Building Services & Code Enforcement
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Salt Lake City, Utah 84111

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Salt Lake City, Utah 84114-5490

Office only

Updated 06/2026

BLD #		Received by	
Date		Valuation	

Window & Door Schedule

Property owner

Property address

If more space is needed, use an additional form

Room name / use	Room size	Window size (W)(H)	Type (how it opens)	Net clear egress area	Tempered glass	Windowsill height
(ex) Bedroom	*15′ x 12′*	*2′ - 6″ x 5′ - 0″*	*single hung*	*5.9 sq. ft.*		*36″*

Replacement windows are to have an NFRC label attached showing a minimum U-factor rating of .32.

Tempered glass is required in a window that is:

- Within 2′ of a door swing and within 60" of the floor.
- Within 60″ above a shower or tub floor.
- A glass panel in a door or part of tub/shower enclosure.
- Within 3′ vertically and 5' horizontal of a stairway or landing.
- If larger than 9 sq. ft. bottom edge is less than 18" above the floor, top edge is more than 36″ above the floor and is within 3′ of a walking surface.

Egress windows are required in each sleeping area and on each level. Net clear egress area is the open area created when the window is fully opened. Egress windows shall meet all the following minimum requirements:

- 20" net clear width
- 24" net clear height
- 5.7 sq. ft. net clear area
- 5.0 sq. ft. net clear area at or below grade level
- 44" maximum sill height

Refer to the 2021 International Residential Code (IRC) Section R310 for additional information.