

SALT LAKE CITY

BICYCLE ADVISORY COMMITTEE

Minutes of the February 8, 2016 Meeting

Present from the Bicycle Advisory Committee were David Brooks, Denise Hunsaker, Elicia Cárdenas, Jason Hamula, Jason Stevenson, Josalyn Bates, Ken Yonemura, Mark Kennedy, Nora Pincus, Scott Lyttle, Shaun Jacobsen and Todd Hadden.

Absent from the Bicycle Advisory Committee was David Parrott.

Also present were Amy Lyons, Patrick Cowley, Becka Roolf, Alex Zimmerman, Phil Sarnoff, Sgt. Lisa Pascadlo and Tyler Laing.

The meeting, held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 5:04 p.m. by Shaun Jacobsen.

Welcome and Introduction of Members and Guests – Shaun welcomed everyone and everyone introduced themselves.

Public/Open Comment – Phil said the Utah Bike Summit early registration ends on February 19th and they just added Andy Clarke to the Summit. Andy was the League of American Bicyclists President for 12 years and was also in charge of the European Cyclist Federation and has worked with Rails to Trails so he will be a really good addition to the conference.

Approval of Minutes– **Motion:** Denise Hunsaker moved to approve the minutes of the January 11, 2016 meeting with one modification. Todd Hadden seconded the motion. The motion passed unanimously.

Connection: Utah Department of Transportation

BFIT process, Recent projects in SLC

Patrick Cowley, Region 2 Traffic Engineer

Becka said this is part of the connections that the Committee is having with various agencies. Transportation has started working on various projects with UDOT who is also beginning a Bicycle Advisory Committee of their own. Patrick said that about 1 ½ years ago, Danny Page of UDOT along with Phil Sarnoff, had the idea to see if there was any way they could get information into their projects early enough to accommodate bicycle facilities. They created the BFIT (Bicycle Facility Implementation Tool) program. They came up with a checklist for how they can go through and assess if a facility is suitable for bicycle improvements. It's really a way of asking UDOT to take a deep look at what's existing, what's planned and how their project can accommodate bicycle facilities. They weren't sure who was going to take this, look at it and figure out how it was going to get implemented. The main part of what UDOT does is project oriented. Their funds come through their infrastructure process and typically that will come because of a paving project, rehabilitation project, a widening project

or an intersection project and they would want to add bicycle facilities to that. What they're finding is that they usually get that input in the design or construction phase which is too late. It can be fit it in at that point, but it costs more than if it was done earlier. They have looked at this and are trying to figure out how this information can be obtained and be given to the funding and programming group before the project is funded. It was decided that they wanted to have a Bicycle Committee to figure out how to accommodate bicyclists as part of the projects. The main focus is on how they can accommodate bicyclists as part of their projects. Currently there are 6 people that are going to be looking at upcoming projects to see what can be done on the project designs before they go to construction. They will start by looking at projects scheduled this summer to see if they can get anything added to the design before the construction begins. As they move forward, the new Committee really wants to look at those that are still in the concept phase. UDOT has a Statewide Transportation Improvement Plan which is called their STIP-list and those projects are out for 6 years so they want to start tackling those next. That way when they are funded and the scope of work is being created, there is still time to get this bicycle infrastructure in. In the past UDOT has relied heavily on people that worked within their office and cycled a lot. If they don't bike in specific areas though, UDOT wasn't able to get the input needed which wasn't the best way to go about getting info. This Bikes and Roadways Committee as it's going to be called, has met about three times over the past three months. Since it's just getting started, there aren't any bylaws or a Committee Chair or Vice-Chair yet. Patrick understands that a lot of what they are going to be looking at overlaps with things the BAC is interested in. He would like to find out the best way to communicate with the BAC so they are aware, able to discuss as a committee and give suggestions. David said it would be best to communicate with Becka or the Committee Chair and then it would be relayed to the entire Committee. Tyler said they're very early in the formation of this Board and that Phil is also part of those meetings. They're trying to figure out what their purpose is as a Committee and so far they know they want to identify what the issues are on state routes. They are going to be reviewing the state routes and the Committee is going to make them aware of maintenance issues as well. That's part of what they are looking at right now but it's early on and they are just starting to identify their purpose. They would like to learn from the BAC and find out the best way to get input from the bicycling community. Phil said a citizen committee is new for UDOT and there have only been three meetings but they know that down the line, they would like to integrate this Committee into the UDOT project systems. Elicia asked what their current means of obtaining public feedback is. Patrick said they have a click n fix system where all kinds of road issues can be reported. Shaun said click n fix does work well but asked how they engage with the public. Patrick said they're still in the process of trying to figure that out. Elicia asked if they have anything already existing for public outreach and if so, can they adapt it to fit this application. Patrick said most of their public outreach comes from the current environmental process that they now have but on smaller projects they would like to create a GIS map where the public can click on a map area and add comments. Currently the Bikes and Roadways Committee was created with self appointment within their own group but as they get organized, they want it to be more formal. Currently the meetings are not open to the public but eventually will be public meetings. Mark gets a lot of questions about why there aren't bike lanes on state roads. He asked if there was a map showing those. Patrick said they have a system that's out of date but are eventually going to have their bike lanes as well as all surrounding community bike lane maps updated in one place for public use.

Elections using Dynamic Governance Process – Chair & Vice Chair Job descriptions

Becka explained the dynamic governance process. It is a formal consensus process. The first thing they did was review the job descriptions for Chair and Vice Chair. Next they needed to determine when the term elected today will end.

Motion: Elicia Cárdenas moved that the new term begins today and will end in January 2018. Shaun Jacobsen seconded the motion. The motion passed unanimously.

Everyone was given a ballot to nominate someone for the Chair position. Everyone stated why they chose their nominee. Everyone was given a chance to change their nomination based on those statements.

The nominations were as follows:

Jason Stevenson 1
Elicia Cárdenas 6
Shaun Jacobsen 4
Mark Kennedy 1

Based on the nominations and Committee member statements, Amy proposed Elicia Cárdenas be the next Chair. Everyone consented therefore Elicia is the BAC Chair until January 2018.

Everyone was given a ballot to nominate someone for the Vice Chair position. Everyone stated why they chose their nominee. Everyone was given a chance to change their nomination based on those statements.

The nominations were as follows:

Josalyn Bates 1
Todd Hadden 2
Jason Stevenson 8
Mark Kennedy 1

Based on the nominations and Committee member statements, Amy proposed Jason Stevenson be the next Vice Chair. Everyone consented however Jason declined due to personal time constraints. Everyone was given a chance to change their nomination based on Jason being unavailable for this position.

The new nominations were as follows:

Josalyn Bates 2
Todd Hadden 9
Mark Kennedy 1

Based on the nominations and Committee member statements, Amy proposed Todd Hadden be the next Vice Chair. Ten members consented, one denied and one consented with

reservations. After further discussion, everyone consented therefore Todd is the BAC Vice Chair until January 2018.

Announcements & Connections

Mark is on the Committee for the Tour de Brewtah which is going back to the old format where you ride around for a longer distance. He asked if the BAC or the Transportation Division would like to have a booth at the Gallivan Center. The Tour will be the last Saturday in April. Becka said she would like to have a discussion about having a booth there and would get back to him. Elicia and her husband want to bring Film by Bike to Utah to bring a little culture. They were in discussions regarding how much it would cost to bring a fun cycling film fest and were told that it will basically cost them nothing. This is something they would like to do this summer. Shaun said UTA has new bike racks on their FrontRunner cars and they are asking for feedback. He's gotten onto FrontRunner twice and hasn't yet seen one. His concern is whether the bar coming up over the front wheel will be a problem for fenders. David would like to do another ride and shoot scavenger hunt. He also runs a design and prototyping firm and one of their first products is going to be a bike wellness center. They're trying to create something super chic to fix your bike. Jason S said near the Capitol you can see the new designs, there are new islands, and diagonal parking and his colleagues up there think it's working really well. The Salt Lake City marathon is April 16th this year. Josalyn said there is a bike rodeo on February 17th and Scott said the Tracey Aviary is doing an eco-lent challenge which you can see on their Facebook page. The idea is to give up something that is not earth friendly for the 40 days of lent.

Brief Updates / Follow-Ups

Capital Improvement Program Letter of Support- Becka said a letter of support would be helpful. The timing would be that they would need to have a letter before the CIP Committee meets on Monday, February 22nd.

Motion: Elicia Cárdenas moved that the BAC write a blanket statement in support of the CIP as proposed by the Transportation Division. Jason Stevenson seconded the motion. The motion passed unanimously.

Motion: Nora Pincus moved that Jason Stevenson write the letter to the CIP Committee on behalf of the BAC. Denise Hunsaker seconded the motion. The motion passed unanimously.

University to Downtown Bikeway –Becka will be getting back to those Committee members who volunteered to work on this sub-committee.

Foothill Drive Implementation Study - This has started and there will be an open house scheduled in March.

Motion: Todd Hadden moved to adjourn the meeting. Jason Stevenson seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:37 p.m.

(A recording of this meeting will be available for one year)