



**CITY COUNCIL TRANSMITTAL**

  
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Rachel Otto, Chief of Staff

**Date Received:** 8/27/2020

**Date Sent to Council:** 8/27/2020

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**TO:** Salt Lake City Council  
Chris Wharton, Chair

**DATE:** 8/27/2020

**FROM:** Rachel Otto, Chief of Staff  
Office of the Mayor

**SUBJECT:** Board Reappointment Recommendation: Planning Commission

**STAFF CONTACT:** Sandy Casement  
sandy.casement@slcgov.com

**DOCUMENT TYPE:** Board Reappointment Recommendation: Planning  
Commission

**RECOMMENDATION:** The Administration recommends the Council consider the recommendation in the attached letter from the Mayor and reappoint Sara Urquhart as a member of the Planning Commission.



August 27, 2020

Salt Lake City Council  
451 S State Street Room 304  
PO Box 145476  
Salt Lake City, Utah 84114

Dear Councilmember Wharton,

Listed below is my recommendation for membership reappointment to the Planning Commission:

Sara Urquhart – to be reappointed for a term ending on August 15, 2024.

I respectfully ask your consideration and support for this reappointment.

Respectfully,

A handwritten signature in black ink, appearing to read "Erin Mendenhall".

Erin Mendenhall, Mayor

Cc: File