



MOTION SHEET

CITY COUNCIL of SALT LAKE CITY

TO: City Council Members

FROM: Sylvia Richards, Policy Analyst

DATE: October 20, 2020

RE: MOTION SHEET FOR GRANT PUBLIC HEARING

Project Timeline:

Public Hearing: Oct. 20, 2020
Potential Action: TBD

The Council will hold a Public Hearing and receive public comment on Grant Application Items B-1 through B-8. After the end of public comment, the Council may consider the following motion:

Motion 1 – Close and Refer

I move that the Council close the Public Hearing and refer Item B-1 through B-8 to a future Consent Agenda for action.



COUNCIL STAFF REPORT

CITY COUNCIL of SALT LAKE CITY
www.slccouncil.com/city-budget

TO: City Council Members

FROM: Sylvia Richards, Budget Analyst

DATE: October 20, 2020

**RE: PUBLIC HEARING FOR GRANT
APPLICATION SUBMISSION**

PROJECT TIMELINE:

Briefing: Not required.
Set Date: Not required.
Public Hearing: Oct. 20, 2020
Potential Action: TBD

Council Sponsor: **No sponsor / Budget item**

ISSUE AT-A-GLANCE

The Administration has submitted eight grant applications. In an effort to ensure that the City Council, Council staff and the public has adequate opportunity to see and comment on them, the grant application notifications will be included in the Council meeting agendas under Public Hearings. There won't be a set date since this is not a required hearing.

Summary: The first five grants relate to funding requested from the Utah Department of Workforce Services in support of YouthCity Childcare programs at five separate locations. YouthCity sites have been created at the Main Library and Plaza 349 replacing (at least temporarily) Central City Recreation Center and Ottinger Hall buildings in order to accommodate COVID-19 health and safety guidelines. The first three grants are proposing to increase their programs to accommodate additional participants which include youth from K-6th grade at the Main Library, Plaza 349, and Sorenson Center, and require the addition of full-time and part-time FTE's. The last two grants (for Liberty Park and Fairmont Park) are proposing to expand their operating hours to close at 5:30 p.m. instead of 2:30 p.m.

1. **School-Age Program Grant 2020 Utah Department of Workforce Services (UDWS) | Utah Office of Child Care (Main Library YouthCity)**

Purpose/Goal of the Grant: If awarded, the grant monies will be used to fund the expansion of the Main Library YouthCity childcare programming in order to accommodate



an additional 36 youth participants. Currently there is one group of 18 youth participants at this location. This request will allow the expansion of the number of groups to three, for a total of 54 participants, and requires the hiring of two additional FTE Group Facilitator positions and eight part-time Group Facilitator positions. Salary and benefits for the additional positions will be funded by the grant. Childcare is provided Monday thru Friday, seven hours a day over the eight months of the school year, and will now expand the ages of the youth to include children K-6th grade.

The Council may wish to note that the expansion of the number of staff required to meet the school day needs was not covered in the \$1.6 million appropriation in Budget Amendment Number Two. Additionally, these grant funds are for expansion of program hours and staff, not additional program sites. The Main Library and Plaza 349 programs are program relocation from the Central City Recreation Center and Ottinger Hall buildings. Both program relocations were to accommodate COVID-19 health and safety guidelines per Child Care Licensing requirements.

Grant Amount: Maximum of \$19,600 per month during the 2020-21 school year

Requested by: Department of Public Services, Division of Youth and Family

Funding Agency: Utah Department of Workforce Services

Match Requirement: A match is not required.

Staff Recommendation: Please refer to motion sheet.

Grant Application Submission Notification Memo

TO: Jennifer Bruno, Cindy Gust-Jenson, Rachel Otto, Lisa Shaffer, Mary Beth Thompson, Cindy Lou Trishman, Brijette Williams

CC: Sarah Behrens, Scott Crandall, Janyce Fowles, Jaysen Oldroyd, Melyn Osmond, Sylvia Richards, DeeDee Robinson, Jordan Smith, Kory Solorio, Kim Thomas, Nole Walkingshaw, Lehua Weaver, Lorna Vogt

FROM: Elizabeth Gerhart *egg*

DATE: September 22, 2020

SUBJECT: School-Age Program Grant 2020 for YouthCity Main Library

FUNDING AGENCY: Utah Department of Workforce Services (UDWS) | Utah Office of Child Care

GRANT PROGRAM: School-Age Program Grant 2020

REQUESTED GRANT AMOUNT: Maximum of \$19,600 per month during the school year 2020-2021

DEPARTMENT: Department of Public Services | Division of Youth & Family Services

COLLABORATING AGENCIES: None

DATE SUBMITTED: September 21, 2020

SPECIFICS:

- ☐ Equipment/Supplies Only
- ☐ Technical Assistance
- ☒ Provides 1 FTE and 4 0.5 FTE

☒ Existing ☐ New ☐ Overtime ☐ Requires Funding After Grant

Explanation: The School-Age Program Grant monies will fund wages and benefits for five positions to serve one group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve one group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.

☐ Existing ☒ New ☐ Overtime ☐ Requires Funding After Grant

Explanation: The School-Age Program Grant monies will fund wages and benefits for five positions to serve a second group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve a second group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.

☐ Existing ☒ New ☐ Overtime ☐ Requires Funding After Grant

Explanation: The School-Age Program Grant monies will fund wages and benefits for five positions to serve a third group of up to 18 youth from 7:45 a.m. to 2:30 p.m. Monday thru Friday over eight months of the school year 2020-2021: one full-time Group Facilitator for seven hours each day; one part-time Group Facilitator for five hours each day; one part-time Group Facilitator for three hours each day; two part-time Group Facilitators for 1.5 hours each day. Wages and benefits for the five positions to serve a third group of up to 18 youth from 2:30 p.m. to 5:30 p.m. Monday thru Friday over eight months of the school year 2020-2021 will be funded through the UDWS Afterschool Match Partnership Grant 2020-2021 awarded in 2019.

☐ Match Required _____ ☐ In-Kind and ☐ Cash

GRANT DETAILS:

- Salt Lake City requested up to \$19,600 per month to expand the operating hours of YouthCity Main Library during the school year 2020-2021 to meet the out-of-school time programming needs of youth and families due to the COVID-19 pandemic.
- YouthCity is accepting registrations for groups of up to 18 youth to meet UDWS grant requirements and childcare licensing requirements under the COVID-19 pandemic.
- YouthCity Main Library has the space capacity to scale up the number of groups of up to 18 youth served from one group to three groups.
- The grant request accounts for a scenario where three groups of up to 18 youth are served at the site per month during the school year 2020-2021.
- The City's monthly invoice to UDWS for eligible grant expenses would correspond to the number of groups of up to 18 youth served at the site.
- Summary of requested grant funds:

<u>COST CATEGORY</u>	<u>PER MONTH GRANT REQUEST</u>
Salary and Benefits	\$17,439
Equipment	\$1,250
Materials and Supplies	\$911
Total	\$19,600