

**SALT LAKE CITY PLANNING DIVISION  
HISTORIC LANDMARK COMMISSION MEETING AGENDA  
Thursday, May 4, 2023, at 5:30 PM  
City & County Building  
451 South State Street, Room 326  
Salt Lake City, Utah 84111**

*(The order of the items may change at the Commission's discretion)*

**This meeting will be held in person at the Salt Lake City & County Building.** If you are interested in watching the Historic Landmark Commission meeting, it will be available on the following platforms:

- YouTube: [www.youtube.com/slclivemeetings](http://www.youtube.com/slclivemeetings)
- SLCTV Channel 17 Live: [www.slctv.com/livestream/SLCtv-Live/2](http://www.slctv.com/livestream/SLCtv-Live/2)

If you are unable to attend in person but would like to submit comments regarding an item on the agenda, please email your comments to the staff contact listed for each item or provide general comments to [historiclandmarks.comments@slcgov.com](mailto:historiclandmarks.comments@slcgov.com).

**FIELD TRIP** – The field trip is scheduled to leave promptly at 4:00 PM. The Commission will tour local historic districts to view window installations.

**DINNER** - Dinner will be served to the Commissioners and Staff at 5:00 p.m. in Room 326 of the City and County Building. During the dinner break, the Historic Landmark Commission may receive training on city planning-related topics, including the role and function of the Commission.

**HISTORIC LANDMARK COMMISSION MEETING WILL BEGIN AT 5:30 PM**  
**APPROVAL OF THE MINUTES**  
**REPORT OF THE CHAIR AND VICE CHAIR**  
**REPORT OF THE DIRECTOR**

**PUBLIC COMMENTS** - The Commission will hear public comments not pertaining to items listed on the agenda.

**WORK SESSION**

1. **Window Requirements for New Construction in Local Historic Districts** – In this second Work Session, the Historic Landmark Commission will continue to consider window requirements for new construction projects in the city's local historic districts. Planning staff is seeking direction regarding appropriate type of windows, particularly in terms of materials and installation, and how we can better clarify requirements in the various documents including the Zoning ordinance standards and design guidelines that are used to evaluate new construction project requests. (Staff Contact: Lex Traughber at 801-535-6184 or [lex.traughber@slcgov.com](mailto:lex.traughber@slcgov.com))

**PUBLIC HEARINGS**

- 1. Text Amendment Related to the H Historic Preservation Overlay District** - Mayor Erin Mendenhall has initiated a petition for a Text Amendment that would generally impact the H (Historic Preservation Overlay) District which applies to properties within a local historic or landmark site and also outlines process and standards for local historic designations, boundary adjustments, and revocation of designation. The purpose of the proposed text amendments is to make the ordinance easier to use for applicants, property owners, staff, and the Historic Landmark Commission in its administration, as well as create new processes for adopting and updating historic resource surveys. The proposed amendments involve multiple chapters of the zoning ordinance related to the H District and changes would apply citywide. (Staff contact: Amy Thompson at 801-535-7281 or amy.thompson@slcgov.com) **Case number PLNPCM2023-00123**

*The next regular meeting of the Commission is scheduled for Thursday, June 1, 2023, unless a special meeting is scheduled prior to that date.*

*For Historic Landmark Commission agendas, staff reports, and minutes, visit the Planning Division's website at [slc.gov/planning/public-meetings](http://slc.gov/planning/public-meetings). Staff Reports will be posted the Friday prior to the meeting and minutes will be posted two days after they are ratified, which usually occurs at the next regularly scheduled meeting of the Historic Landmark Commission.*

*Anyone who is an "adversely affected party" as defined by Utah Code Section 10-9a-103, may appeal a decision of the Historic Landmark Commission by filing a written appeal with the appeals hearing officer within ten (10) calendar days following the date on which a record of decision is issued.*

*The applicant may object to the decision of the Historic Landmark Commission by filing a written appeal with the appeals hearing officer within thirty (30) calendar days following the date on which a record of decision is issued.*