

MINUTES
FROM THE
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS
BOARD MEETING (CDCIP)
Monday November 14, 2016
451 South State Street, **Room 118**
City & County Building
Salt Lake City, Utah
5:30 p.m.

1. Board Members Present

Mario Organista
Jade Sarver
Donald Butterfield
Jennifer McGrath
Mike Walton
Pamela Silberman
Julie Bjornstad
Loree Hagen
Sheila Walsh-McDonald

Also Present

Melissa Jensen
Jen Schumann
Emily Strong
Shyann Herbert

2. Staff Updates

Ms. Strong gave updates on questions from the November 7th meeting. She stated the total number of households for ASSIST project would be 150 households with 200 repairs. The CDC program budget is 1.4 million for programs with 2.1 million agency budget. West Side Node project that 20 houses facing 900 W will be served and remaining funds are to be applied to target Genesee properties heading west towards the park.

Ms. Schumann provided an update on the neighborhood Building Improvement Program. The division is currently working on 15-16 projects and has received 42 applications for 16-17. This signifies a need for the façade program in the community. Ms. Schumann also reported that Poplar Grove Community Council will most likely withdraw their application because of timing and the agency will apply for CIP.

3. Approval of the minutes of the (DATE) meeting.

Ms. Silberman asked for a motion to approve the minutes. Ms. McGrath moved to approve the minutes of October 24, 2016 as presented. Mr. Sarver seconded the motion. Motion carried unanimously.

4. Business

A. Welcome

Ms. Silberman welcomed the CDCIP Members and opened the meeting on November 14, 2016 at 5:34PM.

B. Application Review

1) Advantage Services: Provisional Supportive Employment Program. Ms. Schumann asked if there were any questions regarding the application. Ms. Walsh-McDonald stated that the agency indicated being 26 years old and asked if Advantage had a previous name. Ms. Schumann replied that the agency was previously a part of Valley Services. Ms. Bjornstad inquired about the agency's outcomes being so low. Ms. Schumann responded stating that it is important to keep in mind the clientele the agency is working with. There are often mental health issues, or substance abuse issues and a lot of hurdles to overcome, which is possibly why the numbers could be low. Ms. Bjornstad would like to know how previous programs who received CDBG funding are performing. Ms. Schumann followed up by saying the Board and Staff could work together to create a new application question to track performance. She also said that staff regularly go on field trips to agencies to inspect performance.

2) Asian Association of Utah: Refugee Underemployment Prevention. Ms. Schumann asked if the Board had any questions. Ms. Bjornstad asked what percent of the salary this grant is funding for this specific program, and can staff work on other programs? Ms. Schumann explained that one person can work across multiple programs, and on the backend of things, the agency can only account time and expenditures for beneficiaries that reside in Salt Lake City. The agency cannot bill for more than Salt Lake City's portion. Ms. Silberman asked if this program was focused on refugees who came with an alternative certification, training, or post high school education level. Ms. Schumann responded stating that she would follow up with the agency and report to the Board.

3) Boys & Girls Clubs of Greater Salt Lake: Poplar Grove Digital Divide Investments. Ms. Schumann asked if the Board had any questions. Ms. Silberman asked if this grant was the only funding source for the program. Ms. Schumann said yes. Mr. Sarver mentioned that the kids would have more access to technology. Ms. Schumann stated this includes mobile devices. She added that the application is to expand their current program to middle school and elementary school children and that the agency is trying to ensure kids have access to healthy internet. Ms. Strong added that when talking to the agency, the agency explains that the technology helps the students stay on top of homework, whereas the kids may not have the resources at home.

4) Catholic Community Services: Weigand Homeless Resource Center. Ms. Schumann stated that the City has promised funds of \$100K for this program. The funds will be from CDBG, ESG, and General Funds. HAND has encouraged this applicant to do more fundraising. Ms. Bjornstad asked what the process was for the City to approve this funding. Ms. Schumann replied that Catholic Community Services indicated that they would not be able to keep their doors open without funding from the City and County. Ms. Jensen added that the council at any time can amend the budget to fund this application. Ms. McGrath inquired why this application

is on the Board's review list if the City has already allocated funds. Ms. Schumann stated that the Board's input in the process would be used to determine how much funding from CDBg and/or ESG to cover Catholic Community Services' needs.

5) Columbus Foundation: Community Employment Expansion Project. Ms. Schumann asked if there were any questions. Ms. Silberman asked for clarification on why the applicant said this application was for a new program, when in previous years Columbus Foundation has been funded under the same name. Ms. Schumann stated that the applicant should not have indicated they were a new program. This application is for funding for a new program inside of the Columbus Foundation. Ms. Schumann indicated the program is for a new age group. Kids who are about to graduate high school gain the resources and skills to be productive in society.

6) Crossroads Urban Center: Prevention of Homeless & Other Emergency Services. Ms. Bjornstad asked why this applicant applied through CDBG and not ESG. Ms. Schumann followed up by stating that it is also an eligible activity through CDBG.

7) Division of Transportation: Hive Pass Will Call. Ms. Bjornstad asked if HAND could get information from the applicant regarding ridership of the passes. Ms. Schumann explained that these passes were just recently distributed so there is not much info to get back yet.

8) English Skills Learning Center: Job Readiness for Young Adults. Ms. Schumann asked if there were any questions. There were no questions.

9) First Step House: Peer Support Services. Ms. Schumann asked if there were any questions. There were no questions.

10) Guadalupe Center Educational Programs: Early Learning Center. Ms. Walsh-McDonald asked what the expansion meant and how many children would be served. Ms. Schumann replied stating that this applicant's goal is to serve children from birth all the way to sixth grade, and that there will be 30 new students.

11) House of Hope: Children's Program Digital Enhancement. Ms. Silberman asked why the applicant did not state that the program was for digital inclusion and why the application states that funding will increase bonding between a mother and child. Ms. Walsh-McDonald suggested that the mother has access to programs or the child has access to programs that they can share for maternal learning. Ms. Schumann explained that when she asked the applicant if this was the objective they wanted to be considered under, the applicant expressed that they did not want to change. Ms. Schumann went on to say it is staff's recommendation not to move forward with this application but would like to open it up to the board. Ms. Silberman asked the Board if there was anyone that would like to defend the application. The Board was silent. Ms. Schumann stated staff inform the applicant that their application would not move forward.

12) Kostopoulos Dream Foundation: Skills Training for People with Disabilities. Ms. Walsh-McDonald asked if the funding would be going toward participants or pre-employment services. Ms. Schumann provided that staff would get clarification on that.

13) Neighborhood House Association: Preschool. Ms. Bjornstad stated that the application indicated an increase in service, but also that it had no increase in service. Ms. Silberman added that the application table showed that they would help 225, but they cap enrollment at 100. Ms. Schumann stated staff would get clarification on the application. Ms. Walsh-McDonald would also like clarification on where the applicants private funding is coming from.

14) Odyssey House: Vocational Training Program. Ms. Walsh-McDonald asked if the City would be funding employment training or an employment program or both. Ms. Schumann stated that HAND asked the applicant for a letter of commitment for the private funding. Ms. Silberman stated that the application indicates the program is to help persons with disabilities. Is a person with a substance abuse problem considered disabled? Ms. Strong followed up stating yes they are. Ms. Silberman would be interested in a success rate for this program. Ms. Strong stated she would follow up with applicant and agreed it would be useful information.

C. Other Business

Ms. Schumann stated that the next meeting the board will review the last 14 public services applications.

5. Adjournment

There being no further business. The meeting was adjourned at 7:00PM.


Pam Silberman, Chairperson

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held November 14, 2016.