RESIDENTIAL COMPLAINT FORM (Salt Lake City Jurisdiction)

Name: ________________________________________________________

Rental Property Address: ______________________________________ Unit # _________

Landlord Name: ______________________________________________

Phone: ___________ - ______________-________________

Address: __________________________________________

___________________________________________

Property Manager Name: _______________________________________

Phone: ___________ - ______________-________________

Address: __________________________________________

___________________________________________

My Landlord/Property Manager has violated the following Salt Lake City Housing standards. I spoke to the Landlord/Property Manager on (date) ________________ and they have not fixed the problem. I have given the Landlord/Property Manager a written notice of the problem on (date) ________________ and no repairs have been made (please attach copy of notice).

(Please circle all that apply :)

1) Some of the windows and doors are not weather tight, resulting in my utility bills being excessive (Salt Lake City Code18.50.140).

2) The bathroom, sink, toilet, tub or shower (circle) are not operating properly or I do not have enough hot or cold running water (Salt Lake City Code 18.50.210).

3) I don’t have heat during the winter months.

4) The electrical appliances the landlord provided in my home/apartment have not been properly installed and/or maintained.
5) The electrical outlets – do not have proper covers, thus exposing my family to health and safety risks (Salt Lake City Code 18.50.230).

6) The smoke detectors in my home/apartment are non-existent or they do not function properly, thus exposing my family to safety risks (Salt Lake City Code 18.50.200).

7) The bedroom(s) window is obstructed/does not open so there is no way to get out in an emergency (Salt Lake City Code 18.50.200).

8) The stairway(s) do not have handrails (Salt Lake City Code 18.50.200).

9) Other Complaint: ______________________________________________________
__________________________________________________________
__________________________________________________________
__________________________________________________________

I am asking Salt Lake City Corporation to promptly investigate my complaint(s), as the conditions of my home/apartment demand immediate attention.

Signature of Tenant:                      Date:                      
_________________________________________  _______________________

Phone # ______-_______-________

EMAIL: ________________________________

Once your have completed the form, you can mail it to the Salt Lake City Landlord/Tenant Program, PO. Box 145458, Salt Lake City, Utah 84114-5458, Fax it to 801 535 7779, email it to landlord/tenant@slcgov.com or call 801 535 7980. Please retain a copy for yourself.

If you need assistance in completing this form, and you are financially eligible, you can contact Utah Legal Services for a FREE consultation. Utah Legal Services is a statewide not for profit law firm and has a local phone no. of 801 328 8891 (www.utahlegalservices.org).