

SALT LAKE CITY
BUSINESS ADVISORY BOARD
451 S. State Street, Room 326
Wednesday, December 13, 2017
8:30 a.m. – 10:00 a.m.

1. Roll call.

The following members of the Business Advisory Board were present:

John Lair, Chairperson	Angela Brown, Vice-Chair	JD Smith
Lucy Cardenas	Curtis Thornhill	Casey McDonough
Karen Gunn	Steve Labrum	

The following members of the Business Advisory Board were absent:

Sue Rice	Ana Valdemoros
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Also Present:

Jolynn Walz; Economic Development; Catherine Lopez, Redevelopment Agency; Roberta Reichgelt, Economic Development; William Wright, Economic Development; Greg Yurkes, Downtown Alliance; Allison Rowland, City Council Office.

2. Announcements

Board Member Announcements

- None.

City Council Announcements

- A farewell ceremony was held for Council members Stan Penfold & Lisa Adams on Dec 12, 2017.
- Salt Lake City Council passed a new housing plan for the city. The new plan will provide guidance and more housing opportunities throughout the city.
- The Administration proposed 27 new police officers for Operation Rio Grande initiative. The City Council proposed & accepted 50 new officers and an additional nine civilian support staff.

Economic Development Announcements

- Staff is holding second round interviews for the Workforce Development Manager position, in hopes to have someone on board by the end of the year.
- The City Council approved two new project coordinator positions within Economic Development's budget. These position will support the department managers.
- Framing Pilot Program has now officially launched.

Homeless Subcommittee Announcements

- Mr. Thornhill reiterated that the committee has begun to create a list of ways businesses can partake in the homeless initiative.
3. Approval of the minutes of the November 8 , 2017 Meeting

Mr. Thornhill made a motion to approve the minutes from the November 8, 2017 meeting. Vice-Chair Brown seconded the motion. Upon roll call, the motion passed unanimously.

4. Business Items:

- A. Discussion Regarding BAB Committee Governance/ Appointments

Mr. Thornhill suggested staff research and create a document to guide the committee on governing items such as 1) BAB Terms and Appointments. 2) Elections 3) Training of new committee member.

Ms. Walz stated she would work with the Business Development staff in drafting a document developing guidelines for the committee and the department to create a more operational relationship between the two.

- B. Mayor Small Business Event

1. Small Business Meet & Greet

Ms. Reichgelt said that the Mayor's Office approached the Economic Development staff on hosting a "meet and greet" event for small business owners. The Mayor has indicated she would like BAB to participate to guarantee there is full representation of the small business community. Ms. Reichgelt added once a date and location have been determined she would inform the Board members, along with how the Mayor would like them to participate.

Vice-Chair Brown suggested holding the event at a small business location. Chairperson Lair suggested including a TED talk component from a business owner, to create more of an educational element as well.

5. Adjournment

There being no further business the meeting was adjourned.

John Lair, Chairperson

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This document along with the digital recording constitute the official minutes of the Economic Development Business Advisory Board meeting held December 13, 2017.