

SALT LAKE CITY

BICYCLE ADVISORY COMMITTEE

Minutes of the February 24, 2014 Meeting

Present from the Bicycle Advisory Committee were Denise Hunsaker, Elicia Cárdenas, Jason Hamula, Jason Stevenson, Louis Melini, Mark Kennedy, Scott Lyttle, Shaun Jacobsen, Suzanne Stensaas, Syhalla Bales and Tom Millar.

Absent from the Bicycle Advisory Committee were David Brooks and Todd Hadden.

Also present were Becka Roof, Colin Quinn-Hurst, Dan Bergenthal and Robin Hutcheson from the Transportation Division. Guests included Phil Sarnoff (Bike Utah), Will Becker (SLC Bike Share), Kevin Dwyer (Bicycle Collective), Dale Weaver, Jamie Clark (Enterprise Car Share).

The meeting held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 4:03 p.m. by Becka Roof.

Becka Roof welcomed all attendees and everyone introduced themselves.

Public/Open Comment – Jamie Clark from Enterprise Car Share addressed the committee to inform them of the new car-sharing availability. Enterprise now has the contract with the city to provide car-sharing, and U-haul is no longer the provider. She answered several questions and invited the members of the committee to join during Enterprise's introductory member offering through May 31.

Approval of Minutes– Motion: Tom Millar moved to approve the minutes of the December 16, 2013 and the January 13, 2014 meeting. Suzanne Stensaas seconded the motion. There was no discussion. The motion passed unanimously.

Jordan River Trail – bridges – Becka Roof introduced the topic which had been raised by Dale Weaver during the public comment portion of the January meeting. She said that Dale had sent several photos of the bridges being substandard in width by current standards, especially near 500 North. Since the prior meeting, she had talked with Dan Bergenthal, Trails Coordinator about the concern. Dan said these bridges were built many years ago when the state was the lead on the development of the Jordan River Trail, and when the standards for trail and bridge width were considerably narrower. Although the City is aware of the issue, the current priority is on finishing the trail, especially since the City's gap between 200 South and North Temple is one of the very few gaps along the entire trail. Committee members asked whether funding could be sought to fix the bridges; Dan indicated that the City could submit a CIP funding request for the next round, with applications due in the fall. Committee members asked whether in the interim the City could add warning signs in advance of the bridges to warn

bicyclists of the narrow bridge. Dan Bergenthal indicated that he would look into doing this, and bring back an update in a couple months.

2014 Bikeway Projects including Cycle Tracks (Protected Bike Lanes) - This item was tabled until next meeting in order to accommodate more time for the election of officers.

Election of Officers – Becka Roof introduced the topic and thanked Scott Lytle and Elicia Cárdenas for their excellent work in developing job descriptions for the leadership roles of chair, vice-chair, and secretary. The job descriptions they developed were circulated in advance of the meeting. Scott indicated that as he and Elicia worked on this, they realized that they still weren't sure who they themselves wanted to nominate for these roles, and asked that the group consider doing a speed-networking exercise prior to the election of officers. Becka took a straw poll as to whether the group wanted to do the speed networking and wait for election of officers, or do election of officers without speed networking. The poll was divided; so someone proposed to do both. Shaun Jacobson moved and Jason Stevenson seconded this suggestion, and it passed unanimously. Becka then facilitated the committee in doing a speed networking exercise in small groups. She introduced questions for small group discussions based on the "5 E's" that the League of American Bicyclists uses in evaluating bicycle friendly communities: Education, Encouragement, Engineering, Enforcement, and Evaluation/Planning.

After the speed networking, the committee commenced with the election of officers. Scott and Elicia read aloud the job descriptions for Chair and Vice-Chair. Becka discussed the role of Secretary, and indicated that the Committee is welcome to elect a secretary but that the Transportation Division is adding an administrative staff position and will now be able to provide support for taking minutes, posting minutes, and many of the duties that the Secretary would have been charged with. Several committee members spoke in support of this although no formal action on the question of Secretary was taken.

Becka then facilitated the committee in conducting the elections using the "dynamic governance" method of elections. This used an open nominations ballot process in which each committee member nominated one person on a written ballot, and then, after all written nominations were submitted, spoke to the qualifications of the nominated candidate. Committee members were also reminded that they could nominate themselves (and the written ballot form indicated this as well.) This nominations process is facilitated by someone not on the committee. Prior to the nominations, Becka indicated that she would facilitate the election process, and that Colin Quinn-Hurst would listen to the qualifications espoused for each candidate to propose a candidate to then be approved by the full committee.

Nominations were as follows:

Tom Millar nominated Jason Stevenson

Jason Stevenson nominated Shaun Jacobsen

Scott Lyttle nominated Jason Hamula
Denise Hunsaker nominated Suzanne Stensaas
Syhalla Bales nominated Shaun Jacobsen
Suzanne Stensaas nominated Scott Lyttle
Jason Hamula nominated Tom Millar
Elicia Cárdenas nominated Scott Lyttle
Mark Kennedy nominated Lou Melini
Shaun Jacobson nominated Tom Millar
Lou Melini nominated Scott Lyttle

Each committee member spoke to the qualifications of their nominee for the position, with all listening and taking notes. Becka then asked each committee member in turn if they wanted to change their nomination based on the prior arguments. No one changed their nomination.

Colin then gave a summary of the nominations and qualifications. He indicated that three candidates had received more than one nomination: Tom Millar (2), Shaun Jacobson (2), and Scott Lyttle (3). He said that many of the committee members spoke to qualities of their desired leadership as being articulate, good listeners, having a knowledge of bicycling, and able to help keep the committee focused. Scott Lyttle stood out in this nomination both as receiving the most nominations and for his prior experience and knowledge as the past executive director of Bike Utah. Colin proposed Scott for the chair. Becka then asked each committee member in turn to express any paramount objection to Scott Lyttle as chairperson. No one expressed a paramount objection. She then asked Scott, last, if he had a paramount objection, or would decline to be the chair. Scott accepted the post and thanked the committee for their support.

The election of Vice Chair and formal action on the question of Secretary was tabled until the next meeting.

Future meeting times – Becka Roofl reviewed the results of an online poll she had circulated prior to the meeting, asking committee members about their preference to change the meeting time. A minority of member strongly preferred to change the meeting time, and the time that was most strongly supported was 5-6:30 pm. Tom Millar moved, and Elicia Cárdenas seconded to change the meeting time to 5-6:30. A question was raised about the ability of staff to participate in the later time; Robin Hutcheson replied that the city's staff can make schedule adjustments for the later meeting, and that many professional staff have night meetings all the time. The committee voted unanimously to change future meetings to 5-6:30. Becka said she would ensure that the new meeting time will be posted legally.

Announcements – Phil Sarnoff, the Executive Director of Bike Utah, announced that the Utah Bike Summit will be on Friday, April 25, and asked the committee to please “save the date.”

The next meeting of the Committee was scheduled for Monday, March 17, 2014 from 5:00 p.m. until 6:30 p.m. Tentative agenda items include: election of vice chair, 2014 bikeway projects including downtown cycle tracks.

Motion: Tom Millar moved to adjourn the meeting. Suzanne Stensaas seconded the motion. The motion passed unanimously. The meeting was adjourned at 5:40 p.m.

(A recording of this meeting will not be available due to equipment failure)