



APPLICATION FOR RELOCATABLE OFFICES

Receipt # _____

Date: _____

Intake ID: _____

Expiration Date: _____

ADDRESS OF SUBJECT PROPERTY: _____

APPLICANT NAME: _____ PHONE: _____

APPLICANT MAILING ADDRESS: _____

BOND AMOUNT REQUIRED: \$ _____ FEE REQUIRED: \$ _____

ADDITIONAL COMMENTS ON PERMIT: _____

FILE THE COMPLETED APPLICATION WITH: BUILDING SERVICES
451 SOUTH STATE STREET, ROOM 215
SALT LAKE CITY, UTAH 84111
PHONE: (801) 535-7752 FAX: (801) 535-7750

FEE REQUIRED OF \$84.00 AND \$1,000.00 CASH BOND PER TRAILER AND/OR OFFICE.

THE FOLLOWING INFORMATION IS REQUIRED TO OBTAIN A PERMIT FOR A RELOCATABLE OFFICE:

1. PROVIDE A COMPLETE SITE PLAN.
2. PROVIDED LANDSCAPING DRAWINGS.
3. D.R.T. REVIEW.
4. SHOW HARD SURFACE PARKING.
5. PROVIDE A FLOOR PLAN.
6. PROVIDE ATTACHMENT DETAILS FOR SEISMIC ZONE: D2 OR E, AND 90 MPH WIND VELOCITY.
7. ACCESSIBLE ROUTE TO THE BUILDING ENTRANCE:
 - A. ACCESSIBLE PARKING STALL;
 - B. ACCESSIBLE PARKING STALL SIGN;
 - C. ACCESSIBLE RAMP.
8. PROVIDE AN ACCESSIBLE BATHROOM.
9. EXTERIOR WALL AND OPENING PROTECTION BASED ON LOCATION ON PROPERTY.
10. CASH BOND.
11. STAIR DETAILS:
 - A. LANDING;
 - B. RISE AND RUN;
 - C. HANDRAILS;
 - D. GUARDRAILS.

I UNDERSTAND THAT THIS PERMIT IS VALID FOR 365 DAYS ONLY. A 60 DAY EXTENSION MAY BE GRANTED IF REQUEST IS MADE, IN WRITING, TO THE BUILDING OFFICIAL BEFORE END OF ORIGINAL PERMIT PERIOD.

SIGNATURE: _____ DATE: _____