

SALT LAKE CITY
BUSINESS ADVISORY BOARD
451 S. State Street, Room 335
Wednesday, February 14, 2018
8:30 a.m. – 10:00 a.m.

AGENDA

1. Roll call.
2. Announcements
 - City Council Announcements
 - Economic Development Announcements
 - Board Member Announcements
3. Approval of the minutes of the January 10, 2018 meeting.
4. Business Item:
 - A. Operation Rio Grande Update
 - B. Northwest Quadrant overview by RDA
 - C. New Board Applications
 1. Review Applications
 2. Discuss Qualifications
 3. Recommendations for new board members
5. Adjournment

SALT LAKE CITY
BUSINESS ADVISORY BOARD
451 S. State Street, Room 326
Wednesday, January 10, 2018
8:30 a.m. – 10:00 a.m.

1. Roll call.

The following members of the Business Advisory Board were present:

Angela Brown, Vice-Chair	Curtis Thornhill	JD Smith
John Lair, Chairperson	Casey McDonough	Karen Gunn
Steve Labrum	Sue Rice	

Also Present:

Jolynn Walz; Economic Development; Catherine Lopez, Redevelopment Agency; Roberta Reichgelt, Economic Development; William Wright, Economic Development; Jill Wilkerson-Smith, Redevelopment Agency; Kristen Lavelett, Local First Utah; Greg Yerkes, Downtown Alliance; Allison Rowland, City Council Office; Ana Valdemoros, Neighborkworks.

2. Announcements

Board Member Announcements

- Lucy has completed two terms with the board and will not be returning.

City Council Announcements

- New Council members inducted, Chris Wharton and Amy Fowler.
- Salt Lake City has selected Erin Mendenhall to serve as Council Chair and Chris Wharton will serve as Vice-Chair.
- The City Council approved the Northwest Quadrant RDA project area and an additional housing loan for the Capital Motel on State Street.

Economic Development Announcements

- Moving forward, Roberta Reichgelt will be replace Ben Kolendar as department liaison and contact for the Business Advisory Board.
- Roberta provided a brief update s on the BAB ordinance, procedures, and terms.
- Economic Development continuing to look to fill the project coordinator and Workforce Development Manager Positions.

3. Approval of the minutes of the December 13, 2017 Meeting

Mr. Thornhill made a motion to approve the minutes from the January 10, 2018 meeting. Mr. McDonough seconded the motion. Upon roll call, the motion passed unanimously.

4. Business Items:

A. RDA Loan Program Options

Jill Wilkerson-Smith provided an overview of the RDA's Loan and tax reimbursement programs. She explained that these programs are available to assist developers and property owners with hard construction improvements to properties in designated project areas.

B. Small Business Festival – May 2018

Roberta Reichgelt stated the department is looking at conducting a small business festival during the first week of May, in conjunction with National Small Business week. The department is looking at bringing an outside company, small business festival.org, to help with organizing the event. The event would be structured with various panels and networking events throughout the city, in hopes to reach a wider audience. Roberta stated the Department is open to suggestions and ideas from the BAB. Vice-Chair Brown suggested the BAB elect a subcommittee to assist the department in reaching their goals for the festival.

Mr. Thornhill made a motion for JD Smith, John Lair, Ana Valdemoros, Curtis Thornhill, Greg Yerkes, and Kristen Lavelett to serve on the subcommittee. Mr. Smith seconded the motion. Upon roll call, the motion passed unanimously.

C. Chair and Vice-Chair Elections

Mr. Smith made a motion to nominate Angela Brown to serve as BAB Chairperson for the 2018 year. Mr. Thornhill seconding the motion. Upon roll call, the motion passes unanimously.

Ms. Rice made a motion for John Lair as Vice-Chair for the 2018 year. Mr. Lair declined to serve as Vice-Chair.

Mr. Labrum made a motion to nominate Curtis Thornhill to serve as Vice-Chair. Mr. Smith seconded the motion. Upon roll call, the motion passes unanimously.

5. Adjournment

There being no further business the meeting was adjourned.

John Lair, Chairperson



DEPARTMENT *of* ECONOMIC DEVELOPMENT

BUSINESS DEVELOPMENT STAFF MEMO

DATE: February 9, 2018

To: Business Advisory Board

PREPARED BY: Roberta Reichgelt - Department of Economic Development

RE: Review of Vacancies and Applications for New Business Advisory Board Members and Ex-Officio

REQUESTED ACTION: Review and recommend

EXECUTIVE SUMMARY/ANALYSIS: The Business Advisory Board consists of eleven voting and five nonvoting member positions who are appointed to advise and provide recommendations to the Department of Economic Development.

Currently, there are five vacant member positions on the BAB - three voting and two nonvoting. Economic Development staff have reviewed the applications submitted through the Mayor's office and put forth those that meet the BAB ordinance for review.

Current BAB voting members will review the applications and provide recommendations to the Department and the Mayor's Office on new membership.

- 1) Darin Piccoli, The State Room
- 2) Kestrel Liedtke, Tin Angel Café
- 3) Asenath Horton, City Launch PR
- 4) Jesse Hulse, Atlas Architects

- 5) Linda Wardell, City Creek
- 6) Stephen Mills, Uinta Brewing

ATTACHMENTS: None. Staff will provide copies of the applications at the meeting for BAB members to review.



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