

MINI GRANT EVALUATION

Due no later than: Tuesday, September 30, 2014, 5:00 p.m.

You can submit this report before the deadline as long as all programming elements have been finalized.

EVALUATION CHECKLIST

- Submit TWO copies of this evaluation:
 - a) Send one electronic PDF copy (not a scanned image) via email to Kelsey Moon Ellis at kelsey.ellis@slcgov.com
The electronic copy does not require a signature.
 - b) Mail or deliver one hard copy with NO STAPLES, FOLDERS, OR BINDERS to **Kelsey Moon Ellis, 54 Finch Lane, Salt Lake City, UT 84102**
- Submit copies of printed materials where the Salt Lake City Arts Council was given credit (brochures, news releases, programs, etc.) – *if applicable*
- Submit copies of thank you letters set to City elected officials.

GENERAL INFORMATION

Grant amount awarded:

Applicant / Organization:

Address:

City, ST Zip:

Website (if applicable):

Contact Person:

Phone:

Email Address:

Alternate Contact:

Phone:

Email Address:

Identify the City Council District(s) where your programming takes place:

District 1

District 2

District 3

District 4

District 5

District 6

District 7

For City Council District information visit <http://council.slcgov.com/pages/mapHelp.htm>.

PROJECT NARRATIVE

1. Identify the discipline(s) used in your programming: (check all that apply)

Dance

Theatre

Music

Opera

Media Arts

Design/Architecture

Literary Arts

Visual Arts

Folk Arts/Folklore

Multidisciplinary

2. Total number of individuals who benefited from the programming.

A specific number is required. Do not say "hundreds" or a range such as "100-200"

This number reflects: Actual count or Estimated count

3. Total number of artists who participated.

A specific number is required. Do not say "hundreds" or a range such as "100-200"

This number reflects: Actual count or Estimated count

8. Please give your honest evaluation of the project
(Things to consider: Should it reach more people? If it is a continuing project, is it still valuable? What are the project's strengths & weaknesses? Does your organization/project have a quality "track record"? Is the administrative management sound? What public feedback did you receive?)
9. Did you contact and acknowledge the Mayor and Salt Lake City Council members for their support?
Yes No **(If yes, attach a copy of your correspondence.)**
10. Did the projected budget from your Mini Grant application change?
Yes No (If yes, briefly explain reasons for any budgetary changes.)

SIGNATURES

Submitting this evaluation indicates authorization to do so by the governing body of the grantee and the undersigned representative is authorized to act on behalf of the grantee in connection with this evaluation.

CONTACT

Signature

Date