

MINUTES
FROM THE
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS
BOARD MEETING (CDCIP)
Monday, November 13, 2017
451 South State Street, **Room 118**
City & County Building
Salt Lake City, Utah
5:30 p.m.

1. **Board Members**

Loree Hagen
Hannah Lockhart
Jennifer McGrath
Andrew Saalfield
Jade Sarver
Pamela Silberman
Courtney Swedenburg
Brooke Young

Also Present

Lani Eggersten-Goff
Jen Schumann
Emily Strong
Shyann Hugoe

2. **Staff Updates**

There were no updates by staff.

3. **Approval of the minutes of the November 06, 2017 meeting.**

Ms. Lockhart moved to approve the minutes of November 6, 2017 as presented. Ms. Silberman seconded the motion. Motion carried unanimously.

4. **Business**

A. Welcome

Ms. McGrath welcomed the CDCIP Members and opened the meeting on November 13, 2017 at 5:32 PM

B. Application Review and Discussion

- 1) Neighborhood House: Ms. Strong explained the application. Ms. Silberman asked for clarification on the amount of individuals served by this program. Ms. Strong responded that it could have been an applicant oversight but it is listed at 87 individuals served. There was brief discussion on serving households above 80% AMI with CDBG funds.
- 2) Odyssey House: Ms. Strong briefly spoke about the Vocational Training application. Mr. Saafield expressed concern about the number of people served and the listed number of households served. Ms. Strong explained that this agency only serves individuals and made an error by filling out both fields in this application. Ms. Silberman stated she would like to know the historical outcomes from this program. Ms. Strong stated she would follow up with the agency and bring the information back to the Board.
- 3) People Helping People: Ms. Strong provided the Board with the application. Ms. Lockhart asked why this application was denied last year. Ms. Schumann and Ms. Strong both explained that it wasn't clear in the 16-17 application which agency would be provided with the funding because there were a few listed on the application. They went on to state that some of the line items were not eligible and once those line items were omitted the remaining line items did not meet the minimum \$30K threshold. Ms. Silberman asked if the agency adapts with current economies and how they plan to continuously improve. Ms. Young stated that the support letter attached to the application did not relate to the application and caused a bit of confusion.
- 4) Salt Lake City Bicycle Collective: Ms. Strong explained the application. Ms. Silberman would like to know how the agency does tracking and reporting of demographic data. Ms. Strong added that this agency works with a partner agency that determines eligibility. Ms. Hagen asked where the bikes come from. Ms. Strong responded that all the bikes are donated. Ms. McGrath added that the agency requires the child that will receive the bike to come help build the bike to instill ownership and to teach the mechanics to operate the bike for a longer period of time.
- 5) Salt Lake Donated Dental: Ms. Strong briefly spoke about the application. Ms. Silberman stated that this is a much needed service.
- 6) SpyHop Productions: Ms. Strong provided the Board with the application. Ms. Hagen would like clarification on the income levels of the families of the children that this program would benefit. Ms. Schumann stated the desire for this type of programming especially for underserved population's. She went on to state that, historically this agency reaches out to kids in Foster Care and has them come to a space where they would probably never get to experience.
- 7) The INN Between: Ms. Strong explained the application. Ms. Silberman stated that this is the only agency in the country that provides this service. Ms. Swedenburg stated that The Lodge was the only inpatient hospice in the state, and that closed down this year.
- 8) The Road Home (Community Shelter): Ms. Strong opened the application up to the

Board. There was brief discussion about the application. Ms. Eggertsen-Goff stated that Salt Lake City will have two new resource centers and that Salt Lake County will be opening up one new resource center.

- 9) The Road Home (St Vincent's): Ms. Strong opened the application up to the Board and asked if there were any questions. There were no further questions.
- 10) Wasatch Homeless Healthcare (4th Street Clinic): Ms. Strong explained the application. Ms. Silberman expressed concern about the agency's tracking and reporting. Ms. Strong and Ms. Schumann agreed with the concern as this agency is particularly difficult to get in contact with.
- 11) YWCA Women in Jeopardy: Ms. Strong provided the application. Ms. Silberman stated that she noticed there was a large increase in funds and a small increase in the amount of individuals served. Ms. Strong stated that staff would follow up with the applicant.

C. Other Business

There was open discussion about the Nano Session meeting

5. Adjournment

There being no further business. The meeting was adjourned at 7:00 PM.



CDCIP Board Chair

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held November 13, 2017.