

## SALT LAKE CITY

### BICYCLE ADVISORY COMMITTEE

#### Minutes of the January 11, 2016 Meeting

Present from the Bicycle Advisory Committee were David Brooks, David Parrott, Denise Hunsaker, Elicia Cárdenas, Jason Stevenson, Josalyn Bates, Mark Kennedy, Scott Lyttle, Shaun Jacobsen and Todd Hadden.

Absent from the Bicycle Advisory Committee were Jason Hamula, Ken Yonemura and Nora Pincus.

Also present were Elliott Mott, Becka Roof, Phil Sarnoff, Alex Zimmerman, Sgt. Lisa Pascadlo, Dave Foster and Amy Lyons.

The meeting, held at the Transportation Division Office, 349 South 200 East, Salt Lake City, Utah, was called to order at 5:00 p.m. by Scott Lyttle.

Welcome and Introduction of Members and Guests – Scott welcomed all attendees and everyone introduced themselves.

Public/Open Comment – Elliott said he's on the Jordan River Parkway often and Salt Lake City is the only community that he knows of that cleans the bike path in the winter. He really appreciates it and wanted to express his gratitude. Phil said the request for proposals for the breakout sessions of the Bicycle Summit is available on the Bike Utah website. They're due by January 22nd if anyone knows someone who might be interested. The date of the Summit is April 5th, will be held at the Salt Palace and the keynote speaker is Mikael Colville-Andersen who is coming in from Copenhagen.

Approval of Minutes– **Motion:** Denise Hunsaker moved to approve the minutes of the November 16, 2015 meeting with one modification. David Brooks seconded the motion. The motion passed unanimously.

#### Open Meeting Law Training

*Katherine Lewis, SLC Attorney's Office*

Katie Lewis from the City Attorney's office gave the Committee their required annual open meeting law training. The basic principle under state law is that a meeting of a public body has to be open to the public unless it falls under an exception as indicated by that law. She went over public notice requirements and said a topic raised by the public can be discussed in a meeting however no final action can be made. She discussed the proper way to handle group contact outside of TAB Meetings. The city has adopted an ordinance allowing electronic meetings but the rule is that there has to be a majority of a quorum of the board physically present in order to have electronic participation. Elliott asked what authorization he has as a non-member to view

handouts given to the Committee during meetings. Katie said that once it's introduced in a public meeting, it becomes a public document and he should have access to it.

### Introduction to the Bicycle Advisory Committee

#### *Welcome to new members*

Scott asked the two new members in attendance to tell a little about themselves and why they were interested in being a BAC member. David Parrott said he is from Rose Park and District 1. He tries to ride a lot and since he works at SLCC, the U of U and Westminster and he takes his bike on the bus and TRAX often. He is interested in being on BAC because since moving from Bozeman, he does a lot more urban riding and wants to be more involved and see what's going on. Josalyn Bates wants to be on the BAC because after traveling to Europe and other places she noticed that biking is not only easier but a way of life there. As a health professional, she thinks it's a good thing to do and would like to do what she can to make it easier locally.

### Plus / Delta on Bicycle Advisory Committee

#### *Committee discussion of internal function*

Becka went over the founding documents of the Committee many of these concepts were incorporated into the ordinance creating the committee. Generally speaking, this is what the City Council intended for the Committee's duties to be. Given that fact, they don't have much ability to change those duties unless they work with the City Council to change the ordinance. There were no further questions or discussion about the duties of the committee as included in the founding documents or ordinance.

This time last year the Committee went over what they thought was working well and what they would like to see changed. Since there are new members and it has been a year, a review of the founding documents as well as a new review of what the Committee feels is working well or what needs changed seemed appropriate. Jason said the ordinance indicates they would advise, but the committee has also supported events logistically and wondered if that was captured in those documents. Elicia said it seems that to promote education is the piece that captures that as well as the working with staff towards the goal of and all of those events are documented and those events will be listed on the next Bicycle Friendly Community application all of those events will be listed with participation, organization and support of the BAC. Elicia would like to see more money put towards staff as the event planning should not fall on a volunteer committee for City events. She said the City should have the staff and the funding for those events so the volunteers could just come in and volunteer rather than organizing. Becka showed the group last year's plus / delta list, and the committee members referred to it while developing the updated list as below

- Plus: What's working well?
  - Outside Visitors (Alex from the U of U, Sgt. Pascadlo from the SLCPD, UTA, UDOT)
  - Event Collaborations

- Input: Resurfacing, Wayfinding
  - Site Visits/Working Groups
  - Better early warnings
  - More on our plate & more Focus
  - Pedestrian/Bicycle Master Plan passed
- Delta: What should be changed?
    - To invite: Schools/District, Bicycle Collective, Green Bike, SLCBAC, Davis Trail Committee, etc.
    - Education Class
    - More public involvement: social media, group photo
    - New Directions/New Leadership of SLC
    - More Tangible
    - Support U of U programs with structure and public outreach
    - Engage adjacent Communities (South Salt Lake, underrepresented populations)
    - New Bike Patrol this Summer
    - To Explore/Engage
    - Support County Bicycle Benefit for Employees
    - Bike Summit
    - Bike Utah Strategic Plan
    - Ambassador Programs

### University to Downtown Bikeway

*Becka Roof, SLC Transportation*

Becka gave a presentation regarding the University to Downtown Bikeway. Jason asked if there were numbers indicating how many people bicycle commute. Alex said they don't have any specific numbers but they have done a survey regarding how many people use an active mode to commute and about 15% of the University population is using active instead of primary mode. Becka said some of this is cover material as in the long run they'll probably be doing presentations similar to this to the Community Council and others so if you have thoughts about how we should present this material, it would be very valuable. She showed graphs and maps to show the different modes of transportation between the University and Downtown. She showed the more preferred route and explained how they came to that determination. Becka would like to work with the infrastructure group plus others interested: Elicia, Mark will be joined by Shaun, Todd, Scott and David Parrott to work on some of the details.

### Capitol Improvement Program (CIP) Funding Applications

*Becka Roof, SLC Transportation*

Becka went over the CIP funding, how it's prioritized and what bike related items were submitted. She gave them an outline of what projects were submitted. Tier 1 projects were transportation safety, traffic signal upgrades, east-west connections-study for ped/bike/transit improved connections, bus stop enhancements and a Transportation

Master Plan update. There are 11 applications. The remaining projects are ranked tier 2 and 3. Things that don't get funded this year will be taken up again next year. Elicia asked if this is something that a letter in support of would be valuable. Becca said that perhaps but she's not sure how the citizen board that reviews the applications works. She explained the remaining process and said she would find out if there is a way for the BAC to weigh in on these applications.

**Motion:** Shaun Jacobsen moved to change the February meeting from the 15th to the 8th due to the holiday. Jason Stevenson seconded the motion. The motion passed unanimously.

Elections Process – Prepare for February election of chair / vice-chair

*Please review Dynamic Governance Process election section*

The Committee went over the process for elections for the next meeting, and decided to again use the Dynamic Governance election process. Mark was concerned that the new members are being asked to vote with very little information. Becca said they have already attended quite a few meetings as citizens.

Announcements & Connections

This section was postponed until the next meeting due to time restrictions.

**Motion:** David Brooks moved to adjourn the meeting. Todd Hadden seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:37 p.m.

(A recording of this meeting will be available for one year)