

**HOUSING ADVISORY AND APPEALS BOARD**  
**City and County Building**  
**451 South State Street, Room 126**  
**POLICY MEETING**  
August 13, 2014

The following members attended the on-site inspection to the properties in question and/or participated at the panel hearings: Chris Atkin, Marlene Jennings, Mitch Mills, Lindsay Mock, Jim Schwing & Jerry Stanger

- ◆ Staff members: Richard Hartwell, Housing/Zoning Specialist; Craig Weinheimer, Legal Investigator and Diana Hansen, Secretary

Mitch Mills, Chair, opened the meeting at 12:59 p.m.

Introduction of new members, Marlene Jennings and Lindsay Mock to the board.

Housing Advisory & Appeals Board policy is that new members attend three site visits and panel hearings, as observers only. Due to the small size of quorum present, Richard Hartwell, Housing Specialist, granted permission to waive the policy and allow Marlene Jennings and Lindsay Mock to vote.

**Approval of March 12<sup>th</sup> Minutes**

Jerry Stanger motioned to approve the minutes for March 12, 2014. Chris Atkin seconded the motion and the motion passed.

**Construction Permit Fee Waiver - Case Number HAZ2014-00398 @ 372 North 600 West**  
**City Council District 2**

Robert Lund was present, representing Neighborworks Salt Lake. The fee waiver request was for \$1673.28, to be waived for a detached single family dwelling anticipated construction to begin March 24, 2014 at 372 North 600 West.

Jim Schwing motioned to approve the fee waiver. Marlene Jennings seconded the motion and the motion passed.

---

Mitch Mills, Chair

---

Diana Hansen, Secretary

**HOUSING ADVISORY AND APPEALS BOARD**  
**City and County Building**  
**451 South State Street, Room 126**  
August 13, 2014

Appeals Hearing of the Housing Advisory & Appeals Board, Salt Lake City, Utah was held on Wednesday, August 13, 2014, in Room 126 of the City and County Building.

Board members present: Chris Atkin, Marlene Jennings, Mitch Mills, Lindsay Mock, Jim Schwing & Jerry Stanger

Staff members present: Richard Hartwell, Craig Weinheimer & Diana Hansen

Mitch Mills, Chair, opened the meeting at 12:59 p.m.

ITEMS DISCUSSED

ACTION TAKEN

**Case Number HAZ2014-03710 @ 2616 South Wellington Street**

Carol Gent, Housing/Zoning Officer  
City Council District Seven

- A. The emergency egress window in the northwest corner bedroom of the main floor is insufficient in net openable area.
- B. The emergency egress window in the northeast corner bedroom of the main floor is insufficient in net openable area.
- C. The emergency egress window in the bedroom on the west side of the main floor is insufficient in net openable area.
- D. & E. The emergency egress windows in the northwest and northeast corner bedrooms of the basement are insufficient in net openable area.

- A. Marlene Jennings motioned to deny the appeal for insufficient net openable area of the emergency egress window. Jim Schwing seconded the motion and the motion passed.
- B. Marlene Jennings motioned to deny the appeal for insufficient net openable area of the emergency egress window. Lindsay Mock seconded the motion and the motion passed.
- C. Marlene Jennings motioned to deny the appeal for insufficient net openable area of the emergency egress window. Jerry Stanger seconded the motion and the motion passed.
- D & E. Marlene Jennings motioned to deny the appeal for insufficient net openable area of the emergency egress window. Jerry Stanger seconded the motion and the motion passed.

**Construction Permit Fee Waiver - Case Number HAZ2014-02482 @ 440 South 500 East**

First Step House (FSH) Treatment Ctr. & Transitional Housing  
City Council District 2

There was no one present to represent the fee waiver; therefore the board postponed until a representative is present.

**Case Number HAZ2014-00794 @ 426 South Navajo Street**

Jill Denicke, Housing/Zoning Officer  
City Council District Two

- A. The ceiling projection located at the bottom of the stairway is insufficient in height.

- A. Chris Atkin motioned to approve the appeal for low ceiling height

at the bottom of the stairway provided both sides of the projection are posted with reflective tape. Marlene Jennings seconded the motion and the motion passed.

B. The emergency egress window in the southwest corner basement bedroom is insufficient in net openable area.

B. Marlene Jennings motioned to approve the appeal for insufficient net openable area of the emergency egress window. Lindsay Mock seconded the motion and the motion passed.

C. The emergency egress window in the northwest corner basement bedroom is insufficient in net openable area.

C. Jerry Stanger motioned to approve the appeal for insufficient net openable area of the emergency egress window contingent upon staff verification of the board's measurement of net openable area 27 x 17 ½ inches. Marlene Jennings seconded the motion and the motion passed.

The on-site committee for September 10, 2014 will be: Chris Atkin, Marlene Jennings, Mitch Mills & Lindsay Mock

As there wasn't any further business to be brought before the Board, Jerry Stanger motioned to adjourn the meeting at 1:50 p.m. Chris Atkin seconded the motion and the motion passed.

---

Mitch Mills, Chair

---

Diana Hansen, Secretary