



**CITY COUNCIL TRANSMITTAL**

  
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Rachel Otto, Chief of Staff

**Date Received: 10/6/2020**

**Date Sent to Council: 10/6/2020**

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**TO:** Salt Lake City Council  
Chris Wharton, Chair

**DATE:** 10/6/2020

**FROM:** Rachel Otto, Chief of Staff  
Office of the Mayor

**SUBJECT:** Board Appointment Recommendation: Business Advisory Board

**STAFF CONTACT:** Sandy Casement  
Sandy.Casement@slcgov.com

**DOCUMENT TYPE:** Board Appointment Recommendation: Business Advisory Board.

**RECOMMENDATION:** The Administration recommends the Council consider the recommendation in the attached letter from the Mayor and appoint Kristen Lavelett as an ex-officio member of the Business Advisory Board.



October 6, 2020

Salt Lake City Council  
451 S State Street Room 304  
PO Box 145476  
Salt Lake City, Utah 84114

Dear Councilmember Wharton,

Listed below is my recommendation for membership reappointment to the Business Advisory Board.

Kristen Lavelett – to be appointed for a term ending January 1, 2021. Kristen had been inadvertently serving unofficially since January 2017. The Administration would like to count this as time served towards her term limit and make this her final term.

I respectfully ask your consideration and support for this appointment.

Respectfully,

A handwritten signature in black ink, appearing to read "Erin Mendenhall".

Erin Mendenhall, Mayor

Cc: File