

## Chapter 2.33

# COMMUNITY DEVELOPMENT AND CAPITAL IMPROVEMENT PROGRAMS ADVISORY BOARD <sup>1</sup>

### 2.33.010 Definitions:

For the purpose of this chapter the following words shall have the meaning as given in this section:

- A. "Board" means the community development and capital improvement programs advisory board created under this chapter.
- B. "City" means and refers to Salt Lake City, a municipal corporation of the state of Utah.
- C. "Council" means the Salt Lake City council.
- D. "Mayor" means the duly elected or appointed and qualified mayor of the city.
- E. "Member" means a person appointed by the mayor who is duly qualified and acting as a member of the board.
- F. "Person" means an individual. (Ord. 77-06 ? 1, 2006)

### 2.33.020 Board Created:

There is created the board, which body shall consist of not less than nine (9) members nor more than eleven (11) members who reside in the city. (Ord. 77-06 ? 1, 2006)

### 2.33.030 Purpose:

The purpose of the board is to provide citizens with an ample opportunity to participate, in an advisory role, in the city's planning, assessment and allocation of its community development grants and capital improvement programs. Although board members serve in an advisory role only, their involvement is necessary in obtaining the opinions of persons who live and/or work in various neighborhoods to aid the city in identifying the needs within those areas and the programs and projects to be completed as part of the city's community development and capital improvement programs. (Ord. 77-06 ? 1, 2006)

### 2.33.040 Appointment?Oath Of Office:

- A. All appointments of board members shall be made by the mayor, with the advice and consent of the city council. In making initial appointments, the mayor shall designate three (3) members to serve one year, four (4) members to serve two (2) years, and four (4) members to serve three (3) years. Thereafter, all appointments shall be made for a three (3) year term. Each member's term of office shall expire on the applicable first Monday in June. Each member shall perform service on a voluntary basis without compensation and on such basis shall be immune from liability with respect to any decision or action taken during the course of these services, as provided by Utah Code Annotated, section 63-30b-1

et seq. (1953) as amended, or successor sections. Members shall sign the oath of office required by law to be signed by city officials and file the same in the office of the city recorder. Every member who shall fail within ten (10) days after notification of his or her appointment to file with the city recorder his or her oath of office to perform faithfully, honestly and impartially the duties of the office, shall be deemed to have refused such appointment, and thereupon another person shall be appointed in the manner prescribed in this chapter, or its successor. Vacancies occurring in the membership of the board shall be filled by appointment by the mayor with the advice and consent of the council for the unexpired term.

B. Of the appointments to be made by the mayor, at least one member shall be appointed from each council district. In making such appointments and those of the remaining members of the board, the mayor should include representatives of low and moderate income, ethnic minorities, persons with disabilities, elderly persons, female headed households and persons who represent business or commercial interests of the city. (Ord. 77-06 ? 1, 2006)

### **2.33.050 Removal From Office:**

Any member may be removed from office by the mayor prior to the normal expiration of the term for which such member was appointed. (Ord. 77-06 ? 1, 2006)

### **2.33.060 Members' Ethics:**

Members shall be subject to and bound by the provisions of the city's conflict of interest ordinance, chapter 2.44 of this title. Any violations of the provisions of said act shall be grounds for removal from office. (Ord. 77-06 ? 1, 2006)

### **2.33.070 Eligibility For Membership:**

A person, to be eligible to be appointed as a member of the board, shall meet the following prerequisites:

- A. Be at least eighteen (18) years of age;
- B. Be a resident of the city. (Ord. 77-06 ? 1, 2006)

### **2.33.080 Meetings:**

The board shall convene meetings as needed throughout the year. The board shall hold its meetings in compliance with the Utah open and public meetings act and shall be held in a public place. Six (6) members of the board shall constitute a quorum for the transaction of business. The board shall cause a written record of its final proceedings to be available for public inspection in the office of the city recorder. The board shall adopt a system of rules and procedure under which its meetings are to be held. The board may suspend the rules of procedure by unanimous vote of the members of the board who are present at the meeting. The board shall not suspend the rules of procedure beyond the duration of the meeting at which the suspension of rules occurs. (Ord. 77-06 ? 1, 2006)

### **2.33.090 Election Of Officers:**

Each year the board, at its first regular meeting, shall select one of its members as chairperson and another of its members as vice chairperson, who shall assume the duties of the chairperson during the absence or disability of the chairperson. (Ord. 77-06 ? 1, 2006)

### **2.33.100 Subcommittees:**

The board may designate such subcommittees or committees as it desires to study, consider and make recommendations on matters which are presented to the board. (Ord. 77-06 ? 1, 2006)

### **2.33.110 Responsibilities:**

The board shall have the following responsibilities:

- A. To serve solely in an advisory role on decisions relating to the city's community development grants and capital improvement programs;
- B. To coordinate with the housing and neighborhood development division of the city on review and evaluation of current strategic plans, goals and policies of the community development and capital improvement programs;
- C. To review all eligible annual project proposals submitted by various individuals, neighborhood groups, community organizations and city departments, and make recommendations to the mayor on such request for funds;
- D. To discuss program and project monitoring information prepared by the city to ensure that the projects are implemented as planned;
- E. To assure that the community development grants and capital improvement program goals are consistent with the strategic plans and goals of the city;
- F. To evaluate the overall effectiveness of the community development and capital improvement program activities;
- G. To be responsible for establishing and maintaining communications with the Salt Lake City community councils. (Ord. 77-06 ? 1, 2006)

### **2.33.120 Attorney:**

Any legal advice or assistance desired shall be obtained only from the office of the city attorney. (Ord. 77-06 ? 1, 2006)

### **2.33.130 Board Actions Shall Not Bind The Mayor Or City Council:**

The recommendations of the board shall not be deemed to bind the mayor and the city council in their determinations. Nothing in this chapter shall be construed to be a delegation of the mayor's and the city council's responsibility and authority regarding the community development grants or capital improvement programs. (Ord. 77-06 ? 1, 2006)

### **2.33.140 Sunset:**

Should the community development grants program and funds being appropriated by the U.S. department of housing and urban development terminate, the board shall cease to function in an advisory role for the community development program, but it shall continue to function as provided herein with regard to the role of the board under the capital improvement program. (Ord. 77-06 ? 1, 2006)