

Salt Lake City Business Licensing
451 S State Street, Room 225
PO Box 145458
Salt Lake City, UT 84114-5458



SLC Business License Number: LIC _____

Application for Freight Parking Permit

Name of Business: _____

If your business is located outside of Salt Lake City, please include a copy of your valid business license from the jurisdiction where you are currently licensed.

Detailed Description of the type of business conducted:

General Description of the freight to be loaded/unloaded:

Business Primary Contact: Each business must have a primary contact registered with the Salt Lake City Compliance division. Contact phone number must be as direct as possible.

(Name) (Title)

(Direct Phone Line) (Email)

(Signature) (Date)

Total number of Freight Parking Permits requested; _____.

All Parking Permit fees will be added with your other business license fees identified on your license application or license renewal. Out of city businesses will be charged \$77.00 per permit and a non-city base fee of \$150.00.

Vehicle Information: Please provide vehicle information for each vehicle requiring a Freight Parking Permit. (*Permitted vehicles are: a motor truck; a station wagon or van permanently modified to carry no more than three seated passengers; or a motor vehicle whose business name is permanently displayed on both sides of the vehicle in, at a minimum, two inch lettering*). All vehicles will be physically inspected to insure eligibility. (Type or print legibly, add additional sheets if necessary)

	Year	Make	Body Style	Plate Number	State
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____

Salt Lake City shall not be responsible for delays in processing an incomplete application or for citations the applicant may receive for parking violations prior to final approval of the application for Freight Parking.



ATTENTION **FREIGHT PARKING PERMIT HOLDERS**

Salt Lake City Ordinances for Freight Parking Permits have changed, please read carefully.

Dear Business Owner,

Effective September 1, 2015, Freight Parking permits will ONLY be granted to commercial vehicles meeting the requirements set forth in 12.56.330:

12.56.330: FREIGHT CURB LOADING ZONES:

- A. For purposes of this section, a vehicle shall be considered a commercial vehicle if it is:
1. A motor truck;
 2. A station wagon or a van permanently modified to carry no more than three seated passengers; or
 3. A motor vehicle whose business name is permanently displayed on both sides of the vehicle in, at a minimum, two inch lettering.

If your business requires Freight Parking permits, please submit a new Freight Parking permit application. A city inspector will inspect all vehicles to ensure compliance with the above requirements. Freight Parking permit fees are \$77.00 per vehicle and are valid for the term of the business license. (1 year)

NEW: Business Parking Permit

Any valid business is eligible to purchase a *Business Parking* permit. This permit is designed for vehicles affiliated with a business but do not qualify for a freight parking permit. A Business Parking permit allows a vehicle to occupy a parking space without paying any parking meter fees. All other applicable rules and time limits apply. Business Parking permits can be purchased through the business license office. Business Parking permit fees are \$500.00 per vehicle and are valid for the term of the business license. (1 year).

Businesses outside of Salt Lake City:

If your business is located outside of Salt Lake City proper, there will be a \$150.00 non-city base fee as well as the applicable permit fee. A copy of your valid business license is required with your application.

Applications for both the *Freight Parking* permit and the *Business Parking* permit have been included with this letter. The application process for each of the parking permits may take up to 30 days to complete.

Parking permits are non-transferrable and parking permit fees are not prorated.

**For questions, please call our office at (801) 535-6644*