
BROWN BAG CONCERT SERIES



2014 APPLICATION & GUIDELINES
DUE: MONDAY, May 19th, 2014

APPLICATION GUIDELINES 2014

37TH ANNUAL BROWN BAG CONCERT SERIES

Due in the office of the Salt Lake City Arts Council by 5 pm on Monday, May 19, 2014.

A program of the Salt Lake City Arts Council, the Brown Bag Concert Series is a summer series of free concerts in downtown Salt Lake City. Concerts are held Monday through Friday, from 12:15 to 1:00 p.m., at a variety of downtown parks and plazas. The series begins Monday, August 4, 2014 and continues through Friday, August 29, 2014. The series presents all disciplines of the performing arts.

APPLICATION PROCESS

Submissions will be reviewed and artists selected by members of the Salt Lake City Arts Council's Brown Bag Concert Series Selection Panel. To be considered for the Brown Bag Concert Series please provide the information listed below **on one CD** to be sent by mail or drop off at the Salt Lake City Arts Council by the deadline. Notification of the panel's decision will be made by email and/or phone. Applicants' materials will not be returned unless requested at the time of application.

HOW TO APPLY:

Submit all of the required materials below on **ONE** CD or DVD labeled with name of the act, as well as the name, email address, and phone number of the main contact.

1. **Complete the entire Brown Bag Concert Series 2014 Application**
 - a. Applications must be completed in their entirety and will not be considered if incomplete.
 - b. Applications **must** be saved as a PDF and saved to the submission CD.
 - c. Applications must include a current list of performers and their roles. Substitution of personnel is at the discretion of the artist, but must be discussed in advance of the performance with the Brown Bag Concert Series staff.
2. **Submit mp3 (or video) files on the CD/DVD that are representative of the proposed performance.**
3. **Submit at least ONE of the following that best represent the proposed act's stage presence.**
 - a. Two or three photos of a past performance
 - b. A link or links to video online of past performances. This link should be listed in the 'brief description' section of the application.
 - c. If photos or video are not available please provide a basic stage plot and description of the acts stage presence. This document must be in a PDF format.
4. **Additional materials, such as biographical information, may be included but are not required.**

ARTISTS' FEES

Artists selected to perform at the Brown Bag Concert Series will be notified in late June and at this time each performer will be notified of their fee. Consideration will be made for the amount of performers in a group and will be scaled accordingly. Payment for each Brown Bag concert will be by check and mailed following the performance. Fees for out-of-state touring artists will be negotiated separately.

TECHNICAL CONSIDERATIONS

Brown Bag concerts are held outdoors. All artists will be placed in the shade or under a suitable covering. In most cases there is no formal stage and performances take place on concrete, brick, or grass surfaces. We will provide a PA and monitor system and a qualified sound engineer. Artists must provide all necessary instruments and backline equipment.

NOTIFICATION & SCHEDULING

Selected artists will be scheduled for one Brown Bag concert. Typically, artists are notified one month in advance of the concert date. On occasion, due to cancellations and other factors, notification may occur less than one month in advance.

DEADLINE

APPLICATIONS ARE DUE IN THE OFFICE OF THE SALT LAKE CITY ARTS COUNCIL (NOT POSTMARKED)
BY 5 PM ON MONDAY, MAY 19TH, 2014.