

SALT LAKE CITY
BICYCLE ADVISORY COMMITTEE
Minutes of the January 13, 2014 Meeting

Present from the Bicycle Advisory Board Committee were Denise Hunsaker, Elicia Cárdenas, Jason Hamula, Jason Stevenson, Louis Melini, Mark Kennedy, Scott Lyttle, Shaun Jacobsen, Suzanne Stensaas, Todd Hadden and Tom Millar

Absent from the Bicycle Advisory Board Committee were David Brooks and Syhalla Bales.

Also present were Becka Roof, Colin Quinn-Hurst, Amy Pufahl, Kevin Young, Phil Sarnoff and Dale Weaver

The meeting held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 4:04 p.m. by Becka Roof.

Becka Roof welcomed all attendees and everyone introduced themselves.

Public/Open Comment - Dale Weaver asked the Committee if they would look into the cycling/multi-use bridge at 500 North on the Jordan River Trail as it is extremely narrow and may pose a safety challenge. Dale said he would submit some photos, a video and possibly some measurements for future Committee discussion.

Motion: Motion to approve the minutes of the December 16, 2013 meeting was tabled pending clarification of an issue.

Green Lanes Project Application & Letter of Support – Becka thanked the five Committee members who reviewed the letter of support in advance of the meeting. She took the comments she received and put them into the letter which she circulated for the Committee to review. The Green Lanes Project is a national level project that highlights six focus cities that want to make strides for better biking in their city by having protected bike lanes, protected cycle tracks or other low stress family friendly facilities. Salt Lake City's application highlights four projects which are the 200 West cycle track, the University to Downtown bikeway, the 600 East Bicycle Blvd and the Downtown cycle tracks 2015. Both 200 East and 300 East are potential North/South corridors for the Downtown cycle tracks 2015 but the technical analysis as well as the public input process has not yet been completed. Both Tom and Jason S recommended a modification to the letter and the Committee agreed.

Motion: Tom Millar moved to approve the Green Lanes Project letter of support with suggested modifications. Suzanne Stensaas seconded the motion. The motion passed unanimously.

Bicycle Friendly Community Renewal – This was originally suggested to be on the agenda at the last meeting in anticipation of renewing Salt Lake City’s Bicycle Friendly Community status through the League of American Bicyclists in February. Due to time constraints as well as wanting to give the Committee time to engage in this, Becka said that the City has decided to wait until July to submit the City’s application. This will also give her time to collaborate with other community partners and possibly finish the Bicycle/Pedestrian Master Plan. The City will know by then the status of the Green Lanes Project application all of which could be helpful with this application.

Update on Bicycle/Pedestrian Master Plan – Transportation has drafted a transmittal that is going through the approval process on its way to the City Council. When there is an update to a master plan the City Council must approve it and prior to that there are multiple points in the process where the Council members are kept updated so that when it is time to approve the plan they know what they are approving. Once input is received from the City Council, those suggestions, as well as the ones the City and the consulting team have received from the public, will be incorporated as appropriate into the master plan. At some point the final version will go to Council for adoption.

Preparation for Election of Officers (at a future meeting) – A list of qualifications and qualities for their officers had previously been summarized by the Committee. Becka asked if any members would volunteer to take these items and the guiding documents for the Committee and make a job description for each of the officer positions. Scott and Elicia volunteered to work together to do this and Becka set a goal date of February 10th to have these descriptions distributed to the others. The members indicated they are ready to hold their officer elections in February. The Committee participated in a leadership exercise to further get to know each other. The absentee policy for Committee members was addressed. If there are more than three unexcused absences within a year a member can be removed from the Committee so if you aren’t able to attend it is best to let someone know in advance or it will be considered unexcused. All members of the Committee should be considered when nominating officers, not just the members that reside within Salt Lake City.

2014 Bikeway Projects / Cycle Tracks – Due to time constraints there was a motion to table this topic until the next meeting.

Motion: Louis Melini moved to table the topics of the 2014 Bikeways Projects until the next meeting. Elicia Cárdenas seconded the motion. The motion passed by majority vote.

Policy Topics & Committee Working Groups – There are a few topics that have come up where subsets of the Committee could be used. These will not be subcommittees but rather small work groups that will work offline, develop some recommendations and then bring them back to the Committee. This way there are some people up to speed

on specific topics when they come up in a meeting. Becka said these work groups may exist for a couple of meetings as needed and asked for volunteers for specific work group topics.

The topics and volunteers are as follows:

Sidewalk bicycling – Suzanne, Louis, Todd, Shaun & Jason H

Other ordinance revisions – Louis & Mark

Cycle tracks design input – this work group will not be formed until the Committee has a formal Cycle Tracks discussion.

Bicycle Friendly Community application – Elicia, Scott & Jason S

Announcements – Elicia is going to a Redevelopment Agency open house on the 22nd of February regarding the redesign of 300 West. She asked if any Committee members had input they would like her to take with her.

Phil Sarnoff from Bike Utah gave the members his e-mail address and let them know if they have any questions or concerns they should feel free to contact him.

Tom asked to put discussing a possible Committee meeting time change on the agenda for the next meeting.

The next meeting of the Board was scheduled for Monday, February 24, 2014 from 4:00 p.m. until 5:30 p.m. Tentative agenda items include: Officer elections, the bridge at 500 North on the Jordan River Trail, 2014 Bikeway projects/Cycle Tracks and a proposed Committee meeting time change.

Motion: Tom Millar moved to adjourn the meeting. Suzanne Stensaas seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:39 p.m.

(A recording of the meeting will be available for one year)