

Salt Lake City Corporation

Department of Public Utilities

Commercial and Industrial User Questionnaire

INSTRUCTIONS for completing the Commercial and Industrial User Questionnaire:

In accordance with the Clean Water Act, Title 40 of the Code of Federal Regulations (CFRs), the Utah Administrative Code, and Salt Lake City Corporation (City) standards, all applicable businesses are required to submit a completed Commercial and Industrial User Questionnaire (Questionnaire). The following businesses are required to complete this form:

- Any business that uses water for any process other than domestic use. This includes industrial, manufacturing, restaurants and other food service establishments, medical offices, dental offices, etc.
- Facilities which store or handle materials onsite, including transportation and fleet.

Completely fill out the Questionnaire, responding to all questions and requests for information. If a question is not applicable to your facility, write "N/A". Please write clearly using ink. Section VII of this form must be signed by an Authorized Representative per applicable City, State and Federal requirements - see 40 CFR 403.12 (I).

As required in City Ordinance chapter 17.52.020, the completed Questionnaire shall be submitted within thirty (30) days to the address provided below:

Deliver the completed Questionnaire by mail or in person:
Salt Lake City Corporation - Department of Public Utilities
1530 S. West Temple - Salt Lake City, UT 84115

SECTION I - General Business Information

Provide the business name and information including contact information and alternate contact information, business status, type of business, and description of business activities, including NAICS/SIC Code.

SECTION II - Business Characterization

Provide flow and usage information. Check all applicable uses, disposal methods and business activities - include all activities performed on site.

SECTION III - Sanitary Sewer Pretreatment - Industrial User Questionnaire

Answer all questions and identify all pretreatment processes.

SECTION IV - Stormwater Information

Fill out the stormwater discharge and permit information.

SECTION V - Additional Water Systems

Check all applicable water systems information.

SECTION VI - Backflow Prevention Information

Check all applicable backflow prevention devices that are to be used on site.

SECTION VII - Certification

State statutes provide for severe penalties for submitting false information on this form. City Ordinance and procedures require this form to be signed by an authorized representative.

HAZARDOUS WASTE DISCHARGE REPORTING NOTIFICATION

Title 40 Part 403.12(p) of the Code of Federal Regulations and Section R317-8-841(14)d. of the Utah Administrative Code includes requirements for any User to notify the City, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge into the sanitary sewer system of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). The City requires this notification for a discharge of hazardous waste to the sanitary sewer system and the report shall be made immediately or immediately of learning of the discharge. Additional details of the reporting requirements and exemptions are included in the above referenced regulations.

Salt Lake City Department of Public Utilities

"Serving our Community
Protecting our Environment"

1530 S. West Temple, Salt Lake City, UT 84115

Building or Public Utilities Permit #: _____

COMMERCIAL & INDUSTRIAL USER QUESTIONNAIRE

SECTION I - GENERAL BUSINESS INFORMATION

Business Name: _____ d.b.a. Business Name: _____

Facility Address: _____ NAICS/SIC Code (6 digits/4 digits): _____

Authorized Representative: _____ Title: _____ Phone #: _____

Mailing Address: _____ Email Address: _____

Alternate Contact: _____ Title: _____ Phone #: _____

Mailing Address: _____ Email Address: _____

Site Acreage: _____ Hours of Operation: _____

Construction Date: _____ Operational Date: _____

Status of Facility : Proposed Occupied Vacant

Operator Type : Business State/Federal/Municipal Other _____

Type of Business: Manufacturing Distribution/Warehouse Retail Sales-Non Food
(Check all that apply) Service Office Only Retail Sales-Food
 Medical Other _____

Description of Business Activities Including Principle Products & Services: _____

Attach Additional Sheets if necessary

SECTION II - BUSINESS MATERIALS AND WASTE CHARACTERIZATION

This section is to identify any liquid waste that may be regulated or requires Best Management Practices for discharge to Sanitary Sewer or the Storm Sewer systems. This section is also used to determine commercial sewer rate charges, drinking water backflow prevention, and fire flow requirements.

Average Daily Wastewater Flow (gpd): _____ Peak Wastewater Flow (gpm): _____

Average Water Usage (gpd): _____ (Provide estimates if actual values unknown)

(gpd = gallons per day ; gpm = gallons per minute)

Water Usage: Domestic Irrigation Non contact cooling
(Check all that apply) Boiler / Heating Product Contact water
 Other: _____

Disposal Methods: City Sanitary Sewer Septic Tank/Leach Field Hauled Off-Site
(Check all that apply) City Storm Sewer Direct discharge to a ditch, river, etc. No wastewater generated
 Other: _____

Activities Occurring at Your Location (Check all that Apply)

<input type="checkbox"/>	Adhesives	<input type="checkbox"/>	Aluminum Forming (467)
<input type="checkbox"/>	Asbestos Manufacturing (427)	<input type="checkbox"/>	Battery Manufacturing (461)
<input type="checkbox"/>	Brewery	<input type="checkbox"/>	Builder's Paper and Board Mills (431)
<input type="checkbox"/>	Canned/Preserved Fruit & Vegetable Processing (407)	<input type="checkbox"/>	Canned & Preserved Seafood Processing (408)
<input type="checkbox"/>	Car Wash	<input type="checkbox"/>	Carpet Cleaner

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COMMERCIAL & INDUSTRIAL USER QUESTIONNAIRE

Check Activities Occurring at Your Location (Check all that apply)

Carbon Black Manufacturing (458)	Cement Manufacturing (411)
Centralized Waste Treatment - metals, oil & organics recovery (437)	Coal Mining (434)
Coil Coating (465)	Contractor Yard
Copper Forming (468)	Dairy Products Processing (405)
Dental Services	Dry Cleaning / Laundry
Electroplating (413)	Electrical & Electrical Components (469)
Electric Power Generation	Explosives Manufacturing (457)
Feed Lots (412)	Ferroalloy Manufacturing (424)
Fertilizer Manufacturing (418)	Firearms - Bluing
Foundry	Furniture Manufacturing
Glass Manufacturing (426)	Grain Mills (406)
Gum & Wood Manufacturing (454)	Hospital (460)
Ink Formulating (447)	Inorganic Chemicals Manufacturing (415)
Iron & Steel Manufacturing (420)	Metal Products & Machinery (438)
Metal Finishing (433)	Metal Products (432)
Nonferrous Metals Forming & Metal Powder (471)	Nonferrous Metals Manufacturing (421)
Oil & Gas Extraction (435)	Ore Mining & Dressing (440)
Organic Chemicals, Plastics & Synthetic Fibers (414)	Paint Formulating (446)
Paving & Roofing Materials - tar & asphalt (443)	Pesticide Chemicals (455)
Pharmaceutical Manufacturing (439)	Phosphate Manufacturing (422)
Photographic (459)	Plastics Molding & Forming (463)
Porcelain Enameling (466)	Pulp, Paper & Paperboard (430)
Retail Sales Only	Restaurant & Food Service
Rubber Manufacturing (428)	Septage Hauler
Sewage Treatment Facilities	Solid Hazardous, Liquid Waste, Transportation, Treatment or Disposal
Soap & Detergent Manufacturing (417)	Sugar Processing (409)
Textile Mills (410)	Timber Products Processing (429)
Transportation Equipment Cleaning (442)	Vehicle Repair Shop /Garage
Warehousing and Storage	Other:

SECTION III - SANITARY SEWER PRETREATMENT - INDUSTRIAL USER QUESTIONNAIRE

Wastewater produced by businesses, which is discharged to the sewer system is regulated in accordance with 40 CFR 403, the State of Utah Administrative Code R317, and Salt Lake City Ordinance, Title 17. Completion of this section is required for all Industrial Users.

Is non-domestic wastewater discharged? (Y/N) _____

Are there any floor drains in the work area? (Y/N) _____

Is your wastewater treated prior to discharge? (Y/N) _____

If yes, what treatment does it receive?

pH Adjustment	Filtering	Chlorination
Sand/Sedimentation tank	Flow Equalization	Metals Treatment
Centrifuge	Reverse Osmosis	Screen
Solvent Separation	Spill Protection	Septic Tank
Grease Separation	Biological Treatment	Other:

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Review Date: _____ Review by: _____ Determination: _____

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Does Your Business Activity Use or Generate any of the Following?

Chemical	Discharge to Sanitary Sewer?	Discharge to Storm Sewer?	Where discharged if neither? e.g. ground, ditch, pond, etc.
Antifreeze / Glycol Compounds			
Petroleum Grease/Oils			
Vegetable Grease/Oils			
Acids/Corrosives			
Food Wastes			
Solvents (Include Cleaning Solvents)			
Flammables/Explosives			
Pesticides/Herbicides			
Phenols			
Cyanides			
Metals/Metal Solutions			
Nitrogen Containing Compounds			
Organic Chemicals			
Hazardous Wastes			
Radioactive Isotopes			
Trucked or Hauled Wastes			
High Temperature Wastes			
Sulfides or H ₂ S Generating Wastes			
High Total Dissolved Solids (TDS)			

SECTION IV - STORMWATER INFORMATION

Stormwater discharge is regulated by the Environmental Protection Agency (EPA), Utah Department of Environmental Quality (DEQ) and Salt Lake City Corporation. Stormwater is water generated from precipitation. Industrial Businesses are regulated for discharge to the Salt Lake City municipal storm sewer system and any drainage way within the City limits.

New Construction? Y/N _____

*New construction between 1 and 5 acres requires Salt Lake City Public Utilities Notice of Intent and completion of a construction activities Stormwater Pollution Prevention Plan (SWPPP).

Has an Industrial Stormwater Discharge Permit been applied for with the State of Utah DEQ? (Y/N) _____

If "YES" provide the Individual UPDES Permit Number: _____

Does the Site have an Industrial Stormwater Pollution Prevention Plan (SWPPP)? (Y/N) _____

*All sites required to have a UPDES permit will need to submit an Industrial Activity SWPPP to the Salt Lake City Stormwater Program for a Salt Lake City Industrial Stormwater Permit.

Will there be material, manufacturing components, or finished products, not intended for outdoor use that will be stored out of doors? (Y/N) _____

If "Yes" describe materials and storage methods (pallets, stockpiles, tarps, etc.):

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Review Date: _____ Review by: _____ Permit Number: _____

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SECTION V - ADDITIONAL WATER SYSTEMS

The facility has or will have (check all that apply):

<input type="checkbox"/>	A Fire Protection System	<input type="checkbox"/>	A Fire Standpipe
<input type="checkbox"/>	Landscape Irrigation System	<input type="checkbox"/>	Process Water
<input type="checkbox"/>	Heating/Cooling Systems using Water	<input type="checkbox"/>	Boilers
<input type="checkbox"/>	Water Storage Tank	<input type="checkbox"/>	Secondary Water supply
<input type="checkbox"/>	Plumbing Devices that are not drinking water approved	<input type="checkbox"/>	Plumbing fixtures that do not have International Plumbing Code approved backflow prevention

SECTION VI - BACKFLOW PREVENTION

What type of backflow devices are on site or proposed?

#	Type	#	Type
<input type="checkbox"/>	Reduced Pressure (RP)	<input type="checkbox"/>	Double Check Valve Assembly (DCV)
<input type="checkbox"/>	Pressure Vacuum Breaker (PVB)	<input type="checkbox"/>	Spill Resistant Pressure Vacuum Breaker (SVB)
<input type="checkbox"/>	Air Gap	<input type="checkbox"/>	Other:

Installation of Backflow devices for specific uses must be approved by Salt Lake City Public Utilities. All devices and applications must provide protection throughout the facility or premises in accordance with the Utah Administrative Code R309-105-12 and the International Plumbing Code as adopted by the State of Utah. Landscape and irrigation systems must be in accordance with the Landscape and Irrigation Manual referenced in Salt Lake City Ordinances, Chapter 21A.26. Call 801.483.6867 for additional information.

SECTION VII - CERTIFICATION

The Authorized Representative for the business shall sign this survey and return to

**Salt Lake City Public Utilities
1530 South West Temple
Salt Lake City, Utah 84114**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or imprisonment for knowing violations."

Signature of Authorized Representative

Date

Printed Name

Title

For official Use Only