

WILFORD H. SOMMERKORN  
PLANNING DIRECTOR  
PATRICIA COMARELL  
ASSISTANT PLANNING DIRECTOR

**SALT LAKE CITY CORPORATION**  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT  
PLANNING DIVISION

RALPH BECKER  
MAYOR  
FRANK B. GRAY  
COMMUNITY AND ECONOMIC  
DEVELOPMENT DIRECTOR

**MEMORANDUM**

**DATE:** September 3, 2009

**TO:** Mayor  
City Council

**FROM:** Wilf Sommerkorn, Planning Director for Joel Paterson, Planning Manager *WJ*

**RE:** RECORD OF DECISION FOR THE HISTORIC LANDMARK COMMISSION MEETING HELD ON WEDNESDAY, September 2, 2009.

The following Record of Decision document by the Historic Landmark Commission is being provided to you for information purposes only. No action by the Administration or Council is required at this time. Please note that any conditions of approval listed herein are not final until the minutes are ratified at the next meeting of the Historic Landmark Commission.

PLNHLC2009- 00866 - Provost Residence Minor Alterations - A request by Larry Rowe, representing the property owner Scott Provost, for a minor alteration located at approximately 168 N. 'E' Street. The request is to replace existing windows. The request could not be approved administratively since the action does not meet the ordinance or design guidelines. Therefore, Planning Staff refers the request to the Historic Landmark Commission for consideration. The property is zoned SR-1A and located in City Council District 3, represented by Council Member Eric Jergensen. (Staff contact: Janice Lew, 801-535-7625, [janice.lew@slcgov.com](mailto:janice.lew@slcgov.com))

**Decision: The Commission denied the request.**  
**Conditions of Approval: None**

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PLNPCM2009-00628 – Commercial Design Guidelines – This commission will discuss the proposed commercial design guidelines for historic designated properties. This discussion will be held in Room 126 following the regularly scheduled meeting and is open to the public for observation. The draft design guidelines are available on the City's website at [www.slcgov.com/boards/hlc/hlc-agen.htm](http://www.slcgov.com/boards/hlc/hlc-agen.htm) (Staff contact: Janice Lew, 801-535-7625, [janice.lew@slcgov.com](mailto:janice.lew@slcgov.com))

**Decision: Issues Only**

cc: Wilf Sommerkorn, Planning Director  
Pat Comarell, Assistant Planning Director  
Frank Gray, Community and Economic Development Director  
Mary De La-Mare Schaefer, Community Development Deputy Director  
Bob Farrington, Economic Development Deputy Director

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DJ Baxter, Redevelopment Agency Director  
John Naser, Engineering Director  
Kevin Young, Transportation Planning Engineer  
Lynn Pace, Deputy City Attorney  
John Spencer, Property Management  
Earle Bevins, III, Historic Landmark Commission  
Dave Fitzsimmons, Historic Landmark Commission  
Arla Funk, Historic Landmark Commission  
Sheleigh Harding, Historic Landmark Commission  
Polly Hart, Historic Landmark Commission  
Creed Haymond, Historic Landmark Commission  
Warren Lloyd, Historic Landmark Commission  
Jessica Norie, Historic Landmark Commission  
Anne Oliver, Historic Landmark Commission  
Michael Ferro, Historic Landmark Commission Alternate  
Planning Commission Members  
Board of Adjustment Members  
Planning Staff  
Craig Spangenberg, Zoning Enforcement Supervisor  
Bill Simms, Enforcement Officer, Council District 4  
Lu Calfa, Enforcement Officer, Council District 3  
Historic Landmark Commission File