



Building Services & Code Enforcement
www.slcpemits.com
 801-535-6000, fax 801-535-7750

451 South State Street, Room 215
 Salt Lake City, Utah 84111

PO Box 145490
 Salt Lake City, Utah 84114-5490

Office only

Updated 08/2012

BLD #	Received by
Date	Valuation

Renovate/Remodel of Owner-Occupied, Pre-1970 Buildings

Applicant name	Phone
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Property address

This is a single-family owner/occupied structure

Basement

Attic

Finish

Remodel

Stairways (existing)

Headroom height	(6'-4" minimum)
Rise of stair	(8" maximum)
Run of stair	(9" minimum)
Width of stair	(30" minimum)

Ceiling height (existing)

Habitable room height	(6'-4" minimum; hardwired smoke detector with battery back-up required if height less than 7'-6")
Bathrooms / toilet	(6'-0" minimum)

Natural light & ventilation: (existing) i.e. bedroom, kitchen, living room, etc. -4% of floor area for ventilation

In lieu of natural light, artificial light may be provided at 1.5 watts incandescent or .8 watts fluorescent per square foot of room area. In lieu of natural ventilation, a mechanical ventilation system may be installed, that supplies .35 air exchanges per hour.

Habitable rooms	Size

Emergency egress (existing)

Hallways/corridor	
Width	(30" minimum)
Height	(6'-4" minimum)

Sleeping room window size for egress

	Bedroom 1	Bedroom 2	Bedroom 3	
Width, height				(20" x 24" minimum)
Net openable area				(3.5 sq ft minimum)
Window sill height				(48" maximum)
Type of Window				(Slider, casement, etc.)

Appeal Process for Existing Housing Code Requirements

If compliance of the provisions of the Existing Housing Code cannot be met, applicant may submit an appeal to the Housing Advisory and Appeals Board to seek a waiver to the provisions of the Code.

Appeals shall be submitted on an appeal from provided by the City. The appeals from may be obtained in room #215 or room #406 (see address in upper left corner).

Once the applicant has been completely filled out and submitted it will be forwarded to the Housing Hearing Officer. The Hearing Officer will set an appointment at which time he will inspect the deficient code items and take photographs of those items.

A staff report will be prepared and presented to the Housing Advisory and Appeals Board (HAAB). The HAAB meets for hearings the second Wednesday of Each month. If the Hearing Officer determines that the deficient code items are below established precedents then the applicant will be required to attend the HAAB hearing and offer evidence why the code requirements should be waived.

The HAAB members may make recommendations to ameliorate the code deficiencies. Such recommendations would maintain the purpose and intent of the Code. Building Services and Licensing will receive a copy of the Housing Advisory and Appeals Board decision at which time a permit may be issued.