUND	\$ 540,744.00	\$ 6,528,824.00
IMS FUND	93,766.00	93,766.00
AIRPORT FUND	(19,000.00)	859,674.00
SEWER FUND	0.00	241,206.00
STORM WATER FUND	0.00	67,282.00
STREET LIGHTING FUND	0.00	5,038.00
WATER FUND	34,894,992.00	1,543,238.00
REFUSE FUND	(3,200.00)	128,084.00
FLEET FUND	97,612.00	97,612.00
GOLF FUND	23667.00	23,667.00
GOVERNMENTAL IMMUNITY FUND	5,296.00	5,296.00
RISK FUND	3,836.00	3,836.00
TRANSPORTATION FUND	0.00	1,876.00
CAPITAL IMPROVEMENT (CIP) FUND	1,281,866.14	1,361,866.14
MISCELLANEOUS GRANT FUND	11,223,292.00	11,223,292.00
OTHER SPECIAL REVENUE FUND	0.00	520,150.00
TOTAL	\$ 48,142,871.14	\$ 22,758,707.14

BACKGROUND/DISCUSSION:Revenue for FY 2019-20 Budget Adjustments

The Fiscal Year 2021 projections are coming in below budgeted revenues. The following chart shows a current projection of General Fund Revenue for fiscal year 2021.

	FY2021	FY2021	Variance
	Annual	YTD	Favorable
Revenue	Budget	Projections	(Unfavorable)
Property Taxes	\$ 111,418,455	\$ 111,418,455	\$0
Sales and Use Tax	\$ 67,999,593	\$ 67,999,593	\$0
Sales and Use Tax - 1/2 Cent	\$ 32,797,506	\$ 32,797,506	\$0
Franchise Tax	\$ 26,812,125	\$ 26,430,701	(\$381,424)
PILOT	\$ 1,508,894	\$ 1,508,894	\$0
TOTAL TAXES	\$ 240,536,573	\$ 240,155,149	(\$381,424)
Licenses and Permits	\$ 28,601,482	\$ 29,767,420	\$1,165,938
Intergovernmental	\$ 4,444,400	\$ 4,181,157	(\$263,243)
Interest Income	\$ 1,900,682	\$ 1,550,000	(\$350,682)
Fines and Forfeitures	\$ 3,938,848	\$ 2,706,886	(\$1,231,962)
Parking Meters	\$ 3,432,962	\$ 1,619,786	(\$1,813,176)
Charges and Services	\$ 4,428,069	\$ 4,233,494	(\$194,575)
Miscellaneous Revenue	\$ 4,014,037	\$ 2,604,733	(\$1,409,304)
Interfund	\$ 20,281,706	\$ 20,281,706	\$0
Transfers	\$ 9,507,812	\$ 9,507,812	\$0
TOTAL GENERAL FUND	\$ 321,086,571	\$ 316,608,143	(\$4,478,428)

The City is currently projecting a \$4.4 million decrease in budgeted revenue. The largest portion of the decrease is attributed to a \$1.2 million decrease in **Fines and Forfeitures**, a \$1.8 million decrease in **Parking Meter** Revenues and a \$1.4 million decrease in **Miscellaneous Revenues**. These decreases are offset by a projected net increase of \$1.2 million in **Licenses and Permits**.

The increase in **Licenses and Permits** is in spite of airport parking/license tax showing a decrease due to decreased travel as a result of COVID. The decrease in airport parking and licenses is \$2,345,000. Innkeepers tax has also been hit hard by COVID and is projecting a decrease of \$1,717,500. According to the local news, hotels are experiencing 30% occupancy compared to this time of year in previous years. Business license are also expected to be below budget due to trends for apartment units, new business license and renew business licenses. These losses are offset by gains in permits & zoning building permits (+\$1.8M), plan check fees (+\$1.9M), and street excavation (+\$1.7M due to a temporary boost from Google contract). The City is currently monitoring a bill (HB 98) in the State Legislature that may reduce revenue in the planned check fees/building permit area.

Fines and Forfeitures are projected below budget due to a decrease in parking ticket revenue of \$800k. With COVID cases still at 1,000+ cases/day, citation revenue is still about 1/3 of a regular year. Justice Court fines are also down \$62K while moving violations are down \$315K. Due to COVID restrictions the Administrative Office of the Courts has a limited amount of court activity via WebEx. In those cases that are being seen, defendants are not ordered to pay their fines, they are not being sent to collections and no warrants are being issued. Other areas are also

seeing decreases from the pandemic, traffic school revenue is projected to be below budget by \$37k and vehicle booting is trending down \$12,000 trending based on current actuals.

Parking Meter Collection is slightly less than half of the previous fiscal year due to an overall decrease in traffic downtown. This is driving the significant decrease of \$1.8 million. Additionally, Miscellaneous Revenue has also been affected by the pandemic with decreases in accounts receivable collections, special event revenue, fuel reimbursement due to the Mayor's emergency declaration and utility reimbursement.

Given the available information fund balance would be projected as follows:

Salt Lake City							
General Fund							
TOTAL							
Fund Balance Projections							
		2020 Projection			2021 Projection		
	2019 Actual	FOF	GF Only	TOTAL	FOF	GF Only	TOTAL
Beginning Fund Balance	56,104,269	10,372,054	69,441,955	79,814,009	6,625,050	82,617,126	89,242,176
Budgeted Change in Fund Balance	(380,025)	-	(1,510,094)	(1,510,094)	2,924,682	(7,810,302)	(4,885,620)
Prior Year Encumbrances	(8,731,774)	(3,105,004)	(6,566,830)	(9,671,834)	(3,733,743)	(6,165,453)	(9,899,196)
Estimated Beginning Fund Balance	46,992,470	7,267,050	61,365,031	68,632,081	5,815,989	68,641,371	74,457,360
<i>Beginning Fund Balance Percent</i>	14.57%	18.17%	20.64%	20.35%	17.73%	23.74%	23.13%
Year End CAFR Adjustments							
Revenue Changes	-	-	-	-	-	-	-
Expense Changes (Prepays, Receivable, Etc.)	(3,701,982)	-	(4,127,838)	(4,127,838)	-	(5,676,583)	(5,676,583)
Fund Balance w/ CAFR Changes	43,290,488	7,267,050	57,237,193	64,504,243	5,815,989	62,964,788	68,780,777
<i>Final Fund Balance Percent</i>	13.42%	18.17%	19.26%	19.13%	17.73%	21.78%	21.36%
Budget Amendment Use of Fund Balance	(1,858,647)	(2,300,000)	(13,070,734)	(15,370,734)			
BA#1 Revenue Adjustment					-	-	-
BA#1 Expense Adjustment					-	-	-
BA#2 Revenue Adjustment					-	-	-
BA#2 Expense Adjustment					-	(288,488)	(288,488)
BA#3 Revenue Adjustment					-	-	-
BA#3 Expense Adjustment					-	(6,239,940)	(6,239,940)
BA#4 Revenue Adjustment					-	-	-
BA#4 Expense Adjustment					-	-	-
BA#5 Revenue Adjustment					-	(242,788)	(242,788)
BA#5 Expense Adjustment					-	(2,783,685)	(2,783,685)
BA#6 Revenue Adjustment					-	-	-
BA#6 Expense Adjustment					-	(63,673)	(63,673)
BA#7 Revenue Adjustment					-	540,744	540,744
BA#7 Expense Adjustment					-	(6,582,824)	(6,582,824)
Change in Revenue	3,149,980	758,000	6,069,370	6,827,370	-	(4,478,428)	(4,478,428)
Fund Balance Budgeted Increase	2,500,000	900,000	-	900,000	-	-	-
Adjusted Fund Balance	47,081,821	6,625,050	50,235,829	56,860,879	5,815,989	42,825,706	48,641,695
<i>Adjusted Fund Balance Percent</i>	14.60%	16.56%	16.90%	16.86%	17.73%	14.81%	15.11%
Projected Revenue	322,562,293	40,000,000	297,251,407	337,251,407	32,797,506	289,152,025	321,949,531

City Fund Balance remains above fifteen percent, after projected use of fund balance in the current amendment and the reduction in projected revenues.

The Administration is requesting a budget amendment totaling \$48,142,871.14 of revenue and expense of \$22,758,707.14. The amendment proposes changes in fifteen funds, with \$6,042,080 from the General Fund fund balance. The proposal includes 46 initiatives for Council review.

The Budget amendment includes the addition of three new positions and the transfer of two positions from the General Fund to the IMS Fund. The additional positions are one within the Fire Department to help manage Emergency Management and two grant funded positions. The revision includes a request for \$1,000,000 for maintenance on the central plant boiler for the City and County Building as well as the Library and Leonardo.

Finance staff worked specifically with the Police Department to work through additional needs in the Police Department. The seven items specific to the Police Department were compared to available budget and future needs. The comparison included a look at current staffing levels and projected hiring and other costs. This cultural shift allowed the Administration to provide clear direction for the Police Department moving forward.

A summary spreadsheet document, outlining proposed budget changes is attached. The Administration requests this document be modified based on the decisions of the Council.

The budget opening is separated in eight different categories:

- A. New Budget Items
- B. Grants for Existing Staff Resources
- C. Grants for New Staff Resources
- D. Housekeeping Items
- E. Grants Requiring No New Staff Resources
- F. Donations
- G. Council Consent Agenda Grant Awards
- I. Council Added Items

PUBLIC PROCESS: Public Hearing

Garrett A. Danielson

SALT LAKE CITY ORDINANCE

No. _____ of 2020

(Seventh amendment to the Final Budget of Salt Lake City, including the employment staffing document, for Fiscal Year 2020-2021)

An Ordinance Amending Salt Lake City Ordinance No. 27 of 2020 which adopted the Final Budget of Salt Lake City, Utah, for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021.

In June of 2020, the Salt Lake City Council adopted the final budget of Salt Lake City, Utah, including the employment staffing document, effective for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the requirements of Section 10-6-118 of the Utah Code.

The City's Budget Director, acting as the City's Budget Officer, prepared and filed with the City Recorder proposed amendments to said duly adopted budget, including the amendments to the employment staffing document necessary to effectuate the staffing changes specifically stated herein, copies of which are attached hereto, for consideration by the City Council and inspection by the public.

All conditions precedent to amend said budget, including the employment staffing document as provided above, have been accomplished.

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. Purpose. The purpose of this Ordinance is to amend the final budget of Salt Lake City, including the employment staffing document, as approved, ratified and finalized by Salt Lake City Ordinance No. 27 of 2020.

SECTION 2. Adoption of Amendments. The budget amendments, including amendments to the employment staffing document necessary to effectuate the staffing changes

specifically stated herein, attached hereto and made a part of this Ordinance shall be, and the same hereby are adopted and incorporated into the budget of Salt Lake City, Utah, including the amendments to the employment staffing document described above, for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the requirements of Section 10-6-128 of the Utah Code.

SECTION 3. Filing of copies of the Budget Amendments. The said Budget Officer is authorized and directed to certify and file a copy of said budget amendments, including amendments to the employment staffing document, in the office of said Budget Officer and in the office of the City Recorder which amendments shall be available for public inspection.

SECTION 4. Effective Date. This Ordinance shall take effect upon adoption.

Passed by the City Council of Salt Lake City, Utah, this ____ day of _____, 2020.

CHAIRPERSON

ATTEST:

CITY RECORDER

Transmitted to the Mayor on _____
Mayor's Action: ____ Approved ____ Vetoed

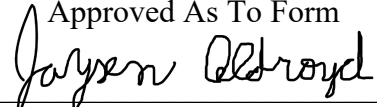
MAYOR

ATTEST:

CITY RECORDER

(SEAL)

Bill No. _____ of 2020.
Published: _____.

Salt Lake City Attorney's Office
Approved As To Form

Jaysen Oldroyd

Fiscal Year 2020-21 Budget Amendment #7

			Administration Proposed		Council Approved				
Initiative Number/Name			Fund	Revenue Amount	Expenditure Amount	Revenue Amount	Expenditure Amount	Ongoing or One-time	FTEs
Section A: New Items									
1	National League of Cities Conference	GF	-	300,000.00				One-time	-
2	World Trade Center Membership	GF	-	50,000.00				Ongoing	-
3	Police Encampment Cleanup Costs	GF	-	650,000.00				Ongoing	-
4	Emergency Management Moved to Fire - Police	GF	(279,128.00)	(703,683.00)				One-time	(5.00)
4	Emergency Management Moved to Fire - Fire	GF	279,128.00	735,527.00				Ongoing	6.00
5	Outdoor Business Activity Assistance Program	GF	-	100,000.00				One-time	-
6	Pulled prior to submission								
7	Pulled prior to submission								
8	US Department of the Treasury; Emergency Rental Assistance	Misc Grants	6,067,033.00	6,067,033.00				One-time	2.00 Grant Funded
9	Move City GIS personnel to the IMS GIS division	GF		(62,571.00)	GF			Ongoing	(2.00)
9	Move City GIS personnel to the IMS GIS division	GF		62,571.00				Ongoing	-
9	Move City GIS personnel to the IMS GIS division	IMS	62,571.00	62,571.00				Ongoing	2.00
10	Inland Port Tax Revenue	GF	500,000.00					Ongoing	-
10	Inland Port Tax Revenue	GF	(500,000.00)					Ongoing	-
11	Employee Bonuses	GF		3,044,316.00				One-time	-
11	Employee Bonuses	Airport		878,674.00				One-time	-
11	Employee Bonuses	Sewer		241,206.00				One-time	-
11	Employee Bonuses	Storm Water		67,282.00				One-time	-
11	Employee Bonuses	Street Lighting		5,038.00				One-time	-
11	Employee Bonuses	Water		540,302.00				One-time	-
11	Employee Bonuses	Refuse		131,284.00				One-time	-
11	Employee Bonuses	Fleet	97,612.00	97,612.00				One-time	-
11	Employee Bonuses	Golf	23,667.00	23,667.00				One-time	-
11	Employee Bonuses	Govt Immunity	5,296.00	5,296.00				One-time	-
11	Employee Bonuses	Risk	3,836.00	3,836.00				One-time	-
11	Employee Bonuses	Transportation		1,876.00				One-time	-
11	Employee Bonuses	IMS	43,195.00	43,195.00				One-time	-
12	Police Crime Lab Needs Assessment	CIP	-	80,000.00				One-time	-
13	Police Contractual Costs - SL County	GF	218,858.00	218,858.00				One-time	-
14	Police Contractual Costs - DNR	GF	24,541.00	24,541.00				One-time	-
15	Police Contractual Costs - US Marshals	GF	34,734.00	34,734.00				One-time	-
16	Police COVID Costs	GF	-	241,224.00				One-time	-
17	Police Protest Costs	GF	-	537,337.00				One-time	-
18	Police VP Debate Revenue	GF	190,279.00	-				One-time	-
19	Central Plant Boilers	GF	-	1,000,000.00				One-time	-
19	Central Plant Boilers	CIP	1,000,000.00	1,000,000.00				One-time	-
Section B: Grants for Existing Staff Resources									
Section C: Grants for New Staff Resources									

Fiscal Year 2020-21 Budget Amendment #7

			Administration Proposed		Council Approved			
Initiative Number/Name		Fund	Revenue Amount	Expenditure Amount	Revenue Amount	Expenditure Amount	Ongoing or One-time	FTEs
Section D: Housekeeping								
1	Remove CARES Grant Budget from Other Funds	Airport	(19,000.00)	(19,000.00)			One-time	-
	Remove CARES Grant Budget from Other Funds	Refuse	(3,200.00)	(3,200.00)			One-time	-
	Remove CARES Grant Budget from Other Funds	IMS	(12,000.00)	(12,000.00)			One-time	-
2	SLC Foundation Reappropriation	GF	-	3,000.00			Ongoing	-
3	Social Worker Funding Back to Police	GF	-	(1,589,008.00)			One-time	-
3	Social Worker Funding Back to Police	GF	-	1,589,008.00			One-time	-
4	Transportation Budget Carryforward	GF	-	274,638.00			One-time	-
5	Transportation - On-Demand Ride Services (Trips to Transit)	GF	-	(800,000.00)			One-time	-
5	Transportation - On-Demand Ride Services (Trips to Transit)	GF	-	800,000.00			One-time	-
6	Public Utilities Bond Proceeds and Debt Service	Water	34,894,992.00	1,002,936.00			One-time	-
7	Interest Income on Bonding, GO Series	CIP	281,866.14	281,866.14			One-time	-
8	911 Dispatch - UCA Reimbursement	GF	72,332.00	72,332.00			One-time	-
9	Pulled prior to submission							
10	Tree Removal Mitigation Funding	Revenue	-	520,150.00			One-time	-
11	Frequesnt Transit Network (FTN) CIP Funding Allocation	CIP	-	-			One-time	-
See Contingent Appropriation								
Section E: Grants Requiring No New Staff Resources								
1	Federal Emergency Management Agency (FEMA), Utah State Division of Emergency Management, Pre-Disaster Mitigation	Misc Grants	3,768,091.00	3,768,091.00			One-time	-
Section F: Donations								

Fiscal Year 2020-21 Budget Amendment #7

		Administration Proposed		Council Approved		Ongoing or One-time	FTEs
Initiative Number/Name	Fund	Revenue Amount	Expenditure Amount	Revenue Amount	Expenditure Amount		
Section G: Council Consent Agenda -- Grant Awards							
		Consent Agenda #3					
1	Salt Lake Rotary Foundation Grant (Youth City)	Misc Grants	20,000.00	20,000.00		One-time	-
2	Utah Commission on Criminal and Juvenile Justice (CCJJ), State Asset Forfeiture Grant (SAFG)	Misc Grants	10,800.00	10,800.00		One-time	-
3	Utah State Office of Education, Child and Adult Care Food Program - Youth After School Programs (YouthCity)	Misc Grants	22,000.00	22,000.00		One-time	-
4	Fairmont Park, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity – Fairmont Park)	Misc Grants	78,400.00	78,400.00		One-time	-
5	Liberty Park, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity – Liberty Park)	Misc Grants	78,400.00	78,400.00		One-time	-
6	Main Library, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)	Misc Grants	156,800.00	156,800.00		One-time	-
7	Plaza 349, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)	Misc Grants	117,600.00	117,600.00		One-time	-
8	Sorenson, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)	Misc Grants	156,800.00	156,800.00		One-time	-
9	US Department of Justice, 2020 Bureau of Justice Assistance Grant (JAG)	Misc Grants	300,713.00	300,713.00		One-time	-
10	State of Utah, The Utah Highway Safety Office, Distracted Driving Prevention Program	Misc Grants	12,000.00	12,000.00		One-time	-
11	State of Utah, The Utah Highway Safety Office, Bicycle and Pedestrian Safety Program	Misc Grants	10,296.00	10,296.00		One-time	-
		Consent Agenda #4					
1	State of Utah, CCJJ (Commission on Criminal and Juvenile Justice), Jurisdictions with Halfway Houses and Parole Violator Centers Grant	Misc Grants	248,064.00	248,064.00		One-time	-
2	Department of Workforce Services, Housing & Community Development Division, FY21 Homeless Shelter Cities Mitigation Grant Program	Misc Grants	160,100.00	160,100.00		One-time	-
3	Utah State Department of Health, Bureau of Emergency Medical Services	Misc Grants	6,275.00	6,275.00		One-time	-
4	Utah Department of Natural Resources, Division of Forestry, Fire and State Lands, FY21 Jordan River Vegetation Improvement, 2100 South Oxbow Restoration Project	Misc Grants	9,920.00	9,920.00		One-time	-
Section I: Council Added Items							
Total of Budget Amendment Items		48,142,871.14	22,758,707.14	-	-		3.00

Fiscal Year 2020-21 Budget Amendment #7

		Administration Proposed		Council Approved			
Initiative Number/Name	Fund	Revenue Amount	Expenditure Amount	Revenue Amount	Expenditure Amount	Ongoing or One-time	FTEs
Total by Fund Class, Budget Amendment #1:							
General Fund	GF	540,744.00	6,582,824.00	-	-		(1.00)
IMS Fund	IMS	93,766.00	93,766.00	-	-		2.00
Airport Fund	Airport	(19,000.00)	859,674.00	-	-		-
Sewer Fund	Sewer	-	241,206.00	-	-		-
Storm Water Fund	Storm Water	-	67,282.00	-	-		-
Street Lighting Fund	Street Lighting	-	5,038.00	-	-		-
Water Fund	Water	34,894,992.00	1,543,238.00	-	-		-
Refuse Fund	Refuse	(3,200.00)	128,084.00	-	-		-
Fleet Fund	Fleet	97,612.00	97,612.00	-	-		-
Golf Fund	Golf	23,667.00	23,667.00	-	-		-
Governmental Immunity Fund	Govt Immunity	5,296.00	5,296.00	-	-		-
Risk Fund	Risk	3,836.00	3,836.00	-	-		-
Transportation Fund	Transportation	-	1,876.00	-	-		-
Capital Improvement Program Fund	CIP	1,281,866.14	1,361,866.14	-	-		-
Miscellaneous Grants Fund	Misc Grants	11,223,292.00	11,223,292.00	-	-		2.00
Other Special Revenue Fund	Revenue	-	520,150.00	-	-		-
Total of Budget Amendment Items		48,142,871.14	22,758,707.14	-	-		3.00

Fiscal Year 2020-21 Budget Amendment #7

Initiative Number/Name	Fund	Administration Proposed		Council Approved		Ongoing or One-time	FTEs
		Revenue Amount	Expenditure Amount	Revenue Amount	Expenditure Amount		

Current Year Budget Summary, provided for information only
FY 2020-21 Budget, Including Budget Amendments

	FY 2020-21 Adopted Budget	BA #1 Total	BA #2 Total	BA #3 Total	BA #4 Total	BA #5 Total	BA #6 Total	BA #7 Total	Total To-Date
General Fund (FC 10)	326,130,003		288,487.58	6,184,940.00		2,783,685.00	63,673.00	6,582,824.00	342,033,613
Curb and Gutter (FC 20)	3,000								3,000
DEA Task Force Fund (FC 41)	1,763,746								1,763,746
Misc Special Service Districts (FC 46)	1,550,000								1,550,000
Street Lighting Enterprise (FC 48)	5,379,697		1,500.00					5,038.00	5,386,235
Water Fund (FC 51)	126,333,193		296,750.00					1,543,238.00	128,173,181
Sewer Fund (FC 52)	212,638,399		108,500.00					241,206.00	212,988,105
Storm Water Fund (FC 53)	17,961,860		32,650.00					67,282.00	18,061,792
Airport Fund (FC 54,55,56)	302,311,600	-	520,000.00	38,956,452.00				859,674.00	342,647,726
Refuse Fund (FC 57)	16,515,438		53,200.00			2,742,500.00		128,084.00	19,439,222
Golf Fund (FC 59)	8,484,897							23,667.00	8,508,564
E-911 Fund (FC 60)	3,789,270								3,789,270
Fleet Fund (FC 61)	19,209,271					93,000.00		97,612.00	19,399,883
IMS Fund (FC 65)	18,289,687		237,000.00				453,399.00	93,766.00	19,073,852
County Quarter Cent Sales Tax for Transportation (FC 69)	7,571,945							1,876.00	7,573,821
CDBG Operating Fund (FC 71)	3,509,164					3,063,849.00			6,573,013
Miscellaneous Grants (FC 72)	8,261,044	716,764.00	5,925,738.42		5,925,738.00	7,818,505.00	750,000.00	11,223,292.00	40,621,081
Other Special Revenue (FC 73)	-							520,150.00	520,150
Donation Fund (FC 77)	2,380,172								2,380,172
Housing Loans & Trust (FC 78)	23,248,016								23,248,016
Debt Service Fund (FC 81)	37,519,401					(3,858,955.00)			33,660,446
CIP Fund (FC 83, 84 & 86)	24,420,242					36,435,000.00	1,293,732.00	1,361,866.14	63,510,840
Governmental Immunity (FC 85)	2,855,203							5,296.00	2,860,499
Risk Fund (FC 87)	51,409,025					14,350.00		3,836.00	51,427,211
Total of Budget Amendment Items	1,221,534,273	716,764.00	7,463,826.00	45,141,392.00	5,925,738.00	#####	2,560,804.00	22,758,707.14	1,355,193,438

Budget Manager

Analyst, City Council

Contingent Appropriation

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount		
Section A: New Items					
A-1: National League of Cities Conference		GF	\$300,000.00		
Department: Economic Development	Prepared By: Ben Kolendar / John Vuyk				
The 2021 National League of Cities ‘City Summit’ is a conference of municipal leaders from around the country which will be hosted in Salt Lake City in November 2021. The purpose of this funding will include but not be limited to venue rentals, catering, transportation, the planning and execution of mobile workshops, marketing needs and staff time for the estimated 2,500 in-person conference attendees. The funding is a contractual requirement of the host city of \$300,000, which was awarded following a competitive bidding process which took place during the Becker administration and included a resolution of support from the Council.					
A-2: World Trade Center Membership		GF	\$50,000.00		
Department: Economic Development	Prepared By: Ben Kolendar / John Vuyk				
The World Trade Center Utah leads Utah’s international business development and elevates Utah’s global status to promote prosperity and build economic resilience. A membership at the Ambassador level gains SLC a seat on the WTC steering committee, a complimentary registration for one of the Governor’s trade missions, and other benefits. Given the City’s current position in the face of major development and the desire to attract world-class and cutting-edge tech and other business, this membership would give us another avenue and greater connections.					
A-3: Encampment Reestablishment		GF	\$650,000.00		
Department: Police	Prepared By: Shellie Dietrich				
The Administration is requesting \$650,000 of funding, to provide funding for the Community Commitment Program to provide staffing by the Police Department to support the homeless encampment community re-establishments. Police officers working extra overtime shifts will provide security to ensure the Health Department and outreach workers can proceed in an environment that will be safe for all involved. Depending on the size and location of the camp, 30 to 45 officers would be needed with up to six sergeants. The assignments will take between 8 and 10 hours each day.					
The Police Department has already supported over 1000 health department activities in 2020 including operations prior to, during and after camp mitigation. The current estimate is that 500 additional re-establishments (based on over 1000 camp health department cleanups in the previous 12 months) would take place throughout the remainder of fiscal year. Estimating that there would be one major camp per month from January to June for two days each and minor camps requiring resources equal to 1 day per week would mean the Police Department would need \$650,000 additional funding for FY2021 as shown below.					
Activity	# days	Officers	# hours	Rate	Amount Requested
Major Cleanups	12	40	10	\$ 65	\$ 312,000
Minor Cleanups*	26	20	10	\$ 65	\$ 338,000
Total Requested					\$ 650,000
*previously utilized on-duty resources that are no longer available					

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
A-4: Emergency Management Moved to Fire		GF	-\$703,683.00
		GF	\$735,527.00
Department: Fire	Prepared By: Clint Rasmussen		
<p>The Salt Lake City Fire Department has proposed to assume and assimilate the Emergency Management team into our department. The prospect of this change is an enormous challenge but one that can and will be accomplished through the Fire Department by multiple objectives. The formal vision as identified by FEMA and adopted by multiple agencies is to "Promote safer, less vulnerable communities with the capacity to cope with hazards and disasters".</p> <p>Although complete integration and development of the EM Bureau would take several months to a year, SLCFD will begin working on programs and projects on day one, initially focusing on the following:</p> <ul style="list-style-type: none">Developing the organizational structure of the Emergency Operations Center (EOC) and its place within SLCFD chain of command and Salt Lake City administration.Providing emergency preparation, mitigation, and NIMS training for individual City departments. <p>*For a complete list of goals and objectives, please see attachment*</p> <p>To achieve these objectives, SLC Fire is requesting additional resources in 2 phases.</p> <p>Phase I: (begins March 1, 2021 with this Budget Amendment)</p> <p>Emergency Management Director reclassified to Fire Division Chief (vacancy savings of \$37,778 plus one-time costs of \$1,500)</p> <p>1 new Fire Captain (4-month cost of \$45,622 plus one-time costs of \$1,500)</p> <p>Executive Staff Wage Initiative (\$21,000)</p> <p>Total Cost for FY21 \$31,844</p> <p>Full Year Cost for FY22 \$219,875</p> <p>Phase 2: (begins July 1, 2021 and requests will be made through the annual budget cycle)</p> <p>2 new FTEs - 1 Fire Captain (\$136,865) and 1 Accountant (\$63,517)</p> <p>Battalion Chief Wage Initiative (13 FTEs - \$69,516)</p> <p>Administrative Staff Wage Initiative (\$8,440)</p> <p>Total Cost for FY22 = \$278,338</p>			
A-5: Outdoor Business Activity Assistance Program		GF	\$100,000.00
Department: Economic Development	Prepared by: Ben Kolendar / John Vuyk		
<p>The purpose of this program is to assist small businesses expand outdoor business activities. Administered by DED, the program will reimburse City fees associated with outdoor business activities, such as dining, retail, and supporting events, and provide grants to fund the purchase of equipment associated with outdoor business activities.</p>			
A-6: Pulled prior to submission			
A-7: Pulled prior to submission			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
A-8: US Department of the Treasury; Emergency Rental Assistance		Misc. Grants	\$6,067,033.00
Department: CAN	Prepared By: Lani Eggertsen-Goff		
US Department of the Treasury deposited \$6,067,033.20 into the City's bank account on January 22, 2021. These Emergency Rental Assistance (ERA) program funds are supplemental to the CARES Act funding and available to cities with populations over 200,000.			
The Department of Treasury Emergency Rental Assistance (ERA) program makes funds available to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. Funding is targeted to households that are at or below 80% of the area median income, demonstrates a risk of experiencing homelessness or housing instability, and has experienced a reduction in household income and/or incurred significant costs and/or experienced financial hardship due to COVID-19.			
The Department of Treasury regulations set forth that 90% of the funds (\$5,460,329.88) must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. The remaining 10% (\$606,703.32) may be used for housing stability services, including case management and other services intended to keep households stably housed, and administrative costs.			
With the addition of US Treasury funding, HAND requests a portion of the 10% be utilized to support 2 full time, time limited, staff persons. These staff will facilitate the City administration, coordination, and compliance monitoring. The two (2) requested positions would be Grade 26 Community Development Grant Specialists at a fully loaded annual cost of \$205,512. These positions would sunset when funding expires. Due to the short-term nature of these positions, HAND would consider the use of temporary staffing agencies to fill the positions.			
This budget amendment will create the ability for the City to accept the allocation from the Department of Treasury and create appropriate expense and revenue budgets for the direct financial assistance and housing stability/administration budgets.			
See the attached guidance for more information.			
A-9: Move City GIS Personnel to IMS GIS Division		General Fund	\$0.00
		IMS	\$62,571.00
Department: CAN/IMS	Prepared By: John Vuyk		
The Administration is proposing to move two FTE's from CAN to IMS. The individuals work directly in the GIS function for the City. The amendment consolidates these two employees within IMS and the GIS division there. The amendment is cost neutral because the General Fund would reimburse the IMS fund for the employees.			
A-10: Inland Port Tax Revenue		GF	\$0.00
Department: Finance	Prepared by: John Vuyk		
As part of the City's annual financial audit, the City was informed it needs to budget and account for City tax revenue within the boundaries of the Inland Port. Because the tax revenue is dispersed directly to the inland port, the City does not receive the tax revenue. The City will budget a line item to recognize the tax revenue and a corresponding contra-account, so City revenue is not overstated.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
A-11: Employee Bonuses		GF	\$3,044,316.00
		Airport	\$878,674.00
		Sewer	\$241,206.00
		Storm Water	\$67,282.00
		Street Lighting	\$5,038.00
		Water	\$540,302.00
		Refuse	\$131,284.00
		Fleet	\$97,612.00
		Golf	\$23,667.00
		Govt Immunity	\$5,296.00
		Risk	\$3,836.00
		Transportation	\$1,876.00
		IMS	\$43,195.00
Department: Finance		Prepared by: John Vuyk	
During labor negotiations this past summer the Fire and AFSCME labor unions agreed to no compensation adjustments due to COVID and its impact on the City. The Administration agreed to meet with both labor unions about possible adjustments in January based on where the City's financial position was.			
After negotiating with both of those unions the Administration is proposing a one-time salary bonus for all City employees. The Administration discussed the terms of the negotiations in a closed session with the Council on February 9th.			
A-12: Police Crime Lab Needs Assessment		CIP – Police Impact Fee	\$80,000.00
Department: CAN		Prepared By: Dan Ripp / Kalli Ruiz	
In 2013, Police completed a needs assessment for a partnership and co-ownership between Salt Lake City and West Valley City for a future crime lab. While this partnership and plan was never implemented and with the crime lab lease expiring in October 2024, the need remains for the City to expand its crime lab as the current crime lab model and lease was intended as a short-term solution. In addition, as an instrument to inform the forthcoming Impact Fee Facility Plan update, a comprehensive needs assessment is necessary to also detail a 10-year strategic plan that will measure current capacity as well as the necessary police facility expansion needs proportionate to the City’s population growth.			
Funding exists within the police impact fees; this request is for an appropriation of budget from those funds.			
A-13: Police Contractual Costs – SL County		GF	\$218,858.00
Department: Police Department		Prepared By: Shellie Dietrch	
The Police Department is requesting recognition of budget and expense for multiple contracts which provided reimbursement of overtime related to COVID and joint operations.			
• SL County COVID contract to provide security around the area of the Red Lion hotel which was utilized as a COVID quarantine facility. The total amount for this contract was \$24,158.			
• The County Contract for COVID Response in Parks provides funding for patrols in parks and common places where large crowds tend to gather within Salt Lake City to educate and enforce the Salt Lake County Public Order on COVID. The overtime shifts are coordinated between SLCPD and Salt Lake County Emergency Management. The total for this contract was \$194,700.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
A-14: Police Contractual Costs – DNR		GF	\$24,541.00
Department: Police Department	Prepared By: Shellie Dietrch		
The Police Department is requesting recognition of budget and expense for multiple contracts which provided reimbursement of overtime related to COVID and joint operations. <ul style="list-style-type: none">The contract with the State Department of Natural Resources provided overtime for patrols on or within 250 yards of the Jordan River within the boundaries of Salt Lake City. The total for this contract was \$24,541.			
A-15: Police Contractual Costs – US Marshals Office		GF	\$34,734.00
Department: Police Department	Prepared By: Shellie Dietrch		
The Police Department is requesting recognition of budget and expense for multiple contracts which provided reimbursement of overtime related to COVID and joint operations. <ul style="list-style-type: none">The Police Department worked a short-term joint operation with the US Marshals service. The total amount was \$34,734.			
A-16: Police COVID Costs		GF	\$241,224.00
Department: Police Department	Prepared By: Shellie Dietrch		
The Police Department is requesting budget allocation for additional costs related to COVID which were not covered in CARES act funding. These costs include ERPL at \$56,785 which are eligible for FEMA reimbursement at 100% and Workers Compensation costs for COVID related care \$184,438. Total amount requested \$ 241,224. The Administration is planning to submit these costs to FEMA for reimbursement, but is unsure if reimbursement will be received.			
A-17: Police Protest Costs		GF	\$537,337.00
Department: Police Department	Prepared By: Shellie Dietrch		
The Police Department is requesting budget allocation for costs incurred related to ongoing protests and free speech events, including events related to the Presidential election and Inauguration. The costs include additional staffing and an increase in workers compensation due to injuries incurred during these events. <ul style="list-style-type: none">Overtime- \$326,528Workers Compensation increase for protest related claims- \$73,577The request also includes overtime costs associated with patrols set in place to maintain order in case of protests during the presidential inauguration. The cost of those patrols was \$137,232.			
A-18: Police VP Debate Cost Reimbursement		GF	\$0.00
Department: Police Department	Prepared By: Shellie Dietrch		
The Police Department is requesting recognition of additional revenue from the VP Debate in the amount of \$190,279. No additional budget for expense is requested. The Administration worked with the Police Department in seeking full reimbursement for costs associated with the vice-presidential debate. Originally, \$19,242 was budgeted to be reimbursed, this amount represents the additional reimbursement for the debate totaling \$209,521.			
A-19: Central Plant Boilers		GF	\$1,000,000.00
		CIP	\$1,000,000.00
Department: Public Services	Prepared By: Dawn Valente		
One of two boilers in the Central Plant has failed. We are running on a single boiler at this time, which was the secondary boiler, that is in the same poor condition as the primary boiler that has failed catastrophically.			
The replacement of the boilers at the Central Plant were on the Capital Facilities Plan as a priority 3 (energy conservation & sustainability) for replacement in 2030. Currently replacement funding is for priority 1 (life safety and human risk) and some of priority 2 (structural damage & property loss). These boilers failed early and unexpectedly.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name	Fund	Amount
<p>We can delay \$1.5 million in FY21 capital renewal projects that are in planning and design phases, however there is a need of \$1 million additional to cover this project. The projects delayed would be moved to any FY22 Capital Renewal funding that would be provided and subsequent projects would be delayed to accommodate funding received in FY22.</p> <p>The boilers will need to be up and running by October 1st, 2021 in order to provide heat to the Public Safety Building, the City & County Building, the Library and the Leonardo facilities. There is a 16-week lead time on the equipment order and then additional time will be needed for installation.</p> <p>A memo is attached with additional information.</p>		
Section B: Grants for Existing Staff Resources		
Section C: Grants for New Staff Resources		
Section D: Housekeeping		
D-1: Remove CARES Grant Budget from Other Funds	Airport	-\$19,000.00
	Refuse	-\$3,200.00
	IMS	-\$12,000.00
Department: Finance	Prepared By: John Vuyk	
<p>In budget amendment #2 of this fiscal year CARES funding was appropriated on a per-department basis. In budget amendment #4, the funding was moved from departments into a Non-Departmental cost center. While the budget was removed from General Fund departments, the budget for Other Funds including Airport, Sustainability and IMS was overlooked. This amendment will remove those initially budgeted amounts.</p>		
D-2: SLC Foundation Reappropriation	GF	\$3,000.00
Department: Finance / Non-Departmental	Prepared By: John Vuyk	
<p>In BA#4 for fiscal year 2020 the administration proposed, and the Council adopted an annual appropriation for the SLC Foundation. The amount was intended to be an annual expense but was not proposed in the current budget. This amendment is to establish the funding for FY2021.</p> <p>The Administration is proposing funding \$3,000 as a donation to the SLC Foundation. This donation will cover banking fees incurred by the Foundation and costs of the Foundation's tax return.</p>		
D-3: Social Worker Funding Back to Police	GF	-\$1,589,008.00
	GF	\$1,589,008.00
Department: Finance	Prepared By: John Vuyk	
<p>During the budget process funding for social workers was moved from the Police Department to Non-Departmental. The calculation was incorrect. The Police Department budget will be short for the miscalculation. This housekeeping amendment will adjust to the correct amount.</p> <p>The spreadsheet used to calculate the annual amount included two fiscal years instead of a single fiscal year. The detail is enclosed as a separate file.</p>		

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
D-4: Transportation Budget Carryforward		GF	274,638.00
Department: CAN	Prepared By: Brent Beck		
The \$274,638 amount is associated with budget carryforward for encumbrances. 1. The encumbrance budget carryforward was missed for a contract in FY19 the amount of \$174,638. 2. The remaining \$100,000 associated with this amendment item is for a traffic calming study that was part of the regular budget process from a year ago. As part of the Council approval, these funds were directly placed into a holding account. By the time the funds were released from the holding account the Transportation division was unable to get anything under contract or encumber the funds before they fell to General Fund fund balance.			
D-5: Transportation – On-Demand Ride Services (Trips to Transit)		GF	-\$800,000.00
		GF	\$800,000.00
Department: CAN	Prepared By: Jon Larsen		
The Salt Lake City Transit Master Plan (2017) identifies On-Demand Ride Services (Trips to Transit) as a key strategy for serving low-density, single-use areas of the City. The goals of the Trips to Transit program, consistent with those of the Master Plan itself, are to improve air quality, increase the number of people taking transit, provide a safe and comfortable transit access experience, provide a complete transit system that supports a transit lifestyle, provide access to opportunity for likely riders who are underserved, and to create economically vibrant, livable places that support use of transit. This program will provide on-demand intra-zonal service, which will connect residents, visitors, and commuters between fixed route transit services and areas of the City that are largely residential, as identified in the Transit Master Plan. The areas in the plan include Rose Park, Glendale, the Upper Avenues, and the East Bench. Travel modeling has yielded the recommendation that an initial pilot would be most successful and serve the greatest number of riders in Rose Park, with a short connection to the Route 9 and Route 4 end-of-line near Redwood Road and 400 South. Adding Poplar Grove and Glendale to this service area would make the pilot even more useful to more residents. UTA has piloted such a service in Southwest Salt Lake County, and it has proven very popular and more cost effective than fixed route service in connecting people to the major transit lines. City staff has evaluated the cost of contracting directly with a provider compared with operating the same service in collaboration with UTA, and the latter is both more affordable and better integrated with the existing transit system. In addition, if the pilot proves to be equal to or better than current service provided by inefficient routes, resources for those routes can be reinvested in two Council priority routes on 600 North/500 East and 1000 North/South Temple. To launch those two routes in 2022, it is important to launch Trips to Transit as soon as possible, with a goal of August 2021. This will allow time for the service to become established and evaluated. This initial request will fulfill start-up costs, and an additional request of approximately \$1,000,000 from Funding our Future will be included in the FY22 budget.			
D-6: Public Utilities Bond Proceeds and Debt Service		Water	\$1,002,936.00
Department: Public Utilities	Prepared By: Mark Christensen / Lisa Taruffelli		
Public Utilities is requesting a budget amendment for revenue bond proceeds. The August 2020 bond issue included bonds previously planned to be issued in FY 2020. Public Utilities is also requesting to amend the budget to for principal and interest payments based on final the bond issuance transaction that vary slightly from the amounts estimated at the time FY 2021 budget was prepared.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
D-7: Interest Income on Bonding, GO Series 2019A		CIP	\$281,866.14
Department: Finance	Prepared By: Brandon Bagley		
The General Obligation Bonds, Series 2019A, were issued in October 2019 for the purpose of funding the reconstruction of City streets. The total par amount of the bonds issued were \$17,540,000. At the time the bonds were issued the proceeds were deposited with the Trustee. Since then, the unspent bond proceeds have been earning interest. This amendment will adjust the budget to reflect the actual proceeds available including accumulated interest from October 2019 through September 2020.			
D-8: 911 Dispatch – UCA Reimbursement		GF	\$72,332.00
Department: 911 Dispatch	Prepared By: Clint Rasmussen		
The 911 Dispatch center must maintain their phone equipment and through an agreement with the UCA (Utah Communications Authority), all PSAPs in the State, who are able to show proof of payment will be reimbursed. This proposal is cost/revenue neutral to Salt Lake City.			
D-9: Pulled prior to submission			
D-10: Tree Removal Mitigation Funding			\$520,150.00
Department: Public Services	Prepared By: Dawn Valente		
In certain instances, when trees are removed or destroyed, the planting of replacement trees is required. When the required replacement trees cannot be planted in the vicinity of the removed tree, the City assesses a Tree Removal Mitigation fee. The revenue from this fee is then utilized to purchase, plant, and maintain trees on public property. As a result, the City is able to mitigate the negative impacts of tree removal by planting new trees and providing higher levels of maintenance for the urban forest.			
The cash balance in this account as of February 11, 2021 is \$525,876.78. This budget request is to appropriate an additional expense budget of \$520,150 to the \$5,719.02 budget currently approved.			
D-11: Frequent Transit Network (FTN) CIP Funding Allocation		CIP	\$0.00
Department: CAN	Prepared By: John Vuyk		
The Council adopted a transfer of \$1,100,000 to CIP for the FTN. In the CIP funding log the Council approved \$22,000 for cost overrun and \$11,000 for Percent for Art, but did not approve the remaining funds of \$1,067,000 for projects associated with the FTN, including bus stop improvements, crosswalks, pedestrian safety, transit-related signal upgrades, ADA enhancements, first/last mile connections, etc.			
This amendment is to acknowledge Council approval of the use of these funds to complete these projects.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
Section E: Grants Requiring No New Staff Resources			
E-1: Federal Emergency Management Agency (FEMA), Utah State Division of Emergency Management, Pre-Disaster Mitigation		Misc. Grants	\$3,768,091.00
Department: Finance		Prepared By: Melyn Osmond	
The Emergency Management Services Division received year four grant funding of \$3,768,091 from the State of Utah, Division of Emergency Management. This grant is awarded from the FEMA Pre-Disaster Mitigation program to assist in the Fix the Bricks Project.			
The grant funding will provide reimbursement to 260 city residents when they include seismic improvements during a home remodel or roof replacement on Unreinforced Masonry structures. Residents may receive a 75% reimbursement on the cost of the seismic improvements and will be required to work with a contracted structural engineering firm to ensure the work is performed and documented properly.			
The grant match of \$1,271,838 will be met with the Homeowner's expense for the project, 25% remaining after reimbursement, and portion of funds from Emergency Management staff salary, contracts, training, and marketing.			
A public hearing will be scheduled the grant application for this award.			
Section F: Donations			
Section G: Consent Agenda			
Consent Agenda #3			
G-1: Salt Lake Rotary Foundation Grant (YouthCity)		Misc. Grants	\$20,000
Department: Public Services		Prepared By: Kim Thomas/Melyn Osmond	
The Department of Public Services, Division of Youth and Family Services received a grant award of \$20,000 from the Salt Lake Rotary Foundation.			
The grant funds are exclusively for the purchase of supplies and furniture to set up the new YouthCity site at the Utah State Fair Grounds. The Division of Youth & Family Services is finalizing the programming space at the Utah State Fair Grounds with the intent of opening the YouthCity Fair Park site in mid-November to early December.			
No Match is required			
A public hearing was held 11/10/20 for the grant application.			
G-2: Utah Commission on Criminal and Juvenile Justice (CCJJ), State Asset Forfeiture Grant (SAFG)		Misc. Grants	\$10,800
Department: Police Department		Prepared By: Jordan Smith/Melyn Osmond	
The Salt Lake City Police Department applied for and received a \$10,800 grant award from the State of Utah, Commission on Criminal and Juvenile Justice (CCJJ), under the State Asset Forfeiture Grant (SAFG) program. The SAFG program funds crime prevention and law enforcement activities within specific guidelines. CCJJ developed the SAFG program as a means of evaluating and distributing state forfeiture funds.			
The funds will be used for confidential informant funds to enhance investigations in narcotics-related cases.			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
A public hearing will be scheduled for this grant application.			
G-3: Utah State Office of Education, Child and Adult Care Food Program - Youth After School Programs (YouthCity)		Misc. Grants	\$22,000
Department: Public Services	Prepared By: Kim Thomas/Melyn Osmond		
The Youth & Family Division of Public Services applied for and received a continuation grant offered annually by the Utah State Office of Education, under the Child and Adult Care Food Program. These funds are available to youth service providers as part of the At-Risk Snack Program to reimburse for the costs of snacks served to children participating in the after-school programs. Fairmont Park, Glendale Library, Liberty Park, Main Library, Ottinger Hall, Plaza 349, the Youth and Family Division Office, and Sorenson Campus will receive reimbursement directly through the State Office of Education and will receive up to \$22,000, based on qualified snack expenses.			
SLC is reimbursed on a monthly basis and only qualified healthy snacks and meals served to children participating in the after-school enrichment/education activities during the afterschool program hours are eligible for reimbursement.			
A public hearing was held 11/10/20 for the grant application.			
G-4: Fairmont Park, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity – Fairmont Park)		Misc. Grants	\$78,400
Department: Public Services	Prepared By: Kim Thomas/Melyn Osmond		
The Public Services Division of Youth and Family Services applied for and received a grant award of \$78,400 for Fairmont Park for 2020-2021 school year program, from Utah State Department of Work Force Services through the Utah Office of Child Care for the School Age Program Grant.			
The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.			
No match is required by the funding agency.			
A public hearing will be held for the grant application.			
G-5: Liberty Park, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity – Liberty Park)		Misc. Grants	\$78,400
Department: Public Services	Prepared By: Kim Thomas/Melyn Osmond		
The Public Services Division of Youth and Family Services applied for and received a grant award of \$78,400 for Liberty Park for 2020-2021 school year program, from Utah State Department of Work Force Services through the Utah Office of Child Care for the School Age Program Grant.			
The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
<p>school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.</p> <p>No match is required by the funding agency. A public hearing will be held for the grant application.</p>			
G-6: Main Library, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)		Misc. Grants	\$156,800
Department: Public Services	Prepared By: Kim Thomas/Melyn Osmond		
<p>The Public Services Division of Youth and Family Services applied for and received a grant award of \$156,800 for Main Library for 2020-2021 school year program, from Utah State Department of Work Force Services through the Utah Office of Child Care for the School Age Program Grant.</p> <p>The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.</p> <p>No match is required by the funding agency. A public hearing will be held for the grant application.</p>			
G-7: Plaza 349, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)		Misc. Grants	\$117,600
Department: Public Services	Prepared By: Jordan Smith/Melyn Osmond		
<p>The Public Services Division of Youth and Family Services applied for and received a grant award of \$117,600 for Plaza 349 for 2020-2021 school year program, from Utah State Department of Work Force Services through the Utah Office of Child Care for the School Age Program Grant.</p> <p>The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.</p> <p>No match is required by the funding agency. A public hearing will be held for the grant application.</p>			
G-8: Sorenson, School-Age Program Grant 2020, State of Utah, Department of Workforce Services (YouthCity)		Misc. Grants	\$156,800
Department: Public Services	Prepared By: Kim Thomas/Melyn Osmond		
<p>The Public Services Division of Youth and Family Services applied for and received a grant award of \$156,800 for Sorenson for 2020-2021 school year program, from Utah State Department of Work Force Services through the Utah Office of Child Care for the School Age Program Grant.</p> <p>The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group</p>			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
<p>Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.</p> <p>No match is required by the funding agency. A public hearing will be held for the grant application.</p>			
G-9: US Department of Justice, 2020 Bureau of Justice Assistance Grant (JAG)		Misc. Grants	\$300,713
Department: Police Department	Prepared By: Jordan Smith/Melyn Osmond		
<p>The police department applied for and received a grant award from the U.S. Department of Justice under the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) program. The total grant award is \$300,713. Of that total, the City will subaward \$49,817 to the Unified Police Department and \$49,817 to Salt Lake County (Sheriff's Office). The subaward amounts are determined by a federal funding allocation formula.</p> <p>The police department will use its award to provide training for sworn and civilian personnel, to repair or purchase fitness equipment, to provide protective equipment for police officers (helmet, eye/hand protection), to support the Officer Wellness/Peer Support Program, and to conduct directed community policing overtime projects such as targeted hot spot enforcement and community pharmaceutical take back events.</p> <p>No Match is required. A Public Hearing was held on 10/20/20 for the grant application on this award.</p>			
G-10: State of Utah, The Utah Highway Safety Office, Distracted Driving Prevention Program		Misc. Grants	\$12,000
Department: Police Department	Prepared By: Jordan Smith/Melyn Osmond		
<p>The police department applied for and received a \$12,000 grant from the Utah Highway Safety Office for the 2021 Distracted Driving Prevention Program.</p> <p>The grant funding for overtime to conduct distracted driving enforcement/education shifts.</p> <p>A Public Hearing was held on 5/5/20 for the grant application on this award.</p>			
G-11: State of Utah, The Utah Highway Safety Office, Bicycle and Pedestrian Safety Program		Misc. Grants	\$10,296
Department: Police Department	Prepared By: Jordan Smith/Melyn Osmond		
<p>The Police department applied for and received a \$10,296 grant from the Utah Highway Safety Office for the 2021 Salt Lake City Bicycle and Pedestrian Safety Program.</p> <p>This award is to fund distracted driving enforcement/education overtime shifts.</p> <p>A public hearing was held on 5/5/20 for the grant application on this award.</p>			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name		Fund	Amount
Consent Agenda #4			
G-1: State of Utah, CCJJ (Commission on Criminal and Juvenile Justice), Jurisdictions with Halfway Houses and Parole Violator Centers Grant		Misc. Grants	\$248,068.00
Department: Police Department	Prepared By: Jordan Smith / Melyn Osmond		
<p>The Police Department has applied for and been awarded a \$248,064 grant from the State of Utah, Commission on Criminal and Juvenile Justice, in support of the Jurisdictions with Halfway Houses and Parole Violator Centers grant.</p> <p>This grant provides funding for law enforcement agencies that provide services directly to areas with halfway houses or parole violator centers, or both. The Police Department will use these funds for overtime efforts to include targeted enforcement operations, mental health co-responder teams, and extra patrol shifts. The department will also utilize the funding for a van for the Public Order Unit, helmet communication kits for the Motor Squad officers and maintenance/supplies for the mobile camera trailers previously funded through this grant program.</p> <p>A public hearing will be scheduled for this grant application.</p>			
G-2: Department of Workforce Services, Housing & Community Development Divisions, FY 21 Homeless Shelter Cities Mitigation Grant Program		Misc. Grants	\$160,100.00
Department: Community & Neighborhoods	Prepared By: Michelle Hoon / Melyn Osmond		
<p>The State Department of Workforce Services is funding \$160,100 to continue efforts to mitigate the impacts of the Geraldine E. King Women's Resource Center and Gail Miller Resource Center to the Central City/Downtown and Ballpark/Liberty Wells host neighborhoods.</p> <p>Grant funds will be used to continue funding one City FTE to work as a Homeless Services Coordinator and continue contracting with Volunteers of America for a Homeless Outreach Caseworker. Including professional development, local mileage reimbursement, and outreach/promotional materials for community-based programming initiatives.</p> <p>A Public Hearing will be scheduled for the application on this grant.</p>			
G-3: Utah State Utah Department of Health, Bureau of Emergency Medical Services		Misc. Grants	\$6,275.00
Department: Fire	Prepared By: Brittany Blair / Melyn Osmond		
<p>***Additional Funding of \$6,275 has been awarded to this original grant bringing the total grant award amount to \$15,910** This agenda item is to increase the funding budget.</p> <p>The Fire Department applied for and was awarded \$9,635 of grant funding from the Utah Department of Health, Bureau of Emergency Medical Services. This funding will be used towards the purchase of a 12-lead heart monitor relating to the provision of Emergency Medical Services as funding permits.</p> <p>A Public Hearing was held on 4/7/20 for the grant applications on this award.</p>			
G-4: Utah Department of Natural Resources, Division of Forestry, Fire and State Lands, FY21 Jordan River Vegetation Improvement, 2100 South Oxbow Restoration Project		Misc. Grants	\$9,920.00
Department: Public Services	Prepared By: Lewis Kogan / Melyn Osmond		
<p>Public Services Trails & Natural Land applied for and was awarded \$9,920 of grant funding from the Utah Department of Natural Resources, Division of Forestry, Fire and State Lands, FY21 Jordan River Vegetation Improvement, for the 2100 South Oxbow Restoration Project.</p>			

Salt Lake City FY 2020-21 Budget Amendment #7

Initiative Number/Name	Fund	Amount
<p>The Trails & Natural Lands Division is preparing to initiate a multi-year restoration effort at the 2100 South Oxbow property focused on weed control and the establishment of healthy and diverse native riparian vegetation across this 2.5-acre site. Currently the site is a vacant field containing multiple noxious weed species which must be controlled prior to native planting efforts. Funds will be used to support a large first-year noxious species treatment by the City's contracted weed control specialist, PMG Vegetation Control. Specifically, FFSL Vegetation Improvement funds will be used to control Russian Olive, Phragmites, Russian Knapweed, and Scotch Thistle on the property, preparing the site for subsequent restoration seeding and planting efforts.</p> <p>A Public Hearing will be scheduled for the grant application on this award</p>		
Section I: Council Added Items		

Impact Fees - Quick Summary

Confidential

Data pulled 1/26/2021

Unallocated Budget Amounts: by Major Area

Area	Cost Center	UnAllocated Cash	Notes:
Impact fee - Police	8484001	\$ 346,334	A
Impact fee - Fire	8484002	\$ 806,037	B
Impact fee - Parks	8484003	\$ 7,113,425	C
Impact fee - Streets	8484005	\$ 4,031,510	D
		\$ 12,297,305	E = A + B + C + D

Expiring Amounts: by Major Area, by Month

	Calendar Month	Fiscal Quarter					Total
			Police	Fire	Parks	Streets	
Fiscal Year 2021	202007 (Jul2020)	2021Q1	\$ -	\$ -	\$ -	\$ -	\$ -
	202008 (Aug2020)	2021Q1	\$ -	\$ -	\$ -	\$ -	\$ -
	202009 (Sep2020)	2021Q1	\$ -	\$ -	\$ -	\$ -	\$ -
	202010 (Oct2020)	2021Q2	\$ -	\$ -	\$ -	\$ -	\$ -
	202011 (Nov2020)	2021Q2	\$ -	\$ -	\$ -	\$ -	\$ -
	202012 (Dec2020)	2021Q2	\$ -	\$ -	\$ -	\$ -	\$ -
	202101 (Jan2021)	2021Q3	\$ -	\$ -	\$ -	\$ -	\$ -
	202102 (Feb2021)	2021Q3	\$ 16,273	\$ -	\$ -	\$ -	\$ 16,273
	202103 (Mar2021)	2021Q3	\$ 16,105	\$ -	\$ -	\$ -	\$ 16,105
	202104 (Apr2021)	2021Q4	\$ 1,718	\$ -	\$ -	\$ -	\$ 1,718
	202105 (May2021)	2021Q4	\$ 14,542	\$ -	\$ -	\$ -	\$ 14,542
FY 2022	202106 (Jun2021)	2021Q4	\$ 30,017	\$ -	\$ -	\$ -	\$ 30,017
	202107 (Jul2021)	2022Q1	\$ 10,107	\$ -	\$ -	\$ -	\$ 10,107
	202108 (Aug2021)	2022Q1	\$ 6,804	\$ -	\$ -	\$ -	\$ 6,804
	202109 (Sep2021)	2022Q1	\$ 5,554	\$ -	\$ -	\$ -	\$ 5,554
	202110 (Oct2021)	2022Q2	\$ 3,106	\$ -	\$ -	\$ -	\$ 3,106
	202111 (Nov2021)	2022Q2	\$ -	\$ -	\$ -	\$ -	\$ -
	202112 (Dec2021)	2022Q2	\$ -	\$ -	\$ -	\$ -	\$ -
Total, Currently Expiring through June 2021			\$ 103,944	\$ -	\$ -	\$ -	\$ 103,944

Notes

1	1/26/21: We are currently in a refund situation. We will refund \$104k in the next 9 months without offsetting expenditures
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Impact Fees

Confidential

Data pulled 1/26/2021

AAA

BBB

CCC

DDD = AAA - BBB - CCC

Police

		Allocation Budget Amended	Allocation Encumbrances	YTD Expenditures	Allocation Remaining Appropriation
Crime lab rent	8417001	\$ -	\$ 118	\$ -	(118)
Impact fee - Police	8484001	\$ -	\$ -	\$ -	-
Eastside Precinct	8419201	\$ 21,639	\$ 21,639	\$ -	-
Sugarhouse Police Precinct	8417016	\$ 10,331	\$ 10,331	\$ -	-
Public Safety Building Replcmn	8405005	\$ 14,068	\$ 14,068	\$ -	0
Police'sConsultant'sContract	8419205	\$ 5,520	\$ 5,462	\$ -	58
Police Impact fee refunds	8417006	\$ 510,828	\$ -	\$ -	510,828
Police Refunds	8418013	\$ 539,687	\$ -	\$ 2,883	536,804
PolicePrecinctLandAquisition	8419011	\$ 1,410,243	\$ 239,836	\$ -	1,170,407
Grand Total		\$ 2,512,316	\$ 291,454	\$ 2,883	\$ 2,217,979

Fire

		Allocation Budget Amended	Allocation Encumbrances	YTD Expenditures	Allocation Remaining Appropriation
Fire refunds	8416007	\$ 82,831	\$ -	\$ -	82,831
Fire Station #14	8415001	\$ 6,650	\$ 6,083	\$ 567	-
Fire Station #14	8416006	\$ 52,040	\$ 5,603	\$ -	46,437
Fire Station #3	8415002	\$ 1,568	\$ -	\$ -	1,568
Fire Station #3	8416009	\$ 1,050	\$ 96	\$ 485	469
Impact fee - Fire	8484002	\$ -	\$ -	\$ -	-
Study for Fire House #3	8413001	\$ 15,700	\$ -	\$ -	15,700
FireTrainingCenter	8419012	\$ 46,550	\$ -	\$ 46,550	-
Fire'sConsultant'sContract	8419202	\$ 10,965	\$ 10,907	\$ -	58
FY20 FireTrainingFac.	8420431	\$ 66,546	\$ -	\$ 10,516	56,031
Fire Station #3 Debt Service	8421200	\$ 541,106	\$ -	\$ -	541,106
Fire Station #14 Debt Service	8421201	\$ 339,172	\$ -	\$ -	339,172
Grand Total		\$ 1,164,177	\$ 22,689	\$ 58,117	\$ 1,083,371

Parks

		Allocation Budget Amended	Allocation Encumbrances	YTD Expenditures	Allocation Remaining Appropriation
Impact fee - Parks	8484003	\$ -	\$ -	\$ -	-
Three Creeks Confluence	8419101	\$ 173,017	\$ 122,688	\$ 50,329	-
Park'sConsultant'sContract	8419204	\$ 7,643	\$ 7,601	\$ -	42
337 Community Garden, 337 S 40	8416002	\$ 277	\$ -	\$ -	277
Folsom Trail/City Creek Daylig	8417010	\$ 766	\$ -	\$ 353	414
Cwilde Dog Lease Imp	8418002	\$ 24,056	\$ 23,000	\$ 270	786
Jordan R 3 Creeks Confluence	8417018	\$ 11,856	\$ 50	\$ 10,237	1,570
Rosewood Dog Park	8417013	\$ 16,087	\$ -	\$ 14,155	1,932
Jordan R Trail Land Acquisitn	8417017	\$ 2,946	\$ -	\$ -	2,946
Fairmont Park Lighting Impr	8418004	\$ 50,356	\$ 43,597	\$ 3,295	3,465
Parks and Public Lands Compreh	8417008	\$ 7,500	\$ -	\$ -	7,500
9line park	8416005	\$ 86,322	\$ 38,566	\$ 39,901	7,855
Rich Prk Comm Garden	8420138	\$ 27,478	\$ 4,328	\$ 14,683	8,467
Redwood Meadows Park Dev	8417014	\$ 15,939	\$ -	\$ 6,178	9,761
ImperialParkShadeAcc'tg	8419103	\$ 10,830	\$ -	\$ -	10,830
Park refunds	8416008	\$ 11,796	\$ -	\$ -	11,796
Warm Springs Off Leash	8420132	\$ 27,000	\$ -	\$ -	27,000
JR Boat Ram	8420144	\$ 125,605	\$ 57,482	\$ 5,462	62,662
IF Prop Acquisition 3 Creeks	8420406	\$ 350,000	\$ -	\$ 257,265	92,736
Parks Impact Fees	8418015	\$ 102,256	\$ -	\$ -	102,256
UTGov Ph2 Foothill Trails	8420420	\$ 200,000	\$ 35,506	\$ 51,934	112,560
Cnty #2 Match 3 Creek Confluen	8420426	\$ 515,245	\$ 357,213	\$ 2,088	155,943
9Line Orchard	8420136	\$ 195,045	\$ -	\$ -	195,045
Bridge to Backman	8418005	\$ 350,250	\$ 15,658	\$ 44,752	289,841
Parley's Trail Design & Constr	8417012	\$ 327,678	\$ 979	\$ -	326,699
Cnty #1 Match 3 Creek Confluen	8420424	\$ 400,000	\$ -	\$ -	400,000
Jordan Prk Event Grounds	8420134	\$ 431,000	\$ -	\$ -	431,000
Wasatch Hollow Improvements	8420142	\$ 490,830	\$ -	\$ -	490,830
FY20 Bridge to Backman	8420430	\$ 727,000	\$ 67,956	\$ -	659,044
Marmalade Park Block Phase II	8417011	\$ 1,145,394	\$ 51,474	\$ 28,569	1,065,351
Fisher Carriage House	8420130	\$ 1,098,764	\$ -	\$ -	1,098,764
Pioneer Park	8419150	\$ 3,442,199	\$ 92,850	\$ 21,033	3,328,317
Grand Total		\$ 10,375,136	\$ 918,949	\$ 550,501	\$ 8,905,687

Streets

		Allocation Budget Amended	Allocation Encumbrances	YTD Expenditures	Allocation Remaining Appropriation
700 South Reconstruction	8414001	\$ 310,032	\$ -	\$ 310,032	-
700 South Reconstruction	8415004	\$ 1,157,506	\$ 258,285	\$ 899,221	-
IF Roundabout 2000 E Parleys	8420122	\$ 455,000	\$ -	\$ 455,000	-
Impact fee - Streets Westside	8484005	\$ -	\$ -	\$ -	-
500 to 700 S	8418016	\$ 575,000	\$ 575,000	\$ -	-
LifeOnState Imp Fee	8419009	\$ 124,605	\$ -	\$ 124,605	-
Transportation Safety Improvem	8417007	\$ 22,360	\$ 19,122	\$ 1,699	1,539
Gladiola Street	8406001	\$ 16,544	\$ 13,865	\$ 435	2,244
Street'sConsultant'sContract	8419203	\$ 39,176	\$ 17,442	\$ 9,360	12,374
Trans Master Plan	8419006	\$ 13,000	\$ -	\$ -	13,000
Transp Safety Improvements	8420110	\$ 250,000	\$ 181,917	\$ 30,000	38,083
500/700 S Street Reconstruction	8412001	\$ 41,027	\$ 118	\$ -	40,909
1300 S Bicycle Bypass (pedestr	8416004	\$ 42,833	\$ -	\$ -	42,833
Complete Street Enhancements	8420120	\$ 125,000	\$ 53,794	\$ 8,018	63,188
Trans Safety Improvements	8419007	\$ 210,752	\$ 73,878	\$ 51,939	84,935
Indiana Ave/900 S Rehab Design	8412002	\$ 124,593	\$ -	\$ -	124,593
Transportation Safety Imp	8418007	\$ 147,912	\$ 1,264	\$ 8,796	137,852
9 Line Central Ninth	8418011	\$ 152,500	\$ -	\$ -	152,500
Bikeway Urban Trails	8418003	\$ 200,000	\$ -	\$ -	200,000
TransportationSafetyImprov IF	8421500	\$ 375,000	\$ 72,947	\$ -	302,053
IF Complete Street Enhancement	8421502	\$ 625,000	\$ -	\$ -	625,000
Traffic Signal Upgrades	8419008	\$ 251,316	\$ 2,340	\$ 13,348	235,628
Traffic Signal Upgrades	8420105	\$ 300,000	\$ -	\$ -	300,000
Traffic Signal Upgrades	8421501	\$ 875,000	\$ -	\$ -	875,000
Street Improve Reconstruc 20	8420125	\$ 2,858,090	\$ 403,307	\$ 49,563	2,405,220
Grand Total		\$ 9,292,247	\$ 1,673,280	\$ 1,962,015	\$ 5,656,952

UnAllocated Budget Amount

\$ 346,334

\$806,037

\$ 7,113,425

\$ 4,031,510

\$12,297,305

E = A + B + C + D

Total \$ 23,343,877 \$ 2,906,372 \$ 2,573,516 \$ 17,863,989

TRUE

TRUE

TRUE

TRUE

Emergency Management Proposal

January
2021



Current State of the Departments

●Emergency Management

Total Amended Budget:
\$703,683

Total FTEs: 6.0

- Program Director (*vacant position*)
- Community Preparedness Coordinator
- Critical Infrastructure Liaison
- Media Coordinator
- Training Program Specialist
- Office Technician II

●Fire Department

Total Amended Budget:
\$38,497,594

Total FTEs: 356.0 +
10 unfunded FFs = 366.0



The *New* Salt Lake City Fire Department

- ❖ Emergency Management is integrated into the Fire Department as a new division in phases.
- ❖ Renamed as the 'Community Risk Reduction' (CRR) Division

Phase I (March 2021)

- 6 EM FTEs incorporated into Fire
- Former EM Director reclassified to Division Chief
- 1 new FTE
 - Fire Captain
- Executive Wage Initiative

Phase II (July 2021)

- 2 new FTEs
 - Fire Captain
 - Accountant
- Administrative Staff Wage Initiative



Financial Commitments (Phase 1)

EM Program Director to Fire Division Chief Reclass

- EM Program Director
 - \$133,346 – Annual Salary/Benefits
 - Jul 2020 – Oct 2020 at a Cost of \$44,449
- Fire Battalion Chief
 - \$153,356 – Annual Salary/Benefits
 - March 2021 – June 2021 at a Cost of \$51,119
- $\$133,346 - 44,449 - 51,119 = \$37,778$

Existing Budget	EM Director Expense July – Oct 2020	BC Expense March – June 2021	Budget Savings
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Financial Commitments (Phase 1 – cont.)

New FTE

- Fire Captain
 - \$136,865 – Annual Salary/Benefits
 - Mar 2021 – June 2021 at a Cost of **\$45,622**
- **\$45,622** - **37,778** = **\$7,844**

Fire Capt. Cost	Budget Savings from EM Director	Budget Increase Required
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Executive Admin Team (Phase 1 cont.)

- ❖ Increased workload & responsibility to identify, develop, and administer CRR

Proposed Salary Increases (March 2021 onwards)

• Chief Lieb	12%	\$8,464
• Deputy Chief McMicken	7%	\$4,019
• Assistant Chief Fox	7%	\$3,571
• Assistant Chief Milne	7%	\$3,571
• Admin. Asst. Jesse Killinger	5%	\$1,375

FY21 Total \$21,000

FY22 (Full Year) Total \$63,000



Phase I – Budget Amendment

FY2021 Budget Amendment

FTE reclassification	-\$37,778 (vacancy savings)
1 new FTE - Fire Captain	\$45,622
Startup FTE Costs	\$3,000
Executive Wage Initiative	\$21,000
Total Budget Request	\$31,844

FY2022 Full Year Cost for Phase I \$219,875

(Division Chief Reclass, New Captain, Executive Wage Initiative for 5 FTEs)



FY2022 (Phase II)

New FTEs (July 2021)

- **Fire Captain**
 - \$136,865 – Annual Salary/Benefits
- **Accountant I**
 - \$63,517 – Annual Salary/Benefits

Finance Staff Wage Initiative*

- Clint Rasmussen (Finance Manager) 5% or \$4,835
- Brittany Blair (Accountant III) 5% or \$3,605
- Annual Commitment of \$208,822

*Finance Staff are also responsible for SLC 911 Dispatch Bureau



Battalion/Division Chiefs (Phase II cont.)

- ❖ Increased responsibility, training, and preparation to meet the demands of the Emergency Operations Center which operates within the new Community Risk Reduction Division

Proposed Salary Increases (July 2021 onwards)

- Battalion Chiefs (13 FTEs) 5%
- Annual Commitment of \$69,516



Summary

Phase I

- Division Chief Reclass
- New Fire Captain
- Executive Wage Initiative
- Annual Commitment of \$219,875

Phase II

- New Fire Captain
- New Accountant I
- Battalion Chief Wage Initiative
- Finance Wage Initiative
- Annual Commitment of \$278,338

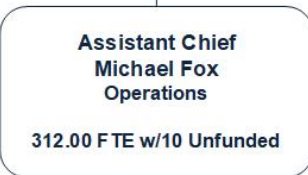
Annual Commitment of Phase I & II = \$498,213



Fire Organization Chart

FIRE DEPARTMENT

Organizational Structure



City Operations Division
Airport Operations
Training

Logistics
Fire Prevention
Medical Services
Technology Services
Community Relations

Administration 5.00 FTE
Accounting/Finance 4.00 FTE

Community Risk Reduction 8.00 FTE
(New Division of SLC Fire)

Position Titles	2019-20	2020-2021	2021-2022	Changes from FY20 to FY22
FIRE DEPARTMENT				
Community Risk Reduction Division				
EM Program Director	1.00	0.00	0.00	Reclassified to Fire Battalion Chief
Battalion Chief	0.00	1.00	1.00	Reclassified from EM Program Director
Fire Captain	0.00	1.00	2.00	1 new FTE in FY21 & 1 new FTE in FY22
Emergency Management City Wide Training & Exercise Coordinator	1.00	1.00	1.00	
Community Preparedness Coordinator	1.00	1.00	1.00	
Emergency Management Asst Crit Infrastructure Liaison	1.00	1.00	1.00	
Outreach Program Administrator	1.00	1.00	1.00	
Office Technician II	1.00	1.00	1.00	
Community Risk Reduction Division	6.00	7.00	8.00	



Housing Assistance Program

Program Guidance and Rules

Effective 2/1/21

The Housing Assistance Program has been funded by congressional action in response to the Covid-19 Pandemic. These funds were distributed to the Utah Housing and Community Development Division. This program is designed to assist low income Utahans, who have, directly or indirectly, experienced financial hardship due to the Covid-19 Pandemic, in obtaining or retaining rental housing. The Housing Assistance Program (HAP) is set up to allow tenants to apply for assistance through nine regional HAP agencies. For additional information go to <https://rentrelief.utah.gov/>

General Program Rules

1. Applicants may receive 3 months of prospective rent for future rents at the time of approval.
 - a. Rent is considered prospective when paid before due date.
2. Applicants can receive assistance in arrears going back to March 13th 2020.
 - a. Arrears must be resolved if future rent is to be approved.
3. Applicants cannot be assisted for more than 12 months. Assistance approved with CARES funding during 2020 will not count towards this 12-month period. If an applicant is requesting assistance with arrears, the first month counting towards the 12 months will be the first month approved during 2021 but may include months assisted in arrears during 2020.
 - a. An additional 3 months of assistance beyond the 12-month limit may be approved on a case-by-case basis with permission from HCD staff.
4. Rent payments must go directly to landlords. Utility assistance must go directly to the utility companies.
5. No rental and utility assistance will be approved or paid after June 30, 2021.

Applicant Eligibility

1. Eligible Households must meet the following criteria:
 - a. Household income at or below 80% AMI
 - b. Qualified for unemployment, **OR** has experienced a reduction in household income, incurred significant costs, or experienced financial hardship due to COVID-19; **AND**
 - c. Demonstrates a risk of experiencing homelessness or housing instability;
 - i. Past due utility or rent notice or eviction notice.
 - ii. Unsafe or unhealthy living conditions
 - iii. Any other evidence of such risk, as determined by the grantee involved
2. At least one individual in the applicant household must be obligated by a lease agreement/contract to pay rent for the unit for each month for which the applicant is applying for assistance.

- a. If an applicant is in a month-to-month lease then they will only be eligible for the current month's rent in addition to arrears. Applicant will have to reapply each month to receive future assistance.
- b. If an applicant's lease is due to end during the three month period, the applicant may renew his lease and receive the three months of assistance.

Eligible Uses of Funds

Expenses incurred from March 13, 2020 – June 30, 2021

1. Rent, including eligible fees
2. Rent arrears
3. Utilities (Water, Sewer, Electrical, Gas)
4. Utility arrears
 - a. Utility assistance will only be provided for utilities already billed to the household.
Future utilities are only eligible when the utility payment does not vary month-to-month.
5. Security deposits

Documentation

1. Lease Agreement
2. HAP application (Appendix I)
3. Income Certification Form (Appendix II)
 - a. Other income documentation as required
4. Signed HAP Assistance Contract (Appendix III)
5. Utility bill(s) (If utilities are being paid for)

Income Determination

Income documentation will be required for applicants to be approved for assistance. Applicants may apply based on either monthly income or annual income. If applicants are approved based on monthly income, they will need to recertify their financial need with each subsequent application for assistance.

Monthly income documentation

1. Documentation to demonstrate monthly income may include the following:
 - a. Two months of pay statements for all adult wage earners, in the household
 - b. Two months of statements regarding unemployment compensation
 - c. Two months of statements for all other sources on income
2. If an applicant has no income and does not wish to certify using annual documentation, they may submit a statement indicating that they are unable to produce documentation demonstrating income.

Annual income documentation

- a. Annual income will be gathered using the guidelines in CFR 24 5.609

Regardless of method of demonstrating income, the Appendix II Income Certification will also be required with each certification.

If an applicant is unable to provide any of the above methods of documenting income, they may still be allowed to receive benefits under certain circumstances.

Applicant Priority

Agencies will give priority to applicants in particular need of assistance. Priority applicants will be eligible for expedited application review. Applicants to be expedited include:

1. Applicants in which a member or members of the household has been unemployed due to job loss directly or indirectly caused by Covid-19, for the 90-days period preceding the time of application.
2. Applicants below 50% AMI

Data Gathering

Each applicant must provide the following information with their application:

1. Address of the rental unit
2. The landlord's W-9 is required. This document contains name, address, social security number, tax identification number or DUNS number, as applicable, for the landlord.
3. Amount and percentage of monthly rent covered by HAP assistance
4. Amount and percentage of separately-stated utility and home energy costs covered by HAP assistance
5. Total amount of each type of assistance (i.e., rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears) provided to each household
6. Amount of outstanding rental arrears for each household
7. Number of months of rental payments and number of months of utility or home energy cost payments for which assistance is provided
8. Household income and number of individuals in the household, and
9. Gender, race, and ethnicity for the primary applicant for assistance.

Monthly Reporting

1. Number of eligible households that receive assistance
2. Acceptance rate
3. Type or types of assistance provided to each household
4. The average amount of funding provided per eligible household
5. Household income levels
 - a. < 30% AMI
 - b. 30% - 50% AMI
 - c. 50% - 80% AMI
6. Average number of monthly rental or utility payments that were covered by the funding amount that the household received
7. Gender, race, and ethnicity of primary applicant
8. Total amount of funds expended

Monitoring

All agencies will be monitored to ensure compliance and accuracy in undertaking the HAP 2.0 program.

Customer Service

Upon reviewing applications, all agencies must notify applicants if there is missing information or documentation, which may result in the application being denied. Applicants are expected to have all missing information submitted within one week or the application will be denied and the applicants will have to resubmit a new application.

Cost Center 02-00029	FY2020	FY2021	Less Sergeant	Less 2 Officers	Plus Social Worker (from 02-00098)	Plus Victim Advocate (from 02-00098)	TOTAL SOCIAL WORKER	Real Total Social Worker	Difference
Personal Services									
211101 - Executive Annual Base Pay	\$ 599,244	\$ 522,636			\$ 45,096	\$ 50,836	\$ 1,217,812	\$ 618,568	\$ 599,244
211102 - Executive Longevity Pay	\$ 1,800	\$ 900	\$ (900)				\$ 1,800	\$ -	\$ 1,800
211106 - Exec Career Path	\$ 5,100	\$ 2,400	\$ (2,400)				\$ 5,100	\$ -	\$ 5,100
2113 - Executive - Overtime Pay	\$ 2,000	\$ 2,000	\$ (2,000)				\$ 2,000	\$ -	\$ 2,000
213101 - C/S-Police Annual Base Pay	\$ 351,120	\$ 140,436		\$ (140,440)			\$ 351,116	\$ (4)	\$ 351,120
213102 - C/S-Police Longevity Pay	\$ 3,575	\$ 1,725		\$ (1,725)			\$ 3,575	\$ -	\$ 3,575
213106 - C/S Police Career Path	\$ 10,500	\$ 3,900		\$ (3,900)			\$ 10,500	\$ -	\$ 10,500
2133 - C/S-Police Overtime Pay	\$ 8,000	\$ 8,000		\$ (8,000)			\$ 8,000	\$ -	\$ 8,000
2136 - C/S-Police Court Time Pay	\$ -	\$ -					\$ -	\$ -	\$ -
215101 - Clerical Annual Base Pay	\$ -	\$ -					\$ -	\$ -	\$ -
2153 - Clerical Overtime Pay	\$ -	\$ -					\$ -	\$ -	\$ -
2166 - St Disab/Parental Payment	\$ -	\$ -					\$ -	\$ -	\$ -
2171 - Special Pay-Uniform Allowance	\$ 1,080	\$ 456	\$ (152)	\$ (304)			\$ 1,080	\$ -	\$ 1,080
2173 - Annual Cash Conversion	\$ -	\$ -					\$ -	\$ -	\$ -
219110 - Employee Benefits-Fica	\$ 40,055	\$ 36,048	\$ (1,288)	\$ (2,123)	\$ 3,448	\$ 3,888	\$ 80,028	\$ 39,973	\$ 40,055
219114 - Deferred Benefit 401K	\$ 1,356	\$ 2,484			\$ 464	\$ 524	\$ 4,828	\$ 3,472	\$ 1,356
219115 - Empl Benefits-State Ret.Non.Ct	\$ 73,872	\$ 73,968			\$ 7,060	\$ 7,960	\$ 162,860	\$ 88,988	\$ 73,872
219118 - Emp.Benefits 501C9 Opeb	\$ 9,480	\$ 6,948	\$ (632)	\$ (1,264)	\$ 632	\$ 632	\$ 15,796	\$ 6,316	\$ 9,480
219121 - Empl Ben.-Pol.Retirement/Non C	\$ 258,192	\$ 109,671	\$ (41,444)	\$ (68,225)			\$ 258,194	\$ 2	\$ 258,192
2194 - Injury Leave	\$ -	\$ -					\$ -	\$ -	\$ -
2195 - Employee Insurance	\$ 148,884	\$ 88,152	\$ (15,252)	\$ (30,504)	\$ 5,140	\$ 11,460	\$ 207,880	\$ 58,996	\$ 148,884
219501 - Hsa - City Contribution	\$ 17,250	\$ 9,750	\$ (1,500)	\$ (3,000)	\$ 750	\$ 1,500	\$ 24,750	\$ 7,500	\$ 17,250
219701 - Worker'S Compensation Pay	\$ -	\$ -					\$ -	\$ -	\$ -
TOTAL Personal Services	\$ 1,531,508	\$ 1,009,474	\$ (65,568)	\$ (259,485)	\$ 62,590	\$ 76,800	\$ 2,355,319	\$ 823,811	\$ 1,531,508
Operating & Maintenance Supply									
2254 - Supplies/Police	\$ 500	\$ 500					\$ 1,000	\$ 500	\$ 500
2299 - Other Material & Supplies	\$ -	\$ -					\$ -	\$ -	\$ -
TOTAL O&M	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500
Charges and Services									
232104 - Software Maintenance Contracts	\$ 33,000	\$ 33,000					\$ 66,000	\$ 33,000	\$ 33,000
2329 - Other Professional & Tech Serv	\$ -	\$ -					\$ -	\$ -	\$ -
2520 - Meals & Entertainment	\$ -	\$ -					\$ -	\$ -	\$ -
2523 - In City Conventions & Workshop	\$ -	\$ -					\$ -	\$ -	\$ -
2525 - Out Of Town Travel	\$ -	\$ -					\$ -	\$ -	\$ -
2528 - Rewards And Recognition	\$ -	\$ -					\$ -	\$ -	\$ -
2543 - Insurance / Surety Bonds	\$ -	\$ -					\$ -	\$ -	\$ -
2590 - Other Expenses	\$ 24,000	\$ 24,000					\$ 48,000	\$ 24,000	\$ 24,000
TOTAL Charges and Services	\$ 57,000	\$ 57,000	\$ -	\$ -	\$ -	\$ -	\$ 114,000	\$ 57,000	
TOTAL	\$ 1,589,008	\$ 1,066,974	\$ (65,568)	\$ (259,485)	\$ 62,590	\$ 76,800	\$ 2,470,319	\$ 881,311	\$ 1,589,008
							<i>The formula to calculate this amount included both FY2020 and FY2021. It should have only included FY2021.</i>	<i>Only FY2021 Budgets</i>	<i>Difference</i>

Memorandum



Facilities Division

Public Services Department

TO: Lorna Vogt, Public Services Director

FROM: Cameron Scott P.E. – Commissioning Authority

DATE: 04 February 2021

RE: Central Plant Boiler Failure - Briefing

Boiler #1 in the Central Plant is one of two low pressure steam boilers serving heating loads in the Public Safety Building, Library, Leonardo, and City/County Building. Boiler #1 has a catastrophic failure. The fire tubes have rusted and calcium built up to the point where the tube has rusted out and is leaking fuel into the water side. The result is a natural-gas leak that filled the boiler room and if ignited could have caused an explosion. The boiler is a “Universal” brand boiler. Universal Boilers have filed bankruptcy and are no longer providing support or replacement parts. Unfortunately, both boilers are Universal boilers. Boiler #2 has the same problem, but is still operational, but could fail any time. Colvin Engineering recommends steam boiler replacements. The purpose of this memo is to present a suitable replacement option and propose funding options.

Boiler Replacement Information

The heating plant operates during the months of October to May. Replacement of like-for-like boilers is not recommended as it is greater in cost and less efficient. The recommended replacement is 3 boilers and a pre-heater instead of a deaerator. Switching to a modular design will build in redundancy and allow boilers to be repaired without affecting performance. The overall efficiency will increase due to not running steam through the deaerator and the boilers will increase from 84% to 86%. The equipment will be able to turn down during the summer months to supply reheat for the Leonardo and main library. Due to the vertical design of the boilers, the equipment estimate life is 30 years. Estimated time to receive boilers after notice to proceed is approximately 16 weeks. The manufacture will also include a 10-year warranty.

Estimated Costs

Equipment cost is estimated to be around \$960,000. We are estimating design, installation, and contingency to be an additional \$1,540,000. Once we have approval and funding to purchase the boilers, our mechanical contractor can provide a bid to install the boilers. Engineering has a state contract with American Mechanical that can purchase the equipment and install the equipment.

Funding Options

○ Option #1 Fund the full \$2,500,000 with General Fund fund balance in FY21

- **Advantages**

- Fully funded
- Other planned capital renewal projects will not be affected.

- **Disadvantage**

- Large use of General Fund fund balance

○ Option #2 FY21 Capital Renewal Funding \$1,500,000 and \$1,000,000 General Fund fund balance FY21

Use FY21 existing Capital Renewal funds on projects that can be delayed entirely or in a portion in the amount of \$1,500,000 to pay for a portion of the cost of the project. The additional \$1,000,000 needed will be requested from the General Fund fund balance in FY21.

- **Advantage**

- Smaller use of General Fund fund balance in FY21

- **Disadvantages**

- Current funded projects will have to be pushed off until we receive future capital renewal funding. See list below for projects to be delayed.
- FY22 Capital Renewal funding has not yet been approved. The request submitted was for \$5,860,449 to continue coverage of priority 1 and priority 2 assets. The projects delayed will become the first projects to be completed with any FY22 funding received and could possibly push other projects out should funding not be available to proceed with priority 1 and priority 2 replacements.

FY 21 Planned Projects to be Delayed:

City & County Building - General Exhaust Fan
Fire Station #2 - Replace Roof
Fire Station #5 - Replace General Exhaust Fan
Fire Station #5 - Replace roof
Fire Station #6 - Replace General Exhaust Fan
Fire Station #7 - Replace General Exhaust Fan
Fire Station #8 - Replace Roof
Fire Station #9 - Replace General Exhaust Fan
Fire Station #10 - Replace General Exhaust Fans
Smith's Ball Park - Replace locks and doorknobs
Smith's Ball Park - Repair Stairs
Sorenson Multicultural Center - Replace Parking Lot
Sorenson Multicultural Center - Replace old sections of roof
Sorenson Multicultural Center - Replace General Exhaust Fans