

**AMENDED SALT LAKE CITY PLANNING COMMISSION AND HISTORIC LANDMARK
COMMISSION TRAINING MEETING AGENDA**
In Room 126 of the City & County Building
451 South State Street
Thursday, December 1, 2016 at 5:30 pm
(The order of the items may change at the Commission's discretion.)

DINNER – Will be served to the Commissioners and Staff at 5:00 p.m. in Room 126 of the City and County Building.

JOINT COMMISSION TRAINING SESSION

1. The Historic Landmark Commission and Planning Commission members will receive training on:
 - a. The purpose, authority and role of the Planning and Historic Landmark Commissions
 - b. How the Commissions conduct business
 - c. The Staff's role in supporting the Commissions with their decision making authority.
 - d. The role of the public in the review process.
 - e. Other similar items.

Staff contact: Cheri Coffey at (801 535-6188 or cheri.coffey@slcgov.com)

2. The City Attorney's Office will conduct an annual training regarding the Open Meetings Act.

*Files for agenda items are available in the Planning Division Offices, Room 406 of the City and County Building. **Please contact the staff planner for more information.** Visit the Planning Division's website <http://www.slcgov.com/planning/planning-public-meetings> to obtain copies of the agendas, and minutes. Minutes will be posted by the end of the business day two days after they are ratified, which usually occurs at the next regularly scheduled Commissions' meetings.*

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