

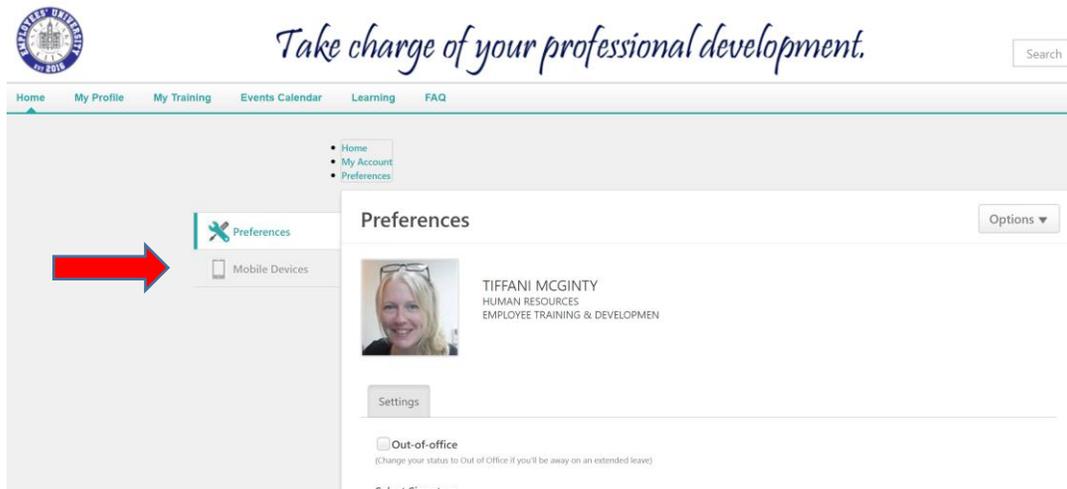
How to use Cornerstone LMS on your smartphone

The Cornerstone app is a great way to access online training, view your transcript or approve/deny training requests on the go. See the instructions below to get started.

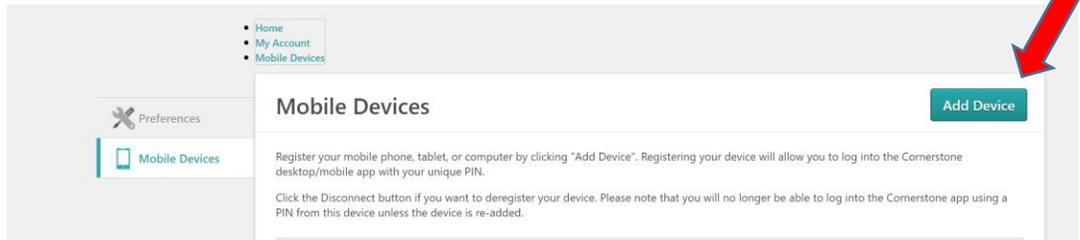
1. Download the  app on your phone or tablet's app store.
2. Go to <https://signon.slcgov.com/cornerstone> on your computer to register your device.
3. On the top right, hover over the **settings wheel** and click My Account.



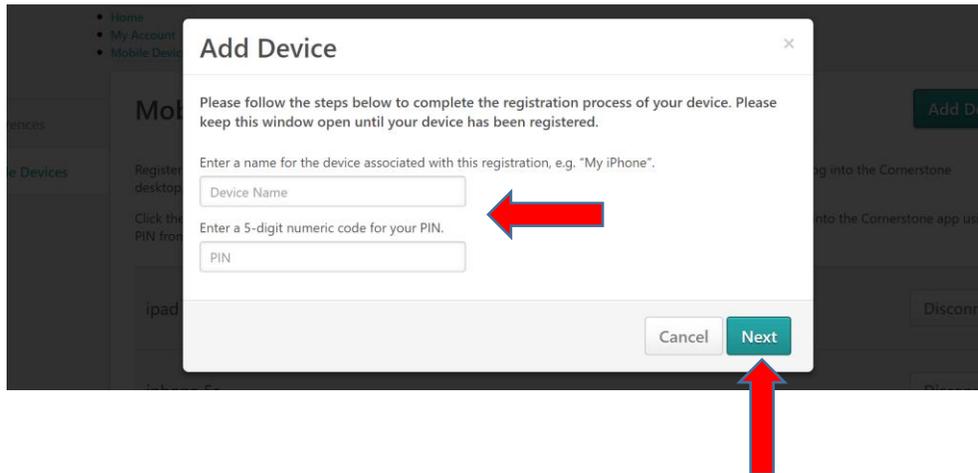
4. On the left, click the tab called "Mobile Devices."



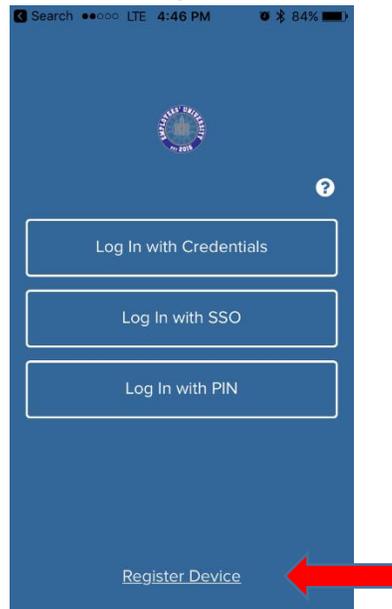
5. Click **“Add Device.”**



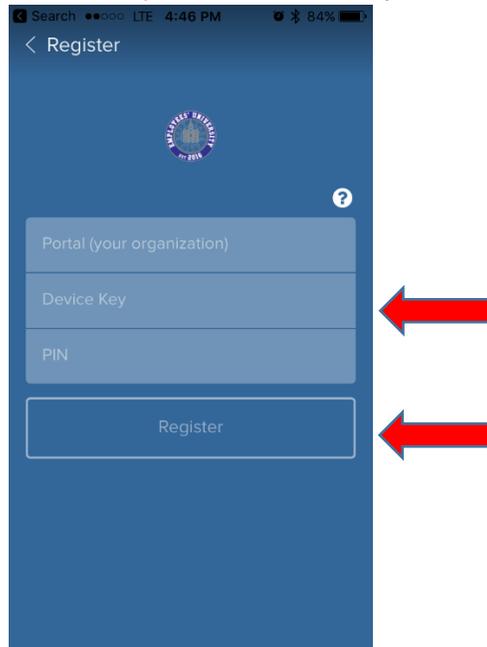
6. Name your device and create a 5-number PIN you will use to access the app.



7. Click **Next**. Do NOT click Close until you write down the device key or enter it into the app.
8. Go into the app on your phone/tablet. Click **“Register Device”**



9. Enter the portal (**SLCGOV**) and the **device key** and **PIN** shown on your computer screen.



10. Click **Register**.

11. Next time you log in, you can choose "Log in with PIN".