

MINUTES
FROM THE
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS
BOARD MEETING (CDCIP)
Monday, November 28, 2016
451 South State Street, **Room 118**
City & County Building
Salt Lake City, Utah
5:30 p.m.

1. Board Members

Mario Organista
Jade Sarver
Donald Butterfield
Jennifer McGrath
Mike Walton
Pamela Silberman
Julie Bjornstad
Loree Hagen
Sheila Walsh-McDonald

Also Present

Michael Akerlow
Melissa Jensen
Jen Schumann
Emily Strong
Dillon Hase
Shyann Herbert

2. Staff Updates

Ms. Strong provided updates on questions the board had from the previous week. Utah Community Action Program corrected their budget for Real Food Rising. The agency also identified a funding gap for the program. Wasatch Community Gardens had start up money from the RDA, and as far as job training goes; there is some job training directly from the Farm Manager, but most of the training is provided by other agencies such as Downtown Alliance, Advantage Services, and People Helping People. Wasatch Homeless Healthcare explained that the target numbers on past applications was not reliable. They now have a more stabilized way of collecting data and have more confidence in their numbers on this application.

3. Approval of the minutes of the (DATE) meeting.

Ms. Silberman asked for a motion to approve the minutes. Mr. Walton moved to approve the minutes of November 21, 2016 as presented. Ms. Bjornstad seconded the motion. Motion carried unanimously.

4. Business

A. Welcome

Ms. Silberman welcomed the CDCIP Members and opened the meeting on November 21, 2016 at 5:32PM.

B. Application Review/Discussion

- 1) Catholic Community Services of Utah: Weigand Homeless Resource Center. Ms. Bjornstad asked if this organization is trying for CDBG or ESG or both. Ms. Schumann stated that it was one or the other. Ms. Silberman asked how a homeless person qualifies as, a resident of Salt Lake City. Ms. Schumann explained that is it based off the persons last known address.
- 2) The Road Home: The Road Home Shelter. Ms. Bjornstad asked for clarification on the context of Salt Lake Community Emergency Shelter and the Salt Lake Community Shelter. Ms. Schumann explained that in this context they are one in the same.
- 3) The Road Home: St. Vincent de Paul Winter. Mr. Walton asked about the reasoning for the budget not being itemized. Ms. Schumann agreed that the budget could be more complete and explained that between CDBG and ESG, this grant would be fully funded. Ms. Walsh-McDonald asked if the budget was reflecting a staffing cost. Ms. Schumann reported that the staffing costs were reflecting the CDBG application. This ESG application is requesting funds for operations.
- 4) Volunteers of America, Utah: Homeless Youth Support. Ms. Schumann asked if there were any questions. There were no questions.
- 5) YWCA Utah: Residential Self-Sufficiency Program. Ms. Silberman asked if food and kitchen supplies are an allowable expense. Ms. Schumann stated that yes, they are. Ms. Silberman also noted that the application reported to serve 20 people, 19 of which are Salt Lake City Residents. She would like to know where the numbers are being generated from. Ms. Schumann stated she would follow up with the agency to find out.
- 6) Salt Lake City: ESG Administration Costs. Ms. Schumann stated that the admin cost is generated from a percentage of the total grant.
- 7) Salt Lake Community Action Program dba Utah Community Action: Homeless Prevention Program. Ms. Silberman asked about the application reporting 1000 households and only 19 of them are in Salt Lake City, and also that the budget numbers are very misaligned. Ms. Walsh-McDonald would like to know how many people this program intends to serve. Ms. Schumann stated she would give feedback and the agency to get the application updated.

- 8) The Road Home: Rapid Re-housing. Ms. Schumann asked if there were any questions. There were no questions.
- 9) Valley Mental Health dba Valley Behavioral Health: SLC RRH. Ms. Silberman is interested in knowing if all this money is going towards clients and if the program is sustainable. Ms. Schumann stated that ESG is not meant for long term. Ms. Silberman asked if it is appropriate to pay someone's rent for 12 months. Ms. Schumann followed up by stating that it is eligible.

C. Other Business

There was open discussion about the Nano Session to be held on December 5, 2016 for 5:30-7:00.

5. Adjournment

There being no further business. The meeting was adjourned at 6:51PM



Pam Silberman, Chairperson

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held November 28, 2016.