

MONTHLY REPORT

January 2023



PLANNING DIVISION

The purpose of this report is to communicate the Planning Division's workload and provide analysis of the trends to better understand staff capacity.

SUMMARY

A total of 66 applications were received in January. 14 applications require Planning Commission approval and 4 applications require City Council approval. In January, the Planning Division received a total of 374 phone calls and 101 email inquiries.

30%

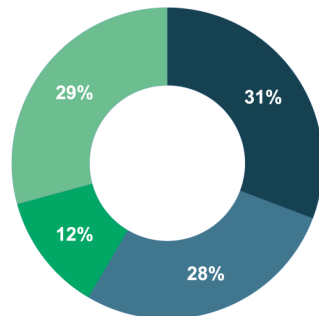
Decrease from January 2022 in total applications.

71%

Of the applications can be processed administratively.

APPLICATIONS

- Subdivisions
- Zoning Administrator
- HLC
- Planning Commission



PUBLIC ENGAGEMENT

The Planning Division hosts Online Open Houses as an opportunity for constituents to stay informed, review projects, and provide comments and questions. Open houses are created throughout the month as projects are processed by Planning Staff.

The Planning Division hosted 17 Online Open Houses during the month of January, with a total of 1,306 visits.

MONTHLY BREAKDOWN:

- 6 items opened for public comment.
- 7 items closed for public comment.
- 4 item remain open from previous months.

JANUARY APPLICATIONS

2022 2023

APPEAL

Appeal Administrative Decision	0	1
Appeal Commission Decision	0	0
Total Applications	0	1

HISTORIC LANDMARK COMMISSION

Conservation District	0	0
Demolition of Contributing Structure	0	0
Demolition of Non Contributing	0	0
Designation	0	1
Economic Hardship	0	0
Major Alteration	2	0
Minor Alteration	35	19
New Construction	1	0
Relocation	0	0
Special Exception	0	0
Total Applications	38	20

PLANNING COMMISSION

Alley Vacation	1	0
Annexation	0	0
Conditional Use	3	4
Design Review	2	4
Master Plan Amendment	1	0
Planned Development	1	4
Special Exception	0	0
Street Closure	1	0
Transit Station Area	0	2
Zoning Amendment	1	4
Total Applications	10	18

SUBDIVISIONS

Consolidation	5	2
Final Plat Approval	1	4
Lot Line Adjustment	2	1
Planned Development - Conditional Use	0	0
Preliminary Condo - New	0	0
Preliminary Subdivision	6	1
Total Applications	14	8

ZONING ADMINISTRATOR

Administrative Interpretation	1	2
Determination of Nonconforming Use	1	1
Variance	0	1
Zoning Verification	30	15
Total Applications	32	19

TOTAL APPLICATIONS

94 66

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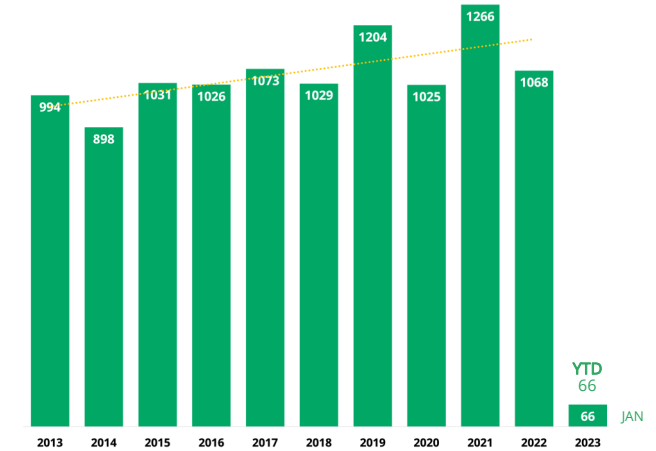
PLANNING
DIVISION

TRENDS

Since 2013, there has been a steady increase in the number of applications received by the Planning Division. From 2013 through 2023, the average number of applications received during the month of January is 75.

January 2019 received the highest number of applications for the month of January with 109 applications. The lowest number of applications received in the month of January was in 2013 at 40 applications.

The total number of applications received this month is 12% below the average for the month of January.



FEATURED PROJECTS

Planned Development at approximately 86 S 900 W

The applicant, Jarod Hall, of Di'velept Design, LLC, representing the property owners, received approval for a new townhome development at the above-stated address. The development includes 30 townhomes in five separate buildings. The townhomes have a proposed height of 37'9.5" (Bldg A), 38'10" (Bldg B), 37'10" (Bldgs C/D/E) and are three stories tall. All units have attached garages on the ground floor. The development required the approval of three different applications all of which were approved by the Planning Commission.



NEW PROJECTS

Twin Home Planned Development at 2148 S 2060 E

Jordan Atkin of TAG SLC, LLC, the property owner, was given approval with conditions for a Planned Development approval to subdivide the property at the above-stated address in order to split the existing duplex into two owner-occupied units. Specifically, the applicant was approved to place each half of the duplex on their own lot that will share the remainder of the property as a "Common Area." The approval permits the duplex to be converted into for sale units.

HIGHLIGHT

Planning Commission Retreat and Training

The Planning Commission attended a training centered retreat on January 18th. The Planning Commission received training and held discussion regarding the following city planning related topics:

- Authority
- Meeting Functions
- Staff Report Composition
- Decorum
- Priorities for the Year