

MINUTES
FROM THE
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS
BOARD MEETING (CDCIP)
Monday, November 06, 2017
451 South State Street, **Room 118**
City & County Building
Salt Lake City, Utah
5:30 p.m.

1. Board Members

Logan Darling
Loree Hagen
Hannah Lockhart
Andrew Saalfield
Pamela Silberman
Courtney Swedenburg
Brooke Young

Also Present

Melissa Jensen
Lani Eggersten-Goff
Jen Schumann
Emily Strong
Shyann Hugoe

2. Staff Updates

Ms. Schumann presented the members of the board with posters about federal funding priorities from public engagement events.

3. Approval of the minutes of the October 30, 2017 meeting.

Ms. Lockhart moved to approve the minutes of October 30, 2017 as presented. Mr. Saalfield seconded the motion. Motion carried unanimously.

4. Business

A. Welcome

Ms. Strong stated that the Board would need to elect a temporary Chair for the meeting because the Chair and the Vice Chair were absent. Ms. Young made a motion to elect Ms. Silberman as the temporary Chair. Mr. Saalfield seconded the motion. Motion carried unanimously.

Ms. Silberman welcomed the CDCIP Members and opened the meeting on November 06, 2017

at 5:31PM.

B. Application Review and Discussion

- 1) Advantage Services: Ms. Strong explained the Provisional Supportive Employment Program application submitted by Advantage Services. Ms. Hagen inquired about the application set up since there was not an option for scalability. Ms. Strong explained that the scalability question was only provided for infrastructure projects. Ms. Silberman asked for more details on the applicants model showing how many people have been served and with what services. There was a brief discussion about the application. Ms. Strong informed the Board that staff would inquire about approximate numbers and bring the information back to the Board. Ms. Schumann mentioned the clients involved with Advantage Services are employed in some way, and that the agency is helping each client based on what personal level they are able to reach.
- 2) Boys & Girls Club of Greater Salt Lake: Ms. Strong reviewed the Poplar Grove Digital Divide Investments Phase III. Ms. Lockhart asked about funding from the previous year. Ms. Strong responded that last year the agency was focused more on supplies and equipment for the agency and the current application is an expansion the program. Ms. Silberman expressed concern regarding the sustainability of this project.
- 3) Division of Transportation-Hive Pass: Ms. Strong presented the Board with the Hive-Pass Will Call application that was submitted by City Division of Transportation. Ms. Young asked how many passes this would provide. There was brief discussion about the application. Ms. Silberman inquired why the agency only does annual passes as opposed to monthly passes. Ms. Swedenburg asked who the service providers were. Ms. Strong asserted that YWCA and VOA were service providers in FY 16-17 and there had been no indication that the service providers would change from Transportation.
- 4) English Skills Learning Center: Ms. Strong reviewed the application with the Board and asked if there were any questions. Ms. Silberman asked if there were more details on the clients served from this agency.
- 5) First Step House- Employment Preparation application: Ms. Strong briefly spoke about the application. She noted that this agency is providing clients with actual job training that provides skill sets. Ms. Strong went on to say that skill development for at risk populations is underfunded and there is a large unmet need for this type of service. Ms. Hagan stated that this agency was helping clients put something on their resume rather than helping the client write the resume.
- 6) First Step House- Peer Support Services: Ms. Strong presented the application. There was a brief discussion.
- 7) Guadalupe Center Educational Programs Inc.: Ms. Strong reviewed the Early Learning Center Program Application. Ms. Hagen asked if the attendance was the only measure for success. Ms. Strong stated that this agency relies heavily on Granite School District's

curriculum. Ms. Silberman noted that the agency listed in their application that entrance testing showed that only 21% of children were on benchmark and at the end of the year over 60% were at or above benchmark.

- 8) The Haven/Helping Hand Association: Ms. Strong spoke about The Haven Transitional Housing/Sober Living Program. Ms. Silberman asked if this program applied for housing subsidies. Ms. Jensen stated that this agency is serving one of the most underserved sectors of the community. Ms. Lockhart asked if this could be an application that we table and try to re-categorize.
- 9) House of Hope: Ms. Strong explained the Supporting Individualized Treatment Programs with Technology Application. There was a brief discussion.
- 10) International Rescue Committee: Ms. Strong reviewed the Cooking Up Success: Creating Career Pathways for Refugees through Culinary Job Training and Entrepreneurship application. There was short deliberation about the application.
- 11) Kostopluous Dream Foundation: Ms. Strong briefly explained the Skills Training for People with Disabilities application. Ms. Young asked what service the applicant would be providing. Ms. Silberman stated that she was not sure if it skill building or job training.

C. Other Business

There was no further business.

5. Adjournment

There being no further business. The meeting was adjourned at 7:03 PM.



CDCIP Board Chair

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held November 6, 2017.