PLANNING DIVISION

HISTORIC LANDMARK COMMISSION AGENDA

Thursday, December 3, 2026 at 5:30 PM
City & County Building
451 South State Street, Room 326
Salt Lake City, Utah 84111

MEETING PARTICIPATION

To comment during the Public Hearing portion of the meeting, please join us in person:

- Individuals: Each person gets two (2) minutes.
- Recognized Community Organizations: Representative gets five (5) minutes.

Note: Speakers cannot transfer their time to another person.

SUBMITTING WRITTEN COMMENTS

If you are unable to attend the meeting in person but would like to submit comments on an agenda item, please email the staff contact listed for that specific item.

Submission Deadlines:

- Comments must be received by 12:00 PM on the Wednesday the week before the meeting to be included in the Staff Report.
- Comments received between 12:01 PM on the Wednesday the week before the meeting and 12:00 PM on the day of the meeting will be forwarded to the Commission (but not included in the Staff Report).

Note: Comments and materials received after the deadlines may not be reviewed prior to the meeting but will be added to the official record. Emails received will not be read aloud during the meeting.

MEETING LIVESTREAMS

The Historic Landmark Commission meeting livestream will be available on the following platform the day of the meeting:

- *YouTube – SLC Live Meetings*

BEFORE THE MEETING

DINNER – Dinner will be provided for Commissioners and Staff at 5:00 PM in Room 326. During this time, the Commission may also receive training related to their roles and city planning topics.

MEETING OPENING

CALL TO ORDER
ROLL CALL
REPORT OF THE CHAIR & VICE-CHAIR
REPORT OF THE DIRECTOR

Note: The order of agenda items may be changed at the Commission's discretion.

MEETING MINUTES

1. Approval of the Minutes for November 5, 2026

WORK SESSIONS

2. Memory Grove Cultural Landscape Report and Preservation Maintenance Plan – In collaboration with Mundus Bishop, the Public Lands Department is in the final stages of a Cultural Landscape Report (CLR) and Preservation Maintenance Plan for Memory Grove Park. It includes a site history; existing conditions; comparative analysis and evaluation of historic and existing conditions; and treatment and maintenance recommendations. Planning will briefly discuss CLR's role in guiding evaluations of future proposals for the park, and the consultants and Public Lands will be conducting the remainder of the briefing. Memory Grove Park is in Council District 3 represented by Chris Wharton (Staff contact: Kathryn Sonntag at 801-535-6140 or kathryn.sonntag@slc.gov)

OTHER BUSINESS

3. Preservation Handbook & Standard Training

RECORDS: *For Historic Landmark Commission agendas, minutes, staff reports, and YouTube recordings, visit www.slc.gov/hlc. Staff Reports will be posted the Friday prior to the meeting and minutes will be posted two days after they are approved, which usually occurs at the next regularly scheduled meeting of the Historic Landmark Commission.*

The next regular meeting of the Commission is scheduled for Thursday, January 7, 2027, unless a special meeting is scheduled prior to that date.

Anyone who is an "adversely affected party" as defined by Utah Code Section 10-20-102, may appeal a decision of the Historic Landmark Commission by filing a written appeal with the Appeals Hearing Officer within ten (10) calendar days following the date on which a record of decision is issued. The applicant may object to the decision of the Historic Landmark Commission by filing a written appeal with the Appeals Hearing Officer within thirty (30) calendar days following the date on which a record of decision is issued.

ACCESSIBILITY: *The City & County Building is an accessible facility. You may make requests for reasonable accommodations, which may include alternate formats, interpreters, and other auxiliary aids and services. Please make requests at least two business days in advance. To make a request, please contact the Planning Division Office at planningadmin@slc.gov or (801) 535-7757.*

ACCESIBILIDAD: *El edificio de la Ciudad y el Condado es una instalación accesible. Puede solicitar adaptaciones razonables, que pueden incluir formatos alternativos, intérpretes y otras ayudas y servicios auxiliares. Por favor, realice su solicitud con al menos dos días hábiles de anticipación. Para hacer una solicitud, comuníquese con la Oficina de la División de Planificación en planningadmin@slc.gov o al (801) 535-7757.*