IMPACT FEE APPEAL

IMPORTANT INFORMATION



SCHEDULING

Appeals hearings are typically held the 3rd Thursday of the month. City staff will coordinate the scheduling for the appeal.



REQUIRED FEES

$50 filing fee submitted with this application.

APPLICANT INFORMATION

ADDRESS OF SUBJECT PROPERTY

ASSOCIATED BUILDING PERMIT(S) - IDENTIFY BY BLD

NAME OF APPELLANT

PHONE

MAILING ADDRESS

EMAIL

APPELLANT'S INTEREST IN PROPERTY (owner's consent required)

IF OTHER, PLEASE LIST

◯ Owner ◯ Architect ◯ Contractor ◯ Other

NAME OF PROPERTY OWNER (if different from appellant)

PHONE

MAILING ADDRESS

EMAIL

OFFICE USE

RECEIVED BY

DATE RECEIVED

DISCLAIMER: Please note that additional information may be required to ensure adequate information is provided for staff analysis. All information required for staff analysis will be copied and made public.

ACKNOWLEDGMENT OF RESPONSIBILITY

1. This is to certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application will be processed under the name provided below.
2. By signing the application, I am acknowledging that I have read and understood the instructions provided for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that the documents provided are considered public records and may be made available to the public.
3. I understand that my application will not be processed until the application is deemed complete. I acknowledge that a complete application includes all of the required submittal requirements and provided documents comply with all applicable requirements for the specific applications. I understand that the City will provide, in writing, a list of deficiencies that must be satisfied for this application to be complete and it is the responsibility of the applicant to provide the missing or corrected information.
   I will keep myself informed of the deadlines for submission of material and the progress of this application.
4. I understand that a staff report will be made available for my review prior to any appeal hearings.

NAME OF APPLICANT

PHONE

MAILING ADDRESS

EMAIL

APPLICATION TYPE

SIGNATURE

DATE

LEGAL PROPERTY OWNER CONSENT

If the applicant is not the legal owner of the property, a consent from property owner must be provided. Properties with a single fee title owner may show consent by filling out the information below or by providing an affidavit.

Affirmation of sufficient interest: I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

LEGAL DESCRIPTION OF SUBJECT PROPERTY

NAME OF OWNER

EMAIL

MAILING ADDRESS

SIGNATURE

DATE

1. If a corporation is fee titleholder, attach copy of the resolution of the Board of Directors authorizing the action.
2. If a joint venture or partnership is the fee owner, attach copy of agreement authorizing action on behalf of the joint venture or partnership.
3. If a Home Owner's Association is the applicant then the representative/president must attach a notarized letter stating they have notified the owners of the proposed application. A vote should be taken prior to the submittal and a statement of the outcome provided to the City along with the statement that the vote meets the requirements set forth in the CC&Rs.

DISCLAIMER: Be advised that knowingly making a false, written statement to a government entity is a crime under Utah Code Chapter 76-8, Part 5. Salt Lake City will refer for prosecution any knowingly false representations made pertaining to the applicant's interest in the property that is the subject of this application.

SUBMITTAL REQUIREMENTS

Please provide the following information with your application. Confirm that you have included each of the requirements listed below by adding a check mark for each item.

CHECK	STAFF	REQUIREMENTS
☐	☐	**A written description of the alleged error and the reason for this appeal.**
☐	☐	**$50 filing fee.**

INCOMPLETE INFORMATION WILL NOT BE ACCEPTED

INITIALS

DISCLAIMER: I acknowledge that Salt Lake City requires the items above to be submitted before my application can be processed. I understand that the City will not accept my application unless all of the following items are included in the submittal package.