



HP: Designation

SALT LAKE CITY PLANNING

OFFICE USE ONLY

Received By:	Date Received:	Project #:
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PLEASE PROVIDE THE FOLLOWING INFORMATION

Project Name:	
Name of Applicant (property owner):	
Address of Property Owner:	Phone:
Address of Applicant:	
E-mail of Applicant:	Cell/Fax:
E-mail of Property Owner:	Phone:

⌋ **Please note** that additional information may be required by the project planner to ensure adequate information is provided for staff analysis. All information required for staff analysis will be copied and made public, including professional architectural or engineering drawings, for the purposes of public review by any interested party.

REQUIRED FEE

⌋ No application fee is required

WHERE TO FILE THE COMPLETE APPLICATION

Mailing Address: Planning Counter PO Box 145471 Salt Lake City, UT 84114	In Person: Planning Counter 451 South State Street, Room 215 Telephone: (801) 535-7700
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SIGNATURE

⌋ If applicable, a notarized statement of consent authorizing applicant to act as an agent will be required.

Signature of Owner or Agent:	Date:
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SUBMITTAL REQUIREMENTS

1. Project Description

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- Provide a written description of the proposed local historic district, including the proposed boundaries. The description should include a discussion regarding how the proposed local historic district meets the following criteria:
1. Significance in local, regional, state or national history, architecture, engineering or culture, associated with at least one of the following:
 - a. Events that have made a significant contribution to the important patterns of history, or
 - b. Lives of persons significant in the history of the city, region, state or nation, or
 - c. The distinctive characteristics of a type, period or method of construction, or the work of a notable architect or master craftsman, or
 - d. Information important in the understanding of the prehistory or history of Salt Lake City; and
 2. Physical integrity in terms of location, design, setting, materials, workmanship, feeling and association as defined by the National Park Service for the National Register of Historic Places;
 3. The proposed local historic district is listed, or is eligible to be listed, on the National Register of Historic Places;
 4. The proposed local historic district contains notable examples of elements of the City's history, development patterns or architecture.
 5. The designation is generally consistent with the adopted planning policies of the City; and
 6. The designation would be in the overall public interest.

2. Photographs

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- a. Historic photographs of existing building/s (contact the Salt Lake County Archives at (385) 468-0820)
- b. Current photographs of each façade and of the neighborhood
- c. Historic photographs of the neighborhood if available

3. Research Material

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- a. Title search
- b. Building permits card and invoice
- c. Tax card information and photo
- d. Biographical information or obituary for any previous owners
- e. Information about the architect and/or builder

4. For Landmark Site

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- a. Complete designation form

5. For Boundary Adjustment

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- a. Signatures from each of the property owners who agree to the proposal

AVAILABLE CONSULTATION

Planners are available for consultation prior to submitting this application. Please call (801) 535-7700 to make an appointment or if you have any questions regarding the requirements of this application.



Local Historic District Designation Property Owner Support Form

(Required for petitions to create a Local Historic District)

Applicant: _____

Name of Proposed Local Historic District: _____

Proposed Boundaries: Attach a map with sufficient information to clearly delineate the boundaries of the proposed local historic district.

Definition: A local historic district is a geographically definable area which contains buildings, structures, sites, objects, landscape features, archeological sites and/or works of art that contribute to the historic preservation goals of Salt Lake City and are subject to the regulations of the Historic Preservation Overlay District.

Intent: Salt Lake City will consider the designation of a local historic district in order to protect the best examples of historic resources which represent significant elements of the City's pre-history, history, development patterns or architecture. Designation of a local historic district must be in the best interest of the City and achieve a reasonable balance between private property rights and the public interest in preserving the city's cultural, historic, and architectural heritage.

Minimum Size of a proposed Local Historic District: A local historic district is a contiguous area with a minimum district size of one (1) block face containing a number of sites, buildings, structures or features that contribute to the historic preservation goals of Salt Lake City by protecting historical, architectural, or aesthetic interest or value.

Required Property Owner Signatures: A property owner may initiate a petition to create a new local historic district with the demonstrated support of thirty three percent (33%) or more of the owners of lots or parcels within the proposed boundaries of the proposed local historic district, subject to:

- (1) A lot or parcel of real property may not be included in the calculation of the required percentage unless the application is signed by owners representing a majority of ownership interest in that lot or parcel.
- (2) Each lot or parcel of real property may only be counted once towards the thirty three percent (33%) minimum, regardless of the number of owner signatures obtained for that lot or parcel.
- (3) Signatures obtained to demonstrate support of thirty three percent (33%) or more of the property owners within the boundary of the proposed local historic district must be gathered within a period of 180 days as counted between the date of the first signature and the date of the last required signature.



Local Historic District Designation Property Owner Support Form

My signature below indicates that I support the initiation of a process by Salt Lake City to consider creating a new local historic district in the location indicated on the attached map.

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