
BROWN BAG CONCERT SERIES



2013 APPLICATION & GUIDELINES
DUE: MONDAY, APRIL 22

SALT LAKE
CITY
ARTS
COUNCIL

APPLICATION GUIDELINES 2013 | 36TH ANNUAL BROWN BAG CONCERT SERIES

Due in the office of the Salt Lake City Arts Council by 4:00 p.m. on MONDAY, APRIL 22

A program of the Salt Lake City Arts Council, the Brown Bag Concert Series is a summer series of free concerts in downtown Salt Lake City. Concerts are held Monday through Friday, from 12:15 to 1:00 p.m., at a variety of downtown parks and plazas. The series begins Monday, August 5, 2013 and continues through Friday, August 30, 2013. The series presents all disciplines of the performing arts.

APPLICATION PROCESS

Artists who wish to be considered for the 2013 Brown Bag Concert Series must fill out a 2013 application. Applications will be reviewed, and artists selected, by members of the Salt Lake City Arts Council's Brown Bag Concert Series Selection Panel. To be considered for the Brown Bag Concert Series, applicants must complete the application process through one of the options below. Applicants' materials will not be returned unless requested. Notification of the panel's decision will be made by mail.

HOW TO APPLY:

Option #1

Submit all of the required materials below on **ONE** CD labeled with name, address, and phone number.

- 1) Download the PDF application and save a copy to your computer. Available at www.slcgov.com/arts/brownbag
 - APPLICATIONS MUST BE COMPLETED IN ADOBE READER (version 7.0 or higher). [Click here](#) to download, for free, the latest version of Adobe Reader.
 - Applications must include a current list of performers and their roles. Substitution of personnel is at the discretion of the artist, but must be discussed in advance of the performance with the Brown Bag Concert Series staff.
- 2) Submit a completed electronic application. Do not create PDFs of your electronic documents by scanning them.
- 3) Submit audio files that are representative of the proposed performance.
- 4) Additional materials, such as photos and biographical information, may be included on the CD, but are not required.

Option #2

- 1) Visit www.slcgov.com/arts/brownbag, print and complete the application.
 - Applications must include a current list of performers and their roles. Substitution of personnel is at the discretion of the artist, but must be discussed in advance of the performance with the Brown Bag Concert Series staff.
- 2) Submit paper application, along with a CD/DVD representative of the proposed performance.
- 3) Additional materials, such as photos and biographical information, may also be submitted, but are not required.

ARTISTS' FEES

Artist fees are \$80 for a solo artist and \$65 per person for up to 10 members. Ensembles over 10 members will be paid a negotiated fee. Payment for each Brown Bag concert will be by check and mailed following the performance. Fees for out-of-state touring artists will be negotiated separately.

TECHNICAL CONSIDERATIONS

Brown Bag concerts are held outdoors. All artists will be placed in the shade or under a suitable covering. In most cases there is no formal stage and performances take place on concrete, brick, or grass surfaces. We will provide a PA and monitor system and a qualified sound engineer. Artists must provide all necessary instruments and backline equipment.

NOTIFICATION & SCHEDULING

Selected artists will be scheduled for one Brown Bag concert. Typically, artists are notified one month in advance of the concert date. On occasion, due to cancellations and other factors, notification may occur less than one month in advance.

DEADLINE

APPLICATIONS ARE DUE IN THE OFFICE OF THE SALT LAKE CITY ARTS COUNCIL (NOT POSTMARKED)
BY 4:00 P.M. ON MONDAY, APRIL 22.

Contact: Casey Jarman
(801) 596-5000
caseyjarman@slcgov.com

APPLICATION 2013

Artist, Group, or Company Name _____

Contact _____

Address _____

City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

Email _____

Alternate Contact _____

Note: When submitted by a talent management agency, the alternate contact must be the artist or a member of the performing ensemble.

Address _____

City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

Email _____

Please provide a brief description of your performance (style, genre, etc.)

Number of performers _____

List all performers and their role in the performance

Are there any days of the week when you cannot perform?

Mondays Tuesdays Wednesdays Thursdays Fridays Any day is fine

Are there any dates between August 5 and August 30, 2013 when you cannot perform?

Please see above for required materials. All submitted materials will not be returned.

Submit completed application and accompanying materials to:

Brown Bag Concert Series

Salt Lake City Arts Council

54 Finch Lane

Salt Lake City, UT 84102

DEADLINE: 4:00 p.m. Monday, April 22, 2013