



HP: Demolition Contributing Building

SALT LAKE CITY PLANNING

OFFICE USE ONLY

Project #:	Received By:	Date Received:	Zoning:
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Project Name:

PLEASE PROVIDE THE FOLLOWING INFORMATION

Request:

Address of Subject Property:

Name of Applicant:

Phone:

Address of Applicant:

E-mail of Applicant:

Cell/Fax:

Applicant's Interest in Subject Property:

Owner Contractor Architect Other:

Name of Property Owner (if different from applicant):

E-mail of Property Owner:

Phone:

AVAILABLE CONSULTATION

Planners are available for consultation prior to submitting this application. Please email historicpreservation@slcgov.com if you have any questions regarding the requirements of this application.

WHERE TO FILE THE COMPLETE APPLICATION

Apply online through the [Citizen Access Portal](#). There is a [step-by-step guide](#) to learn how to submit online.

REQUIRED FEE

Filing fee of **\$529**, plus additional cost of postage for mailing notice. Noticing fees will be assessed after application is submitted.

SIGNATURE

If applicable, a notarized statement of consent authorizing applicant to act as an agent will be required.

Signature of Owner or Agent:

Date:

SUBMITTAL REQUIREMENTS

Staff Review

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Pre-submittal meeting
A pre-submittal meeting for all demolition requests involving historic landmarks and properties located within locally designated historic districts should be scheduled prior to submitting this application. To request a pre-submittal meeting please contact the Planning Counter by email at zoning@slcgov.com , |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Project description (please attach additional sheet. See section 21A.34.020.K for ordinance pertaining to demolition of a contributing building.)
Written description of your proposal with explanation of why the demolition is necessary |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Show integrity of the structure
Historic photographs of existing building(s)
(contact the Salt Lake County Archives at (385) 468-0820 for historic photographs) |
| <input type="checkbox"/> | <input type="checkbox"/> | Current photographs of each side of the building. Interior photographs which help indicate the structural condition should be submitted as well |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Show streetscape condition
Photographs showing the streetscape and surrounding contributing and noncontributing structures |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Show no willful neglect, as evidenced by:
Willful or negligent acts that have caused significant deterioration of the structural integrity of the contributing principal building to the point that the building fails to substantially conform to applicable standards of the state construction code, |
| <input type="checkbox"/> | <input type="checkbox"/> | Failure to perform routine and appropriate maintenance and repairs to maintain the structural integrity of the contributing principal building, or |
| <input type="checkbox"/> | <input type="checkbox"/> | Failure to secure and board the contributing principal building, if vacant, per Section 18.64.045 of this title. |

Please note that additional information may be required by the project planner to ensure adequate information is provided for staff analysis. All information required for staff analysis will be copied and made public, including professional architectural or engineering drawings, for the purposes of public review by any interested party.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

_____ I acknowledge that Salt Lake City requires the items above to be submitted before my application can be processed. I understand that Planning will not accept my application unless all of the following items are included in the submittal package.