

**SALT LAKE CITY JUSTICE COURT**  
 333 South 200 East, PO Box 145499, Salt Lake City, UT 84111-5499  
 Phone: 801-535-6300 / Fax: 801-535-6302 / www.slcgov.com/courts

Name \_\_\_\_\_, Plaintiff)

Street Address \_\_\_\_\_)

City, State, ZIP \_\_\_\_\_)

vs. \_\_\_\_\_)

Name \_\_\_\_\_, Defendant)

Street Address \_\_\_\_\_)

City, State, ZIP \_\_\_\_\_)

**SMALL CLAIMS**

**MOTION TO SET ASIDE**

Case No. \_\_\_\_\_

I am the  Plaintiff  Defendant  Attorney for \_\_\_\_\_. I request that the  default judgment  Order of Dismissal entered on \_\_\_\_\_ (date) be set aside. I was not able to appear at trial because:

\_\_\_\_\_

\_\_\_\_\_

I declare under penalty of Utah Code Section 78B-5-705 that everything stated in this document is true and correct.

Date: \_\_\_\_\_ Sign here ► \_\_\_\_\_

<b>Certificate of Service</b>			
I certify that I served a copy of this Motion to Set Aside on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Any Party not in Default or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Electronic File		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date \_\_\_\_\_ Sign here ► \_\_\_\_\_

Typed or Printed Name \_\_\_\_\_

**SALT LAKE CITY JUSTICE COURT**  
 333 South 200 East, PO Box 145499, Salt Lake City, UT 84111-5499  
 Phone: 801-535-6301 / Fax: 801-535-6302 / www.slcgov.com/courts

Name \_\_\_\_\_, Plaintiff )  
 Street Address \_\_\_\_\_ )  
 City, State, ZIP \_\_\_\_\_ )  
 vs. \_\_\_\_\_ )  
 Name \_\_\_\_\_, Defendant )  
 Street Address \_\_\_\_\_ )  
 City, State, ZIP \_\_\_\_\_ )

**SMALL CLAIMS**

**ORDER ON**

**MOTION TO SET ASIDE**

Case No. \_\_\_\_\_

**ORDER ON MOTION TO SET ASIDE**

This matter comes before the court on a motion by  plaintiff  defendant  Attorney for \_\_\_\_\_, to set aside the  default judgment  order of dismissal. The court being fully informed, the Motion is

**Hearing required. The hearing is scheduled for \_\_\_\_\_ at the above address at 5:30 p.m.**

**Disability Accommodations.** If you need accommodation of a disability, contact a judicial service assistant at least 3 days before the hearing.

Date: \_\_\_\_\_ Judge Sign here ► \_\_\_\_\_  
 Judge's signature stamp used at the direction of the judge by clerk \_\_\_\_\_

<b>Certificate of Service</b>			
I certify that I served a copy of this Motion to Set Aside on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.)		
Salt Lake City Justice Court	<input type="checkbox"/> Mail <input checked="" type="checkbox"/> Hand Delivery <input type="checkbox"/> Electronic File	333 S 200 E SLC UT 84111	
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.)		

Court Clerk  
 Sign here ► \_\_\_\_\_

Date \_\_\_\_\_  
 Typed or Printed Name \_\_\_\_\_