

CDBG ESG HOME HOPWA
SALT LAKE CITY

2017-2018
FEDERAL GRANT
**APPLICATION
HANDBOOK**



SALT LAKE CITY
Housing *and* Neighborhood Development

A Division of Community and Neighborhoods

This handbook is designed to guide interested parties through Salt Lake City's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investment Partnership Program (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) application process. Full disclosure of applicable federal and local policies, procedures, regulations, and reporting standards is not contained within this handbook.



TABLE OF CONTENTS

PART I: APPLICATION & EVALUATION PROCESS

SCHEDULE OF EVENTS4

GENERAL REQUIREMENTS5

ELIGIBLE ACTIVITIES6

QUALIFYING BENEFICIARIES7

CDBG ELIGIBLE CENSUS TRACTS.....9

APPLICATION PROCESS10

 Application Types10

 ZoomGrants Online Submittal10

EVALUATION PROCESS11

 Application Scoring & Ranking 12

 Funding Award Process 14

 Funding Recommendations14

 Funding Decisions14

 Grant Agreements15

PART II: PROGRAM & CONSOLIDATED PLAN OVERVIEW

CDBG, ESG, HOME, & HOPWA PROGRAM OVERVIEW16

 CDBG Program Overview16

 ESG Program Overview16

 HOME Program Overview.....17

 HOPWA Program Overview17

2015-2019 CONSOLIDATED PLAN OVERVIEW18

 Priority Needs.....19

 Objectives.....22

 Target Areas23

PART III: ADDITIONAL RESOURCES

Income Limits25

Glossary of Terms25

DUNS Number25

Residential Verification Tool25

ZoomGrants™ Information25

Program Information25



PART I: APPLICATION & EVALUATION PROCESS

SCHEDULE OF EVENTS

DATE	EVENT	LOCATION
August 29, 2016	Applications Available	www.slcgov.com/hand or https://zoomgrants.com/gprop.asp?donorid=2194
In Person Training: August 31 st , 3:00 PM – 4:00 PM Online Training: September 13 th , 10:00 AM – 11:00 PM	Application Workshop	City & County Building 451 South State Street, Rm 126 RSVP to : Jennifer Schumann jennifer.schumann@slcgov.com RSVP to: Jennifer Schumann jennifer.schumann@slcgov.com
Sunday October 2, 2016 @ 11:59 p.m.	Applications Due	Applications must be submitted online through ZoomGrants™
Fall 2016 (date and time will be announced two weeks prior to hearing date)	Open House	TBD
December 2016 (date and time will be announced two weeks prior to open house)	Nano Sessions with CDCIP Board and Mayor	TBD
March 2017 (date and time will be announced two weeks prior to hearing date)	Salt Lake City Council Federal Grant Public Hearing	City & County Building 451 South State Street Salt Lake City, UT 84114
May 2017	Funding Allocations Announced	www.slcgov.com/hand
June 2017	2017-2018 Grant Recipient Training	Sorenson Unity Center 1383 South 900 West Salt Lake City, UT 84114
July 2017	Start of the 2017-2018 Program Year	Not Applicable



GENERAL REQUIREMENTS

Application Submittal

Applications must be submitted online through ZoomGrants™.

Applications are due Sunday, October 2, 2016 by 11:59 p.m.
Applications must be submitted online through ZoomGrants™.
Incomplete, hand-delivered, emailed, mailed, faxed, or late applications
will be deemed ineligible.

Applications can be accessed at:

www.slcgov.com/hand, or
<https://zoomgrants.com/gprop.asp?donorid=2194>

IMPORTANT:

Questions regarding applications must be directed in writing, via email, through ZoomGrants by clicking on the *Contact Admin* tab. The deadline for submitting such questions is three business days prior to the due date for applications. Answers will be issued through ZoomGrants to all applicants no later than two business day prior to the application due date.

Minimum Funding Request: \$30,000

Due to increased competition for funding, a \$30,000 minimum funding request has been set for funding year 2017-2018.

Application Workshop:

Grant applicants are required to attend **one mandatory** application workshop. Workshop sessions have been scheduled as follows:

Dates:		
In Person Training: August 31 st , 3:00 PM – 4:00 PM		Application Workshop
Online Training: September 13 th , 10:00 AM – 11:00 PM		
		City & County Building 451 South State Street, Rm 126 RSVP to: Jennifer Schumann Jennifer.schumann@slcgov.com
		RSVP to: Jennifer Schumann jennifer.schumann@slcgov.com

Additional application workshops will be scheduled as needed. Contact Jennifer Schumann at 801-535-7276 or jennifer.schumann@slcgov.com for more information.



ELIGIBLE ACTIVITIES

Only projects that meet the U.S. Department of Housing and Urban Development's criteria for the CDBG, ESG, HOME, or HOPWA program will be awarded funding. In addition, activities must be consistent with the goals and priorities identified in the City's Five-Year Consolidated Plan.

Salt Lake City is accepting 2017-2018 applications for the following activities:

CDBG

- Public Service Programs
 - Housing Rehabilitation
 - Direct Financial Assistance to Homebuyers
 - Emergency Home Repair
 - Commercial Rehabilitation: Facades & Interior Code Violations
 - Public Improvements: Parks, Streets, Transportation, etc.
- Note: Public Improvements must be located in a CDBG eligible service area. Please see page 9 for a map of eligible census tracts.
- Note: Salt Lake City is not accepting Public Service Building Improvement applications for funding year 2017-2018. A separate process will be available for improvements to facilities with immediate health, safety, or welfare issues. Contact Jennifer Schumann at (801) 535-7276 or jennifer.schumann@slcgov.com.

ESG

- Street Outreach
- Homeless Prevention
- Emergency Shelter
- Rapid Re-housing

HOME

- Down Payment Assistance
 - Tenant-Based Rental Assistance
- Note: Funds for development and/or mortgages will be accessed through the Home Development Fund and will have a separate application and underwriting/review process.

HOPWA

- Housing Information Services



- Short-Term Rent, Mortgage, and/or Utility
- Tenant/Project-Based Rental Assistance
- Supportive Services (Permanent Housing Placement, Case Management, etc.)

QUALIFYING BENEFICIARIES

Qualifying beneficiaries for the CDBG, ESG, HOME, and HOPWA programs are as follows:

CDBG

To qualify for CDBG funds the project must primarily serve persons whose household incomes are at or below 80% of the area median income, as established and updated annually by the U.S. Department of Housing and Urban Development. Refer to page 23 for current income limits. Eligibility may be established in the following ways:

1. AREA BENEFIT

An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons. Such an area need not be coterminous with census tracts or other officially recognized boundaries but must be the entire area served by the activity. An activity that serves an area that is not primarily residential in character shall not qualify under this criterion.

2. PRESUMED BENEFIT

The program/project *exclusively* serves persons in any one or a combination of the following categories of persons who are presumed to be low- to moderate- income persons.

- abused children
- battered spouses
- elderly persons
- adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled*"
- homeless persons
- illiterate adults
- persons living with AIDS
- migrant farm workers

3. LIMITED CLIENTELE

Benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons. Information on family size and income must be documented so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit.

ESG



Primarily benefits persons who meet the definition of homeless under 24 CFR 576.2, and the description of at risk of homelessness under 24 CFR 576.103.

HOME

The eligibility of households for HOME assistance varies with the nature of the funded activity. For rental housing and rental assistance, at least 90 percent of benefiting families must have incomes that are no more than 60 percent of the HUD-adjusted median family income for the area. In rental projects with five or more assisted units, at least 20% of the units must be occupied by families with incomes that do not exceed 50% of the HUD-adjusted median. The incomes of households receiving HUD assistance must not exceed 80 percent of the area median income. HOME income limits are published each year by HUD. <https://www.hudexchange.info/manage-a-program/home-income-limits/>

HOPWA

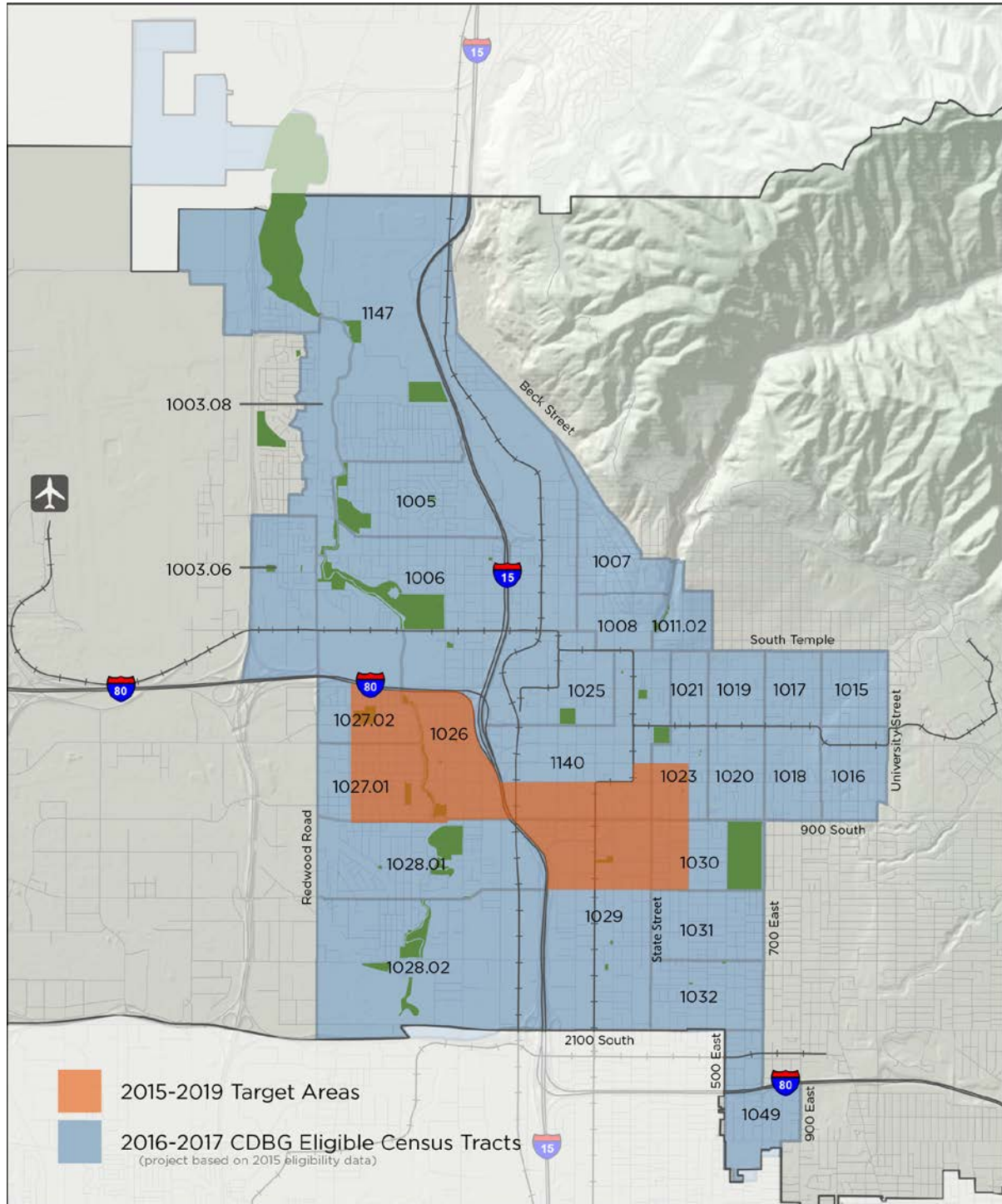
Low-income persons (at or below 80 percent of area median income) that are medically diagnosed with HIV/AIDS and their families are eligible to receive HOPWA-funded assistance.

CDBG ELIGIBLE CENSUS TRACTS

The following map displays CDBG eligible census tracts, as well as target areas as identified through the 2015-2019 Consolidated Plan. A CDBG eligible census tract is a census tract where at least 51% of the households are moderate income (80% AMI) or below. Please see page 21 and 22 for more information on the 2015-2019 Target Areas.



2017-2018 CDBG Eligible Census Tracts (projected)



- NOTE: The U.S. Department of Housing and Urban Development (HUD) has not released a finalized set of CDBG eligible census tracts for funding year 2017-18. This map projects eligible block groups based on census data.
- NOTE: Project eligibility is not determined by the project location, but by the project's service area. The nature and location of the activity must be considered when determining the service area. Please contact Jennifer Schumann at jennifer.schumann@slcgov.com or (801) 535-7276 for more information.

APPLICATION PROCESS

Application Types

There are three applications for funding year 2017-2018. One application needs to be completed per program/project. Application types are as follows:

- CDBG Public Services & ESG
 - Complete this application for CDBG public services and ESG.
- CDBG Housing & Neighborhood Improvements
 - Complete this application for housing rehabilitation programs, commercial rehabilitation programs, as well as projects that would result in improvements to neighborhood facilities, parks, streets, trails, or other neighborhood improvements.
- HOME & HOPWA
 - Complete this application for HOME and HOPWA.

**NOTE: You can submit multiple applications through the same application type. For example, it is possible to submit an application for the HOME program and then apply again for the HOPWA program. To submit additional applications in ZoomGrants™ click the Open Programs tab and hit the Apply Again button.*

Make sure you complete the application appropriate for your project/program type and the source of funds being applied for!

Each application submitted should be for a **single program or project**. Different functions and tasks of the same program or project may be bundled together to form one application. For example, salaries, supplies and equipment purchases may comprise one application. If you have more than one program for which you request grant funds, then submit more than one application.

ZoomGrants Online Submittal

Applications must be submitted online through ZoomGrants™. To access Salt Lake City's federal grant applications, go to:

www.slcgov.com/hand, or
<https://zoomgrants.com/gprop.asp?donorid=2194>

Follow the following steps to submit your application through the ZoomGrants™ website:

1. Create your Applicant Account



This will create your account and automatically log you in.

2. Click the Apply button

Applications can be accessed during the open application period, August 29, 2016 through October 2, 2016 at 11:59 p.m. Use the Preview and Apply buttons next to the programs you would like to create an application for.

3. Complete and submit the application

ZoomGrants™ automatically saves your progress as you click through the application fields, so you don't need to complete the application in one sitting. Just make sure that you complete and submit the application before the deadline.

Application attachments must be submitted as instructed on the Documents tab in ZoomGrants™. All required information must be included.

Failure to provide all required information, or to follow the stated requirements, will result in the application being disqualified.

Completed applications are due Sunday, October 2, 2016 by 11:59 p.m.

Applications must be submitted online through ZoomGrants™.

Incomplete, hand-delivered, mailed, faxed, or late applications will not be accepted.

EVALUATION PROCESS

CDBG, ESG, HOME and HOPWA funds are allocated annually through a competitive process. Applications will be evaluated based on HUD requirements, alignment with Salt Lake City's 2015-2019 Consolidated Plan, and alignment with collective impact outcomes as defined through a collaborative process with community stakeholders including Salt Lake City, Salt Lake County, Utah State, the Salt Lake and Tooele Continuum of Care, and the U.S. Department of Housing and Urban Development.

Adequate information needs to be provided on the following:

- Alignment with the 2015-2019 Consolidated Plan
 - Select one primary objective that the program most closely aligns with. If the program/project does not clearly align with a stated objective, then the application will not proceed through the application process.
- National Objective and Eligible Activity Requirements
- Background/Mission of Applicant Organization
- Organization's Ability to Carry out Proposed Project/Program
- Adequate Program/Project Description
- Project/Program Location(s)
 - Provide the physical location(s) where the funding will be used.
- Accurate Contact Information Provided
 - Please note that contact information throughout ZoomGrants should be kept up to date as this will be the main communication tool throughout the grant process.
- Clearly Defined Scope of Work
 - Scope of work is limited to 255 characters.
 - Examples include "Salaries and operational support for an early childhood education program."; "Operational support for housing program"; "Design and construction of a street infrastructure project"



- This scope of work will be very visible throughout the application process and will be used by decision makers as they evaluate your application.
- Amount Requested and a Clearly Defined Budget
 - Note: Make sure the amount being requested, and the amount on the budget tab match.
 - There is a hard coded line for Administrative Costs. This is optional for those agencies wishing to use the 10% de minimis indirect rate OR have an approved negotiated cost rate plan.
 - Grant writers are strongly encouraged to communicate with program administrators to ensure that deliverables are realistic that the items being requested in the budget are able to be clearly documented when requesting reimbursement.
 - Grant writers are strongly encouraged to communicate with the finance/accounting staff to ensure that deliverables are realistic and line items in the budget are able to be clearly tracked, documented, and follow accounting policies.
- List of Funding Partnerships Demonstrating Leveraging Capability
 - This may be captured in two places. The first being the question regarding community coordination, the second is in the sources/uses component of the budget.
- Population to be Served (primary, and if applicable, secondary populations)
- Number of People/Households Intended to be Served
 - The number reported here is specifically for Salt Lake City residents being assisted with the Salt Lake City funding being requested.
 - This is not an agency wide number or a program wide number unless this grant application funds 100% of the agency/program.
 - Agencies should be mindful that if awarded, actual quarterly performance measurement reports will be compared to this number.
- Alignment with Collective Impact Outcomes and Continuum of Care Coordination
 - Please identify how the application aligns with regional homeless outcomes as presented by the SLCounty Collective Impact, and the SLCounty Continuum of Care.

APPLICATION SCORING & RANKING

Applications will be scored and ranked by Salt Lake City Housing & Neighborhood Development Staff, Community Development Capital Improvement Program Board, and reviewed by the Mayor, and City Council. Scoring questions may include the following:

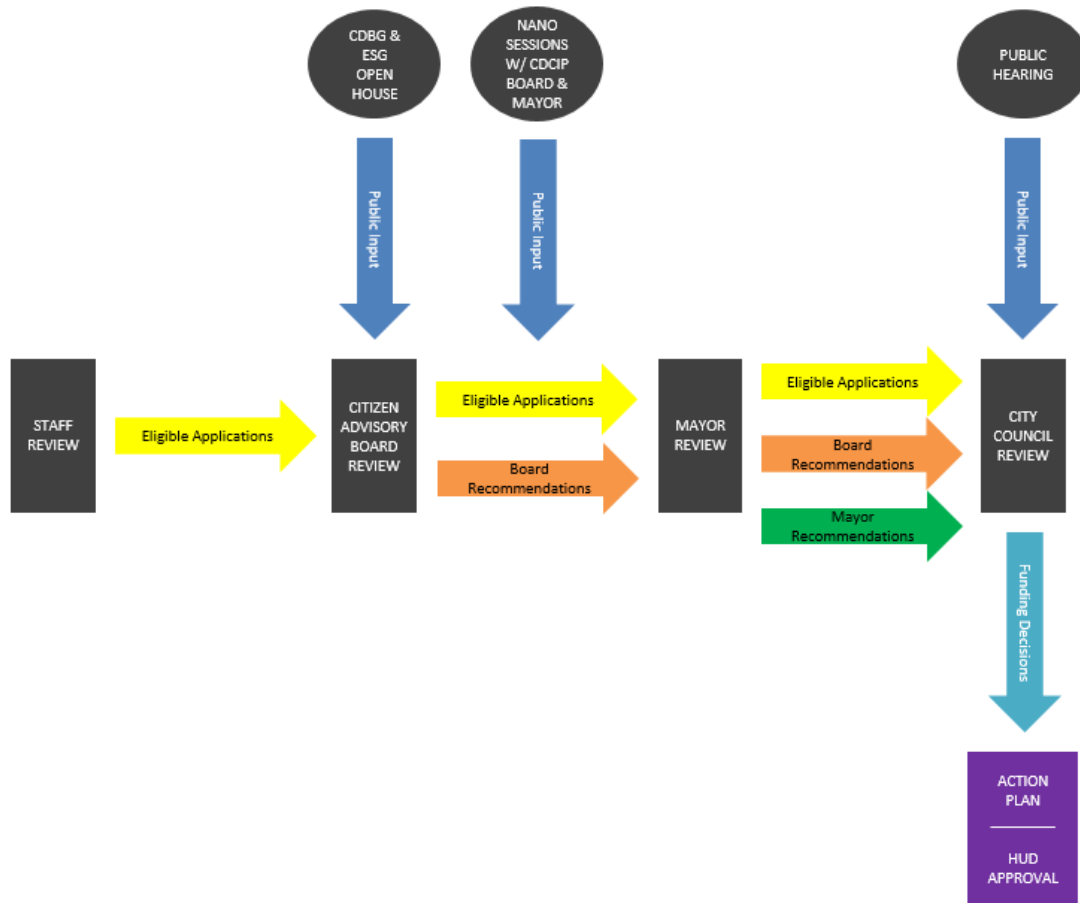
- Does this application meet HUD's eligibility requirements?
- Does this application clearly align with a stated objective in the Consolidated Plan?
- Does this application serve one or more target populations identified in the Consolidated Plan?
- Does this application further the goals of the Consolidated Plan
- Does this application further the implementation of a city master plan (specifically west side master plan)
- How did the agency score on the Application Risk Analysis (as required by 2 CFR 200.205)?
 - Agency timeliness
 - Does the agency respond to emails/communication in a timely manner?
 - Does the agency submit reimbursements & reports in a timely manner?
 - Does the agency spend their funds in a timely manner?
 - Complexity of the program
 - Is this a new or existing program?
 - Does the program rely on other external forces to complete their mission? (other than funding)
 - How well does the application identify the leveraging partners?



- Are partnerships clearly defined?
 - Financial stability and responsibility
 - Has there been a history of audit findings?
 - Has there been issues with reimbursements being submitted incorrectly?
 - Has there been issues with ineligible expenses being submitted for reimbursement?
 - In the last 2 years has the agency had trouble spending all of the awarded funds?
 - History of performance
 - Has the agency consistently submitted complete, accurate reports?
 - Has the agency consistently set realistic beneficiary goals and achieved the goals?
 - Does the agency have a history of working collaboratively with the City?
 - Does the agency approach the City when issues/problems/challenges/questions arise?
 - Key staff turnover
 - Has there been a change of executive staff within the last 2 years?
 - Has there been a substantial change of key program staff within the last 2 years?
 - Has there been a substantial change of financial staff within the last 2 years?
 - Management systems
 - When monitored, did the agency have program policies & procedures in place?
 - When monitored, did the agency have financial policies & procedures in place?
 - Have there been any monitoring concerns or findings?
- What is the agency's capacity to carry out the program/project?
- What is the feasibility of completing the project/program as presented in the application?
- How are the strengths of the program/project outputs AND outcomes? How does that compare to similar programs applying for funding?



Funding Award Process



Funding Recommendations

The funding award process begins with a City staff review of applications to determine eligibility. After applications are deemed eligible, they are reviewed by a citizen advisory board. Once the citizen advisory board reviews applications, the board submits funding recommendations that are forwarded to the Mayor and City Council.

Applications and citizen advisory board recommendations are provided to the Mayor for review. After careful evaluation, the Mayor submits funding recommendations that are provided, along with citizen advisory board recommendations, to the City Council for their consideration.

Funding Decisions

The City Council holds a public hearing in order to provide an additional opportunity for public input on the projects proposed for funding. Applications recommended for funding by the citizen advisory board and Mayor will not necessarily receive an award, as the availability of funding is limited.



Following the public hearing and several briefings on the applications, the City Council adopts their funding recommendations and formally approves the projects/programs that will receive funding. Funds awarded can be for the full or partial amount requested. Funding decisions by the City Council are subject to approval by the U.S. Department of Housing and Urban Development.

Grant Agreements

Applicants selected for funding will be invited to enter into a contract with the City. Contract negotiations might require additional requirements, such as the refinement of the final scope of services. Salt Lake City's Housing and Neighborhood Development Division will contract with the selected applicants once negotiations are complete.



PART II: PROGRAM & CONSOLIDATED PLAN OVERVIEW

CDBG, ESG, HOME, & HOPWA PROGRAM OVERVIEW

Salt Lake City's federal grant programs are administered and monitored through the City's Housing and Neighborhood Development Division. An overview of the CDBG, ESG, HOME, and HOPWA programs is as follows:

CDBG Program Overview

Title 1 of the Housing and Community Development Act of 1974 established the Community Development Block Grant (CDBG) program. The CDBG program provides a comprehensive and flexible source of federal funds to communities nationwide. The program's primary objective is to promote the development of viable urban communities by providing the following, principally to persons of low and moderate income:

- Decent housing
- A suitable living environment
- Expanded economic activities

Since 1975, Salt Lake City has received CDBG funding as a designated U.S. Department of Housing and Urban Development (HUD) entitlement community. The amount of funding the City receives each year is determined by a HUD formula that considers population lag, pre-1940 housing, and poverty rates.

For more information on Salt Lake City's CDBG program, contact:

Jennifer Schumann
Capital Planning Manager
801-535-7276 or jennifer.schumann@slcgov.com

ESG Program Overview

The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act established the Emergency Solutions Grant (ESG) program. The program's purpose is to assist individuals and families regain housing stability after experiencing a housing or homelessness crisis. Salt Lake City's ESG program contains five components, as follows:

1. Street Outreach
2. Emergency Shelter
3. Homelessness Prevention
4. Rapid Re-housing
5. *Homeless Management Information System (HMIS) Data Collection*

The current ESG program is a combination of the Emergency Shelter Grant and Homeless Prevention and Rapid Re-housing Program (HPRP). With the introduction of the Emergency Solutions Grant program, HUD placed emphasis on policies that promote homelessness prevention and permanent housing, rather than emergency shelter and street outreach efforts. The ESG program is formula-funded and utilizes the Community Development Block Grant (CDBG) formula to determine allocations to eligible jurisdictions.

For more information on Salt Lake City's ESG program, contact:

Jennifer Schumann
Capital Planning Manager



801-535-7276 or jennifer.schumann@slcgov.com

HOME Program Overview

HOME is the largest federal block grant designed to create affordable housing for low-income households. The U.S. Department of Housing and Neighborhood Development (HUD) designed the program to reinforce the following principles of community development:

- Empower communities to design and implement strategies that support their own needs and priorities.
- Expand and strengthen partnerships among all levels of government and the private sector in the development of affordable housing.
- Build capacity with partners through technical assistance activities and set-asides for qualified community-based nonprofit housing's groups.
- Mobilize community resources in support of affordable housing through the requirement that participating jurisdictions match 25% of program funds.

For more information on Salt Lake City's HOME program, contact:

Emily Strong

Housing Development Program Specialist

801-535-7698 or emily.strong@slcgov.com

HOPWA Program Overview

The Housing Opportunities for Persons with AIDS (HOPWA) program was established to provide housing assistance and related supportive services to persons living with HIV/AIDS and their families. HOPWA formula grants are distributed by the U.S. Department of Housing and Urban Development (HUD) to eligible metropolitan areas.

Salt Lake City's manages the HOPWA program for Salt Lake, Summit, and Tooele Counties. Funds are administered and monitored through the City's Housing and Neighborhood Development Division.

For more information on Salt Lake City's HOPWA program, contact:

Jennifer Schumann

Capital Planning Manager

801-535-7276 or jennifer.schumann@slcgov.com



2015-2019 CONSOLIDATED PLAN OVERVIEW

Salt Lake City's 2015-2019 Consolidated Plan is the product of a collaborative process to identify housing and community development needs and to establish goals, priorities and strategies to address those needs. The five-year plan provides a framework for maximizing and leveraging the City's block grant allocations to build healthy and sustainable communities that better focus funding from the U.S. Department of Housing and Urban Development (HUD) formula block grant programs.



The 2015-2019 Consolidated Plan encourages capacity in neighborhoods with concentrated poverty and supports at-risk populations by promoting goals that increase access to housing, education, health, transportation and economic development. By engaging in building neighborhoods of opportunity, Salt Lake City is working toward closing the gap in a number of socioeconomic indicators, such as improving housing affordability, school-readiness of young children, employment skills of at-risk adults, access to transportation for low-income households, access to fresh foods for food-insecure families and economic diversity within neighborhoods.

In addition to expanding opportunity for low-income households living in concentrated areas of poverty, Salt Lake City will continue to support essential housing and supportive services for the city's most vulnerable populations, with focus on the chronically homeless, homeless families, disabled persons, victims of domestic violence, recent immigrants, persons living with HIV/AIDS and low-income elderly persons.

2015-2019 Consolidated Plan: Priority Needs

Salt Lake City determined the following priority needs after broad stakeholder outreach and analysis of community needs:

1	Priority Need:	Affordable Housing Development & Preservation
	Associated Objectives:	<ul style="list-style-type: none"> • Expand housing options for extremely low-income (ELI) individuals and special needs populations. • Support affordable housing development throughout the city, including high opportunity areas. • Improve and rehabilitate the housing stock, with focus on concentrated areas of poverty. • Expand affordable housing opportunities within walking distance of transit stations. • Develop healthy and sustainable housing that utilizes energy conservation and green building technologies. • Provide housing opportunities to emphasize stable housing as a primary strategy to prevent and end homelessness. • Improve the condition of housing and capital infrastructure in distressed neighborhoods.
	Description:	<ul style="list-style-type: none"> • Provide loans and other financial assistance for the preservation and development of affordable rental and homeownership opportunities.
	Basis For Relative Priority:	<ul style="list-style-type: none"> • According to the 2009-2013 American Community Survey 5-Year Estimates, 50.1% of Salt Lake City renter households and 33.6% of households with a mortgage are cost burdened, spending over 30% of their monthly income on housing costs. Housing cost burden prevents household from investing in adequate nutritional, medical, vocational and educational needs. • The Housing Authority of Salt Lake City currently administers Housing Choice (Section 8) vouchers for 2,670 households, with 7,293 households on the waiting list. Countywide there are 11,086 households on a Housing Choice waiting list and 7,929 households on a public housing waiting list. • Between 2000 and 2013, the cost of housing significantly increased for both renters and homeowners. The median contract rent increased by 33% and home values increased 55%. During the same time period, the median household income only increased by 24%. Since incomes did not keep up with increases in housing costs, it has become more difficult for residents to buy or rent a home. The homeownership rate decreased from 56.9% in 2000 to 49.5% in 2013. • According to an apartment market report completed in the summer of 2014, the Salt Lake City area apartment vacancy rate is the lowest in thirteen years at 3.0%. A tight rental market and rising rents create a barrier for households in need of affordable housing.



2	Priority Need:	Homeless: Mitigation, Prevention and Public Services
	Associated Objectives:	<ul style="list-style-type: none"> • Reduce and Prevent Homelessness • Provide housing opportunities to emphasize stable housing as a primary strategy to prevent and end homelessness. • Increase access to healthcare and other supportive services for persons experiencing homelessness. • Provide job training programs for vulnerable populations, including chronically homeless, refugees and persons with disabilities.
	Description:	<ul style="list-style-type: none"> • Support the operating cost of homeless shelters, day centers and supportive services for individuals and families experiencing homelessness. Expand housing opportunities for individuals and families experiencing or at risk of homelessness.
	Basis For Relative Priority:	<ul style="list-style-type: none"> • According to the 2014 Point in Time Count, Salt Lake County has 2,072 homeless individuals, 92 of whom are unsheltered. Annually, Salt Lake County will have 9,356 persons experience homelessness, 431 will be chronic.
3	Priority Need:	Public Services to Expand Opportunity and Self-Sufficiency
	Associated Objectives:	<ul style="list-style-type: none"> • Expand access to affordable early childhood education to set the stage for academic achievement and social development. • Address the digital divide by promoting digital inclusion through access to communication technologies. • Increase access to fresh, healthy foods for food-insecure families and individuals. • Support access to public transportation for vulnerable populations. • Provide job training programs for vulnerable populations, including chronically homeless, refugees and persons with disabilities.
	Description:	<ul style="list-style-type: none"> • Expand opportunities for individuals and households living in concentrated areas of poverty or living in the cycle of intergenerational poverty. Activities include services to expand accessibility to early childhood education, job training and transportation.
	Basis For Relative Priority:	<ul style="list-style-type: none"> • According to the 2009-2013 American Community Survey 5-Year Estimates, 24.3% of Salt Lake City's children (under 18 years) live below the poverty level. The 2014 Utah Intergenerational Welfare Reform Commission Annual Report indicates that children growing up in poverty experience challenges to healthy development both in the short and long term, demonstrating impairments in cognitive, behavioral and social development. The greater the likelihood for poor outcomes the younger the child is when his or her family is impoverished. Early childhood education programs provide a cost-effective intervention in closing gaps in development. • According to the 2009-2013 American Community Survey 5-Year Estimates, 18.7% of Salt Lake City's adults (18 years and over) live below the poverty level. The 2014 Utah Intergenerational Welfare Reform Commission Annual Report indicates that many adults experiencing intergenerational poverty are employed but unable to meet the needs of their families. Families experiencing intergenerational poverty need to be connected to resources that assist them with employment and job training. • According to 2013 Salt Lake City School District data, 49.8% of students qualify to receive free school lunch. Families qualify for free lunch if they earn 130% or below of the federal poverty level, about \$30,000 dollars or less per year for a family of four. Many of these households are considered food insecure, The 2014 Utah Intergenerational Welfare Reform Commission Annual Report indicates that children experiencing food insecurity are ill more frequently; struggle academically; less likely to graduate from high school and go onto college; and less likely to earn enough income to feed their families when they are adults.



		<ul style="list-style-type: none"> According to the Salt Lake City Fair Housing Equity Assessment, there is a disparity in access to transit in concentrated areas of poverty. Transit is an essential public service that connects people to employment, education, social services and retail. Increasing transit and opportunities allows households to reduce their living expenses and expands jobs-housing connectivity.
4	Priority Need:	Economic Development to Expand Opportunity
	Associated Objectives:	<ul style="list-style-type: none"> Expand economic opportunities through the improvement of capital infrastructure and commercial buildings in designated commercial nodes.
	Description:	<ul style="list-style-type: none"> Provide support for neighborhood/community business node development and public infrastructure improvements in local target areas. Activities include façade improvements and corresponding neighborhood improvements.
	Basis For Relative Priority:	<ul style="list-style-type: none"> Many of the neighborhood and community nodes in the geographical target areas (as identified through this plan) exhibit signs of distress and blight, which can perpetuate high vacancy rates and crime, as well as inhibit comprehensive neighborhood revitalization. Supporting the rehabilitation of commercial infrastructure in targeted nodes will stimulate the implementation of essential services, aid in decreasing crime rates, expand local job opportunities, preserve historic buildings, stimulate investment from the private market and improve neighborhood livability.
5	Priority Need:	Facility and Infrastructure Improvements
	Associated Objectives:	<ul style="list-style-type: none"> Improve the condition of housing and capital infrastructure in distressed neighborhoods. Improve and expand green infrastructure in distressed neighborhoods. Increase the accessibility of public transit in distressed neighborhoods. Expand and improve multimodal transportation infrastructure. Expand economic opportunities through the improvement of capital infrastructure and commercial buildings in designated commercial nodes.
	Description:	<ul style="list-style-type: none"> Street/sidewalk improvements, streetscaping, wayfinding, transportation improvements, green infrastructure improvements and public facility improvements. Leverage activities with commercial rehabilitation.
	Basis For Relative Priority:	<ul style="list-style-type: none"> Public health, safety and quality of life are significantly impacted by city-owned buildings and infrastructure, including sidewalks, streets, parks, trails and public facilities. Improvements will increase livability within neighborhoods, including improvements for multimodal transportation, stormwater management, recreation opportunities, safety, economic development and community facilities. The City's Capital Improvement Program 10-Year Plan indicates that \$158.7 million in capital improvements are needed between 2012 and 2021. Only \$40.4 million are impact fee eligible. Many of these improvements are needed in concentrated areas of poverty and/or distressed neighborhoods.



2015-2019 Consolidated Plan: Objectives

Objectives of the 2015-2019 Consolidated Plan are as follows:

2015-2019 Consolidated Plan Objectives		CDBG Public Services	CDBG Housing	CDBG Neighborhood Improvements	ESG	HOME	HOPWA
HOUSING	Expand housing options for extremely low-income (ELI) individuals and special needs populations.	X	X		X	X	X
	Support affordable housing development throughout the city.					X	
	Improve and rehabilitate the housing stock, with focus on concentrated areas of poverty.		X			X	
	Expand affordable housing opportunities within walking distance of transit.		X			X	
	Develop and rehabilitate healthy and sustainable housing that utilizes energy conservation and green building technologies.		X			X	
	Provide housing opportunities to emphasize stable housing as a primary strategy to end homelessness.				X	X	X
EDUCATION	Expand access to affordable early childhood education.	X					
	Address the digital divide by promoting digital inclusion through access to communication technologies.	X					
HEALTH	Improve the condition of housing and capital infrastructure in distressed neighborhoods.		X	X		X	
	Increase access to healthcare and other supportive services for persons experiencing homelessness.	X			X		
	Increase access to fresh, healthy foods for food-insecure families and individuals.	X					
	Improve and expand access to green infrastructure in distressed neighborhoods.			X			
TRANSPORTATION	Support access to public transportation for vulnerable populations.	X					
	Increase the accessibility of public transit in distressed neighborhoods.			X			
	Expand and improve multimodal transportation infrastructure.			X			
ECONOMIC DEVELOPMENT	Provide job training programs for vulnerable populations, including chronically homeless.	X					
	Expand economic opportunities through the improvement of capital infrastructure and commercial buildings in distressed neighborhoods			X			

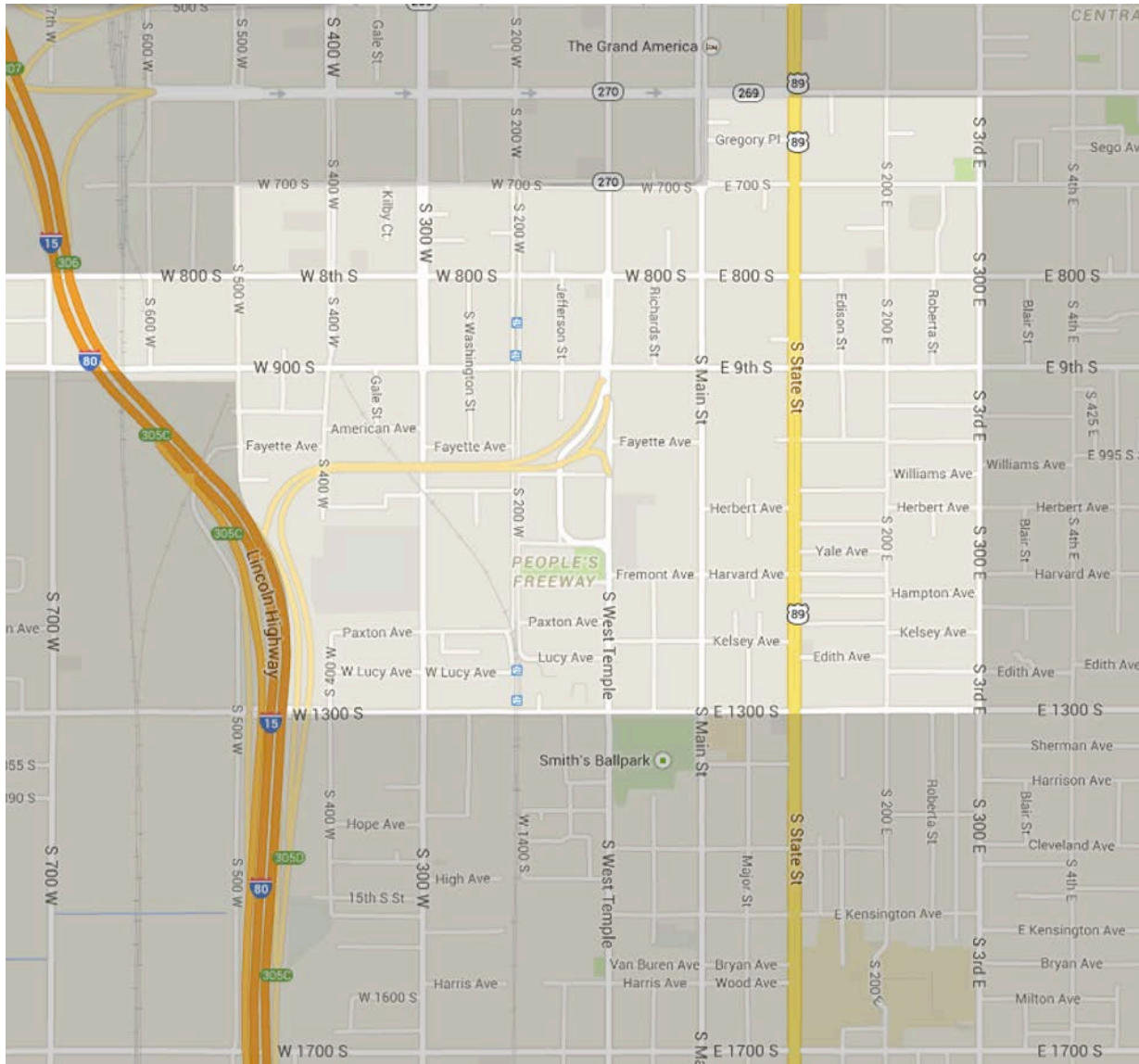


2015-2019 Consolidated Plan: Target Areas

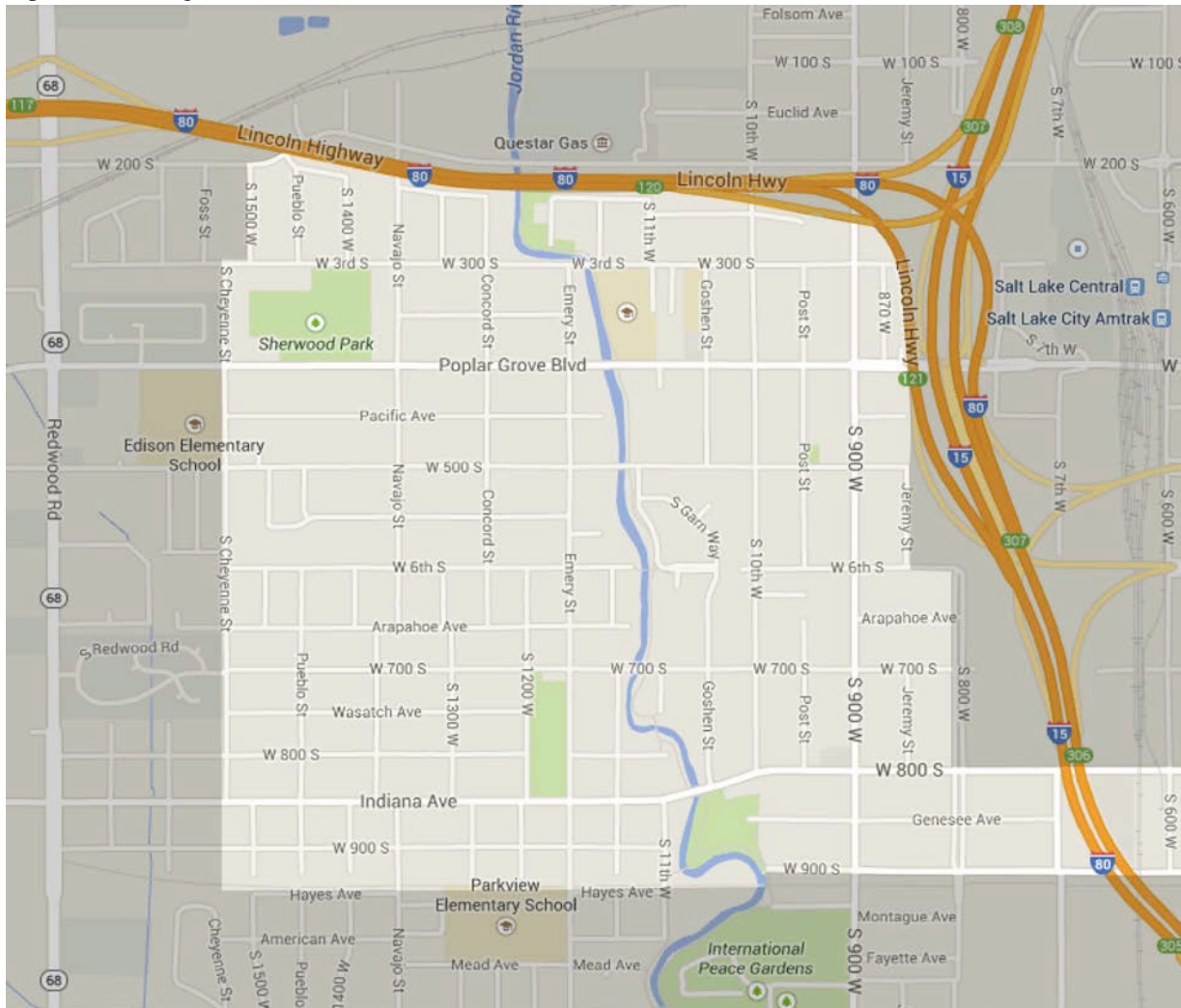
Within Salt Lake City’s CDBG eligible area, target areas for the 2015-2019 program years were identified to leverage funding for maximum impact. The identified target areas are located in the Central City/Central Ninth and Poplar Grove neighborhoods. CDBG and other federal funding will be concentrated (not limited) to the target areas. Neighborhood and community nodes will be identified and targeted to maximize community impact and drive further neighborhood investment. Activities will be coordinated and leveraged, and can include the following:

- Commercial rehabilitation
- Streetscaping
- Green infrastructure improvements
- Transportation improvements
- Street improvements
- Housing

Central City/Central Ninth Target Area:



Poplar Grove Target Area:



Of particular importance is to direct resources to expand opportunity within racial/ethnic concentrated areas of poverty. According to HUD, neighborhoods of concentrated poverty isolate residents from the resources and networks needed to reach their potential. The concentration of poverty can influence outcomes relating to crime, delinquency, education, physiological distress, and various health problems. Salt Lake City intends to expand opportunity within the target areas to limit intergenerational poverty and increase access to community assets. As such, public service programming and capital improvements will be supported in the Target Areas as well as surrounding neighborhoods with concentrated poverty.



PART III: ADDITIONAL RESOURCES

INCOME GUIDELINES

FY 2016 Income Limits: Salt Lake City Metro

	Persons in Family							
	1	2	3	4	5	6	7	8
30% Limits	15,500	17,750	19,950	22,150	23,950	25,700	27,500	29,250
Very Low Income (50%)	25,850	29,500	33,250	36,900	39,900	42,850	45,800	48,750
60% Limits	31,020	35,460	39,900	44,280	47,880	51,420	54,960	58,500
Low Income (80%)	41,350	47,250	53,150	59,050	63,800	68,500	73,250	77,950

Effective Date: June 6, 2016

- NOTE: Program update 16-06 confirmed that all CPD programs should be using HOME income limits
- NOTE: HUD FMR Area HOME Income Limits are subject to change for funding year 2016-2017. For a schedule of current income limits, go to: <https://www.hudexchange.info/manage-a-program/home-income-limits/>

GLOSSARY OF TERMS

A glossary of terms as provided by the U.S. Department of Housing and Urban Development can be found at: http://www.huduser.org/portal/glossary/glossary_all.html

DUNS NUMBER

All applicants must have a Data Universal Number System (DUNS) to apply. To obtain a DUNS number, go to <http://fedgov.dnb.com/webform>.

RESIDENTIAL ADDRESS VERIFICATION TOOL

Online map managed by Salt Lake County can be used to verify the location of an address and whether it is an eligible census tract. This can be used to better identify eligible clients for each of the jurisdictions. Map can be found

at: <http://slco.maps.arcgis.com/apps/InformationLookup/index.html?appid=ba5140bfde8049a4ba514a31d345268c>

ZOOMGRANTS™ INFORMATION

Additional information on the ZoomGrants™ application process can be found at:

- ZoomGrants™ Technical Assistance: <http://www.zoomgrants.com/about-us/request-technical-help/>
- ZoomGrants™ *How to Apply* Video: <https://www.youtube.com/watch?v=4vKgUEcl6eA>

PROGRAM INFORMATION

- HUD Exchange: CDBG <https://www.hudexchange.info/programs/cdbg-entitlement/>



- CDBG Guide to National Objectives and Eligible Activities for Entitlement Programs
https://www.hudexchange.info/resources/documents/CDBG_Guide_National_Objectives_Eligible_Activities.pdf
- HUD Exchange: ESG
<https://www.hudexchange.info/programs/esg/>
- HUD Exchange: HOME
<https://www.hudexchange.info/programs/home/>
- HUD Exchange: HOPWA
<https://www.hudexchange.info/programs/hopwa/>

