



# SPECIAL INSPECTION AGREEMENT

Building Services – Permits  
451 South State Street, Room 215  
Salt Lake City, Utah 84111  
Phone: (801) 535-6000

*(All references are per the 2018 International Building Code)*

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**BEFORE A PERMIT CAN BE ISSUED:** The registered design professional in responsible charge shall fill out the Agreement and include the name of each inspector as well as their appropriate license/certification number. Two (2) copies of this form are to be submitted to the City prior to the issuance of a building permit. If changes are made as to who will perform the special inspections a new form shall be submitted and turned into the Building Permits & Inspections Division for approval.

**STATEMENT OF SPECIAL INSPECTIONS:** In addition to this Agreement, a “Statement of Special Inspections” shall be provided per IBC 1704.3. This Statement shall be made as part of the approved plans, and be placed in a conspicuous location, such as the first page of the construction plans or the first page of the structural sheets.

**SPECIAL INSPECTORS:** All special inspectors shall be approved by the Building Department prior to performing any duties. The special inspector shall provide proof of certification as a special inspector for each inspection item.

**SPECIAL INSPECTION REPORTS:** Special inspection reports are to meet the requirements of IBC 1704.2.4. **Copies of each report are to be sent to the address listed in the letterhead noting the Project Address and Permit Number.** A final report shall be submitted stating that all special inspection and structural testing items were completed and are in conformance with the approved design drawings and specifications. Items not in conformance, unresolved items, or any discrepancies in inspection coverage (i.e. missing inspections, periodic inspections when continuous was required, etc.) shall be specifically itemized in the final report.

GENERAL SPECIAL INSPECTION ITEMS (per IBC Chapter 17)			
<i>[Only checked items are required]</i>			
Areas requiring special inspection:	Name of Agency:	Name of Inspector:	License/Cert. No.
<input type="checkbox"/> <b>Unapproved Fabricators</b> (IBC 1704.2.5)			
<b>Other than Structural Steel</b> <input type="checkbox"/> Steel floor & roof decks (IBC 1705.2.2) <input type="checkbox"/> Steel joists & girders (IBC Table 1705.2.3) <input type="checkbox"/> Cold-formed Trusses > 60ft (IBC 1705.2.4) <input type="checkbox"/> Cold-formed (IBC 1705.11.2 & 1705.12.3)			
<b>Structural Steel</b> (IBC 1705.2.1 & 1705.12.1) <input type="checkbox"/> Welding (Per N5.4 & N5.5 of AISC 360-16) <i>(For SDC 'D-F', also J6 of AISC 341-16)</i> <input type="checkbox"/> High-strength bolts (Per N5.6 of AISC 360-16) <i>(For SDC 'D-F', also J7 of AISC 341-16)</i> <input type="checkbox"/> Details (Per N5.8 of AISC 360-16) <i>(For SDC 'D-F', also J8 of AISC 341-16)</i> <input type="checkbox"/> Composite Members (Per Chapter C-N) <i>(For SDC 'D-F', also J9 of AISC 341-16)</i> <input type="checkbox"/> H-Piles <i>(For SDC 'D-F', also J10 of AISC 341-16)</i>			



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GENERAL SPECIAL INSPECTION ITEMS (per IBC Chapter 17) - <i>continued</i> <i>[Only checked items are required]</i>			
Areas requiring special inspection:	Name of Agency:	Name of Inspector:	License/Cert. No.
<b>Concrete Construction (per IBC Table 1705.3)</b> <input type="checkbox"/> Reinforcement, embeds, anchors <input type="checkbox"/> Formwork <input type="checkbox"/> Materials <input type="checkbox"/> Shotcrete <input type="checkbox"/> Post-tensioned/Pre-stressed Concrete <input type="checkbox"/> Erection of precast concrete			
<b>Masonry Construction (IBC 1705.4)</b> <input type="checkbox"/> Prior to Construction (Art. 1.4B & 1.5, TMS-602) <input type="checkbox"/> As Construction Begins (Table 4, TMS-602) <input type="checkbox"/> Prior to Grouting (Table 4, TMS-602) <input type="checkbox"/> During Construction (Table 4, TMS-602)			
<b>Wood Construction</b> <input type="checkbox"/> High-Load Diaphragms (IBC 1705.5.1) <input type="checkbox"/> Wood Trusses > 60ft (IBC 1705.5.2) <input type="checkbox"/> Structural Wood (IBC 1705.11.1 & 1705.12.2)			
<input type="checkbox"/> Soils (IBC Table 1705.6)			
<input type="checkbox"/> Driven Deep Foundations (IBC Table 1705.7)			
<input type="checkbox"/> Cast-in Deep Foundations (IBC Table 1705.8)			
<input type="checkbox"/> Helical Pile Foundations (IBC 1705.9)			
<input type="checkbox"/> Sprayed Fire-Resistant Materials (IBC 1705.15)			
<input type="checkbox"/> Mastic & Intumescent Coatings (IBC 1705.16)			
<input type="checkbox"/> EIFS (IBC 1705.17)			
<input type="checkbox"/> Fire-Resistant Penetrations (IBC 1705.18)			
<input type="checkbox"/> Smoke Control (IBC 1705.18)			
<b>Nonstructural Components</b> <input type="checkbox"/> Roof & Wall Coverings (IBC 1705.11.3) <input type="checkbox"/> Designated Systems (IBC 1705.12.4 & 1705.13.3) <input type="checkbox"/> Architectural Components (IBC 1705.12.5) <input type="checkbox"/> MEP Components (IBC 1705.12.6 & 1705.13.2) <input type="checkbox"/> Storage Racks (IBC 1705.12.7)			
<input type="checkbox"/> Other _____ (IBC 1705.1.1)			
<input type="checkbox"/> Other _____ (IBC 1705.1.1)			



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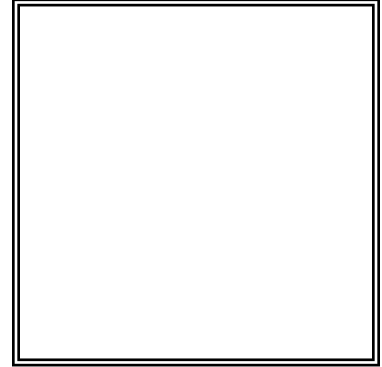
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## Declaration by Architect/Engineer

I, the design professional in responsible charge for this project, declare that the above listed special inspection and structural testing items are required for this project in accordance with IBC Chapter 17.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



(SEAL)

## Declaration by Owner

I, the Owner of the project, declare that the above listed firm(s) or individual(s) are hired by me to perform special inspections and structural testing for the project pursuant to IBC 1704.2.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CONTRACTOR RESPONSIBILITY:** Each contractor involved with the construction of wind or seismic force-resisting systems shall comply with the requirements of IBC 1704.4. The contractor is responsible for providing the special inspector access to approved plans and contract documents at the job site. All special inspection records shall be retained at the job site by the contractor and shall be made available to the Building Department upon request.

## Declaration by General Contractor

I, the General Contractor of the project, agree to comply with the “Contractor Responsibility” items noted above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date