

SALT LAKE CITY JUSTICE COURT
3rd Judicial District, Salt Lake County, State of Utah
333 SOUTH 200 EAST, PO BOX 145499, SALT LAKE CITY, UT 84111-5499
Phone: (801)535-6300 / Fax: (801)535-6302 / www.sl.c.gov/courts

Name _____ Plaintiff)

Street Address _____)

City, State, Zip _____)

Phone _____ Email Address _____)

Vs. _____)

Name _____ Defendant)

Street Address _____)

City, State, Zip _____)

Phone _____ Email Address _____)

And _____ (Please check what applies.) Defendant or)

Name _____ Registered Agent)

Street Address _____)

City, State, Zip _____)

Phone _____ Email Address _____)

**SMALL CLAIMS
AFFIDAVIT & SUMMONS**

Case No. _____

AFFIDAVIT

I swear that the following is true:

- (1) Claim Amount plus attorney's fees (**if applicable**)
Cannot exceed \$11,000 w/attorney's fees \$ _____ for the claim described in paragraph (5)
- (2) Plus the court filing fee of \$ _____
- (3) Plus an estimated service fee of \$ _____
- (4) For a total of \$ _____ plus prejudgment interest, if qualified.
- (5) The events happened on (date) _____. My claim is based on the following facts. _____

(6) Defendant **CURRENTLY** resides within the jurisdiction of this court **and/or** the **EVENTS HAPPENED** within the jurisdiction of this court.

(7) I am not suing a government entity.

(8) I am not suing a government employee for the employee's on-the-job conduct.

(9) I am not suing on a claim that has been assigned to me.

(10) I agree to receive all future court filings or court correspondence by email transmitted by the court.

(11) I understand, **if my affidavit and summons are not served within 120 days**, my case will be **DISMISSED** pursuant to Rule 3(b) of the Utah Rules of Small Claims Procedure and Rule 4(b) (i) of the Utah Rules of Civil Procedure.

I have not included any non-public information on this document. I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at: (city and state) _____

Date _____

Sign here ► _____

Printed Name ► _____

SUMMONS

THE STATE OF UTAH TO THE ABOVE NAMED DEFENDANT(S): You are summoned to appear at trial, at: **333 South 200 East, Salt Lake City, UT 84111** to answer the above claim. **If you fail to appear at the trial, judgment may be entered against you for the total amount claimed.**

Date of trial: _____ **Time:** _____

Date _____

Court Clerk Sign here ► _____

Notice to the Defendant

A small claims case has been filed against you. This imposes upon you certain rights and responsibilities. You can find small claims information and instructions at <https://www.utcourts.gov/howto/smallclaims/>.

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Un caso de reclamos menores ha sido presentado contra usted. Esto le impone a usted ciertos derechos y obligaciones. Usted puede encontrar información e instrucciones sobre reclamos menores en <https://www.utcourts.gov/howto/smallclaims/>.

La página del tribunal sobre Como Encontrar Ayuda Legal (www.utcourts.gov/howto/legalassist/) proporciona información acerca de las maneras en que usted puede obtener ayuda legal, incluyendo el Centro de Ayuda del tribunal, abogados a precio reducido, ayuda legal limitada y talleres jurídicos gratuitos.

Attendance. You must attend. If you do not attend, the relief requested might be granted. You have the right to be represented by a lawyer.

***Asistencia.** Presentarse es obligatorio. Si usted no llegara a presentarse, el remedio solicitado podría ser otorgado. Usted tiene el derecho de que lo represente un abogado.*

Evidence. Bring with you any evidence that you want the court to consider.

***Pruebas.** Traiga con usted cualquier prueba que quiera que el tribunal tome en cuenta.*

Interpretation. If you do not speak or understand English, contact court staff at least 3 days before the hearing, and an interpreter will be provided.

***Interpretación.** Si usted no habla ni entiende el Inglés contacte al personal del tribunal por lo menos 3 días antes de la audiencia y le proveerán un intérprete.*

Disability Accommodation. If you have a disability requiring accommodation, including an ASL interpreter, contact court staff at least 3 days before the hearing.

***Atención en caso de incapacidades.** Si usted tiene una incapacidad por la cual requiere atención especial, favor de contactar al personal del tribunal por lo menos 3 días antes de la audiencia.*

Right to Jury Trial. If you want to have a jury trial in this case, you must file documents to remove the case to district court. See the Small Claims web page for information about that process, and forms: <https://www.utcourts.gov/howto/smallclaims/>.

***El derecho a juicio por jurado.** Si usted quiere tener un juicio con jurado, usted deberá presentar documentos pidiendo que el caso sea transferido al tribunal de distrito. Vea la página de internet de Reclamos Menores para más información sobre el proceso y formularios: <https://www.utcourts.gov/howto/smallclaims/>.*