



Salt Lake City Parks  
& Public Lands  
Program  
1965 West 500 South  
SLC, UT 84104  
Phone: 801-972-7800



## Pavilion Reservations 2017

### Reservations and Prices

- Pavilion season-Mon, Apr. 10 - Sun, Oct. 8, 2017.
- Pavilion Locations- Fairmont, Jordan, Liberty, Lindsey Gardens, Poplar Grove, Riverside, Sherwood, Sunnyside, Washington and Westpointe Parks
- **Fees-**
- Washington Park- \$86/resident per ½ day or \$114/non-resident per ½ day
- Liberty Park- \$46/resident per ½ day or \$57/non-resident per ½ day
- All others- \$46/resident per full day or \$55/non-resident per full day
- **Washington Park and Liberty Park pavilions are reserved for half days from 8:00 am until 2:00 pm or 3:00 pm until 10:00 pm.**

### Making a Pavilion Reservation

- **On-line Reservations** start Wednesday, Feb. 1 at 8am at [slcgov.maxgalaxy.net](http://slcgov.maxgalaxy.net)
- **Phone Reservations (801-972-7860)** start Monday, Feb. 13 at 8:00 am. & continue Mon-Fri 7:30 am-4:00 pm until Oct. 6. Visa, MasterCard, American Express or Discover card accepted.
- **Walk-In Reservations-** Feb. 13 – Oct. 6 at SLC Parks & Public Lands, 1965 W 500 S, Mondays-Fridays from 7:30 am – 4:00 pm.
- **Questions-** Call SLC Parks main line at 801-972-7800 before Feb. 13 and the SLC Parks reservation line at 801-972-7860 Feb. 13 – Oct. 6, 2017

### **\*ALL FEES ARE NON-REFUNDABLE\***

Dates, times or facilities may be changed prior to reservation date by calling 801-972-7860 (based on availability).

### Pavilion Receipt

Bring a copy of your permit/receipt to the park on your reservation day! Your permit is required for enforcement of your reservation. It is your responsibility to make sure you have received your permit and bring it with you on your reservation day.

### If there are problems when you show up for your reservation

If there are people (not part of your group) using the pavilion that refuse to leave, problems with lights or restrooms not working or electrical problems, etc. call 801-972-7860 before 4:00 pm on weekdays. After 4:00 pm on weekdays and on weekends and holidays, call SLC First Response at 801-535-6955.

### Not Allowed in Salt Lake City Parks

- Alcoholic Beverages
- Smoking
- Amplified Music
- Dunking Booths
- Waterslides
- Water Balloons (clog up mowers)
- Pinatas
- Animal Rides
- Rock Climbing Walls
- Open Fires (even in fire pits/fireplaces)

## **Vehicles**

**Vehicles are not allowed on the grass and can only be parked in designated parking lots.** Groups will be charged extra fees if they damage the grass or irrigation system.

## **Inflatable Devices (Bounce Houses)**

Requirements to set up an inflatable device:

- You must have a pavilion reservation
- Notify the Parks Division (801-972-7800) 2 weeks (14 days) before your reservation date
- You need a \$2,000,000 commercial general liability certificate naming SLC Corporation as co-insured, and the reservation date and Park facility listed on the certificate. (Usually available from the company that provides the inflatable)
- Fax the certificate to 801-972-7847 at least a week prior to your reservation.

### **Inflatable Set-up and Supervision**

Inflatable devices must be approved by SLC Parks.

- Inflatable devices can't be set up on athletic fields unless you reserve and pay for the athletic field (based on availability).
- No Vehicles allowed on the grass.
- No power will be supplied. You need to make power arrangements with the company that supplies the inflatable.
- **No stakes allowed in the ground.** Orange flags must mark all rope ties. Nothing can be attached to trees.
- You must provide an adult to monitor each device until the inflatable is removed from the park.
- Inflatable devices are to be used only by your group. **NOT OPEN TO THE PUBLIC!**

## **Amplified Music**

Amplified music is not allowed at Salt Lake City pavilions. Acoustic music (non-amplified) is allowed. The noise ordinance is enforced by the SLC Police and if you choose to play amplified music you could be fined if the music is too loud.

Contact the Parks main line at 801-972-7800 if you have questions about amplified music. Please be respectful of those around you!

## **Clean up and Recycle**

Before leaving the park, please pickup litter and debris from your pavilion area. Many of our parks have special recycling containers for your use. Please recycle when possible.

## **Large Groups and Special Events**

Our pavilions hold no more than 100-200 guests at a time. For larger groups you may want to find a park in which you can reserve two pavilions at the same time. If you plan to sell something or provide food or sponsor an activity for the general public you will need to contact the SLC Events office at 801-535-6110 or at [www.slcgov.com/slcevents](http://www.slcgov.com/slcevents).

## **Weddings and Receptions**

Pavilions can be reserved for wedding ceremonies and/or receptions. For receptions only, reserve the pavilion during our reservation season. If you want to hold a wedding ceremony at a SLC Park or pavilion, you will need to get a wedding ceremony permit for \$171 through SLC Parks. (The cost of the pavilion is extra and any assistance from staff can be an additional \$39 per hour per staff.) Applications for wedding ceremonies can be found at [www.slcgov.com/cityparks/parks-weddings](http://www.slcgov.com/cityparks/parks-weddings), or call 801-972-7800 for more information.

## **Ball fields**

Ball fields are not included with your pavilion reservation, except at Washington Park pavilions. When you reserve your pavilion you can check to see if any ball fields are available for you to reserve. Ball fields cost \$20.00 per hour per field with a two hour minimum reservation. Ball fields are available for the general public to use on a first-come, first-served basis when not reserved.

## **Water**

No additional water is supplied for reservation usage. The only running water sources in SLC Parks are the drinking fountains.

## **Recreation Equipment Kits**

Recreation Equipment Kits are available with a paid pavilion reservation only. The kits include:

- 1 volleyball and 1 volleyball net
- 1 set of horseshoes
- 2 softballs
- 2 baseball bats
- 1 soccer ball
- 1 football
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### **The recreation kits cost \$11.00 plus tax:**

- The kit must be paid for/picked up the day before or day of the reservation on Mondays-Fridays between 7:30 am and 4:00 pm.
- Kits must be returned the following business day after the reservation (not including weekends or holidays).
- A maximum of two kits are allowed per reservation.
- The person who pays for and picks up the recreation kit will be held financially responsible if the kit is not returned on time, lost or damaged. Late fees of \$6 can be charged per day.
- The charge for the total recreation kit (if not returned) is \$220.00. Replacement costs for separate missing/damaged items are:

- Equipment bag           \$64.11
- Volleyball net           \$37.40
- Volleyball               \$10.69
- Baseball bat             \$26.71
- Softball                 \$5.88
- Football                 \$16.03
- Soccer ball              \$10.69
- Horseshoes Set         \$42.74

## **Any Other Questions?**

If you have any questions about pavilion reservations in Salt Lake City Parks, call the Parks main line at 801-972-7800 prior to Feb. 16, 2017 or the Parks reservation line at 801-972-7860 between Feb. 16 and October 7, 2017.