



Stormwater Discharge Permit for Construction Activities
Notice of Intent – Annual Renewal

Date (Internal SLCDPU Only):
Public Utilities Permit No. (PUT#):
Annual Expiration Date:

Submission of this Notice of Intent (NOI) Renewal form constitutes the understanding that the party(s) identified in Section I of this form intends to continue to be authorized under Salt Lake City's Construction Activities City Discharge Permit (SW) for another year. If the project anticipates continuing beyond this year, the permit must be renewed again prior to the annual expiration date of the original permit. As a Permittee, this renewal obligates such dischargers to comply with all the terms and conditions of Salt Lake City's Storm Water Ordinance Title 17.84 and the State of Utah UPDES Construction General Permit. If the State of Utah (DWQ) updates the UPDES permit as part of the 5-year permit cycle for those permits, then as Permittee it is necessary that the owner/operator adhere to all new requirements of the State permit and adjust all plans to meet those updated requirements. Instructions for SLCDPU form submittal and fee payment are provided on Page 2 of this form.

Check this box to confirm that no changes to original Permittee's Owner and Operator (Section I), or SWPPP Coordinator (Section III) have occurred. If any changes have occurred, please fill out the appropriate sections below to reflect the new roles of the respective party. Always fill out Section II (Site Information) and sign Section IV.

I. OWNER INFORMATION:

Name (Owner): Phone:
Address:
City: State: Zip:
Contact Person: Phone:
Email:

OPERATOR INFORMATION:

Name (Operator): Phone:
Address:
City: State: Zip:
Contact Person: Phone:
Email:

*If you have more co-permittees than space allows on this form, please use back of page.

II. SITE INFORMATION:

Name (Facility/Project):
Address:
City: State: Zip:
Site Contact Person: Phone:
Email:

III. SWPPP COORDINATOR:

Name of the contact person responsible for overseeing implementation and coordination of the SWPPP on behalf of the Owner/Operator if different from the Owner/Operator contact:
Name: Company: Phone:
Address:
City: State: Zip:
Email:

IV. CERTIFICATION

I certify under penalty of law that I am duly authorized to sign this NOI, and that I have read and understand the Part 1 eligibility requirements for coverage under the UPDES CGP for storm water discharges from construction activities. I further certify that to the best of my knowledge, all discharges and BMPs that have been scheduled and detailed in a storm water pollution prevention plan will satisfy requirements of this permit. I understand that continued coverage under this permit is contingent upon maintaining eligibility as provided herein.



**Salt Lake City Department of Public Utilities
Storm Water Division
1530 S. West Temple
Salt Lake City, Utah 84115**

I certify under penalty of law that this document and all attachments were prepared under the direction or supervision of those who have placed their signature(s) below, in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

If the SLC permit has already expired, then construction activities shall not continue until the Owner/Operator have officially renewed a SLC Construction Activities Discharge Permit.

Owner: (name and signature of responsible person for the Owner from first page)

Printed Name: _____

Signature: _____

Date: _____

Operator/Contractor: (name and signature of the Operator from first page)

Printed Name: _____

Signature: _____

Date: _____

Who must file for a Notice of Intent for Permit Renewal (NOI-R) form?

- (a) Owner: The party that owns/leases the land on which the construction activities occur and has ultimate control over the project; OR
- (b) Operator: The party that has the day-to-day operational control of the project and site activities and ensures compliance with this permit.

Where to file Notice of Intent for Permit Renewal (NOI-R) form:

In order to renew this permit, it is required that all fees incurred by the project (specifically those that are assessed to the PUT# issued for Stormwater Quality permitting) must be paid at the time of (or prior to) permit renewal. As such, the owner/operator is encouraged to check with SLCDPU prior to making payment in order to confirm the total amount due for all outstanding fees (so as to avoid payment denial for unanticipated fees). Contact "Contracts" at 801-483-6727 to inquire about fees. Otherwise, an invoice will be sent upon processing of the *NOI-Renewal* which will list all fees due.

If submitting electronically, the *NOI Renewal* form must be emailed to: Stormwaterquality@slc.gov. Instructions for fee payment will be provided upon receipt and processing of the *NOI-R*.

If submitting hardcopy, send *NOI-R* with permit renewal fees to the following address:

**Salt Lake City Corporation
Department of Public Utilities
Attention: SLCDPU Stormwater Quality
1530 South West Temple
Salt Lake City, UT 84115**

Annual Permit Renewal Fee: \$132

MAKE CHECKS PAYABLE TO: Salt Lake City Department of Public Utilities