**HOUSING ADVISORY AND APPEALS BOARD**
**City and County Building**
**451 South State Street, Room 126**
**POLICY MEETING**
September 10, 2014

The following members attended the on-site inspection to the properties in question and/or participated at the panel hearings:  Chris Atkin, Marlene Jennings, Mitch Mills and Jerry Stanger (briefly via phone).

◆      Staff members:  Richard Hartwell, Housing/Zoning Specialist; Craig Weinheimer, Legal Investigator & Secretary and Lilian Grange, Secretary

Mitch Mills, Chair, opened the meeting at 1:00 p.m.

Chris Atkin motioned to dispense with the rule regarding requiring a quorum to hear appeals.  Marlene Jennings seconded and the motion passed.

## Approval of August 13<sup>th</sup> Minutes
Chris Atkin motioned to approve the minutes for August 13, 2014.  Marlene Jennings seconded the motion if given time to discuss potential changes to the minutes and was not called to a vote. Marlene Jennings made a counter-motion for the August 13 minutes to be edited prior to approval. Chris Atkin seconded the motion and the motion passed. The minutes will be discussed during other business.


_____
Mitch Mills, Chair




_____
Craig Weinheimer, acting Secretary

**HOUSING ADVISORY AND APPEALS BOARD**
**City and County Building**
**451 South State Street, Room 126**
September 10, 2014

Appeals Hearing of the Housing Advisory & Appeals Board, Salt Lake City, Utah was held on Wednesday, September 10, 2014, in Room 126 of the City and County Building.

Board members present:  Chris Atkin, Marlene Jennings, Mitch Mills

Staff members present:  Richard Hartwell, Craig Weinheimer & Diana Hansen

Mitch Mills, Chair, opened the meeting at 1:00 p.m.

**Case Number HAZ2014-00794 @ 426 South Navajo Street**
Jill Denicke, Housing/Zoning Officer
City Council District Two

B.  The emergency egress window in the southwest corner basement bedroom is insufficient in net openable area.

C.  The emergency egress window in the northwest corner Basement bedroom is insufficient in net openable area.

B*.* Chris Atkin motioned to approve the appeal for insufficient window egress openings for both bedroom windows (items B and C). Marlene Jennings seconded the motion and the motion passed.

**Construction Permit Fee Waiver - Case Number HAZ2014-02482 @ 440 South 500 East**
First Step House (FSH) Treatment Ctr. & Transitional Housing
City Council District 2

Sean McMillan was present to represent First Step House and the $34,350 building permit fee waiver request.  He stated that the project would provide substance abuse treatment and housing to "extremely low income" Veterans in conjunction with VA hospital programs. Marlene Jennings asked staff concerning the cost of doing building inspections relative to waiving fees on a building project. Chris Atkin motioned to approve the fee waiver request. Marlene Jennings seconded the motion and the motion passed.

**Case Number HAZ2014-00399 @ 861 South 700 East**
Antonio Padilla, Housing/Zoning Officer
City Council District 4

Doug May was present to represent the owner, Nicole Youkstetter.

A.  Appealed deficient headroom height and width in the basement stairway.

A. Marlene Jennings motioned to deny the appeal. There was no second and the motion failed. Chris Atkin motioned to approve the appeal contingent upon reflective tape and smoke detectors being installed. Marlene Jennings seconded the motion, and the motion passed.

**Other Business**
Marlene Motioned to have the August minutes edited regarding the 426 S Navajo appealed deficiencies in egress window size. Chris Atkin seconded the motion and the motion passed. The August 13th minutes will be modified to show that the window appeal was passed contingent upon staff verifying measurements before the next meeting on Sept 10, 2014.

Board members Chris Atkin, Marlene Jennings, and Mitch Mills have confirmed schedules to attend the October 8, 2014 meeting.

As there wasn't any further business to be brought before the Board, Chris Atkin motioned to adjourn the meeting at 1:36 p.m. Marlene Jennings seconded the motion and the motion passed.


_____
Mitch Mills, Chair



_____
Craig Weinheimer, acting Secretary