

SALT LAKE CITY

BICYCLE ADVISORY COMMITTEE

Minutes of the April 21, 2014 Meeting

Present from the Bicycle Advisory Committee were David Brooks, Denise Hunsaker, Elicia Cárdenas Jason Hamula, Jason Stevenson, Louis Melini, Mark Kennedy, Scott Lyttle, Shaun Jacobsen, Suzanne Stensaas, Syhalla Bales, Tom Millar and Todd Hadden.

No members were absent from the Bicycle Advisory Committee.

Also present were Becka Roof, Colin Quinn-Hurst, Dan Bergenthal, Jamie Clark, Cynthia Stringham, Alexis Verson, Phil Sarnoff and T.J. Warez.

The meeting held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 5:02 p.m. by Scott Lyttle.

Scott Lyttle welcomed all attendees and everyone introduced themselves.

Public/Open Comment – Phil Sarnoff from Bike Utah reminded the Board of the Utah Bike Summit coming up this Friday.

Approval of Minutes – Motion: Jason Hamula moved to approve the minutes of the March 17, 2014 meeting with a modification to the meeting end time. Jason Stevenson seconded the motion. The motion passed unanimously.

Open Streets Update – Cynthia Stringham said there isn't really much to update until the budget amendment is finished however they have everything ready to go once that is complete. They have 35-40 different vendors that are planning on participating as well as one sponsor who is planning on taking over an entire block. When they know what is going on with the funding they will look at tentative dates and feel this will be an amazing event. Tom asked if there was an anticipated time frame within which they will know about the funding and was told that they are hoping to know for certain by either the end of April or the beginning of May. David asked how much money was needed to hold this event and Cynthia said they are asking for \$15K. Phil from Bike Utah has been working with Cynthia and friends of the S-Line to submit a grant to possibly do an Open Streets event on the S-Line. If they do not get that grant they may try to work it out with SLC events so it is possible that there could be two Open Streets events.

Jordan River Trail Update – Dan Bergenthal said they met with Union Pacific Railroad last week to talk about the crossing between 200 South and North Temple. Union Pacific said they would contribute around \$500K to the project if the City will work with

them on some other issues that need taken care of within the city so they are meeting to talk about those different issues in the hopes of working something out. Dan will also be scheduling a meeting with the Salt Lake Garfield Rail Company to discuss crossing one of their lines. There are three lines that are together on the south side which are owned by Union Pacific and one line on the north side which is a Garfield line. That line doesn't really get much use and Transportation is hoping to get their permission to cross that line at grade and then they can likely get the bridge design for the south side under way. They are hoping to move ahead with this quickly. The County has the money for this project but may decide to use it on other areas of the trail. The bridge for the south side has not been designed yet but they do have a preliminary idea of what it will look like and it is going to be a very challenging design. The Committee would like Dan to come back and give them an update once the bridge design is in place. Dan also said the Parks Department is considering buying weevils to help with the goat head problem on the trail however weevils die in the winter therefore having to be replaced every year. Suzanne suggested that they look at some sort of herbicide along the trail to help minimize the goat heads.

Introduction of New Staff – Becka introduced Alexis Verson as a new planner for the Transportation Division. She graduated from the University of Utah's Urban Planning Program and has worked as an intern for Transportation in the past. Alexis will be doing a fair amount of work on the outreach and education side of bicycle and pedestrian projects. Alexis is a good person to do this sort of work because she has the perspective of someone who lives, works and bikes downtown.

Bike Month Activities, Calendar, Website Updates – Alexis said they are working on updating the bikeslc.com website. It does not have a current 2014 calendar and there are a few other minor things that are out of date. Much of the information that will be added to the events calendar for May is from the bikemonth.org website. They are also going to add information about the 300 South and 600 West protected bike lane improvements. Elicia asked what criteria is required to have an item added to the website and whether it needs to be a City sponsored event. The items on the calendar are not all specifically City sponsored; it is also a calendar of community bike or bike friendly events. Alexis will denote which items are City sponsored and be sure that the calendar matches up with the bikemonth.org calendar so they do not contradict each other. Becka encouraged the Committee to participate in these events specifically the Mayor's bike to work day and the Utah Bike Summit. The committee agreed that they should support these activities through sharing the information on their social networking sites as well as actual participation when their schedules allow. Alexis will send a notification to the Committee once the website is updated.

Next Committee Agenda – potential topics & work groups – Becka said in an effort to better engage with the Committee on a more individual basis they came up with an idea to start building some work groups on specific topics. She handed out a list of suggestions as a starting point. Scott said this is based on advisory committees from

other cities and is a step for them to begin having a sub-committee structure. The work groups that were discussed and agreed upon are as follows:

- a) Sidewalk Bicycling Laws with Shaun as the lead and Todd, Suzanne, Jason Hamula and Louis on this work group. This group will analyze the law, doing background research, getting community feedback and bringing a recommendation to the Transportation Advisory Board. They would like to ultimately have a recommendation from the Group as to whether they like the laws as they stand, would like to amend them or offer alternative solutions.
- b) Bicycle Registration Laws with Mark as the lead and Louis, David, Syhalla and Jason Hamula on this work group. This group will analyze the law and coordinate with Bike Utah. They will be looking at whether they should promote the registration of bicycles, does it do anything to help prevent theft, is it effective, how many people are obeying it and what the goals are of having bicycle registration. David suggested they also look at bicycle laws in relation to pawn shops and what requirements should be in place before they can sell a bike.
- c) Bicycle Friendly Community Application with Scott as the lead and Elicia and Jason S. on this work group. This group will work to prepare the application which is due on August 14, 2014 and is for Salt Lake City to become a platinum rated community. This is a very intense application which will require a lot of input.
- d) Communications with David as the lead and Denise and Tom on this work group. This group will look at the website and create some short and long term goals for the look, feel and functionality of the site.
- e) Protected Bike Lane Projects with Elicia as the lead and Mark, Tom and Suzanne on this work group. As the Transportation Division is designing projects this group will serve as a sounding board to be sure that what they are putting out on the street is ultimately the best option. They will do some preliminary design review as well as some pre-construction review to see if any changes are indicated.

The Committee decided that each member should be on at least one work group but no more than two at a time. They discussed the end goals and how the work group would conclude including writing up a short report with their findings and recommendations. It was decided that the Chair and Vice-Chair would also be required to be involved in at least one work group and that the groups would meet both electronically and when needed in person. Becka suggested that City staff be tapped for resources as well as other City departments and government entities such as Salt Lake County. She also

wanted the work groups to consider Dynamic Governance Process for developing proposals to be submitted to the committee. It was used in the process for selecting a Chair and Vice-Chair for the Committee and it is an interesting way to take a group through the decision making process. This process allows everyone to listen to all of the different perspectives, address all questions and even if there are things that aren't agreed upon they should be able to find things that are in common and find a way of accomplishing their tasks with a consent type decision making process in a way that is not perfect but allows the Committee to move forward on an item.

One of the goals of the Committee is to identify projects that are useful but lacking funding, inertia, connections or staff time to see if they can bring these ideas to fruition. Alexis said the City has purchased a system that is a mobile app to report any bike related issues while people are out riding. The Committee indicated they would also like something more specific on the website so the public can see in real time any construction or other route restrictions (such as river overflow on Jordan River underpasses) prior to going out for a ride. Becka asked the Committee if it was more important for them to be connected regionally or to similar cities in the country. They felt they should concentrate their energies on the Salt Lake region with the challenges, opportunities and restraints being very unique.

Motion: Tom Millar moved to have the announcement/work group reporting portion of the meeting moved to the beginning of each meeting. Elicia Cárdenas seconded the motion. The motion passed unanimously.

Tentative topics for the next meeting include having the Parks Department report about goat head control on the Jordan River Trail, work groups giving a monthly update regarding their assigned subject, materials / funding for bicycle marketing and projects; and the Committee reporting back on what they are hearing from their personal peer groups as well as the public regarding bicycle-related needs.

The next meeting of the Committee was scheduled for Monday, May 19, 2014 from 5:00 p.m. until 6:30 p.m.

Announcements – Phil said there is an upcoming event called “Bike Party” on May 9th at 7:00 p.m. It is a family-friendly fun/casual ride that will be held on the second Friday of each month through the summer and begins at the City & County Building.

Elicia inquired about a missing bike corral at Bar X. The bike corrals have begun being set up again in all of the locations that responded to whether or not they would like them set up in front of their business again this year. There will be a second round of bike corral installations soon.

Shaun Jacobsen said he attended the TAB meeting and they encouraged members to try and get the word out about the HIVE pass.

Motion: Tom Millar moved to adjourn the meeting. Syhalla Bales seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:38 p.m.

(A recording of this meeting will be available for one year)