

# PLANNING DIVISION // MONTHLY REPORT

April 2025



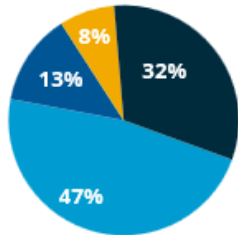
## APPLICATIONS RECEIVED

**79% increase in applications from April 2024.**

A total of **116** applications were received this month. **111** applications were initiated by private applicants and **5** were initiated by the City.

*This report communicates the Planning Division's workload & provides analysis of trends to better understand staff capacity.*

TYPE OF PETITIONS



- Zoning Administrator
- Planning Commission
- Historic Landmark
- Subdivision

TYPE OF APPROVAL PROCESS



Administrative Approval

**101**



Planning Commission

**15**

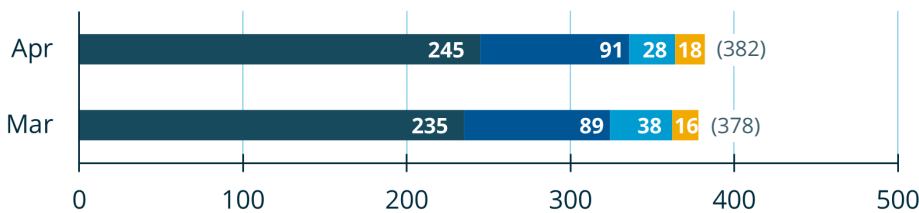


City Council Approval

**7**

**87% of the applications can be processed administratively.**

BUILDING PERMIT / ZONING REVIEWS



Number of reviews to date for 2025

**1420**

- 1st Review
- 2nd Review\*
- 3rd Review\*
- 4+ Reviews\*

\* Review for corrections

## PLANNING COUNTER INQUIRIES

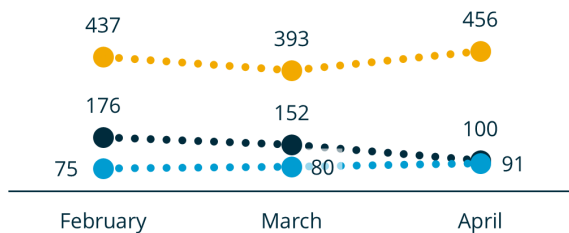
This month the Planning Division received a total of **456** phone calls, **100** email inquiries, and **91** walk-in inquiries.

## PUBLIC ENGAGEMENT

Online Open Houses are hosted by the Planning Division as an opportunity for constituents to stay informed, review proposals, and provide feedback.

**This month 58 Online Open Houses were hosted with a total of 850 visits.**

TRENDS



- Walk-ins
- Emails
- Phone Calls

ONLINE OPEN HOUSES BREAKDOWN



New this month

**1**



Active from past months

**54**



Closed this month

**3**

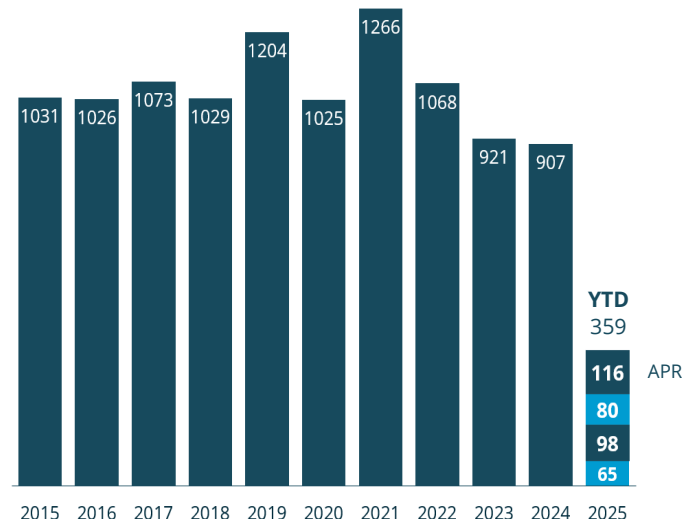


### 10-YEAR TREND ANALYSIS

April 2025 saw an increase on the number of applications compared to April 2024. From 2015 through 2025, the Division has received an average of 92 applications each April.

In April 2021, the Division received the highest number of applications in a single month, with a total of 122. In contrast, April 2024 recorded the lowest number of applications for the month, with 65 applications.

**This April, the total number of applications received was 26% above the monthly average for April.**



### FEATURED PROJECT

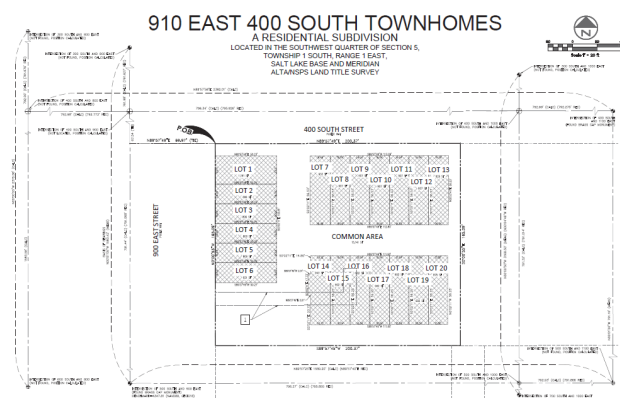
#### Planned Development - Sunrise Metro & Atkinson Stack 580 South 500 West

The Planning Commission approved a planned development for an addition to an existing multi-family building at 580 South 500 West on April 23, 2025. The site is approximately 2.7 acres and is located in the General Commercial (CG) zone.

The applicant requested approval for a Planned Development to develop a 6 story addition to the existing permanent supportive multifamily residential development. The existing development and proposed addition will consist of a total of 218 deeply affordable units with rents between 25-30% of the area median income (AMI).



### NEW PROJECTS



#### Design Review - Townhomes at 910 East 400 South

Applicant Jarod Hall, submitted a Design Review for a townhome development. The proposal will be reviewed by the Planning Commission.

The Townhomes at 910 E 400 S is a proposed project for a 20 townhomes that will be located along 400 South. The project will consist of three buildings located on a single parcel. Currently the parcel contains surface parking and a closed restaurant.